

**King and Queen County  
Economic Development Authority  
Minutes  
August 3, 2023**

A regular meeting of the King and Queen County Industrial Development Authority/Economic Development Authority was held August 3, 2023 at 8:30 a.m. in the Hearing Room in the King and Queen County Courts and Administration Building.

Members Present: George Longest, Jesse Holmes, Robert Fraser, Plunard Robinson, Melinda Coleman, Pamela Ashley

**Call To Order**

Chairman Longest called the meeting to order at 8:30 a.m.

**Approval of Minutes**

A motion was made by Mr. Fraser and seconded by Ms. Robinson to approve the July 13, 2023 minutes as presented. Motion was approved unanimously.

**Citizens Comments**

No comments were received from the public.

**Treasurer's Report**

Copies of the report were provided at the meeting. Ms. Ammons advised that there were not items included that were not routine expenses. She also noted that she needed to have two checks signed by the Chairman. One to VACORP for insurance and one to the county for the Fulcrum project.

**Chairman's Report**

Chairman Longest advised that the contract with Ms. Evko had been signed and she will continue to work with the EDA through the end of the fiscal year.

**Committee Reports**

There are no committees at this time.

**OLD BUSINESS**

**A. Local Updates**

- a. Board of Supervisors – The Board took several actions at their recent meetings. They approved for one year the conversion of the ACO position to fulltime. At the end of the year the position will be reviewed as to whether or not fulltime is needed. They also approved the conversion of the Assistant Registrar position to fulltime with the condition that the employee work in other offices during less busy times in the Registrar’s office. They also authorized the Commissioner of Revenue to provide a one time 15% valuation reduction on boats due to the large increase in boat and motor values. They recommended the formation of a VA250 Committee. The KQES modular campus is well underway and will be completed in time for school to start in a few weeks. They adopted the resolution authorizing the EDA to obtain the DMO for the county.
- b. Planning Commission – They did not meet this month but they will hold a public hearing at their next meeting on Liesfeld Mining application on Rt. 614 Devils Three Jump Road.

## **B. Business Updates**

Premier Tech– The economic development consultant, Kelly Evko, advised that she has received some of the necessary reports for the COF grant. She has forwarded the capital investment information to the Commissioner of Revenue for verification and is still waiting on the wage data reporting. Fulcrum concepts is working through the zoning process on their next expansion and she had connected them with VEDP for possible incentives. Rob Wright, Director of Special Programs advised that the school division is exploring a relationship with Fulcrum. They hope to start with field trips for technology and business students.

## **C. Website Update**

The County Administrator updated the EDA on the new tourism website. The new county website is set to go live on September 11<sup>th</sup> and the tourism site will be complete in October.

## **D. Strategic Action Plan Update**

The County Administrator updated the EDA on the progress of this project. The Board of Supervisors’ work session meeting on September 25<sup>th</sup> will be a joint session with the Planning commission, EDA and School Board. Staff will work on formal invites to everyone on each of those boards.

## **E. Destination Marketing Organization (DMO) Designation**

This item will be on the Board’s next agenda for approval to have the EDA be the authorized DMO for the county.

## **F. Development of EDA Properties**

Vivian Seay and Kelly Evko met with Joe Hines of Timmons to provide a scope of work for site selection and readiness. They will use the existing plans for the property on Route 33 as well as

demographic data. There will be a presentation by Timmons at the September meeting. Vivian Seay also updated the Authority on the availability of services through the PDC and MPA.

## **NEW BUSINESS**

### **A. Support Letter for GO Virginia Regional Council for the Rivers Region Entrepreneurial Ecosystem Council (RREEC) Grant Application**

A motion was made by Ms. Ashley and seconded by Mr. Fraser authorizing staff to provide a letter of support for this application. Motion was approved unanimously.

### **B. MPPDC/MPA Economic Development Services**

This item was previously discussed.

### **C. Southern Economic Development Council Membership and 2023 Annual Conference**

Ms. Seay advised that this conference will be in Williamsburg this year. By being a member, the registration is cheaper, and we get the value of Ms. Evko being involved for at least a year. The value of this membership can be reviewed at a later date.

A motion was made by Mr. Fraser and seconded by Ms. Coleman to approve the expense related to the conference and membership. Motion was approved unanimously.

## **PRESENTATIONS**

Dr. Rob Wright, Director of Special Programs at Central High School presented some of the current and planning activities at Central High School for their CTE program.

### **Closed Meeting**

A motion was made by Mr. Fraser and seconded by Ms. Ashley to enter closed meeting to discuss the following:

**Pursuant to Va. Code § 2.2-3711(A)(5)** to discuss one or more prospective businesses or industries where no previous announcements have been made of the business' interest in locating facilities in the County, the subject being an update from the economic development consultant regarding various business prospect meetings during the recent months.

### **Closed Meeting Certification**

Chairman Longest reconvened the meeting in open session. A motion was made by Mr. Fraser and seconded by Ms. Robinson to certify as required by the Freedom of Information Act as follows:

Mr. Chairman, I move that each director of the Economic Development Authority of King and Queen County, Virginia certify that, to the best of each director's knowledge,

(i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered, and (iii) no action was taken in the closed meeting.

**Certification:**

Mr. Fraser – so certified

Mr. Holmes – so certified

Ms. Coleman – so certified

Ms. Robinson – so certified

Mr. Longest – so certified

Ms. Seay advised that she had the Sheriff use their new drone system to ‘fly over’ the EDA properties. She showed the video and still photos provided.

**Adjournment**

The meeting was adjourned to the next meeting on August 3, 2023 at 8:30 a.m., 242 Allen’s Circle, King and Queen Court House, Virginia, First Floor Hearing Room.

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Jesse Holmes, Secretary