

**King and Queen County
Economic Development Authority
Minutes
September 7, 2023**

A regular meeting of the King and Queen County Industrial Development Authority/Economic Development Authority was held September 7, 2023 at 8:30 a.m. in the Hearing Room in the King and Queen County Courts and Administration Building.

Members Present: George Longest, Jesse Holmes, Robert Fraser, Plunard Robinson, Melinda Coleman, Pamela Ashley

Staff Present: Vivian Seay and Kelly Evko

Call To Order

Chairman Longest called the meeting to order at 8:30 a.m.

Approval of Minutes

A motion was made by Mr. Fraser and seconded by Ms. Robinson to approve the August 3, 2023 minutes as presented. The motion was approved unanimously.

Citizens Comments

Rob Wright, Director of Special Programs with KQPS updated the EDA on CTE programs offered at Central High School. They have a Career Exploration program as well as an Entrepreneurship Program. They are looking to purchase virtual reality headsets to be used in some of their programs. The cost is approximately \$16,000.

Treasurer's Report

Copies of August financials were provided.

Chairman's Report

There was discussion regarding the time of the meetings. Having the meetings start at 8:30 sometimes makes it difficult for staff since offices don't open until 9:00.

A motion was made by Mr. Fraser and seconded by Ms. Ashley to move the start time of meetings to 9:30. The motion was approved unanimously.

Committee Reports

There are no committees at this time.

OLD BUSINESS

A. Local Updates

1. Board of Supervisors -

- The Board adopted a resolution condemning the lynching of James Horace Carter and setting James Horace Carter Remembrance Day.
 - The Department of Forestry presented the county with the annual income in for timber harvesting in the state forest.
 - The Board approved designating the EDA as the Destination Marketing Organization for the county.
 - The Board will hold the joint work session with the EDA and Planning Commission on September 25th.
2. Planning Commission – At their September meeting the recommended denial of the Liesfeld mining application.
 3. MPPDC/MPA – Bids are out for the telework center. The PDC is still planning to move there and manage once complete.

Ms. Ashley had to leave at this point in the meeting.

B. Timmons Presentation

Joe Hines made a presentation on doing a study for the EDA. This study would provide information on how to attract and retain business, assisting employers with site evaluation and selection, and transforming brownfield sites, corridors, and buildings into highly marketable, revenue-producing assets. It also would provide to the EDA a guide how land to strategically invest in getting a site ready for economic development success. A motion was made by Mr. Fraser and seconded by Ms. Coleman to engage the services of Timmons and to further request from the Board of Supervisors a portion of the funds allocated to them for the cost. If the Board does not agree, then the EDA would use their own funds.

The motion was approved unanimously.

C. Business Updates

Kelly Evko provided an update on the status of the Premier Tech COF grant review by VEDP and other projects.

D. Strategic Action Plan Update

Members were reminded of the joint work session with the Board of Supervisors and Planning Commission on September 25th.

NEW BUSINESS

No new business was presented.

Closed Meeting

A motion was made by Ms. Robinson and seconded by Mr. Fraser to enter closed meeting to discuss the following:

Pursuant to Va. Code § 2.2-3711(A)(5) to discuss one or more prospective businesses or industries where no previous announcements have been made of the business' interest in locating facilities in the County, the subject being a business that supports the agriculture industry interested in locating in the northwestern business corridor of the County.

And

Pursuant to VA. Code § 2.2-3711(A)(3) for the consideration of the disposition of publicly held real property where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, the subject being a parcel of real property owned by the Economic Development Authority.

And

Pursuant to Va. Code § 2.2-3711(A)(39) for the consideration of information subject to exclusion under subdivision 3 of the Va. Code § 2.2-3705.3, the subject being the status of an AFID grant awarded to a King and Queen County business.

The motion was approved unanimously.

Closed Meeting Certification

Chairman Longest reconvened the meeting in open session. A motion was made by Mr. Fraser and seconded by Ms. Robinson to certify as required by the Freedom of Information Act as follows:

Mr. Chairman, I move that each director of the Economic Development Authority of King and Queen County, Virginia certify that, to the best of each director's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered, and (iii) no action was taken in the closed meeting.

Certification:

Mr. Fraser – so certified

Mr. Holmes – so certified

Ms. Coleman – so certified

Ms. Robinson – so certified

Mr. Longest – so certified

Adjournment

The meeting was adjourned to the next meeting on October 5, 2023 at 8:30 a.m., 242 Allen's Circle, King and Queen Court House, Virginia, First Floor Hearing Room.

Jesse Holmes, Secretary