

**King and Queen County  
Board of Supervisors Meeting  
Monday, June 27, 2022**

**6:00 P.M.**

**Regular Meeting  
King and Queen County Courts and Administration Building  
Second Floor Conference Room**

**Minutes of the Meeting**

**CALL TO ORDER AND ROLL CALL**

Chairman Morris called the meeting to order. Roll call was taken with member Jim Burns being absent.

**RECURRING WARRANTS**

A motion was made by Mr. Bailey and seconded by Mr. Simpkins to approved the June recurring warrants, subject to audit.

AYES: MORRIS, BAILEY, ALSOP, SIMPKINS

NAYS: NONE

ABSENT: BURNS

**REVIEW AND APPROVE ADDITIONS TO HR POLICY**

County HR consultant Betty Dougherty was present and provided an overview of the most recent policies to be added to the County HR and Personnel Policy. The following policies were discussed:

- Diversity, Equity and Inclusion
- Talent Acquisition and Recruitment
- Orientation, Onboarding and Development
- Performance Management
- Separation and Termination of Employment
- Grievance Policy

After review and discussion it was the consensus of the Board to have the policies placed on the agenda of the regular July meeting.

**LOWER FIRE REQUEST/15-YEAR FINANCING ON NEW TRUCK**

Mr. Swartzwelder advised that the original agreement included repayment of the interest free loan of \$139,500 over a 10-year period. The department has requested increasing this to 15-year term. He has spoken with Emergency Services Coordinator Greg Hunter and he has advised that the truck should still be in good in-service condition at that time and does not have an issue with the request.

It was the consensus of the Board to allow the change in the agreement to a 15-year term.

## **PERSONAL PROPERTY (AUTOMOBILES) TAX DISCUSSION**

Mr. Swartzwelder advised that since the 2022 tax rates and FY2023 budget were adopted many surrounding counties have made adjustments in tax rates and/or value ratios due to the significant value increases in used automobiles. At the time the Board reviewed several options but decided not to make any changes. There was discussion among members regarding the variety of changes made and calls that they have received from citizens voicing concern over what the increase in personal property taxes will be.

A motion was made by Ms. Alsop and seconded by Mr. Bailey instructing the Commission to use a value ratio of 85% on the following classes of personal property: AC,CA, NG, PU and UV.

AYES: MORRIS, BAILEY, ALSOP, SIMPKINS

NAYS: NONE

ABSENT: BURNS

## **ITEMS BROUGHT FORTH BY BOARD MEMBERS**

Ms. Alsop stated that members of Rescue 5 have advised her that the shared ambulance agreement should be ending soon and they want to know the next steps regarding ownership and use of the ambulance.

Mr. Swartzwelder will look into the matter and have Mr. Hunter reach out to Ms. Alsop and Steven Dietrich.

Mr. Bailey inquired when VDOT will be cutting the grass on Route 33 that intersections are very dangerous due to reduced visibility.

He also advised that he has now been hooked up to the county fiber and it is very fast and reliable.

Mr. Simpkins asked if Mr. Shepley, Pamunkey Library Director, had responded to the Board's request to not reduce library hours in FY23. Mr. Swartzwelder advised that he has not. Mr. Swartzwelder expressed concern over the continued lack of communication from the library. The Board has approved funding for the library for FY23 and if the Board decides to change their status with the library he does not want the Board to have already expended funds to Pamunkey that may be needed for whatever other option they choose.

A motion was made by Mr. Bailey and seconded by Mr. Simpkins to Amend the FY23 budget adoption resolution to appropriate only the first quarter funds to the Pamunkey Regional Library and to have remaining quarters reviewed and approved quarterly by the Board.

AYES: MORRIS, BAILEY, ALSOP, SIMPKINS

NAYS: NONE

ABSENT: BURNS

Mr. Simpkins advised that he had taken the online COIA course but did not receive any confirmation or certificate.

Ms. Alsop advised that she will be attending the VACo County Summit in August.

**CLOSED SESSION**

A motion was made by Mr. Bailey and seconded by Ms. Alsop to enter into closed session pursuant to Section 2.2-3711A (1) to discuss the resignation the County Administrator/County Attorney and to consider prospective candidates for employment.

AYES: MORRIS, BAILEY, ALSOP, SIMPKINS  
NAYS: NONE  
ABSENT: BURNS

A motion was made by Mr. Bailey and seconded by Ms. Alsop to enter into open session with all members certifying by individual vote that only those public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act were heard, discussed or considered in closed session.

AYES: MORRIS, BAILEY, ALSOP, SIMPKINS  
NAYS: NONE  
ABSENT: BURNS

A motion was made by Ms. Alsop and seconded by Mr. Bailey approving the transition plan as presented by the County Administrator.

AYES: MORRIS, BAILEY, ALSOP, SIMPKINS  
NAYS: NONE  
ABSENT: BURNS

**IT IS ORDERED THAT THIS BOARD BE ADJOURNED**

A motion was made by Mr. Bailey and seconded by Ms. Alsop to adjourn the meeting.

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Doris H. Morris, Chairman

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Clerk of the Board