

Office of the Electoral Board and General Registrar  
County of King and Queen  
232 Allens Circle, P.O. Box 56  
King and Queen Court House, VA 23085

Stuart Swilley, Chair  
Registrar  
Linda Culbreth, Vice Chair  
Martha Edwards Hart, Secretary

Diane C. Klausen, General

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(804) 785-5980

Electoral Board of K&Q County met Tuesday, October 10, 2023 in Office of GR.  
EB meeting was called to order @2:14 p.m. by Stuart Swilley, Chair.  
In Attendance: Stuart Swilley, Linda Culbreth, Martha E. Hart, & GR Diane Klausen.

Minutes of the previous meeting were read, reviewed, & approved unanimously.

Old Business:

1. ADA Compliance Checklists of all five (5) precincts have been completed, & returned to Office of GR.
2. GR presented information to EB re: process of Provisional Canvass.  
Upon a motion by Stuart Swilley, & seconded by Linda Culbreth, EB expresses authority to GR to unseal Envelope 1A envelopes when needed, to capture voters' provisional ballot envelopes without opening the ballot envelopes.  
Motion approved unanimously.
3. GR reviewed pertinent dates re: 2023 General Election:
  - \*\*Voter Registration Deadline is Monday, October 16, 2023:  
In-Person Registration by 5:00 p.m.; On-Line Registration by 12 mn;
  - \*\*Absentee Ballot Mailing Deadline: Friday, October 27, 2023;
  - \*\*In-Person Saturday Voting: Saturday, October 28, & November 4, 2023;
  - \*\*Early Voting Deadline: 5 p.m., Saturday, November 4, 2023.
  - \*\*Election Day: Tuesday, November 7, 2023: 6:00 a.m.—7:00 p.m
  - \*\*Election Canvass & Provisional Ballot meeting will begin Wednesday, November 8, 2023 @10:00 a.m. in K&Q General District Courthouse.  
\*\*\*If necessary, Election Canvass will re-convene  
Monday, November 13, 2023 @1:00 p.m.

New Business:

4. GR reviewed Tuesday, October 3, 2023 VEBA email re: review of "Do's & Don't's for Campaign Workers & Observers".
5. GR updated EB re: Early Voting statistics.

6. GR reviewed OE precinct assignments. OE Training for Tuesday, November 7, 2023 remains scheduled Thursday, October 26, 2023 in K&Q Courthouse & Hearing Room. GR discussed planned EB participation in OE Training.
7. GR reviewed Logic & Accuracy (L&A) Testing results.
8. GR reviewed definition & process of Candidate Endorsement by a specific political party.
9. Next meeting of K&Q County EB: 9:00 a.m., Tuesday, November 14, 2023.

There being no further business, K&Q County EB meeting adjourned @3:12 p.m.

Respectfully Submitted,

Martha Edwards Hart  
Secretary

