

**King and Queen County
Board of Supervisors Meeting
Monday, May 23, 2022**

6:00 P.M.

**Regular Meeting
King and Queen County Courts and Administration Building
Second Floor Conference Room**

Minutes of the Meeting

CALL TO ORDER AND ROLL CALL

Chairman Morris called the meeting to order. Roll call was taken with members Simpkins and Alsop being absent.

RECURRING WARRANTS

A motion was made by Mr. Burns and seconded by Mr. Bailey to approved the May recurring warrants, subject to audit.

AYES: MORRIS, BAILEY, BURNS

NAYS: NONE

ABSENT: ALSOP, SIMPKINS

MARCUS ALERT/CAPTAIN BALDERSON

Captain Balderson provided background information on this legislation adopted by the General Assembly in 2021 pertaining to law enforcement response to calls for individuals in a mental health crisis. Certain parts of the legislation are mandatory and the Sheriff's office is in compliance with all of these portions. There is a provision within the legislation that allows localities with a population of less than 40,000 to 'opt out' of other parts of the legislation. It was the consensus of the Board to have this placed on the agenda of the June regular meeting.

VRS MULTIPLIER DISCUSSION

Tina Ammons, Director of Finance, advised that when requesting the actuarial to be done by VRS for increasing the retirement multiplier for law enforcement she was advised that if the Board wanted to implement in FY23 (beginning July 1st) the new rate for all employees would be 9.83%. This would increase the total annual contribution by approximately \$23,000 because the rate applies to all employees. It was the consensus of the Board to place this item on the agenda for the regular June meeting.

2023 FUND BALANCE POLICY DISCUSSION

Tina Ammons, Director of Finance, provided draft recommendations for the fund balance policy for FY23. The recommendations included the new minimum balance adopted as part of the

financial review by Davenport and reflects the current and new year expenses for capital projects. There was brief discussion regarding items included and the change in the 'unassigned balance'. It was the consensus of the Board to place this item on the agenda of the regular June meeting.

SOLAR ORDINANCES, ZONING AND REVENUE SHARE OPTION

Mr. Swartzwelder advised that the Board needs to adopt the Revenue Share ordinance that is allowed for as part of the Solar legislation that was passed by the General Assembly. This ordinance will allow the Board to accept revenue sharing in lieu of taxation for large scale solar projects. It was the consensus to have staff draft ordinance and set date for revenue share ordinance. Staff will begin drafting zoning ordinance amendments for solar projects as the current ordinance only allows for them in Industrial zoning which is not a long-term best practice.

CIRCUIT COURT/MOLD TESTING

Mr. Swartzwelder advised that a complaint was received regarding potential mold in the circuit court building. The county has hired a company to do air quality testing in various locations throughout the building and is awaiting the results.

BUILDING DEPARTMENT HOURS

In order to provide better service to the building community and citizens, the Building Official has requested to have the hours for that department changed to 8 a.m. to 4:00 p.m. with the Building Official reporting 8 a.m. to 4:00 p.m. and the Permit Tech reporting 8:30 a.m. to 4:30 p.m. This change would allow for her to still assist other departments within the Administration office in the afternoons. It was the consensus of the Board to allow this change in hours and to have it begin July 1st.

MAINTENANCE DEPARTMENT RESTRUCTURE

Mr. Swartzwelder advised that the hiring of a maintenance supervisor has been very beneficial and also a cost saving measure since the employee has a strong HVAC background. However, this department still struggles with having someone manage the administrative side of the workload, working with Finance on quotes and bidding as well as prioritizing routine projects. The Building Official has shown interest in assisting with the management of the maintenance department. There was general discussion regarding department hierarchy, department hours and salary structure.

A motion was made by Mr. Burns and seconded by Mr. Bailey to 'layer' the maintenance department under the Building Official and to provide a \$2,000 annual stipend.

AYES: MORRIS, BAILEY, BURNS

NAYS: NONE

ABSENT: ALSOP, SIMPKINS

ITEMS BROUGHT FORTH BY BOARD MEMBERS

Mr. Bailey thanked fellow Board members for their patience as he has been sick and also out for surgery for six weeks.

Mr. Burns requested an update on the fiber project. Mr. Swartzwelder advised that more hook ups are occurring in the lower end of the County as part of Phase I and that Phase II is starting to move along more quickly.

CLOSED SESSION

A motion was made by Mr. Burns and seconded by Mr. Bailey to enter into closed session pursuant to Section 2.2-3711A (1) to discuss the resignation the County Administrator.

AYES: MORRIS, BAILEY, BURNS

NAYS: NONE

ABSENT: ALSOP, SIMPKINS

A motion was made by Mr. Burns and seconded by Mr. Bailey to enter into open session with all members certifying by individual vote that only those public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act were heard, discussed or considered in closed session.

AYES: MORRIS, BAILEY, BURNS

NAYS: NONE

ABSENT: ALSOP, SIMPKINS

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Mr. Burns and seconded by Mr. Bailey to adjourn the meeting.

Doris H. Morris, Chairman

Clerk of the Board