



King and Queen County
Founded 1691 in Virginia

Board of Supervisors Meeting

Monday, January 8, 2024
Regular Monthly Meeting 7:00 P.M.

242 Allen's Circle
King and Queen Court House, Virginia 23085
General District Courtroom

AGENDA

1. Call to Order, Invocation and Pledge of Allegiance to the Flag of the United States
2. Election of Chair and Vice Chair
3. Appoint Clerk and Deputy Clerk of the Board
4. Adopt Resolution Setting 2024 Meeting Dates
5. Approval and Signing of Minutes
6. Approval and Signing of the Warrants and Appropriations
7. Approval of Health Department Agreement and Carryover request (tentative)
8. CSA – Signing Authority
9. Public Comment Period
10. VDOT Update
11. Library Update
12. Set Public Hearing Date – CUP23-01 and SP23-01 Nutrien Ag Solutions
13. Appointments and Reappointments
14. County Administrator's Comments
15. Board of Supervisors Comments
16. Closed Meeting
17. Adjourn to Workshop meeting on **January 22, 2024, at 6:00 p.m.**, 242 Allen's Circle, King and Queen Court House, Virginia, Second Floor Conference Room A/B.

AGENDA: *January 8, 2024 Regular Meeting*

ITEM #1:

Call to Order, Invocation and Pledge of Allegiance to the Flag of the
United States of America

ACTION REQUESTED:

None Required

ATTACHMENTS:

None

AGENDA: *January 8, 2024 Regular Meeting*

ITEM #2:

Election of Chair and Vice Chair of the Board of Supervisors for 2024

ACTION REQUESTED:

Nominations for Chair. After all nominations have been made, close nominations and ask for vote for nominee(s).

Nominations for Vice Chair. After all nominations have been made, close nominations and ask for vote for nominee(s).

ATTACHMENTS:

None

AGENDA: *January 8, 2024 Regular Meeting*

ITEM #3:

Appointment of Clerk and Deputy Clerk of the Board for 2024

ACTION REQUESTED:

A motion is needed to appoint Vivian Seay as Clerk of the Board for 2024.

A motion is needed to appoint Tina Ammons as the Deputy Clerk of the Board for 2024.

ATTACHMENTS:

None

AGENDA: *January 8, 2024 Regular Meeting*

ITEM #4:

Resolution fixing the date, time and place of the regular meetings of the Board of Supervisors for 2024 and date in the event of hazardous weather or other conditions.

ACTION REQUESTED:

Adoption of resolution setting the date, time and place of the regular meetings and for setting a date for the purpose of holding workshops and to hear presentations, and the date of continued meeting in the event of hazardous weather or other conditions.

ATTACHMENTS:

- Resolution setting regular meeting dates
- Resolution fixing the date in the event of hazardous weather or other conditions



King and Queen County
Founded 1691 in Virginia

County Administrator's Office
242 Allen's Circle
P. O. Box 177
King and Queen Court House, Virginia 23085
Phone: (804) 785-5975 Fax: (804) 785-5999

King and Queen County
Board of Supervisors Meeting Dates

King and Queen County Courts and Administration Building

Regular Meeting – 2nd Monday of each month/General District Courtroom 7:00 P.M.

Presentations/Work Sessions – 4th Monday of each month/2nd Floor Conference Room 6:00 P.M.

Schedule of Meeting Dates
2024

January 8, 2024	July 8, 2024
January 22, 2024	July 22, 2024
February 12, 2024	August 12, 2024
February 26, 2024	August 26, 2024
March 11, 2024	September 9, 2024
March 25, 2024	September 23, 2024
April 8, 2024	October 14, 2024*
April 22, 2024	October 28, 2024
May 13, 2024	November 13, 2024*
No May Work Session (Memorial Day)	November 25, 2024
June 10, 2024	December 9, 2024
June 24, 2024	No December Work Session (Christmas)

****NOTES****

October Regular meeting falls on Columbus Day, moved to Tuesday, October 14, 2024

November Regular meeting falls during the VACo conference, moved to Wednesday, November 13, 2024

**KING AND QUEEN COUNTY BOARD OF SUPERVISORS' RESOLUTION
FIXING THE DATE OF THE REGULAR MEETING AND THE DATE OF
THE CONTINUED MEETING IN THE EVENT OF HAZARDOUS WEATHER
OR OTHER CONDITIONS AND SETTING DATE FOR THE PURPOSE OF
HOLDING WORKSHOPS AND TO HEAR PRESENTATIONS FOR THE
BOARD OF SUPERVISORS OF KING AND QUEEN COUNTY, VIRGINIA**

WHEREAS, the Board of Supervisors of King and Queen County (the "Board") is required by Section 15.2-1416 of the Code of Virginia, as amended, to set the date, time and place of the regular Board Meeting at the annual Meeting of the Board; and

WHEREAS, Section 15.2-1416 also permits the board to fix the date of days to which a regular meeting shall be continued if the Chairman, or Vice-Chairman if the Chairman is unable to act, finds and declares that weather or other conditions are such that it is hazardous for Board Members to attend the regular meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF KING AND QUEEN COUNTY:

1. That the regular meeting of the Board shall be held in the King and Queen Courts and Administration Building, General District Courtroom at 7:00 P.M., the 2nd Monday of each month.
2. That upon the finding and declaration by the Chairman or Vice-Chairman, if the Chairman is unable to act, that the weather or other conditions are such that it is hazardous for Board members to attend the regular meeting of the Board, such meeting shall be continued until the seventh day immediately following such previously scheduled regular meeting at the same time and place.
3. That the fourth Monday of each month at 6:00 P.M., in the King and Queen Courts and Administration Building, 2nd Floor Conference Room be set for the purpose of holding workshops and to receive presentations.

This resolution is effective immediately.
January 8, 2024

*King and Queen County
Board of Supervisors
2024*

*Sherrin C. Alsop, Newtown District Member
J. Lawrence Simpkins, St. Stephens Church District Member
Mark Berry, Stevensville District Member
Marie Norman, Shanghai District Member
Carolyn Billups, Buena Vista District Member*

Clerk 2024

*Vivian R. Seay, Clerk
Tina R. Ammons, Deputy Clerk*

AGENDA: *January 8, 2024 Regular Meeting*

ITEM #5:

Approval and signing Minutes

ACTION REQUESTED:

Approval of the November 27, 2023 and December 11, 2023 minutes of the Board of Supervisors.

ATTACHMENTS:

- November 27, 2023 minutes
- December 11, 2023 minutes

**King and Queen County
Board of Supervisors Meeting
Monday, November 27, 2023**

6:00 P.M.

**Regular Meeting
King and Queen County Courts and Administration Building
Second Floor Conference Room**

Minutes of the Meeting

CALL TO ORDER AND ROLL CALL

Chairman Bailey called the meeting to order. Roll call was taken with members Sherrin Alsop and James Burns being absent.

APPROVAL OF RECURRING WARRANTS

A motion was made by Mr. Simpkins and seconded by Ms. Morris to approve the November recurring warrants, subject to audit.

AYES: J. L. SIMPKINS, R.F. BAILEY, JR., D. H. MORRIS

NAYS: NONE

ABSENT: S. C. ALSOP, J. M. BURNS, SR.

HOLIDAY STAFF EVENT DISCUSSION

Ms. Seay advised that the annual staff holiday event is scheduled for Tuesday, December 19th. The planning team has requested that the county offices be closed early in order to allow everyone to participate. It was the consensus of the Board to close county offices at 3:00 p.m. on December 19th.

TELEWORK CENTER UPDATE

Ms. Seay advised that the construction contract with Connemara has been approved. The pre-construction meeting is scheduled for tomorrow. Representatives from Skanska, Connemara, Commonwealth Architects, Lewie Lawrence and Quentin Mascari will be in attendance. A groundbreaking ceremony is being planned soon.

CLOSED SESSION

A motion was made by Mr. Bailey and seconded by Ms. Morris that the Board of Supervisors enter into closed meeting to discuss those items set forth in this item 5 (below), the subject of each item, the purpose of each item as authorized in Virginia law, and the applicable exemption from open meeting requirements as authorized by Virginia law all being identified and set forth as required by Va. Code § 2.2-3712, to which reference is here made and each item is hereby incorporated into this motion by this reference as if fully stated..

Pursuant to Va. Code § 2.2-3711(A)(8) for consultation with legal counsel employed or retained by the Board of Supervisors regarding a matter requiring the provision of legal advice, the subject being one or more contracts for the construction of King and Queen Elementary School.

Pursuant to Va. Code § 2.2-3711(A)(6) for discussion of the investment of public funds where competition or bargaining is involved where, if made public initially, the financial interest of the governmental unit would be adversely affected, the subject being the purchase of library collection materials.

CLOSED MEETING CERTIFICATION

A motion was made by Mr. Bailey that each member of the King and Queen County Board of Supervisors certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King and Queen County Board of Supervisors, and (iii) no action was taken in the closed meeting.

AYES: J. L. SIMPKINS, R.F. BAILEY, JR., D. H. MORRIS

NAYS: NONE

ABSENT: S. C. ALSOP, J. M. BURNS, SR.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Ms. Morris and seconded by Mr. Simpkins to adjourn the meeting at 6:50 p.m.

R. F. Bailey, Jr., Chairman

Clerk of the Board

King and Queen County
Board of Supervisors Regular Meeting

Monday, December 11, 2023
7:00 P.M.

King and Queen County Courts and Administration Building
General District Courtroom

“Minutes of the Meeting”

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Mr. Bailey provided the invocation, followed by the Pledge of Allegiance to the Flag of the United States.

Roll call was taken with it noted that member Sherrin Alsop was absent.

APPROVAL AND SIGNING OF THE NOVEMBER 15, 2023 MINUTES

A motion was made by Mr. Simpkins and seconded by Mr. Burns approving the November 15, 2023 minutes of the Board with the corrections. (Ms. Morris being absent and Mr. Bailey abstained from a motion to approve minutes)

AYES: D. H. MORRIS; R. F. BAILEY, JR, J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

ABSENT: S. C. ALSOP

APPROVAL AND SIGNING OF NOVEMBER 2023 WARRANTS AND APPROPRIATIONS

A motion was made by Mr. Burns and seconded by Ms. Morris to approve the county warrants and payroll for the month of November 2023 subject to audit.

AYES: D. H. MORRIS; R. F. BAILEY, JR, J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

ABSENT: S. C. ALSOP

APPROVAL OF EDA REQUEST FOR FUNDS TRANSFER – SITE STUDY (\$50,000)

George Longest, EDA Chairman appeared before the Board requesting that \$50,000 of the funds designated to the EDA for land purchase be transferred to the EDA to pay for a site study that is being done by Timmons. This study will evaluate properties throughout the county and is being

done as part of the EDA's strategic plan. The study will provide a guide for the EDA as to areas to target for business development. It will focus on the corridors as designated in the Comprehensive Plan but will also identify other areas of opportunity. It will also give the EDA direction on the current properties that the hold.

Mr. Burns questioned the need to focus on areas outside of the designated corridors and also asked how many acres of property are currently under EDA control. Mr. Longest reported that approximately 100 acres are owned by the EDA.

A motion was made by Mr. Burns and seconded by Ms. Morris to transfer the requested \$50,000 to the EDA.

AYES: D. H. MORRIS; R. F. BAILEY, JR, J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

ABSENT: S. C. ALSOP

PUBLIC COMMENT PERIOD

Charles Thompson, St. Stephens District – Mr. Thompson apologized the Vivian Seary regarding his comment on her salary, stating that he had the amount incorrect. He also thanked the Board for finally completing the settlement for the accident involving his wife and a county deputy. He further addressed three incidents on his property involving trespassing. Two officers came to speak to him and asked him to back up while speaking to him, he had to ask the officer ten times to leave his property and the officers never identified themselves.

Mr. Thompson further asked who to go to regarding whether his personal information is available in FOIA requests. He asked for a citizen review board of the Sheriff's office and wished everyone a Merry Christmas.

**It was noted that the microphones were not working and staff agreed to look into repair.

VDOT UPDATE

No representative was present, but it was noted that they had provided a written report in advance.

APPROVAL OF VDOT SMARTSCALE PROJECTS FOR SUBMISSION (THREE)

Donna Sprouse, Director of Community Development provided a presentation of nine potential projects throughout the county that are safety concerns that have either been reported by citizens or noted by staff. Only one project currently qualifies but she asked that the board approve three in case the opportunity arises to add other projects.

It was the consensus of the board to only include the one project that qualified (Rt. 614 Devils Three Jump Road and Rt. 14 The Trail intersection at Little Plymouth) and to come back to the board later if it is determined that others may qualify.

TREASURER TURN OVER AUDIT

Vivian Seay, County Administrator reminded the Board that since the current Treasurer is retiring a turn over audit is required. The county can either have the audit performed by the Auditor of Public Accounts or have a private company. Staff recommends and has already reached out to Robinson, Farmer and Cox (current auditors) and they can perform the audit the first two weeks of January.

A motion was made by Mr. Burns and seconded by Mr. Simpkins to have Robinson, Farmer and Cox to perform the Treasurer turn over audit.

AYES: D. H. MORRIS; R. F. BAILEY, JR, J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

ABSENT: S. C. ALSOP

APPROVAL OF HEALTH DEPARTMENT AGREEMENT AND CARRYOVER REQUEST

A request has been received from the Health Department requesting \$8,323 in unexpended local funds for FY23 be carried forward to FY24. This is incorporated into the FY24 draft agreement that they are also requesting be approved.

After discussion, it was the consensus of the board to have a representative from the health department present to provide information on what services would be affected if the funds were not approved and a better detail of the funding provided.

APPROVAL OF MOU WITH PAMUNKEY REGIONAL LIBRARY

Erin Lazar, Director of Community Programming and Jesse Kelley, Deputy Director were present and provided an update on the proposal to purchase the current collection located at the St. Stephens Church library. Based on the circulation data, much of the collection has not been checked out in the last 12 months and 25% of the collection is more than 10 years old. If the collection is purchased there are approximately 8,500 books, 500 leased items and the remainder of the collection is movies and periodicals and every item would need to be “touched” in order to get them back into circulation at the new county library. They provided examples of the markings that would need to be removed and replaced.

Ms. Seay updated the board on the draft library contract. The only change since the last update is to counter offer on the value of the collection again or to decline it.

A motion was made by Mr. Burns and seconded by Mr. Simpkins to not make another offer on the collection and to approve the agreement without that information included.

AYES: D. H. MORRIS; R. F. BAILEY, JR, J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

ABSENT: S. C. ALSOP

APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

A motion was made by Mr. Simpkins and seconded by Ms. Morris to reappoint Vivian Seay as the representative on the VPPSA board.

AYES: D. H. MORRIS; R. F. BAILEY, JR, J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

ABSENT: S. C. ALSOP

COUNTY ADMINISTRATOR'S COMMENTS

Ms. Seay provided the following updates:

- The animal shelter agreement update is almost complete. The most recent change is in the multiplier on page 2 relating to capital expenditures. The next step is to notice for ordinance in the newspapers. Mr. Burns questioned dedicated space for each county at all times. Sheriff Balderson expressed that this has been an ongoing issue. Ms. Seay will meet with the Sheriff to work on this detail and bring back at a later date.
- The new County website went live today. Staff is still working on getting pages created and information uploaded.
- Reminded the Board that County Offices will close on December 19th at 3:00 for the staff holiday event.
- Wished everyone a Merry Christmas and a Happy New Year.

BOARD OF SUPERVISORS COMMENTS

Ms. Morris had the following comments:

- Expressed that her time on the Board has been quite challenging but she has enjoyed it. She is glad that the citizens have trusted her for the last 20 years to serve them. She is excited to have 'fresh eyes' on the Board and advised the new members to get behind Ms. Alsop and Mr. Simpkins as they have valuable knowledge and are a real asset. She will keep up with what is going on even though she will no longer be on the Board.
- Thanked the Sheriff for his hard work.
- Wished everyone a Merry Christmas and Happy New Year.

Mr. Burns had the following comments:

- Thanked everyone for coming.
- Expressed that he have been serving the public since he was 17 years old and now that he has resigned from all of those, he will serve God. He has been given hands and skills and it will be a privilege and honor to do so. He has learned very much about citizenship and bureaucracy. The 'spending of money flagrantly' drives him insane. He expressed to new members to watch, do their homework and due diligence. Learn the why before making a decision. He has met some of the best people here, there are good people employed by the county. Thanks to Vivian for 'keeping him out of jail', that is what Tom did as well.

Mr. Simpkins had the following comments:

- Thanked everyone for coming and for those who spoke.
- Thanked those members who are leaving, it has been an honor to serve with them. The Board has worked together as a team and he will miss them. King and Queen County is better because of them. He also looks forward to working with the new members.
- Wished everyone a Merry Christmas and Happy New Year.

Mr Bailey had the following comments:

(Quoted)

Barring unforeseen circumstances, tonight will be my last meeting as a member of the King and Queen Board of Supervisors. I have been fortunate to serve with members who did not have an ax to grind but were truly trying to do what is best for the county.

Ms. Morris was the first one to suggest I should run for the vacant seat. We have been friends since we were about 15 years old and although we will not see each other 2 times a month, we will remain friends. Doris, it has been a pleasure.

Ms. Alsop, although not present, I was told you were a tough cookie, I have found that you are just very passionate about this job and doing everything to help our citizens. Sherrin, it has been a pleasure.

Mr. Simpkins, when I first joined the board, we were in the process of budget time, it was a few weeks before I saw you smite, then I realized you were a numbers man and that I could rely on you when it came to the budge time and you helped me to understand the numbers game. Yes, Lawrence does smile. Lawrence, it has been a pleasure.

Mr. Burns and I already knew each other from serving in our church together. The thing I have found about Jim is he is a detail person. This comes from him serving in our nation's Navy. Jim, thank you for your service to the nation and this county. Jim and I have been friends since we met at a church workday, that friendship will continue for what I hope is a very long time. Jim, it has been a pleasure.

Ms. Ammons, the one everyone looks to for info about how much was budgeted and how much is left in the budget, whenever we have a money question we look to Tina for answers. Tina, I am glad that you are our Director of Finance, it has been a pleasure to know and work with you.

Ms. Seay, although I have only worked with you for a short time, I can tell you are a person who really wants to get things done. We and the count yare fortunate we were able to have you come and work for us. Congratulations on being able to be in your new home for the holidays.

To all the other elected officials and employees, keep up the good work. Our county has come a long way. I wish nothing but the best for you all moving forward.

To the newly elected board members, I wish you nothing but the best as you navigate the many obstacles that the state and federal governments put in your way, from unfunded mandates to late budgets, don't lose heart. From what I have found, the work will get done. Although sometimes it will feel like you are herding cats.

I leave this office having tried to do what is best for the citizens of this county. I wish you all the Merriest Christmas and a Happy New Year. And, for the last time, be safe going home and be sure to watch out for animals. Thank you all and good night.

IT IS ORDERED THAT THE BOARD BE ADJOURNED:

A motion was made by Ms. Morris and seconded by Mr. Burns to adjourn the meeting at 8:45 p.m.

Chairman

Clerk of the Board

AGENDA: *January 8, 2024 Regular Meeting*

ITEM #6:

Approval and signing of Warrants and Appropriations

ACTION REQUESTED:

- 1) Approval of County warrants & payroll for the month of January
- 2) Approval of Quarterly Appropriation to School Food Services in the amount of \$98,874.94

ATTACHMENTS:

- County Warrants (Payroll and Accounts Payable)
- SFS Appropriation Request

Part-time Employee Payroll Run
Payroll: Wednesday, January 10, 2024

County

Hunter, Greg	\$3,566.67
Willaford, Harold	\$3,016.00
Robinson, Plunard	\$100.00
Basehore, Kerry	\$100.00
Charboneau, John	\$100.00
Elliott, Alan	\$100.00

Registrar

Nickelson, Robert	\$126.00
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Sheriff's Department

Burton, Melvin	\$1,074.00
Laufer, Sandra	\$1,136.00
Shackleford, Donald	\$1,515.00
Trent, Darryl	\$819.00

Overtime/Sheriff's Department

Brown, Renee	\$242.32
Davis, Alexis	\$502.69
Davis, Sandra	\$305.28
Hatfield, Elizabeth	\$219.36
Hill, Shirley	\$580.80
Hope, Paul	\$356.25
Rinehart, Katherine	\$236.56
Sanske, Melissa	\$230.80
Warren, Tammy	\$236.56

Rescue Services

Beasley, Michael	\$2,033.00
Bourchyard, Daniel	\$627.00
Heller, John	\$252.00
Huffman, Michael	\$1,368.00
Southworth, Erin	\$882.00

\$19,725.29

Fulltime Payroll - January 2024

Board of Supervisors

Carolyn billups	\$416.67
Marie Norman	\$416.67
Mark Berry	\$416.67
Lawrence Simpkins	\$416.67
Sherrin Alsop	\$416.67

County Administrator/County Attorney

Vivain Seay	\$18,750.00
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Commissioner of the Revenue

Kelly Lumpkin	\$6,926.06
Brenda Robinson	\$4,666.67
Mali Klausen	\$3,013.70

Finance

Tina Ammons	\$6,523.70
Resa Wilson	\$3,281.46

Treasurer

Stephanie Sears	\$6,930.18
Chief Deputy	Vacant
Deputy Clerk	Vacant

Registrar

Diane Klausen	\$6,336.75
Davis, Emma-Wade	\$3,013.67

Clerk of Circuit Court

Hattie Robinson	\$8,640.63
Patricia Reed	\$3,914.17
Deputy Clerk	Vacant

Commonwealth Attorney

Meredith Adkins	\$12,355.14
Makaylah Ambrose	\$4,217.07

Sheriff

Rob Balderson	\$9,885.67
Scott Edleman	\$4,333.33
Barry Radden	\$4,666.67
Ernie Schefflien	\$5,622.75
Paul Hope	\$4,333.33
Deputy	Vacant
Mitchell Wilson	\$5,416.67
Brian Burr	\$5,000.00
Phillip Cusick	\$5,166.67
Jonathon Mills	\$4,269.50
John Parker	\$4,333.33

Hickory Burns	\$4,333.33
Clark, Jon-Eric	\$4,333.33
Deputy	Vacant
Vladimir Rowe	\$4,333.33
Resource Officer	Vacant
Resource Officer	Vacant
Millard, Dalton	\$2,550.00
Sandra Davis	\$4,409.38
Tammy Warren	\$3,416.67
Shirley Hill	\$4,194.75
Rinehard, Kathryne	\$3,416.67
Hatfield, Elizabeth	\$3,168.38
Renee Brown	\$3,281.25
Davis, Alexis	\$3,416.67
Sanske, Melissa	\$3,333.33
Dispatcher	Vacant
Vickie Draine	\$4,583.33

Rescue Services

David Lankford	\$6,033.54
Kevin Mounts	\$5,692.58
Josh Schrum	\$4,669.73
Robert Coggsdale	\$5,574.60
EMT	Vacant
Phillip Jewell	\$5,110.25
Gary Breen	\$4,560.72
EMT	Vacant
Jacob Hoffmaster	\$3,965.20
Aerrin Ryan	\$4,148.97
Christopher Field	\$4,401.69
Callie Wyde	\$4,637.79
Laura Heller	\$4,502.75
Austin Minor	\$4,502.75
EMT	Vacant
Danielle Gray	\$4,502.79
Angelia Hazzard	\$3,884.44
Wesley May	\$4,149.02
David Yeaney	\$4,502.79
Austin Hinman	\$3,772.14
Joshua Lucas	\$3,772.13
Donald Butler	\$4,149.02
Curtis Mason, Jr.	\$3,772.14

Building Inspections

Quentin Mascari	\$6,375.00
Kathy Barrow	\$3,186.23

General Properties

Michael Barrow	\$4,641.00
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Community Programming & Tourism

Erin Lazar	\$5,695.00
Jesse Kelley	\$5,525.00

Zoning/Community Development

Donna Sprouse	\$5,028.30
Josh Rellick	\$3,935.93
	<u>\$317,142.39</u>

*Estimate only. Have not received salary information from Compensation Board.

1/03/2024
AP375
FUND # - 100 GENERAL FUND

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 000200 LIABILITIES

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DMV	LIABILITIES DMV Stop Fee Payable	DMV STOPS	202333400580	11/30/2023	400.00
				TOTAL	400.00 *

1/03/2024
AP375
FUND # - 100

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 011010 *** Board of Supervisors ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
ELAN CORPORATE PAYMENT SYS	*** Board of Supervisors *** Miscellaneous Expense	FLOWERS FOR BERRY	12/15/2023	12/15/2023		90.98	90.98 *
				TOTAL		90.98	

1/03/2024
 AP375
 FUND # - 100

FROM DATE- 1/08/2024
 TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012100 *** County Administrator ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
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	*** County Administrator ***				
WHITMORE CHEVROLET	Automotive/Motor Pool	GMC TRANSMISSION	58119	11/30/2023	377.73
PORT RICHMOND AUTO PARTS	Automotive/Motor Pool	BATTERY 2006 GMC	455222	12/14/2023	204.58
TRUIST BANK	Automotive/Motor Pool	FUEL ESCAPE	12/25/2023	12/25/2023	37.01
ROBERT G. ALLEY, INC.	Automotive/Motor Pool	TIRE REPAIR	20171	11/27/2023	30.00
WYATT'S PRO MECHANIX	Automotive/Motor Pool	INSPECTION FORD ESCA	8322	8/16/2023	20.00
WYATT'S PRO MECHANIX	Automotive/Motor Pool	GMC INSPECTION	8499	9/27/2023	20.00
WYATT'S PRO MECHANIX	Automotive/Motor Pool	INSPECTION	8500	11/29/2023	20.00
					709.32 *
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	518483789	12/22/2023	141.71
					141.71 *
TRUIST BANK	Miscellaneous	COUNTY CARDS	12/25/2023	12/25/2023	49.56
					49.56 *
OFFICE DEPOT	Office Supplies	SUPPLIES	340949119001	12/01/2023	42.41
OFFICE DEPOT	Office Supplies	SUPPLIES	346336927001	12/18/2023	28.96
PITNEY BOWES	Office Supplies	POSTAGE METER INK	1024292672	11/20/2023	53.94
SHRED-IT USA, LLC	Office Supplies	ADMIN SHREDDING	8005742160	12/25/2023	83.08
UBEO, LLC	Office Supplies	ADMIN COPIER SUPPLY	INV1113481	12/08/2023	20.00
					228.39 *
				TOTAL	1,128.98

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 AP375
 FUND # - 100

FROM DATE- 1/08/2024
 TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012220 *** HUMAN RESOURCES ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** HUMAN RESOURCES ***				
ELAN CORPORATE PAYMENT SYS	DUES AND MEMBERSHIPS	AMMONS MEMBERSHIP	12/15/2023	12/15/2023	14.00
ELAN CORPORATE PAYMENT SYS	DUES AND MEMBERSHIPS	AMMONS MEMBERSHIP	12/15/2023	12/15/2023	244.00
					258.00 *
ELAN CORPORATE PAYMENT SYS	BACKGROUND CHECKS	BACKGROUND CHECK	12/15/2023	12/15/2023	20.00
					20.00 *
LAZAR, ERIN	HR EVENT SUPPLIES	REIMBURSEMENT	12/14/2023	12/14/2023	71.16
					71.16 *
				TOTAL	349.16

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FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012240 *** Independent Auditor ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
RODEFER MOSS & CO, PLLC	*** Independent Auditor *** Professional Services	GOVTY ACCT SERVICES	109848	12/15/2023	2,490.00		2,490.00 *
				TOTAL	2,490.00		2,490.00

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 AP375
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FROM DATE- 1/08/2024
 TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012310 *** Commissioner of Revenue ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Commissioner of Revenue ***				
PITNEY BOWES	Maintenance Service Contracts	POSTAGE METER LEASE	3318410546	12/11/2023	348.84
					348.84 *
BMS DIRECT, INC.	Postal Services	POSTAGE PREPAYMENT	204707P	12/18/2023	4,475.00
					4,475.00 *
V.A.L.E.C.O.	Convention & Education	ANNUAL MEETING	12/22/2023	12/22/2023	25.00
COMMISSIONER OF REVENUE	Convention & Education	LUMPKIN CLASS	12/26/2023	12/26/2023	150.00
LUMPKIN, KELLY N.	Convention & Education	REIMBURSEMENT	12/27/2023	12/27/2023	80.00
					255.00 *
PITNEY BOWES	Office Supplies	POSTAGE METER INK	1024292672	11/20/2023	132.79
LUMPKIN, KELLY N.	Office Supplies	REIMBURSEMENT	12/27/2023	12/27/2023	30.22
					163.01 *
VIRGINIA INTERACTIVE LLC	Books and Subscriptions	ANNUAL SUBSCRIPTION	3330930	11/30/2023	118.75
J.D. POWER	Books and Subscriptions	CONNRV SUBSCRIPTION	ORDUS269519	2/02/2024	190.00
AIRCRAFT BLUEBOOK	Books and Subscriptions	AIRCRAFT 2024 BOOK	78640501	12/05/2023	218.31
					527.06 *
RICOH USA, INC.	Copier Lease	COPIER LEASES	9032296060	12/16/2023	118.00
					118.00 *
				TOTAL	5,886.91

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 AP375
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FROM DATE- 1/08/2024
 TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012400 *** Finance ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
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	*** Finance ***				
ELAN CORPORATE PAYMENT SYS	Postal Services	PRIORITY MAIL CHECK	12/15/2023	12/15/2023	.00
ELAN CORPORATE PAYMENT SYS	Postal Services	PRIORITY MAIL CHECK	12/15/2023	12/15/2023	19.30
					19.30 *
TRUIST BANK	Education & Training	WILSON CLASS	12/25/2023	12/25/2023	.00
TRUIST BANK	Education & Training	WILSON CLASS	12/25/2023	12/25/2023	175.00
					175.00 *
OFFICE DEPOT	Office Supplies	SUPPLIES	340949119001	12/01/2023	2.01
OFFICE DEPOT	Office Supplies	SUPPLIES	346336927001	12/18/2023	26.40
					28.41 *
				TOTAL	222.71

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 AP375
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FROM DATE- 1/08/2024
 TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012410 *** Treasurer ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Treasurer ***				
SEARS, STEPHANIE	Mileage - Allowances	MILEAGE REIMBURSE	12/20/2023	12/20/2023	68.51
					68.51 *
SEARS, STEPHANIE	Convention & Education	2024NLEGISLATIVE DAY	12/27/2023	12/27/2023	80.00
					80.00 *
V.A.L.E.C.O.	Dues & Association Memberships	SEARS MEMBER DUES	01/01/2024	1/01/2024	40.00
V.A.L.E.C.O.	Dues & Association Memberships	SEARS ANNUAL MEETING	12/27/2023	12/27/2023	25.00
VGFOA	Dues & Association Memberships	2024 AMMONS MEMB DUE	300000446	12/19/2023	50.00
					115.00 *
OFFICE DEPOT	Office Supplies	SUPPLIES	340949119001	12/01/2023	116.97
OFFICE DEPOT	Office Supplies	SUPPLIES	346336927001	12/18/2023	512.62
SHRED-IT USA, LLC	Office Supplies	SHREDDING TREASURER	8005520489	11/30/2023	115.33
					744.92 *
BMS DIRECT	Tax Billing Service	BUSN LIC TAX 24	203961	11/30/2023	681.64
					681.64 *
RICOH USA, INC.	Copier Lease	COPIER LEASES	9032296060	12/16/2023	118.00
					118.00 *
				TOTAL	1,808.07

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 AP375
 FUND # - 100

FROM DATE- 1/08/2024
 TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012510 *** Information Technology ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
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	*** Information Technology ***				
CDW-GOVERNMENT, INC	Office Supplies/Software Upgra	BROTHER PRINTER	NP06502	12/13/2023	872.99
ELAN CORPORATE PAYMENT SYS	Office Supplies/Software Upgra	FAX SERVICE	12/15/2023	12/15/2023	34.99
ELAN CORPORATE PAYMENT SYS	Office Supplies/Software Upgra	FAX SERVICE	12/15/2023	12/15/2023	335.99
ELAN CORPORATE PAYMENT SYS	Office Supplies/Software Upgra	FAX SERVICE	12/15/2023	12/15/2023	59.88
TINA R AMMONS	Office Supplies/Software Upgra	REIMBURSEMENTS	11/30/2023	11/30/2023	77.02
COECO FINANCIAL	Office Supplies/Software Upgra	COPIER LEASE	518483789	12/22/2023	270.61
					1,651.48 *
CONSOCIATE MEDIA, LLC	Website	COUNTY WEBSITE DESIG	5161	12/13/2023	7,500.00
					7,500.00 *
DOUBLE RADIUS, INC.	IT Supplies - Library	UNIFI SWITCH PORT	730684	12/13/2023	812.13
DOUBLE RADIUS, INC.	IT Supplies - Library	6 IN-WALL UNIFI	730782	12/15/2023	775.45
					1,587.58 *
CDW-GOVERNMENT, INC	EDP Equipment - Sheriff	HAVIS DOCKING STATIO	MQ32756	10/20/2023	770.25
					770.25 *
CDW-GOVERNMENT, INC	EDP Equipment - Rescue Service	HAVIS DOCKING STATIO	MQ32756	10/20/2023	1,540.50
					1,540.50 *
AMAZON CAPITAL SERVICES	EDP Equipment - Registrar	BATTERY BACK-UP REGI	16TH-P334-LM79	10/29/2023	110.00
					110.00 *
				TOTAL	13,159.81

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AP375
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FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012550 *** Risk Management ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
MCNEIL & COMPANY, INC.	Gen Liability - Fire & Rescue	INSURANCE	8150208	10/04/2023	1,282.42
				TOTAL	1,282.42 *

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 AP375
 FUND # - 100

FROM DATE- 1/08/2024
 TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 013100 *** Electoral Board ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Electoral Board ***				
HART, MARTHA EDWARDS	Convention & Education	REIMBURSE LUNCH ITEM	12/27/2023	12/27/2023	302.49
					302.49 *
OFFICE DEPOT	Office Supplies	SUPPLIES	346336927001	12/18/2023	28.42
					28.42 *
B.W. MURRAY & CO. INC.	IT Security Assessment	IT ASSESSMENT	2218	12/20/2023	629.73
					629.73 *
AMAZON CAPITAL SERVICES	Election Supplies	SENSOR ALARM	17KK-NNHJ-9J6Y	12/12/2023	34.42
GOVERNMENT FORMS AND SUPPL	Election Supplies	STICKERS	0343960	10/31/2023	177.45
					211.87 *
				TOTAL	1,172.51

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FUND # - 100

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 013200 *** Registrar ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Registrar ***					
POSTMASTER	Postal Services	STAMPS MARCH PRIMARY	12/27/2023	12/27/2023	644.00
TRUIST BANK	Postal Services	SHIPPING REGISTRAR V	12/25/2023	12/25/2023	3.60
TRUIST BANK	Postal Services	SHIPPING REGISTRAR V	12/25/2023	12/25/2023	18.31
TRUIST BANK	Postal Services	SHIPPING REGISTRAR V	12/25/2023	12/25/2023	21.05
					686.96 *
OFFICE DEPOT	Office Supplies	SUPPLIES	340949119001	12/01/2023	38.99
AMAZON CAPITAL SERVICES	Office Supplies	PLANNER	17FF-NQ69-TM6X	12/02/2023	16.67
					55.66 *
RICOH USA, INC.	Copier Lease	COPIER LEASES	9032296060	12/16/2023	103.87
RICOH USA, INC.	Copier Lease	COPIER OVERAGES	9032299604	12/25/2023	255.84
					359.71 *
				TOTAL	1,102.33

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AP375
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FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021100 *** Circuit Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Circuit Court ***					
HOLMES, SHELIA	Compensation of Jurors	GRAND JUROR	12/12/2023	12/12/2023	50.00
WATKINS, MILTON	Compensation of Jurors	GRAND JUROR	12/12/2023	12/12/2023	50.00
GAGNON, SCOTT D.	Compensation of Jurors	GRAND JURORS	12/12/2023	12/12/2023	50.00
UPSHAW, JASON	Compensation of Jurors	GRAND JUROR	12/12/2023	12/12/2023	50.00
PARRISH, ELIZABETH	Compensation of Jurors	GRAND JUROR	12/12/2023	12/12/2023	50.00
DUNAWAY, BECKY BURTON	Compensation of Jurors	GRAND JUROR	12/12/2023	12/12/2023	50.00
HARVEY, MARK	Compensation of Jurors	GRAND JUROR	12/12/2023	12/12/2023	50.00
					350.00 *
TOTAL					350.00

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AP375
FUND # - 100

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021200 *** General District Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DUSEWICZ & SOBERICK	Court Appointed Attorney	GT2300284000	9233281	12/01/2023	120.00
				TOTAL	120.00 *

1/03/2024
 AP375
 FUND # - 100

FROM DATE- 1/08/2024
 TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 021600 *** Clerk of Circuit Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Clerk of Circuit Court ***				
RICOH USA, INC.	Lease of Equipment - Copier	COPIER LEASES	9032296060	12/16/2023	119.46
					119.46 *
REED, PATRICIA	Mileage	MILEAGE REIMBURSE	12/27/2023	12/27/2023	44.54
ROBINSON, HATTIE	Mileage	MILEAGE REIMBURSE	12/27/2023	12/27/2023	167.68
					212.22 *
OFFICE DEPOT	Office Supplies	SUPPLIES	340949119001	12/01/2023	45.78
OFFICE DEPOT	Office Supplies	SUPPLIES	341364161001	11/30/2023	7.99
TREASURER OF VIRGINIA	Office Supplies	JURY QUESTIONAIRE	24-097C-JMS	12/07/2023	339.60
THOMSON REUTERS - WEST	Office Supplies	SUBSCRIPTION	849332000	11/30/2023	648.00
AMAZON CAPITAL SERVICES	Office Supplies	BULBS AND STAMPS	1H7T-HY3V-3KRN	12/03/2023	35.90
					1,077.27 *
TREASURER OF VIRGINIA	Microfilming & Indexing	VJS MAINTENACE LIC	24-097-VJS	12/13/2023	650.00
TREASURER OF VIRGINIA	Microfilming & Indexing	RMS MAINTENANCE	24-097C-RMS1	12/13/2023	5,437.12
					6,087.12 *
				TOTAL	7,496.07

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AP375
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FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 022100 *** Commonwealth Attorney ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
RICOH USA, INC.	Copier Lease	COPIER OVERAGES	9032255023	11/24/2023	16.76
RICOH USA, INC.	Copier Lease	COPIER LEASES	9032296060	12/16/2023	87.12
RICOH USA, INC.	Copier Lease	COPIER OVERAGES	9032299604	12/25/2023	20.47
					124.35 *
				TOTAL	124.35

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 AP375
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FROM DATE- 1/08/2024
 TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031200 *** Sheriff ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Sheriff ***				
SHRED-IT USA, LLC	Maintenance Service Contracts	SHREDDING SHERIFFS	8005647905	12/18/2023	122.67
					122.67 *
VERIZON WIRELESS	Telecommunications	DESK PHONES	9950933283	12/04/2023	35.43
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9952151737	12/19/2023	1,042.65
					1,078.08 *
COECO FINANCIAL	Copier Lease	COPIER LEASE	518483789	12/22/2023	718.34
					718.34 *
ELAN CORPORATE PAYMENT SYS	Convention & Education	PARKING CONFERENCE	12/15/2023	12/15/2023	70.35
					70.35 *
ELAN CORPORATE PAYMENT SYS	Dues & Association Membership	MEMBERSHIP	12/15/2023	12/15/2023	44.00
					44.00 *
OFFICE DEPOT	Office Supplies	SUPPLIES	345296160001	12/13/2023	158.40
OFFICE DEPOT	Office Supplies	SUPPLIES	345328799001	12/13/2023	58.29
					216.69 *
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance & Repair	VEHICLE MAINTENANCE	30760	10/23/2023	550.00
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance & Repair	VEHICLE MAINTENANCE	30768	11/13/2023	330.00
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance & Repair	VEHICLE MAINTENANCE	30890	12/19/2023	330.00
TAPPAHANNOCK CHEVROLET	Vehicle Maintenance & Repair	STATE INSPECTION	40068	11/30/2023	20.00
TAPPAHANNOCK CHEVROLET	Vehicle Maintenance & Repair	STATE INSPECTION	40069	11/30/2023	20.00
PARKER TOWING	Vehicle Maintenance & Repair	TOWING VEHICLE	23-1211-18556	12/12/2023	125.00
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	STATE INSPECTION	8310	8/18/2023	20.00
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	STATE INSPECTION	8354	9/14/2023	20.00
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	STATE INSPECTIONS	8436	10/25/2023	60.00
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	STATE INSPECTION	8486	11/27/2023	20.00
					1,495.00 *
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-894948	12/04/2023	3,421.46
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-899439	12/19/2023	2,758.03
					6,179.49 *
WEST POINT FORD	Vehicle & Equipment Supplies	BATTERY	16195	12/14/2023	169.95
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	HEADLIGHT WIRE	454312	12/01/2023	20.57
					190.52 *
OFFICE DEPOT	Police Supplies	SUPPLIES	345340354001	12/13/2023	35.76
OFFICE DEPOT	Police Supplies	SUPPLIES	345343492001	12/13/2023	32.99
KUSTOM SIGNALS, INC.	Police Supplies	RADAR UNITS	608362	12/18/2023	492.80
					561.55 *
KUSTOM SIGNALS, INC.	Highway Safety Equipment (Gran	RADAR UNITS	608362	12/18/2023	2,500.00
					2,500.00 *
AMAZON CAPITAL SERVICES	DCJS Grants	CAMERA EQUIPMENT	1V79-9LPY-FGQV	11/30/2023	4,797.00
					4,797.00 *
CAPITOL CITY POLYGRAPH SER	Employee Hiring Processing	NEW HIRE TESTING	12/27/2023	12/27/2023	200.00
					200.00 *
				TOTAL	18,173.69

1/03/2024
AP375
FUND # - 100

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 032200 *** Volunteer Fire Departments ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
AIR-CARE, INC.	Fire Program Funds	FLOW TEST	22418	8/22/2023		637.50	
				TOTAL		637.50	*

1/03/2024
 AP375
 FUND # - 100

FROM DATE- 1/08/2024
 TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 032302 *** Rescue Services ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
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*** Rescue Services ***					
ELAN CORPORATE PAYMENT SYS	Training	BLS CERTIFICATION	12/15/2023	12/15/2023	21.75
ELAN CORPORATE PAYMENT SYS	Training	ACLS RESOURCE KIT	12/15/2023	12/15/2023	50.00
ELAN CORPORATE PAYMENT SYS	Training	BLS CERTIFICATION	12/15/2023	12/15/2023	21.75
					93.50 *
OFFICE DEPOT	Office Supplies	SUPPLIES	340949119001	12/01/2023	215.78
OFFICE DEPOT	Office Supplies	SUPPLIES	346336927001	12/18/2023	23.30
					239.08 *
QUADMED, INC.	Medical Supplies	MEDICAL SUPPLIES	244611	10/31/2023	438.08
QUADMED, INC.	Medical Supplies	MEDICAL SUPPLIES	244970	11/07/2023	35.10
CODE BLUE RESOURCES	Medical Supplies	MEDICAL SUPPLIES	1974	10/09/2023	793.96
					1,267.14 *
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance	VEHICLE MAINTENANCE	30761	10/23/2023	110.00
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance	VEHICLE MAINENANCE	30762	10/23/2023	110.00
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance	VEHICLE MAINTENANCE	30889	12/19/2023	426.25
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	CORE DEPOSIT 13-02	453818	11/24/2023	65.36-
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	AIR FILTER	454840	12/08/2023	116.92
AMAZON CAPITAL SERVICES	Vehicle Maintenance	TOWING MIRRORS	1H73-DQQ1-XMNQ	11/24/2023	257.17
ROBERT G. ALLEY, INC.	Vehicle Maintenance	TIRES 911-02	20050	11/06/2023	242.00
ELAN CORPORATE PAYMENT SYS	Vehicle Maintenance	OIL CHANGE & TIRE RO	12/15/2023	12/15/2023	67.92
TINA R AMMONS	Vehicle Maintenance	REIMBURSEMENTS	11/30/2023	11/30/2023	10.00
TINA R AMMONS	Vehicle Maintenance	REIMBURSEMENTS	11/30/2023	11/30/2023	20.00
					1,294.90 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-899553	12/19/2023	1,113.45
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2023	12/15/2023	29.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2023	12/15/2023	29.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2023	12/15/2023	26.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2023	12/15/2023	32.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2023	12/15/2023	89.18
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2023	12/15/2023	71.40
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2023	12/15/2023	91.27
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2023	12/15/2023	82.58
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2023	12/15/2023	34.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2023	12/15/2023	31.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2023	12/15/2023	24.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2023	12/15/2023	36.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2023	12/15/2023	47.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2023	12/15/2023	55.94
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2023	12/15/2023	27.00
TINA R AMMONS	Vehicle Fuel	REIMBURSEMENTS	11/30/2023	11/30/2023	94.00
					1,912.82 *
GALL'S LLC	Uniforms	UNIFORMS	025695082	9/18/2023	193.52
GALL'S LLC	Uniforms	NAMESTRIPS	025695083	9/18/2023	454.61
BREEN, GARY	Uniforms	BOOT ALLOWANCE	12/14/2023	12/14/2023	132.45
					780.58 *
TECHNIMOUNT SYSTEM	Equipment	BASE AND BRACKETS	INV-001711	10/20/2023	3,255.00
					3,255.00 *
				TOTAL	8,843.02

1/03/2024
AP375
FUND # - 100

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 032302 *** Rescue Services ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE	DATE	\$\$	PAY	\$\$
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1/03/2024
 AP375
 FUND # - 100

FROM DATE- 1/08/2024
 TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 032400 *** Radio Communications ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Radio Communications ***				
CARTER MACHINERY CO, INC	Repair & Maint Generators	GENERATOR REPLACE	57010	11/27/2023	61,409.96
CARTER MACHINERY CO, INC	Repair & Maint Generators	GENERATOR REPLACE	57646	12/15/2023	62,580.92
					123,990.88 *
PORT RICHMOND AUTO PARTS	Misc.Contingencies	RADIO SYSTEM SUPPLY	453753	11/22/2023	601.88
					601.88 *
HARRIS CORPORATION	Radio Equipment	REPLACEMENT RADIOS	93421993	12/14/2023	41,040.16
HARRIS CORPORATION	Radio Equipment	VEHICLE CHARGER RADI	93422347	12/20/2023	1,109.26
					42,149.42 *
AMAZON CAPITAL SERVICES	Maintenance Radio Equipment	COMP BATTERIES	1JV7-137M-3PMR	12/11/2023	191.94
AMAZON CAPITAL SERVICES	Maintenance Radio Equipment	BATTERIES RADIO SYST	1LCN-RFWM-CDL7	11/17/2023	431.93
AMAZON CAPITAL SERVICES	Maintenance Radio Equipment	BATTERY BACK-UP	1NDF-11KQ-1FRV	11/24/2023	184.99
					808.86 *
CARTER MACHINERY CO, INC	Maintenance Contracts - Genera	SERVICE GENERATOR	1553226	12/23/2023	446.05
CARTER MACHINERY CO, INC	Maintenance Contracts - Genera	SERVICE GENERATOR	1555660	12/28/2023	446.05
CARTER MACHINERY CO, INC	Maintenance Contracts - Genera	SERVICE GENERATOR	1555661	12/28/2023	446.05
CARTER MACHINERY CO, INC	Maintenance Contracts - Genera	CREDIT MEMO	1556487	12/28/2023	446.05-
					892.10 *
				TOTAL	168,443.14

1/03/2024
AP375
FUND # - 100

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 034500 *** Building Inspections ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Building Inspections ***				
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	518483789	12/22/2023	141.71
					141.71 *
OFFICE DEPOT	Office Supplies	SUPPLIES	340949119001	12/01/2023	7.08
OFFICE DEPOT	Office Supplies	SUPPLIES	341364161001	11/30/2023	47.99
OFFICE DEPOT	Office Supplies	SUPPLIES	346336927001	12/18/2023	19.50
					74.57 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-894944	12/04/2023	74.84
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-899436	12/19/2023	89.57
					164.41 *
				TOTAL	380.69

1/03/2024
AP375
FUND # - 100

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035100 *** Animal Control ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Animal Control ***				
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9952151737	12/19/2023	40.01
					40.01 *
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance	VEHICLE MAINTENANCE	30890	12/19/2023	27.50
WEST POINT FORD	Vehicle Maintenance	ACO SPARK PLUGS	16000	11/16/2023	115.68
					143.18 *
				TOTAL	183.19

1/03/2024
AP375
FUND # - 100

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035101 *** Animal Shelter ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
KING WILLIAM COUNTY	*** Animal Shelter *** KW/KQ Animal Shelter	SEPTEMBER SHELTER OP	09/30/2023	9/30/2023	20,834.11
KING WILLIAM COUNTY	KW/KQ Animal Shelter	OCTOBER SHELTER OPS	10/31/2023	10/31/2023	19,189.69
KING WILLIAM COUNTY	KW/KQ Animal Shelter	NOVEMBER SHELTER OPS	11/30/2023	11/30/2023	11,951.67
					51,975.47 *
				TOTAL	51,975.47

1/03/2024
AP375
FUND # - 100

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035500 *** Emergency Services ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Emergency Services ***				
ELAN CORPORATE PAYMENT SYS	Office Supplies	TAPE MEASURER	12/15/2023	12/15/2023	6.31
					6.31 *
WITMER PUBLIC SAFETY	Equipment Grants	FIRE TRAINING PACK	INV347390	10/30/2023	48,024.50
					48,024.50 *
				TOTAL	48,030.81

1/03/2024
 AP375
 FUND # - 100

FROM DATE- 1/08/2024
 TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 043200 *** General Properties ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
*** General Properties ***					
HORNS MIDDLESEX ACE HARDWA	Repairs & Maintenance	SHERIFF OFFC REPAIR	50435/2	12/15/2023	41.97
A&J SUPPLY, INC.	Repairs & Maintenance	MAINTENANCE SUPPLIES	304891	12/04/2023	19.14
COMPUTER TELEPHONE TECHNOL	Repairs & Maintenance	PHONE SYSTEM REPAIR	19825	10/31/2023	193.00
					254.11 *
DOMINION ENERGY VIRGINIA	Electrical Services	5-B	8305983002 1223	12/20/2023	283.09
					283.09 *
WORLD FUEL SERVICES, INC	Heating Services	HEATING OIL ADMIN	2632377-41525	11/21/2023	1,415.35
WORLD FUEL SERVICES, INC	Heating Services	HEATING OIL ADMIN	2638417-41525	11/21/2023	589.37
WORLD FUEL SERVICES, INC	Heating Services	HEATING OIL ADMIN	2647579-41525	12/06/2023	1,255.77
					3,260.49 *
OFFICE DEPOT	Janitorial Supplies	SUPPLIES	346336927001	12/18/2023	34.20
THE HOME DEPOT PRO	Janitorial Supplies	JANITORIAL SUPPLIES	777555228	11/29/2023	63.36
THE HOME DEPOT PRO	Janitorial Supplies	JANITORIAL SUPPLIES	777803297	11/30/2023	201.51
					299.07 *
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-894944	12/04/2023	165.85
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-899436	12/19/2023	139.11
					304.96 *
GFL ENVIROMENTAL	Dumpster Service - Courthouse	DUMPSTER/ ADMIN BLDG	KA0001556386	10/15/2023	309.60
GFL ENVIROMENTAL	Dumpster Service - Courthouse	DUMPSTER/ ADMIN BLDG	KA0001622021	11/15/2023	310.31
GFL ENVIROMENTAL	Dumpster Service - Courthouse	DUMPSTER/ ADMIN BLDG	KA0001686494	12/15/2023	340.56
					960.47 *
AMAZON CAPITAL SERVICES	Building Supplies	LIGHT BULBS	1D1J-XP9Y-9KM9	12/04/2023	279.96
AMAZON CAPITAL SERVICES	Building Supplies	BULBS AND STAMPS	1H7T-HY3V-3KRN	12/03/2023	146.70
ELAN CORPORATE PAYMENT SYS	Building Supplies	MATERIALS ADMIN BLDG	12/15/2023	12/15/2023	36.11
					462.77 *
PORT RICHMOND AUTO PARTS	Grounds Supplies	SUPPLIES	455794	12/26/2023	24.98
					24.98 *
PORT RICHMOND AUTO PARTS	Tools & Equipment	TERMINAL WRENCHES	455223	12/14/2023	19.99
HORNS MIDDLESEX ACE HARDWA	Tools & Equipment	MATERIAL AND TOOLS	50142/2	11/30/2023	71.56
ELAN CORPORATE PAYMENT SYS	Tools & Equipment	TOOLS	12/15/2023	12/15/2023	27.36
					118.91 *
				TOTAL	5,968.85

1/03/2024
AP375
FUND # - 100

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043300 *** Marriott School Facility ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Marriott School Facility ***				
DOMINION ENERGY VIRGINIA	Electrical Service	MARRIOTT	4314102924 1223	12/20/2023	163.02
DOMINION ENERGY VIRGINIA	Electrical Service	MARRIOTT	7823700310 1223	12/20/2023	285.54
				TOTAL	448.56 *
					448.56

1/03/2024
 AP375
 FUND # - 100

FROM DATE- 1/08/2024
 TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 043400 *** Station 8/Shacklefords ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Station 8/Shacklefords ***				
HORNS MIDDLESEX ACE HARDWA	Maintenance	STATION 8 MAINT	50325/2	12/08/2023	45.74
HORNS MIDDLESEX ACE HARDWA	Maintenance	KEYPAD ENTRY LOCK	50476/2	12/18/2023	149.99
A&J SUPPLY, INC.	Maintenance	MAINTENANCE SUPPLIES	304891	12/04/2023	161.89
					357.62 *
OFFICE DEPOT	Janitorial Supplies	SUPPLIES	346336927001	12/18/2023	27.75
ELAN CORPORATE PAYMENT SYS	Janitorial Supplies	SUPPLIES	12/15/2023	12/15/2023	40.57
					68.32 *
OFFICE DEPOT	Facility Supplies	VACUUM CLEANER	341364187001	11/29/2023	62.50
THE HOME DEPOT PRO	Facility Supplies	EMS JANITORAL SUPPLY	780607545	12/18/2023	95.91
					158.41 *
GFL ENVIROMENTAL	Dumpster Service	DUMPSTER/ STATION 8	KA0001569151	10/15/2023	245.78
GFL ENVIROMENTAL	Dumpster Service	DUMPSTER/ STATION 8	KA0001634585	11/15/2023	280.84
GFL ENVIROMENTAL	Dumpster Service	DUMPSTER/ PIER	KA0001693814	12/15/2023	280.20
GFL ENVIROMENTAL	Dumpster Service	DUMPSTER/ STATION 8	KA0001698830	12/15/2023	280.20
					1,087.02 *
				TOTAL	1,671.37

1/03/2024
AP375
FUND # - 100

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043500 *** Station 2/Marriott School ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Station 2/Marriott School ***						
A&J SUPPLY, INC.	MAINTENANCE	MAINTENANCE SUPPLIES	304891	12/04/2023	9.17		
					9.17	*	
OFFICE DEPOT	CLEANING SUPPLIES	SUPPLIES	346336927001	12/18/2023	27.75		
ELAN CORPORATE PAYMENT SYS	CLEANING SUPPLIES	SUPPLIES	12/15/2023	12/15/2023	40.56		
					68.31	*	
OFFICE DEPOT	FACILITY SUPPLIES	VACUUM CLEANER	341364187001	11/29/2023	62.49		
THE HOME DEPOT PRO	FACILITY SUPPLIES	EMS JANITORAL SUPPLY	780607545	12/18/2023	108.30		
					170.79	*	
				TOTAL	248.27		

1/03/2024
AP375
FUND # - 100

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 051200 *** Local Health Department ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
KING & QUEEN COUNTY	*** Local Health Department *** Payment to State Health Depart	2ND QTR BILLING	12/19/2023	12/19/2023	44,616.00
				TOTAL	44,616.00 *

1/03/2024
AP375
FUND # - 100

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 053220 *** State & Local Hosp. Program ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
CENTRAL VIRGINIA	*** State & Local Hosp. Program *** Central VA Health Services	FY 24 CONTRIBUTION	12/27/2023	12/27/2023	6,510.00		6,510.00 *
				TOTAL	6,510.00		6,510.00

1/03/2024
AP375
FUND # - 100

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 053600 *** Contributions ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
ARTS ALIVE	VA Comm. for Arts Grant/Arts A	FY 24 CONTRIBUTION	01/02/2024	1/02/2024	2,000.00
				TOTAL	2,000.00 *

1/03/2024
AP375
FUND # - 100

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 071100 *** COMMUNITY PROGRAMMING ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
AMAZON CAPITAL SERVICES	*** COMMUNITY PROGRAMMING *** OFFICE SUPPLIES	BLUETOOTH MOUSE	1YMN-D1GX-7FWK	11/16/2023		38.97	38.97 *
				TOTAL		38.97	

1/03/2024
AP375
FUND # - 100

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 073200 *** Public Library ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Public Library ***					
DOMINION ENERGY VIRGINIA	Electrical Services	LIBRARY	2571861216 1223	12/20/2023	251.93
DOMINION ENERGY VIRGINIA	Electrical Services	LIBRARY	2967503158 1223	12/20/2023	741.13
					993.06 *
PAMUNKEY REGIONAL LIBRARY	Purchase of Services	FY24 2ND QTR	12/19/2023	12/19/2023	59,135.00
					59,135.00 *
				TOTAL	60,128.06

1/03/2024
 AP375
 FUND # - 100

FROM DATE- 1/08/2024
 TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 081100 *** Planning Commission ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
*** Planning Commission ***					
CAMPBELL, DAVID	Mileage - Allowances	MILEAGE REIMBURSE	09/05/2023	9/05/2023	21.62
CAMPBELL, DAVID	Mileage - Allowances	MILEAGE REIMBURSE	09/25/2023	9/25/2023	21.62
ALLEN, BARRY L.	Mileage - Allowances	MILEAGE REIMBURSE	09/05/2023	9/05/2023	22.27
ALLEN, BARRY L.	Mileage - Allowances	MILEAGE REIMBURSE	09/25/2023	9/25/2023	22.27
ALSOP, SHERRIN C.	Mileage - Allowances	MILEAGE REIMBURSE	09/25/2023	9/25/2023	40.61
WATKINS, MILTON	Mileage - Allowances	MILEAGE REIMBURSE	09/05/2023	9/05/2023	22.27
COLEMAN, JR. ROBERT W.	Mileage - Allowances	MILEAGE REIMBURSE	09/05/2023	9/05/2023	2.62
COLEMAN, JR. ROBERT W.	Mileage - Allowances	MILEAGE REIMBURSE	09/25/2023	9/25/2023	2.62
RICHARDSON, HUNTER	Mileage - Allowances	MILEAGE REIMBURSE	09/05/2023	9/05/2023	22.27
RICHARDSON, HUNTER	Mileage - Allowances	MILEAGE REIMBURSE	09/25/2023	9/25/2023	22.27
JACKSON, COMER	Mileage - Allowances	MILEAGE REIMBURSE	09/05/2023	9/05/2023	21.62
BERRY, MARK R.	Mileage - Allowances	MILEAGE REIMBURSE	09/05/2023	9/05/2023	14.41
BERRY, MARK R.	Mileage - Allowances	MILEAGE REIMBURSE	09/25/2023	9/25/2023	14.41
FLEMING, MICHAEL	Mileage - Allowances	MILEAGE REIMBURSE	09/05/2023	9/05/2023	23.58
FLEMING, MICHAEL	Mileage - Allowances	MILEAGE REIMBURSE	09/25/2023	9/25/2023	23.58
					298.04 *
OFFICE DEPOT	Office Supplies	SUPPLIES	346336927001	12/18/2023	19.50
					19.50 *
				TOTAL	317.54

1/03/2024
AP375
FUND # - 100

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081200 *** Economic Development ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Economic Development ***				
EVKO, KELLY	Economic Development Director	EDA CONSULTANT OCT	115	11/03/2023	3,500.00
EVKO, KELLY	Economic Development Director	EDA CONSULTANT NOV	116	12/03/2023	3,500.00
					7,000.00 *
				TOTAL	7,000.00

1/03/2024
AP375
FUND # - 100

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081402 *** Zoning Administrator ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Zoning Administrator ***				
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	518483789	12/22/2023	141.70
OFFICE DEPOT	Office Supplies	SUPPLIES	346336927001	12/18/2023	19.49
BARBOUR PRINTING SERVICES	Office Supplies	E&S INSPECTION FORMS	2107-23	11/16/2023	350.00
MANSFIELD OIL COMPANY	Vehicle Equipment Fuel	FUEL	SQLCD-899436	12/19/2023	369.49
					33.36
					33.36
				TOTAL	544.55

1/03/2024
AP375
FUND # - 100

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081800 *** Industrial Dev. Authority ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
OFFICE DEPOT	*** Industrial Dev. Authority *** Office Supplies	SUPPLIES	346336927001	12/18/2023	19.50		19.50 *
				TOTAL	19.50		19.50

1/03/2024
AP375
FUND # - 100

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 091400 *** Contingency Fund ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
TRUIST BANK	*** Contingency Fund *** Miscellaneous Contingencies	FINANCE CHARGE	12/25/2023	12/25/2023		29.93	
				TOTAL		29.93	*

1/03/2024
AP375
FUND # - 100

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 096000 *** Expenditure Refunds ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
*** Expenditure Refunds ***							
A. MORTON THOMAS & ASSOCIA	Strata/Solar Farm	SOLAR PROJECT REVIEW	400574	12/22/2023	6,465.00		6,465.00 *
					TOTAL		6,465.00
					FUND TOTAL		469,858.41

1/03/2024 FROM DATE- 1/08/2024
 AP375 TO DATE- 1/08/2024
 FUND # - 224 Expenditures

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031800

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
CANINE DEVELOPMENT GROUP,	Supplies	TRACKING SUBSCRIPT	136652	12/16/2023	140.00
				TOTAL	140.00 *
				FUND TOTAL	140.00

1/03/2024
 AP375
 FUND # - 301

FROM DATE- 1/08/2024
 TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 094100

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
COMMONWEALTH ARCHITECTS SKANSKA	Emergency Services Facility Emergency Services Facility	EMS STATION 1 COUNTY PROJECTS	202312019 2222828-16	12/18/2023 12/01/2023	3,092.64 2,820.00 5,912.64 *
IMAGES IN ART SIGNS	ACO VEHICLE	TRUCK LETTERING	7738	12/04/2023	590.00 590.00 *
COMMONWEALTH ARCHITECTS SKANSKA	Telework Center Telework Center	TELECENTER PROJECT COUNTY PROJECTS	202312018 2222828-16	12/18/2023 12/01/2023	3,748.14 2,820.00 6,568.14 *
				TOTAL	13,070.78
				FUND TOTAL	13,070.78

1/03/2024
AP375
FUND # - 351 Expenditures

FROM DATE- 1/08/2024
TO DATE- 1/08/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 094100 Capital Projects

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
SYDNOR HYDRO, INC.	Capital Projects School Capital Projects	CHS WATER SYSTEM	4408	10/27/2023	74,151.21
				TOTAL	74,151.21 *
				FUND TOTAL	74,151.21

1/03/2024 FROM DATE- 1/08/2024
 AP375 TO DATE- 1/08/2024
 FUND # - 352 EXPENDITURES

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 095100

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
SYDNOR HYDRO, INC.	KQES CONSTRUCTION	INSTALL WATERLINE	3401	6/30/2023	10,000.00
THE BLAND TRUST	KQES CONSTRUCTION	2024 LAND RENT	01/01/2024	1/01/2024	1,000.00
SKANSKA	KQES CONSTRUCTION	COUNTY PROJECTS	2222828-16	12/01/2023	5,640.00
TRC ENGINEERS, INC	KQES CONSTRUCTION	KQES PROJECT	116555	12/08/2023	1,767.00
					18,407.00 *
				TOTAL	18,407.00
				FUND TOTAL	18,407.00
				TOTAL DUE	575,627.40

Approved at meeting of _____ on _____.

Signed _____
 Title _____ Date _____



One Team, One Mission.

King and Queen County Public Schools

P.O. Box 97

King and Queen C.H., VA 23085

SCHOOL BOARD AGENDA ITEM

MEETING DATE: December 20, 2023

AGENDA SUBJECT: Food Services Appropriation
Request

ATTACHMENTS: Appropriation Request #3

TYPE OF AGENDA ITEM:

- | | |
|-------------------------------------|---------------------|
| <input type="checkbox"/> | CONSENT |
| <input checked="" type="checkbox"/> | REGULAR |
| <input type="checkbox"/> | DEPARTMENTAL REPORT |

- | | |
|-------------------------------------|----------------------------------|
| <input type="checkbox"/> | INFORMATION ONLY – NO DISCUSSION |
| <input type="checkbox"/> | INFORMATION ONLY – DISCUSSION |
| <input checked="" type="checkbox"/> | ACTION |

BACKGROUND / SUMMARY:

The Food Services Fund requires a quarterly appropriation from the Board of Supervisors. This is the third request for FY 2024.

REQUESTED ACTION:

That the School Board approve the request for the Board of Supervisors to appropriate \$98,874.94. This is the third request for the fiscal year for a total of \$296,624.82 requested to date or seventy-five percent of the budgeted funds.

FOR MORE INFORMATION, CONTACT PRESENTER:

Name: Jennifer Jackson, Financial Director

Phone: (804) 785-5981

E-mail: jejackson@kqps.net

Lump Sum Appropriation

King and Queen County Food Services
P.O. Box 97
King and Queen C.H., VA 23085

BE IT RESOLVED BY THE SCHOOL BOARD OF KING AND QUEEN COUNTY that the BOARD OF SUPERVISORS appropriate funds in the amount of \$98,874.94 to meet SCHOOL FOOD SERVICE expenses through March 2024.

Budgeted Funds:

65100 School Food Services:

FEDERAL AND STATE REIMBURSEMENTS,
SALES AND MISCELLANEOUS INCOME

\$98,874.94



Signature of Chairman



Signature of Superintendent

 12/20/23

Signature of Clerk

Date

AGENDA: *January 8, 2024 Regular Meeting*

ITEM #7:

Approval of Health Department Agreement and Carryover Request

ACTION REQUESTED:

This item was tabled at the December 2023 meeting. The Board requested that a representative from the Health Department provide information on the use of the carryover funds and a detail of services provided in the budget.

ATTACHMENTS:

- Draft Agreement
- Attachment to agreement
- Email exchange regarding carryover funds

**STATEMENT OF AGREEMENT TO
PROCESS NEEDED SIGNATURES OF
THE VIRGINIA DEPARTMENT OF
HEALTH (VDH) LOCAL
GOVERNMENT AGREEMENT
ELECTRONICALLY**

VDH and The King & Queen County Board of Supervisors agree to use electronic signatures, as authorized in Title 59.1, Chapter 42.1 Uniform Electronic Transactions Act of the Code of Virginia.

Vivian Seay, County Administrator

Authorizing officer printed name and title

Authorizing officer signature

Robert W. Hicks
Acting Deputy Commissioner, Community Health Services
Virginia Department of Health

Robert W. Hicks

Authorizing signature

AGREEMENT BETWEEN THE VIRGINIA DEPARTMENT OF HEALTH AND THE KING & QUEEN COUNTY BOARD OF SUPERVISORS FOR FUNDING AND SERVICES OF THE KING & QUEEN COUNTY HEALTH DEPARTMENT

This agreement (“Agreement”) for the services to be provided by the King & Queen County Health Department and the funding therefore is by and between the Virginia Department of Health (“VDH”) and King & Queen County Board of Supervisors (collectively “the Parties”).

The Agreement is created in satisfaction of the requirements of § 32.1-31 of the Code of Virginia (1950), as amended, in order to operate the King & Queen County Health Department under the terms of this Agreement.

NOW, THEREFORE, in consideration of the covenants and agreements in this Agreement, the sufficiency of which is acknowledged, the Parties agree as follows.

§ 1. VDH, over the course of one fiscal year, will pay an amount not to exceed \$149,526.00, from the state general fund to support the cooperative budget in accordance with, and dependent upon, appropriations by the General Assembly, and in like time frame, the Board of Supervisors of King & Queen County will provide by appropriation and in equal quarterly payments a sum of \$89,232.00 local matching funds and \$0.00 one-hundred percent local funds for a total of \$89,232.00 local funds for this fiscal year.

In addition, the Board of Supervisors has approved the King & Queen County Health Department to carry forward \$8,323.00 in local matching funds for a total of \$97,555.00 matching funds and an additional \$0.00 in one-hundred percent local funds from the prior fiscal year closing locality balance.

These joint funds will be distributed in timely installments, as services are rendered in the operation of the King & Queen County Health Department, which shall perform public health services in King & Queen County as indicated in Attachment A(1.), and will perform services required by local ordinances as indicated in Attachment A(2.). Payments from the local government are due on the third Monday of each fiscal quarter.

§ 2. The term of the agreement begins July 1,2023. This Agreement will be automatically extended on a state fiscal year to year renewal basis under the existing terms and conditions of the Agreement unless timely written notice of termination is provided by either party. Such written notice shall be given at least 60 days prior to the beginning of the fiscal year in which the termination is to be effective.

§ 3. The Commonwealth of Virginia (“Commonwealth”) and VDH shall be responsible for providing liability insurance coverage and will provide legal defense for state employees of the local health department for acts or occurrences arising from performance of activities conducted pursuant to state statutes and regulations.

- A. The responsibility of the Commonwealth and VDH to provide liability insurance coverage shall be limited to and governed by the Commonwealth of Virginia Public Liability Risk Management Plan, established under § 2.2-1837 of the Code of Virginia (1950), as amended. Such insurance coverage shall extend to the services specified in Attachments A(1.) and A(2.), unless the locality has opted to provide coverage for the employee under the Public Officials Liability Self-Insurance Plan, established under § 2.2-1839 of the Code of Virginia (1950), as amended, or under a policy procured by the locality.
- B. The Commonwealth and VDH will be responsible for providing legal defense for those acts or occurrences arising from the performance of those services listed in Attachment A(1.), conducted in the performance of this contract, as provided for under the Code of Virginia and as provided for under the terms and conditions of the Commonwealth of Virginia Public Liability Risk Management Plan.

- C. Services listed in Attachment A(2.), any services performed pursuant to a local ordinance, and any services authorized solely by Title 15.2 of the Code of Virginia (1950), as amended, when performed by a state employee, are herewith expressly exempted from any requirements of legal defense or representation by the Attorney General or the Commonwealth. For purposes of assuring the eligibility of a state employee performing such services for liability coverage under the Commonwealth of Virginia Public Liability Risk Management Plan , the Attorney General has approved, pursuant to § 2.2-507 of the Code of Virginia (1950), as amended, and the Commonwealth of Virginia Public Liability Risk Management Plan , the legal representation of said employee by the city or county attorney, and, the Board of Supervisors of King & Queen County hereby expressly agrees to provide the legal defense or representation at its sole expense in such cases by its local attorney.
- D. In no event shall the Commonwealth or VDH be responsible for providing legal defense or insurance coverage for local government employees.

§ 4. Title to equipment purchased with funds appropriated by the local government and transferred to the Commonwealth, either as match for state dollars or as a purchase under appropriated funds expressly allocated to support the activities of the local health department, will be retained by the Commonwealth and will be entered into the Virginia Fixed Asset Accounting and Control System. Local appropriations for equipment to be locally owned and controlled should not be remitted to the Commonwealth, and the local government's procurement procedures shall apply in the purchase. The locality assumes the responsibility to maintain the equipment and all records thereon.

§ 5. This Agreement may only be amended or otherwise modified by an instrument in writing signed by the Parties.

 Robert W. Hicks
 Acting Deputy Commissioner
 Community Health Services
 Virginia Department of Health

 Local authorizing officer signature

Vivian Seay
 Authorizing officer printed name

 Date

County Administrator
 Authorizing officer title

 Dr. Richard Williams
 District Health Director
 Three Rivers Health District

 Date

 Date

Approved as to form by the Office of the Attorney General on July 23, 2018

Attachments: Local Government Agreement, Attachment A(1.)
 Local Government Agreement, Attachment A(2.)

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

BASIC PUBLIC HEALTH SERVICES TO BE **ASSURED** BY LOCAL HEALTH DEPARTMENTS
INCOME LEVEL A IS DEFINED BY THE BOARD OF HEALTH TO BE MEDICALLY INDIGENT ([32.1-11](#))

For Each Service Provided, Check Block for Highest Income Level Served			
COLLABORATIVE COMMUNITY HEALTH IMPROVEMENT PROCESS	Income A only	Defined by Federal Regulations	All (specify income level if not ALL)
Assure that ongoing collaborative community health assessment and strategic health improvement planning processes are established. To include public health, health care systems and community partners. As provided for in §32.1-122.03 Code Link- 32.1-122.03 ; State Health Plan Link Virginia Plan for Well-Being 2016-2020			X
COMMUNICABLE DISEASE SERVICES	Income A only	Defined by Federal Regulations	All (specify income level if not ALL)
Immunization of patients against certain diseases, including Childhood Immunizations As provided for in 32.1-46 Code Link- 32.1-46			X
Sexually transmitted disease screening, diagnosis, treatment, and surveillance 32.1-57, Districts may provide counseling Code Link- 32.1-57			X
Surveillance and investigation of disease 32.1-35 and 32.1-39 Code Links- 32.1-35 , 32.1-39 , 32.1-43			X
HIV/AIDS surveillance, investigation, and sero prevalence survey 32.1-36, 32.1-36.1, 32.1-39 Code Links- 32.1-36 , 32.1-36.1 , 32.1-39			X
Tuberculosis control screening, diagnosis, treatment, and surveillance 32.1-49, 32.1-50.1, and 32.1-54 Code Links- 32.1-49 , 32.1-50 , 32.1-50.1			X
FAMILY PLANNING SERVICES	Income A only	Defined by Federal Regulations	All
Clinic services including drugs and Contraceptive supplies Family Planning Population Research Act of 1970, Title X Code Link- 32.1-77 , 42 U.S.C 300 et seq., and 42 CFR Part 59		X	
Pregnancy testing and counseling Family Planning Population Research Act of 1970, Title X Code Link- 32.1-77 , 42 U.S.C. 300 et seq., and 42 CFR Part 59\		X	

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

BASIC PUBLIC HEALTH SERVICES TO BE **ASSURED** BY LOCAL HEALTH DEPARTMENTS
INCOME LEVEL A IS DEFINED BY THE BOARD OF HEALTH TO BE MEDICALLY INDIGENT ([32.1-11](#))

CHILD HEALTH SERVICES	Income A only	Defined by Federal Regulations	All
Children Specialty Services; diagnosis, treatment, follow-up, and parent teaching 32.1-77, 32.1-89 and 32.1-90 Code Links- 32.1-77 , 32.1-89 , 32.1-90			X
Screening for genetic traits and inborn errors of metabolism, and provision of dietary supplements Code Links- 32.1-65 , 32.1-67 , 32.1-68			X
Well child care up to age __n/a__ (enter age) Board of Health Code Link- 32.1-77		x	
WIC : Federal grant requirement Public Law 108-265 as amended, Child Nutrition Act of 1966; Child Nutrition and WIC Reauthorization Act 2009 Code Link 42 U.S.C. § 1786; 7 C.F.R. Part 26		X	
EPSDT: DMAS MOA Social Security Act section 1905(r) (5) Code Link- 32.1-11			X
Blood lead level testing Code Link- 32.1-46.1 , 32.1-46.2			X
Outreach, Patient and Community Health Education Code Link- 32.1-11 , 32.1-11.3 ,			X
Community Education Code Link- 32.1-11 , 32.1-23			X
Pre-school Physicals for school entry Code Link- 22.1-270	X		
Services for Children with Special health care needs Title V, Social Security Act Code Link- 32.1-77			X
MATERNAL HEALTH SERVICES	Income A only	Defined by Federal Regulations	All
Prenatal and post partum care for low risk and intermediate risk women, Title V, Social Security Act Code Link- 32.1-77		X	
WIC: Federal grant requirement Public Law 108-265 as amended, Child Nutrition Act of 1966; Child Nutrition and WIC Reauthorization Act 2009 Code Link 42 U.S.C §1786 and 7CFR Part 26		X	

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

ENVIRONMENTAL HEALTH SERVICES
BASIC PUBLIC HEALTH SERVICES TO BE **ASSURED** BY LOCAL HEALTH DEPARTMENTS

<p>The following services performed in accordance with the provisions of the Code of Virginia, the regulation of the Board of Health and/or VDH agreements with other state or federal agencies and VDH policies. Data regarding the below services shall be entered in, or exported to, the statewide environmental health database for all available data fields. Local health department staff shall be responsible for responding to all complaints, constituent responses, media inquiries, and Freedom of Information Act request related to the following services.</p>	
<p>Investigation of communicable diseases: Pursuant to §§ 32.1-35 and 32.1-39 of the Code of Virginia, the local health director and local staff are responsible for investigating any outbreak or unusual occurrence of a preventable disease that the Board of Health requires to be reported. Code Links-32.1-35, 32.1-39</p>	X
<p>Chesapeake Bay Preservation Act Septic Pump Out: Pursuant to § 32.1-164 of the Code of Virginia and effective July 1, 2023, local health department staff are responsible for monitoring and enforcing compliance with onsite sewage treatment system pump-outs pursuant to requirements promulgated under the Chesapeake Bay Preservation Act (§ 62.1-44.15:67 et seq.)</p>	X
<p>Marinas: Pursuant to § 32.1-246 of the Code of Virginia, local health department staff are responsible for permitting marinas and other places where boats are moored and is responsible for inspecting them to ensure that their sanitary fixtures and sewage disposal facilities are in compliance with the Marina Regulations (12VAC5-570-10 et seq.) Code Link-32.1-246</p>	X
<p>Migrant labor camps: Pursuant to §§ 32.1-203-32.1-211 of the Code of Virginia, local health departments are responsible for issuing, denying, suspending and revoking permits to operate migrant labor camps. Local health departments also must inspect migrant labor camps and ensure that the construction, operation and maintenance of such camps are in compliance with the Rules and Regulations Governing Migrant Labor Camps (12VAC5-501-10 et seq.). Code Links-32.1 Chapter 6 Article 6</p>	X
<p>Milk: Pursuant to §§ 3.2-5206, 3.2-5208 of the Code of Virginia and the agency’s MOA with VDACS, the local health department is responsible for issuing, denying, suspending and revoking permits for Grade “A” milk processing plants which offer milk and or milk products for sale in Virginia. Local health departments are also responsible for the inspection of Grade “A” milk plants for compliance with the Regulations Governing Grade “A” Milk (2VAC5-490-10). Code Links- 3.2-5206, 3.2-5208</p>	X
<p>Alternative discharging sewage systems: Pursuant to § 32.1-164(A) of the Code of Virginia, local health departments are responsible for issuing, denying and revoking construction and operation permits for alternative discharging systems serving individual family dwellings with flows less than or equal to 1,000 gallons per day on a monthly average. Local health departments are also required to conduct regular inspections of alternative discharging systems in order to ensure that their construction and operation are in compliance with the Alternative Discharging Sewage Treatment Regulations for Individual Family Dwellings (12VAC5-640-10 et seq.). Code Link-32.1-164</p>	X
<p>Onsite sewage systems: Pursuant to § 32.1-163 et seq. of the Code of Virginia, local health department staff is responsible for reviewing and processing site evaluations and designs of onsite sewage systems in accordance with applicable state regulations and may perform such evaluations and designs as allowed. Local health department staff is also responsible for issuing, denying and revoking construction and operation permits for conventional and alternative onsite sewage systems. Local health department staff are responsible for assuring that onsite sewage systems are inspected at time of construction for compliance with the Sewage Handling and Disposal Regulations (12VAC5-610-20 et seq.; “SHDR”) and the Alternative Onsite Sewage System Regulations (12VAC5-613-10 et seq.; “AOSS Regulations”); local health department staff may perform such inspections as required. Local health department staff is also responsible for assuring the performance, operation, and maintenance of onsite sewage systems are in compliance with the SHDR and AOSS Regulations. Code Link-32.1-163</p>	X
<p>Rabies: Pursuant to § 3.2-6500 et seq. of the Code of Virginia, the local health department is responsible for investigating complaints and reports of suspected rabid animals exposing a person, companion animal, or livestock to rabies. Code Link- 3.2-6500</p>	X

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

ENVIRONMENTAL HEALTH SERVICES
BASIC PUBLIC HEALTH SERVICES TO BE **ASSURED** BY LOCAL HEALTH DEPARTMENTS

<p>Restaurants/eating establishments: Pursuant to § 35.1-14 of the Code of Virginia, local health departments are responsible for issuing, denying, renewing, revoking and suspending permits to operate food establishments. In addition, local health departments are required to conduct at least one annual inspection of each food establishment to ensure compliance with the requirements of the Food Regulations (12VAC5-421-10 et seq.). These regulations include requirements and standards for the safe preparation, handling, protection, and preservation of food; the sanitary maintenance and use of equipment and physical facilities; the safe and sanitary supply of water and disposal of waste and employee hygiene standards. Code Link- 35.1-14</p>	<p>X</p>
<p>Hotels/Motels: In accordance with § 35.1-13 of the Code of Virginia, local health department staff is responsible for issuing, denying, revoking and suspending permits to operate hotels. The local health department is responsible for conducting inspections of hotels to ensure compliance with the Hotel Regulations (12VAC5-431-10 et seq.). These regulations include requirements and standards for physical plant sanitation; safe and sanitary housekeeping and maintenance practices; safe and sanitary water supply and sewage disposal and vector and pest control. Code Link-35.1-13</p>	<p>X</p>
<p>Wells: Pursuant to § 32.1-176.4, and the resulting authority provided by the Board, local health departments are responsible for issuing, denying and revoking construction permits and inspection statements for private wells. Local health departments are also responsible for inspecting private wells to ensure that their construction and location are in compliance with the Private Well Regulations. (12VAC5-630-10 et seq.) Code Link-32.1-176.4</p>	<p>X</p>
<p>Homes for adults: The local health department, at the request of the Department of Social Services (DSS), will inspect DSS-permitted homes for adults to evaluate their food safety operations, wastewater disposal and general environmental health conditions. (22VAC40-80-160(B)(3))</p>	<p>X</p>
<p>Juvenile Justice Institutions: Pursuant to § 35.1-23 of the Code of Virginia and the agency’s memorandum of understanding with the Department of Corrections, local health departments are responsible for conducting at least one annual unannounced inspection of juvenile justice institutions in order to evaluate their kitchen facilities, general sanitation and environmental health conditions. Code Link-35.1-23</p>	<p>X</p>
<p>Jail inspections: Pursuant to § 53.1-68 of the Code of Virginia and the agency’s memorandum of understanding with the Department of Corrections, local health departments are responsible for conducting at least one annual unannounced inspection of correction facilities in order to evaluate their kitchen facilities, general sanitation and environmental health conditions. Code Link-53.1-68</p>	<p>X</p>
<p>Daycare centers: At the request of DSS will inspect DSS-permitted daycare centers to evaluate their food safety operations, wastewater disposal and general environmental health conditions. (22VAC40-80-160(B)(3))</p>	<p>X</p>
<p>Radon Pursuant to § 32.1-229, local health department may assist VDH Central Office with Radon testing and analysis. Code Link-32.1-229.</p>	<p>X</p>
<p>Summer camps/ Campgrounds: Pursuant to §§ 35.1-16 and 35.1-17 of the Code of Virginia and the corresponding regulations, local health departments are responsible for issuing, denying, and revoking permits to operate summer camps and campgrounds. The local health department is responsible for conducting inspections of summer camps and campgrounds not less than annually to ensure that their construction, operation and maintenance are in compliance with the Regulations for Summer Camps (12VAC5-440-10 et seq.) and the Rules and Regulations Governing Campgrounds (12VAC5-450-10 et seq.). Code Links-35.1-16, 35.1-17</p>	<p>X</p>

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

OTHER PUBLIC HEALTH SERVICES
BASIC PUBLIC HEALTH SERVICES TO BE **ASSURED** BY LOCAL HEALTH DEPARTMENTS

The following services performed in accordance with the provisions of the Code of Virginia, the regulations of the Board of Health and/or the policies and procedures of the State Department of Health	
Pre-Admission Screenings (PAS) DMAS MOA Code Link- 32.1-330	X
Comprehensive Services Act Community Policy and Management Teams (CPMT) 2.2-5201-2.2-5211 Code Link- 2.2-5201 , 2.2-5211	X
Interagency Coordinating Council (Infants/Toddlers) Early Intervention Services Code Link- 2.2-5305 , 2.2-5306	X
Vital Records Code Link- 32.1-254 , 32.1-255 , 32.1-272	X
Immunizations for maternity and post-partum patients Code Link- 32.1-11 , 32.1-325 , 54.1-3408 .	X
AIDS Drug Assistance Program (ADAP) Code Link- 32.1-11 ,	X
Emergency Preparedness and Response Code Link- 32.1-42 , 32.1-43 et seq., 32.1-229 ,	X
HIV Counseling, Testing and Referral Code Link- 32.1-37.2	X

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

OPTIONAL PUBLIC HEALTH SERVICES

For Each Service Provided, Check Block for Highest Income Level Served			
	Income A only	Defined by Federal Regulations	All
COMMUNICABLE DISEASE SERVICES			
Foreign Travel Immunizations			
Other:			
CHILD HEALTH SERVICES			
Disabled disability Waiver Screenings DMAS MOA Code Link- 32.1-330 Other:			
Other			
MATERNAL HEALTH SERVICES	Income A only	Defined by Federal Regulations	All
Other:			
FAMILY PLANNING SERVICES	Income A only	Defined by Federal Regulations	All
Nutrition Education		x	
Preventive Health Services		x	
Pre-Conception Health Care		x	
Other:			
MEDICAL SERVICES - Please identify services	Income A only	Defined by Federal Regulations	All
Community Education			
Other			

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

OPTIONAL PUBLIC HEALTH SERVICES

For Each Service Provided, Check Block for Highest Income Level Served
--

SPECIALTY CLINIC SERVICES - Please identify services	Income A only	Defined by Federal Regulations	All
Early Intervention Services		x	
DENTAL HEALTH SERVICES - Please identify services	Income A only	Defined by Federal Regulations	All

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(2.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

PUBLIC HEALTH ENVIRONMENTAL SERVICES PROVIDED
UNDER LOCAL ORDINANCE OR CONTRACT

Neither the <i>Code of Virginia</i> nor Regulations of the Board of Health requires the following services to be provided by the local health department	Place an X in this column if service is provided for locality	Local ordinance code cite	Provide a brief description of local ordinance requirements
Water supply sanitation- Inspection of Water Supplies. Code Link- 15.2-2144 on local regulation			
Other Environmental – identify services below			

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(2.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

PUBLIC HEALTH SERVICES PROVIDED UNDER
LOCAL ORDINANCES OR CONTRACT WITH LOCAL GOVERNMENTS

OPTIONAL PUBLIC HEALTH MEDICAL SERVICES

For Each Service Provided, Check Block for Highest Income Level Served			
Neither the <i>Code of Virginia</i> nor Regulations of the Board of Health requires the following services to be provided by the local health department. (identify services below)	Income A only	Local ordinance code cite, or contract number	All

From: [Rivenbark, Brenden \(VDH\)](#)
To: [Vivian Seay](#)
Subject: King & Queen County Health Department Fiscal Year 2024 Local Government Agreement & Carry-Forward Request
Date: Monday, December 4, 2023 2:32:25 PM
Attachments: [Outlook-hg05ggn3.jpg](#)
[DraftLGA_King&Queen2024.pdf](#)
[LGA.attachments.2018_OAG-1-approved.doc](#)

Good afternoon Vivian!

I hope you had a wonderful Thanksgiving and are prepared for the upcoming winter holidays. The Three Rivers Health District and King & Queen County Health Department are seeking to execute our Fiscal Year 2024 Local Government Agreement based on your Board's approval of our request earlier this year. Similarly to last year's request, and as we are seeking to leverage vacancy savings and other efficiencies to fund the General Assembly-mandated 2% salary increases that were not forecasted at the time of this year's request, we are also seeking approval to carry forward the \$8,323.00 surplus from Fiscal Year 2023 into our budget for Fiscal Year 2024. This request does not impact the amount that will be invoiced to the county in Fiscal Year 2024 as approved by your Board earlier this year. Rather, should this request be approved, the FY2023 surplus will stay with the health department and leveraged for increased state funding as opposed to the state issuing a refund check to the county. I would be more than happy to present this request at your Board's next meeting if desired.

Attached is the proposed 2024 Local Government Agreement for your review and consideration. At the request of the VDH Office of Community Health Services, we are seeking to execute these agreements via DocuSign. With your approval, we will send the contract for electronic signature.

Thank you again for your time and consideration, please let me know if you have any questions or concerns and I hope you have a great Holiday season. I'm hoping to see you on December 19th for our Community Health Assessment and Improvement Plan discussion!

Brenden

Brenden Rivenbark
Chief Operating Officer
Three Rivers Health District

(804) 382 - 9391
brinden.rivenbark@vdh.virginia.gov
www.vdh.virginia.gov/three-rivers/



[Facebook](#) | [Instagram](#) | [Twitter](#)

AGENDA: *January 8, 2024 Regular Meeting*

ITEM #8:

CSA Signing Authority

ACTION REQUESTED:

Tina Ammons, Director of Finance and Chair of CPMT will provide background information on this request.

ATTACHMENTS:

- None

AGENDA: *January 8, 2024 Regular Meeting*

ITEM #9:

Public Comment

ACTION REQUESTED:

The Board will receive comments from the public. Please ask anyone speaking to state their name, the district they are from and to please limit comments to 3 minutes.

ATTACHMENTS:

None

AGENDA: January 8, 2024 Regular Meeting

ITEM #10:

VDOT Monthly Report

ACTION REQUESTED:

Lee McKnight, Resident Engineer will provide a report to the Board.

ATTACHMENTS:

- VDOT Report received from Ron Peaks



Fredericksburg

King & Queen County Board of Supervisors January 2024 VDOT Transportation Briefing

Construction Projects

Upcoming Unpaved Road Projects on Secondary Six Year Plan:

As a reminder the board prioritized four roads on the six-year plan, they are listed in priority order as approved by the board.

Route 617 Exol Road – UPC 124214 – March 2025

Route 618 Shilo Road – UPC 124215 – March 2027

Route 611 Tastine Road – UPC 124216 – March 2028

Route 633 Bendley Lane – UPC 124217 – March 2029

Bridge Projects next 24 Months

Emergency closure of Route 628 (Spring Cottage Road) at bridge over Mattaponi River at King William County line due to structural issues. Bridge structure replacement scheduled to be advertised this Fall with construction completion projected for spring-summer.

Supervisor Requests

None

Traffic Engineering Requests

Study for permits to install Speed Display signage on Route 33 EB at Mattaponi and Route 629 in Walkerton at County Line completed for permit applications and installations to be completed.

Meetings of Significance

None

Maintenance Operation Highlights

Completed Projects

- Route 14 Washout Repair
- Routes 33 and 607 Shoulder Repair
- Route 643 Pipelining Repair completed
- Route 607 Ditching
- Route 616 Tree and Debris Removal
- Routes 608, 610, 617, 647 and 660 Boom Axing
- Routes 618, 638, 669, 671, 649, 626, 623 and 628 Gravel Road Maintenance
- Pothole patching county wide

Upcoming Projects

- Route 614 Pipe Replacement
- Route 617 Ditching
- Route 14 cross pipe repair near Corbin Mill Pond
- Route 14 cross pipe repair near Burnt Mill
- Route 666 Pipe Replacement
- Unpaved Road maintenance throughout the county
- Continue to patch potholes countywide.

Land Use Highlights

- Site Plan reviews completed: 0
- Subdivision reviews completed: 0
- Average number of days per review: 0
- Number of permits issued: 1
- Number of permits completed: 0

Contact for questions or concerns:

Lee McKnight

Residency Administrator

(804) 286-3115

lee.mcknight@vdot.virginia.gov

Ron Peaks

Assistant Residency Administrator

(804) 286-3118

ronald.peaks@vdot.virginia.gov

**VIRGINIA IS FOR LOVERS,
NOT LITTER**

AGENDA: *January 8, 2024 Regular Meeting*

ITEM #11:

Library Update

ACTION REQUESTED:

Erin Lazar, Director of Community Programming and Jesse Kelley, Deputy Director will provide an update on the progress of the transition away from the Pamunkey library system.

ATTACHMENTS:

None

AGENDA: *January 8, 2024 Regular Meeting*

ITEM #12:

Set Public Hearing Date – CUP23-01 & SP23-01 Nutrien Ag Solutions

ACTION REQUESTED:

The Planning Commission held their public hearing on January 2nd. The Board will need to hold it's own public hearing to approve or disapprove the applications. The next regular Board meeting is scheduled for February 12, 2024.

ATTACHMENTS:

- Memo from Director of Community Development



King and Queen County

Founded 1691 in Virginia

Office of the Zoning Administrator
P.O. Box 177 • King and Queen Court House, Virginia 23085
Phone: (804) 785-5985 • Fax: (804) 785-5999

MEMORANDUM

TO: King & Queen County Board of Supervisors
Vivian Seay, County Administrator/County Attorney

FROM: Donna Sprouse, Director of Community Development

DATE: January 3, 2024

RE: Request for the Board to set a public hearing

During the January 2, 2024, Planning Commission meeting, the Planning Commission held a public hearing to consider the following...

- **CUP23-01 & SP23-01, Nutrien Ag Solutions** – Requesting approval of a Conditional Use Permit and Level 3 Site Plan to permit the construction of a new 12,544 sq. ft. fertilizer compounding, blending and loading building. The request also includes a Conditional Use Permit for wholesale distribution. The subject property is located at 15277 Richmond Tappahannock Highway, in the Newtown Magisterial District, further identified as County Tax Map Parcel No. 1632-12L-245.

A motion was made by Mr. Jackson to recommend approval of CUP23-01 and SP23-01, with the attached recommended conditions. Mr. Jackson's motion for recommendation of approval was properly seconded by Mr. Fleming.

Voting For: Fleming, Watkins, Campbell, Coleman, Jackson, Massey

Voting Against: None

Abstain: None

Absent: Alsop, Richardson, Allen, Berry

Recommended Conditions are as follows:

1. All operations and activities at the property shall comply with local, state and federal regulations, codes and laws.
2. Blending, compounding and storage will not include any substance or material that, by reason of its toxic, caustic, corrosive, abrasive, or otherwise injurious properties, may be detrimental to the health of any person handling or otherwise coming into contact with such material or substance, unless defined otherwise as being a low hazardous substance or material by the appropriate state or federal agency.
3. Permanent outdoor lighting shall be limited to the security and parking area lighting shown on the approved site plan, and as required by code for points of ingress and egress from the building. All outdoor lighting shall comply with the Code of King and Queen County, Article 22-Outdoor Lighting.
4. No outdoor speaker or paging systems shall be used on this site.
5. The commercial entrance to the property as shown on the approved site plan shall be constructed and maintained according to Virginia Department of Transportation requirements.
6. All federal, state and county approvals shall be obtained prior to any site construction activity or issuance of any required King and Queen County permits.

The Planning Commission respectfully requests that the Board of Supervisors consider the above referenced application and accept their recommendation accordingly.

AGENDA: *January 8, 2024 Regular Meeting*

ITEM #13:

Appointments/Reappointments to various Boards and Commissions

ACTION REQUESTED:

- 1) Planning Commission/Buena Vista District – Reappoint Jonathon Massey
- 2) MPPDC BOS Member (to replace Rusty Bailey)
- 3) VPPSA Alternate member
- 4) Board of Zoning Appeals/Shanghia District – Reappoint Tommy Adkins
- 5) Planning Commission – Currently Sherrin Alsop and Mark Berry both serve. VA Code allows for only one member of the Planning Commission to be a member of the Board of Supervisors
- 6) King and Queen Library Board

ATTACHMENTS:

- None

AGENDA: *January 8, 2024 Regular Meeting*

ITEM #14:

County Administrator's Comments

ACTION REQUESTED:

None

ATTACHMENTS:

- None

AGENDA: January 8, 2024 Regular Meeting

ITEM #15:

Board of Supervisors Comments

ACTION REQUESTED:

None

ATTACHMENTS:

- None

AGENDA: *January 8, 2024 Regular Meeting*

ITEM #16:

Closed Meeting

ACTION REQUESTED:

Closed Session, only if necessary.

ATTACHMENTS:

- None

AGENDA: January 8, 2024 Regular Meeting

ITEM #17:

Adjourn

ACTION REQUESTED:

A motion is needed to adjourn to the January 22, 2024 work session meeting at 6:00 p.m., 242 Allen's Circle, Second Floor Conference Room A/B.

ATTACHMENTS:

- None