

King and Queen County  
Board of Supervisors Regular Meeting

Monday, February 12, 2024  
7:00 P.M.

King and Queen County Courts and Administration Building  
General District Courtroom

“Minutes of the Meeting”

**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

Mr. Simpkins provided the invocation, followed by the Pledge of Allegiance to the Flag of the United States.

**APPROVAL AND SIGNING OF THE JANUARY 8, 2024 MINUTES**

A motion was made by Ms. Norman and seconded by Mr. Berry approving the January 8, 2024 minutes of the Board.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS  
NAYS: NONE

**APPROVAL AND SIGNING OF FEBRUARY WARRANTS AND APPROPRIATIONS**

Tina Ammons, Director of Finance advised that a request was received from Sheriff Balderson requesting approval of the annual drug investigation funds in the amount of \$6,000. This was not included in the board packet but is needed in order to continue with investigations at this time.

A motion was made by Ms. Alsop and seconded by Ms. Billups to approve the county warrants and payroll for the month of February 2024 including the drug investigation funds request from the Sheriff, subject to audit.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS  
NAYS: NONE

**PUBLIC COMMENT PERIOD**

Ann Marie Voight, Stevensville District – Ms. Voight requested that the County look at having VDOT re-establish the No-Thru Trucks restriction on Rt. 631 Bunker Hill Road and Stevensville Road. She requested this in January 2000 after an incident in December 1999 when she was traveling with her children in the car and was run off the road by a large truck. She also advised that VDOT has removed the signs on Hockley Neck Road and Mount Elba Road and she

requests that they be put back up. There are many trucks on all of the secondary roads and it is not safe for them to be on some of them. VDOT can allow temporary waivers for agriculture or timber activities when they occur in the area.

Plunard Robinson, Buena Vista District – She thanked whoever worked on the audio in the courtroom since the last meeting, it is much better.

**VDOT UPDATE**

No one from VDOT was present.

**ADOPTION AND PRESENTATION OF RESOLUTIONS OF APPRECIATION**

A motion was made by Ms. Alsop and seconded by Ms. Norman to adopt the following resolutions for Robert Fraser, Doris Morris, Rusty Bailey, Jim Burns, Irene Longest and Vanessa Porter:

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**WHEREAS**, Mr. Robert Fraser has served as a director of the Economic Development Authority of King and Queen County, Virginia (the “**EDA**”) since April of 2002; and

**WHEREAS**, Mr. Robert Fraser’s most recent term on the EDA expired on December 31, 2023, and at his request, he was not re-appointed; and

**WHEREAS**, the EDA has worked tirelessly to strategically design and promote economic development in King and Queen County; and

**WHEREAS**, through its efforts during the tenure of Mr. Robert Fraser, the EDA has successfully recruited businesses to the County, has secured incentives from agencies of the Commonwealth of Virginia to assist those businesses, and has purchased properties to promote economic development; and

**WHEREAS**, Mr. Robert Fraser has demonstrated a particular focus on the youth of King and Queen County, promoting the idea that through economic development we hope to retain our young citizens by providing places for them to work and perhaps establish businesses of their own; and

**WHEREAS**, Mr. Fraser has been an active and engaged participant on the EDA, providing reason and insight for the matters before the EDA and becoming a leader and mentor to his colleagues, for all of which they are grateful.

**NOW, THEREFORE, BE IT RESOLVED** that the Economic Development Authority of King and Queen County, Virginia does thank Robert Fraser for his service on the EDA; does recognize the invaluable contributions that Mr. Fraser has made to the work of the EDA and to his colleagues who now are also friends; and does wish Mr. Robert Fraser the very best in his

retirement as he steps away from the EDA, with the hope that he will attend future EDA meetings and continue to share his wisdom and insight.

Adopted this 1<sup>st</sup> day of February, 2024 by the Economic Development Authority of King and Queen County, Virginia.

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**WHEREAS**, Ms. Doris Morris was appointed in July of 2003 to complete a term on the Board of Supervisors of King and Queen County; and subsequently she was elected and re-elected to serve the citizens of the Stevensville District beginning January 1, 2004 through December 31, 2023 at which time she did not seek re-election; and

**WHEREAS**, the honor of being entrusted to serve one’s community as a local elected official is perhaps one of the highest honors friends and neighbors can bestow; and

**WHEREAS**, local supervisors are granted the authority to oversee all facets of the locality’s operations, including, but not limited to, all local funding, capital projects and maintenance, zoning, economic development, comprehensive planning, and perhaps most important of all, the provision of services to citizens; and

**WHEREAS**, during her tenure, Ms. Morris and her fellow Board of Supervisors members have overseen the installation of a state-of-the-art regional emergency radio system, cultivated unique business opportunities at the regional airport, and risen to be a leader in the Commonwealth by constructing the first rural broadband system to make broadband available to every home and business, all while elevating the County’s fiscal position; and

**WHEREAS**, Ms. Morris served as both Chair and Vice-chair of the Board of Supervisors, and also represented the citizens of King and Queen County on the Middle Peninsula Public Access Authority, the Middle Peninsula Regional Airport Authority, and the Social Services Board of Directors; and

**WHEREAS**, in addition to her service as a member of the Board of Supervisors, Ms. Morris is active in her community through church and civic organizations.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of King and Queen County does thank Ms. Doris Morris for her service to King and Queen County and her dedicated representation of the citizens of the Stevensville District; and does recognize, with gratitude, her significant contributions and commitment to the orderly growth and improvement of the County while ensuring sound stewardship of County resources.

Adopted this 12<sup>th</sup> day of February, 2024 by the Board of Supervisors of King and Queen County, Virginia.

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**WHEREAS**, Mr. Russell F. “Rusty” Bailey was elected by the citizens of King and Queen County to serve on the Board of Supervisors representing the Shanghai District for the

term beginning January 1, 2012, and was re-elected to multiple terms to serve through December 31, 2023, at which time he did not seek re-election ; and

**WHEREAS**, the honor of being entrusted to serve one’s community as a local elected official is perhaps one of the highest honors friends and neighbors can bestow; and

**WHEREAS**, local supervisors are granted the authority to oversee all facets of the locality’s operations, including, but not limited to, all local funding, capital projects and maintenance, zoning, economic development, comprehensive planning, and perhaps most important of all, the provision of services to citizens; and

**WHEREAS**, during his tenure, Mr. Bailey and his fellow Board of Supervisors members have overseen the installation of a state-of-the-art regional emergency radio system, cultivated unique business opportunities at the regional airport, and risen to be a leader in the Commonwealth by constructing the first rural broadband system to make broadband available to every home and business, all while elevating the County’s fiscal position; and

**WHEREAS**, Mr. Bailey served as both Chair and Vice-chair of the Board of Supervisors, and further represented the Board regionally on the Arts Alive Board of Directors and the Middle Peninsula Planning District Commission; and

**WHEREAS**, in addition to his service as a member of the Board of Supervisors, Mr. Bailey is an active member of the Poroporone Baptist Church where he plans to continue his service.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of King and Queen County does thank Mr. Russell F. “Rusty” Bailey for his service to King and Queen County and for his sound representation of the citizens of the Shanghai District, and does recognize, with gratitude, his significant contributions and commitment to the orderly growth and improvement of the County while ensuring sound stewardship of County resources.

Adopted this 12<sup>th</sup> day of February, 2024 by the Board of Supervisors of King and Queen County, Virginia.

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**WHEREAS**, Mr. James “Jim” Burns was elected by the citizens of King and Queen County to serve on the Board of Supervisors representing the Buena Vista District for the term beginning January 1, 2016, and was re-elected to serve through December 31, 2023, at which time he did not seek re-election; and

**WHEREAS**, the honor of being entrusted to serve one’s community as a local elected official is perhaps one of the highest honors friends and neighbors can bestow; and

**WHEREAS**, local supervisors are granted the authority to oversee all facets of the locality’s operations, including, but not limited to, all local funding, capital projects and

maintenance, zoning, economic development, comprehensive planning, and perhaps most important of all, the provision of services to citizens; and

**WHEREAS**, during his tenure, Mr. Burns and his fellow Board of Supervisors members have overseen the installation of a state-of-the-art regional emergency radio system, cultivated unique business opportunities at the regional airport, and risen to be a leader in the Commonwealth by constructing the first rural broadband system to make broadband available to every home and business, all while elevating the County’s fiscal position; and

**WHEREAS**, Mr. Burns is the true embodiment of a public servant, his extensive service including the United States Navy; the King and Queen County Board of Supervisors, including holding the positions of Chair and Vice-chair; the King and Queen County School Board; the King and Queen County Planning Commission; and the representation of the Board of Supervisors on the Middle Peninsula Regional Airport Authority and the Bay Consortium Workforce Investment Board; and

**WHEREAS**, in addition to his lengthy and broad public service, Mr. Burns is an active member of the Poroporone Baptist Church where he plans to continue, and increase, his service.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of King and Queen County does thank Mr. James “Jim” Burns for his service to our country and to King and Queen County, and for his sound representation of the citizens of the Buena Vista District; and does recognize, with gratitude, his significant contributions and commitment to the orderly growth and improvement of the County while ensuring sound stewardship of County resources.

Adopted this 12<sup>th</sup> day of February, 2024 by the Board of Supervisors of King and Queen County, Virginia.

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**WHEREAS**, Ms. Irene Longest was elected by the citizens of King and Queen County to serve as Treasurer for the term beginning January 1, 2004; and

**WHEREAS**, the duties of the Treasurer are critical to the functioning of the County as that individual oversees the collection, custody, and disbursement of County funds, as well as the collection of funds of the Commonwealth of Virginia and the accurate reporting thereon of all funds, local and state, entrusted to the office of the Treasurer; and

**WHEREAS**, during her tenure, Ms. Longest achieved the designation of Master Governmental Treasurer and served the County with distinction and honor; and

**WHEREAS**, in addition to her service as a constitutional officer, Ms. Longest is active in her community as a member of Lower King and Queen Baptist Church.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of King and Queen County does thank Ms. Irene Longest for her service to King and Queen County as the County Treasurer; does recognize her meticulous maintenance of the County’s funds and the

responsible collection and custody of taxpayer dollars and reporting thereon; and; and does wish Ms. Irene Longest the very best in her retirement.

Adopted this 12<sup>th</sup> day of February, 2024 by the Board of Supervisors of King and Queen County, Virginia.

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**WHEREAS**, Ms. Vanessa Porter was elected by the citizens of King and Queen County to serve as Clerk of the Circuit Court for the term beginning January 1, 2016, being re-elected to serve until her retirement on December 31, 2023; and

**WHEREAS**, the duties of the Circuit Court Clerk are invaluable to the citizens of a locality as that individual oversees the recordkeeping associated with judicial proceedings in the Circuit Court and serves as the general record keeper for recorded documents, including, but perhaps not limited to, deeds, deeds of trust, births, deaths, wills, marriage and divorce documentation, election results, and marriage licenses; and

**WHEREAS**, Ms. Vanessa Porter served the citizens of King and Queen County for a total of twenty-six years, having worked in the Office of the Clerk of the Circuit Court for eighteen years prior to her election; and

**WHEREAS**, during her tenure, Ms. Porter achieved the designation of Master Deputy Clerk and Master Clerk and served the County with honor and distinction; and

**WHEREAS**, in addition to her service as a constitutional officer, Ms. Porter serves her community as an active member of the Zion Baptist Church and the Middle Peninsula African American Genealogical and Historical Society.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of King and Queen County does thank Ms. Vanessa Porter for her service to King and Queen County, both as the Circuit Court Clerk and beyond the walls of that office; does recognize her significant contributions and commitment, as well as the professional and gracious manner in which she conducted the work of the County; and does wish Ms. Vanessa Porter the very best in her retirement.

Adopted this 12<sup>th</sup> day of February, 2024 by the Board of Supervisors of King and Queen County, Virginia.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS  
NAYS: NONE

Chairman Simpkins read each resolution into the record and presented them to persons present. He stated that the combined years of service to the county was more than 115 years and that the individuals are role models to those of us still here.

**PUBLIC HEARING – CUP23-01 AND SP23-01 NUTRIEN AG SOLUTIONS**

Chairman Simpkins asked Donna Sprouse, Director of Community Development to provide background information on the applications.

Ms. Sprouse advised that the Planning and Zoning office received the application on February 14, 2023 from Wilson Engineers on behalf of Nutrien Ag Solutions, requesting approval of a Conditional Use permit and Level 3 Site Plan to permit the construction of a new 12,544 s. ft. fertilizer compounding, blending and loading building. This request also includes a Conditional Use Permit for its wholesale distribution business. The subject property is located at 15277 Richmond Tappahannock Highway, in the Newtown Magisterial District and the parcel size is 18.46 acres. The parcel is zoned Industrial (I). Comments have been received from all local and state agencies. The Planning Commission held a public hearing for CUP23-01 and SP23-01 during their January 2, 2024 meeting. Staff and the Commission recommend approval of both CUP23-01 and SP23-01 as submitted along with the submitted conditions.

Chairman Simpkins opened the public hearing.

Jacquelin Hart, Shanghai District – Ms. Hart expressed concern regarding the sludge and fertilizer industry. Sludge needs to be replaced with a safer product. She is opposed to the application of waste that is turned into fertilizer and spread across fields in rural areas. Local communities need to decide not to be the dumping ground for suburban areas and a cost effective alternative needs to be found for cities to dispose of their waste.

Blair Wilson, Wilson Engineers – He spoke on behalf of the applicant and wanted to make sure that it is stated publicly that the fertilizer that is processed at this facility is not made with sludge.

A motion as made by Mr. Berry and seconded by Ms. Alsop to accept the recommendation of the Planning Commission for approval of CUP23-01 and SP23-01.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

## **FY2025 BUDGET PRESENTATIONS FROM OUTSIDE AGENCIES**

Presentations were provided by the following agencies:

- Bay Aging – Tinsley Goad
- Bay Transit – Ken Pollack
- Workforce Investment Board – Jackie Davis
- VA Cooperative Extension – Christina Ruszczyk-Murray
- Legal Aid Works – Anne Kloeckner
- MPNN Community Services Board – Linda Hodges
- Three Rivers Health Department – Breden Rivenbark
- Arts Alive – Patricia Hilton
- Rappahannock Community College – Dr. Shannon Kennedy
- Victim Witness Assistance – Robin Bostic

## **APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS**

**Tri River ASAP** – A motion was made by Ms. Alsop and seconded by Ms. Norman to reappoint Jill Hall for a four-year term expiring 12/31/2027.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS  
NAYS: NONE

**Middle Peninsula Regional Airport Authority alternate member to replace Doris Morris** – A motion was made by Ms. Alsop and seconded by Ms. Norman to appoint Carolyn Billups as the alternate member on the MPAA.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS  
NAYS: NONE

**Planning Commission/Stevensville District** – A motion was made by Mr. Berry and seconded by Ms. Alsop to appoint Mac Bradely to fill the unexpired term of Mark Berry.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS  
NAYS: NONE

**Council of Electred Official (CLEO) to replace Jim Burns** - A motion was made by Ms. Norman and seconded by Ms. Billups to reappoint Sherrin Alsop to the CLEO for the workforce investment board.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS  
NAYS: NONE

**Economic Development Authority/Shanghai District** – A motion was made by Ms. Norman and seconded by Ms. Alsop to appoint Jackie Ammons to fill the unexpired term of Thomas Adkins expiring 12/31/2025.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS  
NAYS: NONE

**Board of Zoing Appeals/Shanghai District to fill the unexpired term of Thomas Adkins** – Tabled.

## **ECONOMIC DEVELOPMENT STRATEGIC ACTION PLAN UPDATE**

Vivian Seay requested that this item be tabled until the March meeting.

## **COUNTY ADMINISTRATOR'S COMMENTS**

Ms. Seay provided the following updates:



- Advised that the King and Queen Library opened today. They had 64 visitors and issued 15 library cards. She thanked the board for their support of this project and informed the board that once books arrive, they will be available to citizens at the lower end of the county by a locker system that will be located at the Via Center.
- Staff will advertise notice for adoption of the revised animal shelter agreement at the March meeting.
- She has spoken with Dr. White regarding the possible purchase of property adjacent to the high school. It was a very open discussion, and he is going to reach out to the other owners and will get back to her. The staff is also researching other properties in the area as well.
- She has invited representatives from Wilmot Modular Structures to the February 26<sup>th</sup> meeting.
- The groundbreaking ceremony at the Telework Center will be on the 20<sup>th</sup> at 2:00. There will be a stakeholder meeting immediately following at the airport.
- She updated the Board on pending bills at the General Assembly related to large scale solar projects.
- Advised that the representative for Bridges of Change was unable to be here due to a conflict and has requested to be allowed to speak on the 20<sup>th</sup> and the Building Official has asked to speak to his budget request on the 26<sup>th</sup> since he will be here for the school project discussion.

## **BOARD OF SUPERVISORS COMMENTS**

### **Ms. Norman had the following comments:**

- Thanked everyone for coming and stated that even though it was a long meeting, it was a good meeting. There is a lot of information and overwhelming, but she is trying to take it all in.

### **Ms. Billups had the following comments:**

- Thanked everyone for coming.
- Stated that she is King and Queen Library card #10. She is glad to see the progression and hard work going into helping the citizens understand.
- She asked for grace and thanked everyone for the kind thoughts and prayers as there is a lot to take in.

### **Ms. Alsop had the following comments:**

- Thanked everyone for coming.
- Commented that the presentation of the resolution to retirees and board members was a very special moment.
- She is enjoying working with the new board members.
- In regards to Ms. Hart's comments, she stated that she doesn't want sludge either but the project tonight was not sludge.

- Advised that she has been at the General Assembly most of the week. She has spoken in support of codes changes related to electronic meeting participation, in opposition to the solar bills and hunting bills.
- Advised that she has enjoyed teaching at the Supervisors Institute and the VACo supervisors budgeting class.
- Reminded those present that often the state doesn't provide budget information until late in the year and that the board has to make decisions with estimates on what state funding will be.
- There will be a Black History Month town hall forum on February 28<sup>th</sup>.

**Mr. Berry had the following comments:**

- Agreed with Ms. Norman and Ms. Billups on the volume of information they are receiving. It will be a challenging few months until the set up to speed.
- He and Ms. Lee are planning a meeting in their district within the next 60 days.
- It is good to see so many people at the meeting.
- Hoped that the EDA will be able to continue to have discussions that will increase the tax base.
- Asked if the food truck ordinance could be revisited, it could help local businesses and allow citizens to spend their money here rather than somewhere else.
- Thanked everyone for participating and hoped they have a safe trip home.

**Mr. Simpkins had the following comments:**

- Thanked everyone for coming and sharing their comments during the meeting.
- Commented that it was good to celebrate the retirees and it was good to see them all.
- He is glad to hear the good news about the library and the approval of a local business expansion that was approved tonight.
- Wished everyone a safe trip home.

**IT IS ORDERED THAT THE BOARD BE ADJOURNED:**

A motion was made by Ms. Alsop and seconded by Ms. Billups to adjourn the meeting at 9:10 p.m.

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**Chairman**

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**Clerk of the Board**

