



**KING AND QUEEN
COUNTY VIRGINIA**
Founded 1691

Board of Supervisors Meeting

Monday, March 11, 2024
Regular Monthly Meeting 7:00 P.M.

242 Allen's Circle
King and Queen Court House, Virginia 23085
General District Courtroom

AGENDA

1. Call to Order, Invocation and Pledge of Allegiance to the Flag of the United States
2. Approval and Signing of Minutes
3. Approval and Signing of the Warrants and Appropriations (include School Construction appropriation)
4. Public Comment Period
5. Presentation of FY23 Audit
6. Community Programming Update (Regroup Subscription)
7. Resolution to Dissolve the King and Queen County Wireless Authority
8. Community Services Board Name Change Resolution
9. Adoption of Ordinance for Animal Shelter
10. Adopt Policy for Electronic Participation in Meetings
11. Appointments and Reappointments
12. County Administrator's Comments
13. Board of Supervisors Comments
14. Closed Meeting
15. Adjourn to Special Budget Workshop meeting on **Monday, March 18, 2024, at 6:00 p.m.**, 242 Allen's Circle, King and Queen Court House, Virginia, Second Floor Conference Room A/B.

AGENDA: *March 11, 2024 Regular Meeting*

ITEM #1:

Call to Order, Invocation and Pledge of Allegiance to the Flag of the
United States of America

ACTION REQUESTED:

None Required

ATTACHMENTS:

None

AGENDA: *March 11, 2024 Regular Meeting*

ITEM #2:

Approval and signing Minutes

ACTION REQUESTED:

Approval of the January 22, 2024 and February 12, 2024 minutes of the Board of Supervisors.

ATTACHMENTS:

- Draft January 22, 2024 minutes
- Draft February 12, 2024 minutes

**King and Queen County
Board of Supervisors Meeting
Monday, January 22, 2024**

6:00 P.M.

**Regular Meeting
King and Queen County Courts and Administration Building
Second Floor Conference Room**

Minutes of the Meeting

CALL TO ORDER AND ROLL CALL

Chairman Simpkins called the meeting to order. Roll call was taken with member Sherrin Alsop being absent. It was noted that this meeting was a joint meeting with the School Board.

APPROVAL OF RECURRING WARRANTS

A motion was made by Mr. Berry and seconded by Ms. Norman to approve the January recurring warrants, subject to audit.

AYES: J. L. SIMPKINS, M. R. BERRY, M. H. NORMAN, C. R. BILLUPS

NAYS: NONE

ABSENT: S. C. ALSOP

PRESENTATION AND DISCUSSION REGARDING SCHOOL FUNDING

County Administrator Vivian Seay provided a power point presentation regarding concern with school operating and capital funding. Information was also provided showing possible options for moving forward such as consolidation of the two elementary schools and the potential need to reduce the school division's reliance on virtual student (VAVA) funding for operational needs. There was lengthy discussion as well as questions between both boards on how to proceed.

After all discussion, it was the consensus of the board to have staff reach out to the family that owns the property adjacent to the high school to see if there is interest in selling the property to the county.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Mr. Berry and seconded by Ms. Norman to adjourn the meeting at 7:35 p.m.

R. F. Bailey, Jr., Chairman

Clerk of the Board

King and Queen County
Board of Supervisors Regular Meeting

Monday, February 12, 2024
7:00 P.M.

King and Queen County Courts and Administration Building
General District Courtroom

“Minutes of the Meeting”

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Mr. Simpkins provided the invocation, followed by the Pledge of Allegiance to the Flag of the United States.

APPROVAL AND SIGNING OF THE JANUARY 8, 2024 MINUTES

A motion was made by Ms. Norman and seconded by Mr. Berry approving the January 8, 2024 minutes of the Board.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

APPROVAL AND SIGNING OF FEBRUARY WARRANTS AND APPROPRIATIONS

Tina Ammons, Director of Finance advised that a request was received from Sheriff Balderson requesting approval of the annual drug investigation funds in the amount of \$6,000. This was not included in the board packet but is needed in order to continue with investigations at this time.

A motion was made by Ms. Alsop and seconded by Ms. Billups to approve the county warrants and payroll for the month of February 2024 including the drug investigation funds request from the Sheriff, subject to audit.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

PUBLIC COMMENT PERIOD

Ann Marie Voight, Stevensville District – Ms. Voight requested that the County look at having VDOT re-establish the No-Thru Trucks restriction on Rt. 631 Bunker Hill Road and Stevensville Road. She requested this in January 2000 after an incident in December 1999 when she was traveling with her children in the car and was run off the road by a large truck. She also advised that VDOT has removed the signs on Hockley Neck Road and Mount Elba Road and she

requests that they be put back up. There are many trucks on all of the secondary roads and it is not safe for them to be on some of them. VDOT can allow temporary waivers for agriculture or timber activities when they occur in the area.

Plunard Robinson, Buena Vista District – She thanked whoever worked on the audio in the courtroom since the last meeting, it is much better.

VDOT UPDATE

No one from VDOT was present.

ADOPTION AND PRESENTATION OF RESOLUTIONS OF APPRECIATION

A motion was made by Ms. Alsop and seconded by Ms. Norman to adopt the following resolutions for Robert Fraser, Doris Morris, Rusty Bailey, Jim Burns, Irene Longest and Vanessa Porter:

WHEREAS, Mr. Robert Fraser has served as a director of the Economic Development Authority of King and Queen County, Virginia (the “**EDA**”) since April of 2002; and

WHEREAS, Mr. Robert Fraser’s most recent term on the EDA expired on December 31, 2023, and at his request, he was not re-appointed; and

WHEREAS, the EDA has worked tirelessly to strategically design and promote economic development in King and Queen County; and

WHEREAS, through its efforts during the tenure of Mr. Robert Fraser, the EDA has successfully recruited businesses to the County, has secured incentives from agencies of the Commonwealth of Virginia to assist those businesses, and has purchased properties to promote economic development; and

WHEREAS, Mr. Robert Fraser has demonstrated a particular focus on the youth of King and Queen County, promoting the idea that through economic development we hope to retain our young citizens by providing places for them to work and perhaps establish businesses of their own; and

WHEREAS, Mr. Fraser has been an active and engaged participant on the EDA, providing reason and insight for the matters before the EDA and becoming a leader and mentor to his colleagues, for all of which they are grateful.

NOW, THEREFORE, BE IT RESOLVED that the Economic Development Authority of King and Queen County, Virginia does thank Robert Fraser for his service on the EDA; does recognize the invaluable contributions that Mr. Fraser has made to the work of the EDA and to his colleagues who now are also friends; and does wish Mr. Robert Fraser the very best in his

retirement as he steps away from the EDA, with the hope that he will attend future EDA meetings and continue to share his wisdom and insight.

Adopted this 1st day of February, 2024 by the Economic Development Authority of King and Queen County, Virginia.

WHEREAS, Ms. Doris Morris was appointed in July of 2003 to complete a term on the Board of Supervisors of King and Queen County; and subsequently she was elected and re-elected to serve the citizens of the Stevensville District beginning January 1, 2004 through December 31, 2023 at which time she did not seek re-election; and

WHEREAS, the honor of being entrusted to serve one’s community as a local elected official is perhaps one of the highest honors friends and neighbors can bestow; and

WHEREAS, local supervisors are granted the authority to oversee all facets of the locality’s operations, including, but not limited to, all local funding, capital projects and maintenance, zoning, economic development, comprehensive planning, and perhaps most important of all, the provision of services to citizens; and

WHEREAS, during her tenure, Ms. Morris and her fellow Board of Supervisors members have overseen the installation of a state-of-the-art regional emergency radio system, cultivated unique business opportunities at the regional airport, and risen to be a leader in the Commonwealth by constructing the first rural broadband system to make broadband available to every home and business, all while elevating the County’s fiscal position; and

WHEREAS, Ms. Morris served as both Chair and Vice-chair of the Board of Supervisors, and also represented the citizens of King and Queen County on the Middle Peninsula Public Access Authority, the Middle Peninsula Regional Airport Authority, and the Social Services Board of Directors; and

WHEREAS, in addition to her service as a member of the Board of Supervisors, Ms. Morris is active in her community through church and civic organizations.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of King and Queen County does thank Ms. Doris Morris for her service to King and Queen County and her dedicated representation of the citizens of the Stevensville District; and does recognize, with gratitude, her significant contributions and commitment to the orderly growth and improvement of the County while ensuring sound stewardship of County resources.

Adopted this 12th day of February, 2024 by the Board of Supervisors of King and Queen County, Virginia.

WHEREAS, Mr. Russell F. “Rusty” Bailey was elected by the citizens of King and Queen County to serve on the Board of Supervisors representing the Shanghai District for the

term beginning January 1, 2012, and was re-elected to multiple terms to serve through December 31, 2023, at which time he did not seek re-election ; and

WHEREAS, the honor of being entrusted to serve one’s community as a local elected official is perhaps one of the highest honors friends and neighbors can bestow; and

WHEREAS, local supervisors are granted the authority to oversee all facets of the locality’s operations, including, but not limited to, all local funding, capital projects and maintenance, zoning, economic development, comprehensive planning, and perhaps most important of all, the provision of services to citizens; and

WHEREAS, during his tenure, Mr. Bailey and his fellow Board of Supervisors members have overseen the installation of a state-of-the-art regional emergency radio system, cultivated unique business opportunities at the regional airport, and risen to be a leader in the Commonwealth by constructing the first rural broadband system to make broadband available to every home and business, all while elevating the County’s fiscal position; and

WHEREAS, Mr. Bailey served as both Chair and Vice-chair of the Board of Supervisors, and further represented the Board regionally on the Arts Alive Board of Directors and the Middle Peninsula Planning District Commission; and

WHEREAS, in addition to his service as a member of the Board of Supervisors, Mr. Bailey is an active member of the Poroporone Baptist Church where he plans to continue his service.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of King and Queen County does thank Mr. Russell F. “Rusty” Bailey for his service to King and Queen County and for his sound representation of the citizens of the Shanghai District, and does recognize, with gratitude, his significant contributions and commitment to the orderly growth and improvement of the County while ensuring sound stewardship of County resources.

Adopted this 12th day of February, 2024 by the Board of Supervisors of King and Queen County, Virginia.

WHEREAS, Mr. James “Jim” Burns was elected by the citizens of King and Queen County to serve on the Board of Supervisors representing the Buena Vista District for the term beginning January 1, 2016, and was re-elected to serve through December 31, 2023, at which time he did not seek re-election; and

WHEREAS, the honor of being entrusted to serve one’s community as a local elected official is perhaps one of the highest honors friends and neighbors can bestow; and

WHEREAS, local supervisors are granted the authority to oversee all facets of the locality’s operations, including, but not limited to, all local funding, capital projects and

maintenance, zoning, economic development, comprehensive planning, and perhaps most important of all, the provision of services to citizens; and

WHEREAS, during his tenure, Mr. Burns and his fellow Board of Supervisors members have overseen the installation of a state-of-the-art regional emergency radio system, cultivated unique business opportunities at the regional airport, and risen to be a leader in the Commonwealth by constructing the first rural broadband system to make broadband available to every home and business, all while elevating the County’s fiscal position; and

WHEREAS, Mr. Burns is the true embodiment of a public servant, his extensive service including the United States Navy; the King and Queen County Board of Supervisors, including holding the positions of Chair and Vice-chair; the King and Queen County School Board; the King and Queen County Planning Commission; and the representation of the Board of Supervisors on the Middle Peninsula Regional Airport Authority and the Bay Consortium Workforce Investment Board; and

WHEREAS, in addition to his lengthy and broad public service, Mr. Burns is an active member of the Poroporone Baptist Church where he plans to continue, and increase, his service.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of King and Queen County does thank Mr. James “Jim” Burns for his service to our country and to King and Queen County, and for his sound representation of the citizens of the Buena Vista District; and does recognize, with gratitude, his significant contributions and commitment to the orderly growth and improvement of the County while ensuring sound stewardship of County resources.

Adopted this 12th day of February, 2024 by the Board of Supervisors of King and Queen County, Virginia.

WHEREAS, Ms. Irene Longest was elected by the citizens of King and Queen County to serve as Treasurer for the term beginning January 1, 2004; and

WHEREAS, the duties of the Treasurer are critical to the functioning of the County as that individual oversees the collection, custody, and disbursement of County funds, as well as the collection of funds of the Commonwealth of Virginia and the accurate reporting thereon of all funds, local and state, entrusted to the office of the Treasurer; and

WHEREAS, during her tenure, Ms. Longest achieved the designation of Master Governmental Treasurer and served the County with distinction and honor; and

WHEREAS, in addition to her service as a constitutional officer, Ms. Longest is active in her community as a member of Lower King and Queen Baptist Church.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of King and Queen County does thank Ms. Irene Longest for her service to King and Queen County as the County Treasurer; does recognize her meticulous maintenance of the County’s funds and the

responsible collection and custody of taxpayer dollars and reporting thereon; and; and does wish Ms. Irene Longest the very best in her retirement.

Adopted this 12th day of February, 2024 by the Board of Supervisors of King and Queen County, Virginia.

WHEREAS, Ms. Vanessa Porter was elected by the citizens of King and Queen County to serve as Clerk of the Circuit Court for the term beginning January 1, 2016, being re-elected to serve until her retirement on December 31, 2023; and

WHEREAS, the duties of the Circuit Court Clerk are invaluable to the citizens of a locality as that individual oversees the recordkeeping associated with judicial proceedings in the Circuit Court and serves as the general record keeper for recorded documents, including, but perhaps not limited to, deeds, deeds of trust, births, deaths, wills, marriage and divorce documentation, election results, and marriage licenses; and

WHEREAS, Ms. Vanessa Porter served the citizens of King and Queen County for a total of twenty-six years, having worked in the Office of the Clerk of the Circuit Court for eighteen years prior to her election; and

WHEREAS, during her tenure, Ms. Porter achieved the designation of Master Deputy Clerk and Master Clerk and served the County with honor and distinction; and

WHEREAS, in addition to her service as a constitutional officer, Ms. Porter serves her community as an active member of the Zion Baptist Church and the Middle Peninsula African American Genealogical and Historical Society.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of King and Queen County does thank Ms. Vanessa Porter for her service to King and Queen County, both as the Circuit Court Clerk and beyond the walls of that office; does recognize her significant contributions and commitment, as well as the professional and gracious manner in which she conducted the work of the County; and does wish Ms. Vanessa Porter the very best in her retirement.

Adopted this 12th day of February, 2024 by the Board of Supervisors of King and Queen County, Virginia.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

Chairman Simpkins read each resolution into the record and presented them to persons present. He stated that the combined years of service to the county was more than 115 years and that the individuals are role models to those of us still here.

PUBLIC HEARING – CUP23-01 AND SP23-01 NUTRIEN AG SOLUTIONS

Chairman Simpkins asked Donna Sprouse, Director of Community Development to provide background information on the applications.

Ms. Sprouse advised that the Planning and Zoning office received the application on February 14, 2023 from Wilson Engineers on behalf of Nutrien Ag Solutions, requesting approval of a Conditional Use permit and Level 3 Site Plan to permit the construction of a new 12,544 s. ft. fertilizer compounding, blending and loading building. This request also includes a Conditional Use Permit for its wholesale distribution business. The subject property is located at 15277 Richmond Tappahannock Highway, in the Newtown Magisterial District and the parcel size is 18.46 acres. The parcel is zoned Industrial (I). Comments have been received from all local and state agencies. The Planning Commission held a public hearing for CUP23-01 and SP23-01 during their January 2, 2024 meeting. Staff and the Commission recommend approval of both CUP23-01 and SP23-01 as submitted along with the submitted conditions.

Chairman Simpkins opened the public hearing.

Jacquelin Hart, Shanghai District – Ms. Hart expressed concern regarding the sludge and fertilizer industry. Sludge needs to be replaced with a safer product. She is opposed to the application of waste that is turned into fertilizer and spread across fields in rural areas. Local communities need to decide not to be the dumping ground for suburban areas and a cost effective alternative needs to be found for cities to dispose of their waste.

Blair Wilson, Wilson Engineers – He spoke on behalf of the applicant and wanted to make sure that it is stated publicly that the fertilizer that is processed at this facility is not made with sludge.

A motion as made by Mr. Berry and seconded by Ms. Alsop to accept the recommendation of the Planning Commission for approval of CUP23-01 and SP23-01.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

FY2025 BUDGET PRESENTATIONS FROM OUTSIDE AGENCIES

Presentations were provided by the following agencies:

- Bay Aging – Tinsley Goad
- Bay Transit – Ken Pollack
- Workforce Investment Board – Jackie Davis
- VA Cooperative Extension – Christina Ruszczyk-Murray
- Legal Aid Works – Anne Kloeckner
- MPNN Community Services Board – Linda Hodges
- Three Rivers Health Department – Breden Rivenbark
- Arts Alive – Patricia Hilton
- Rappahannock Community College – Dr. Shannon Kennedy
- Victim Witness Assistance – Robin Bostic

APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Tri River ASAP – A motion was made by Ms. Alsop and seconded by Ms. Norman to reappoint Jill Hall for a four-year term expiring 12/31/2027.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

Middle Peninsula Regional Airport Authority alternate member to replace Doris Morris – A motion was made by Ms. Alsop and seconded by Ms. Norman to appoint Carolyn Billups as the alternate member on the MPAA.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

Planning Commission/Stevensville District – A motion was made by Mr. Berry and seconded by Ms. Alsop to appoint Mac Bradely to fill the unexpired term of Mark Berry.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

Council of Electred Official (CLEO) to replace Jim Burns - A motion was made by Ms. Norman and seconded by Ms. Billups to reappoint Sherrin Alsop to the CLEO for the workforce investment board.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

Economic Development Authority/Shanghai District – A motion was made by Ms. Norman and seconded by Ms. Alsop to appoint Jackie Ammons to fill the unexpired term of Thomas Adkins expiring 12/31/2025.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

Board of Zoing Appeals/Shanghai District to fill the unexpired term of Thomas Adkins – Tabled.

ECONOMIC DEVELOPMENT STRATEGIC ACTION PLAN UPDATE

Vivian Seay requested that this item be tabled until the March meeting.

COUNTY ADMINISTRATOR’S COMMENTS

Ms. Seay provided the following updates:

- Advised that the King and Queen Library opened today. They had 64 visitors and issued 15 library cards. She thanked the board for their support of this project and informed the board that once books arrive, they will be available to citizens at the lower end of the county by a locker system that will be located at the Via Center.
- Staff will advertise notice for adoption of the revised animal shelter agreement at the March meeting.
- She has spoken with Dr. White regarding the possible purchase of property adjacent to the high school. It was a very open discussion, and he is going to reach out to the other owners and will get back to her. The staff is also researching other properties in the area as well.
- She has invited representatives from Wilmot Modular Structures to the February 26th meeting.
- The groundbreaking ceremony at the Telework Center will be on the 20th at 2:00. There will be a stakeholder meeting immediately following at the airport.
- She updated the Board on pending bills at the General Assembly related to large scale solar projects.
- Advised that the representative for Bridges of Change was unable to be here due to a conflict and has requested to be allowed to speak on the 20th and the Building Official has asked to speak to his budget request on the 26th since he will be here for the school project discussion.

BOARD OF SUPERVISORS COMMENTS

Ms. Norman had the following comments:

- Thanked everyone for coming and stated that even though it was a long meeting, it was a good meeting. There is a lot of information and overwhelming, but she is trying to take it all in.

Ms. Billups had the following comments:

- Thanked everyone for coming.
- Stated that she is King and Queen Library card #10. She is glad to see the progression and hard work going into helping the citizens understand.
- She asked for grace and thanked everyone for the kind thoughts and prayers as there is a lot to take in.

Ms. Alsop had the following comments:

- Thanked everyone for coming.
- Commented that the presentation of the resolution to retirees and board members was a very special moment.
- She is enjoying working with the new board members.
- In regards to Ms. Hart's comments, she stated that she doesn't want sludge either but the project tonight was not sludge.

- Advised that she has been at the General Assembly most of the week. She has spoken in support of codes changes related to electronic meeting participation, in opposition to the solar bills and hunting bills.
- Advised that she has enjoyed teaching at the Supervisors Institute and the VACo supervisors budgeting class.
- Reminded those present that often the state doesn't provide budget information until late in the year and that the board has to make decisions with estimates on what state funding will be.
- There will be a Black History Month town hall forum on February 28th.

Mr. Berry had the following comments:

- Agreed with Ms. Norman and Ms. Billups on the volume of information they are receiving. It will be a challenging few months until the set up to speed.
- He and Ms. Lee are planning a meeting in their district within the next 60 days.
- It is good to see so many people at the meeting.
- Hoped that the EDA will be able to continue to have discussions that will increase the tax base.
- Asked if the food truck ordinance could be revisited, it could help local businesses and allow citizens to spend their money here rather than somewhere else.
- Thanked everyone for participating and hoped they have a safe trip home.

Mr. Simpkins had the following comments:

- Thanked everyone for coming and sharing their comments during the meeting.
- Commented that it was good to celebrate the retirees and it was good to see them all.
- He is glad to hear the good news about the library and the approval of a local business expansion that was approved tonight.
- Wished everyone a safe trip home.

IT IS ORDERED THAT THE BOARD BE ADJOURNED:

A motion was made by Ms. Alsop and seconded by Ms. Billups to adjourn the meeting at 9:10 p.m.

Chairman

Clerk of the Board

AGENDA: *March 11, 2024 Regular Meeting*

ITEM #3:

Approval and signing of Warrants and Appropriations

ACTION REQUESTED:

1. Approval of County warrants & payroll for the month of March
2. Appropriation of School Revenue
 - a. October 2023 \$656,929.23
 - b. November 2023 \$633,662.51
 - c. December 2023 \$631,650.24
3. Appropriation of School Construction Grant and Local Funds

ATTACHMENTS:

1. County Warrants (Payroll and Accounts Payable)
2. School Revenue October 2023, November 2023, December 2023
3. Supporting documentation for School Construction and Local funds appropriation request

Part-time Employee Payroll Run
Payroll: Wednesday, March 13, 2024

County

Hunter, Greg	\$3,816.34
Willaford, Harold	\$3,227.12
Lankford, Blake	\$1,425.00
Harvey, Doris	\$186.38

Registrar

Creech, Kristy	\$102.00
Nickelson, Robert	\$48.00
Wilson, Theresa	\$128.00

Clerk of Circuit Court

Porter, Vanessa	\$255.00
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Sheriff's Department

Burton, Melvin	\$646.00
Laufer, Sandra	\$1,536.00
Shackleford, Donald	\$1,276.00
Trent, Darryl	\$648.00

Overtime/Sheriff's Department

Brown, Renee	\$605.80
Clark, Jon-Eric	\$768.75
Davis, Sandra	\$171.72
Hatfield, Elizabeth	\$219.36
Hill, Shirley	\$290.40
Hope, Paul	\$862.50
Mills, Jonathan	\$628.15
Parker, John	\$712.50
Rinehart, Katherine	\$236.56
Sanske, Melissa	\$230.80
Warren, Tammy	\$295.70

Rescue Services

Beasley, Michael	\$1,414.50
Bourchyard, Daniel	\$2,808.50
Brantley, Brian	\$630.00
Heller, John	\$495.00
Huffman, Michael	\$1,476.00
Meriwether, Jack	\$1,136.25
Preli, Nicholas	\$164.00
Southworth, Erin	\$857.50

\$27,297.83

Fulltime Payroll - March 2024

Board of Supervisors

Carolyn Billups	\$416.67
Marie Norman	\$416.67
Mark Berry	\$416.67
Lawrence Simpkins	\$416.67
Sherrin Alsop	\$416.67

County Administrator/County Attorney

Vivain Seay	\$18,750.00
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Commissioner of the Revenue

Kelly Lumpkin	\$6,926.06
Brenda Robinson	\$4,188.33
Deputy Clerk	Vacant

Finance

Tina Ammons	\$6,523.70
Resa Wilson	\$3,281.46

Treasurer

Stephanie Sears	\$6,336.75
Mali Klausen	\$3,722.33
Tammy Weindel	\$2,954.58

Registrar

Diane Klausen	\$6,336.75
Davis, Emma-Wade	\$3,013.67

Clerk of Circuit Court

Hattie Robinson	\$8,073.08
Patricia Reed	\$3,914.17
Vicotria Davis	\$3,269.42

Commonwealth Attorney

Meredith Adkins	\$12,355.14
Makaylah Ambrose	\$4,217.07

Sheriff

Rob Balderson	\$9,885.67
Scott Edleman	\$4,333.33
Barry Radden	\$4,666.67
Ernie Schefflien	\$5,622.75
Paul Hope	\$4,333.33
Clint Lawson	\$4,333.33
Mitchell Wilson	\$5,416.67
Phillip Cusick	\$5,166.67
Jonathon Mills	\$4,269.50
John Parker	\$4,333.33
Hickory Burns	\$4,333.33

Jon-Eric Clark	\$4,333.33
Deputy	Vacant
Vladimir Rowe	\$4,333.33
Brian Burr	\$5,000.00
Resource Officer	Vacant
Animal Control Officer	Vacant
Sandra Davis	\$4,409.38
Tammy Warren	\$3,416.67
Shirley Hill	\$4,194.75
Kathryne Rinehard	\$3,416.67
Elizabeth Hatfield	\$3,168.38
Renee Brown	\$3,500.00
Alexis Davis	\$3,416.67
Melissa Sanske	\$3,333.33
Mitzi Morre	\$3,250.00
Amanda McDowell-Ware	\$3,250.00
Vickie Draine	\$4,583.33

Rescue Services

David Lankford	\$6,033.54
Kevin Mounts	\$6,038.37
Josh Schrum	\$4,810.80
Robert Coggsdale	\$5,574.60
EMT	Vacant
Phillip Jewell	\$5,402.18
Gary Breen	\$4,706.29
EMT	Vacant
Jacob Hoffmaster	\$4,001.88
Aerrin Ryan	\$4,148.97
Christopher Field	\$4,401.69
Callie Wyde	\$4,637.79
Laura Heller	\$4,502.75
Austin Minor	\$4,502.75
EMT	Vacant
Danielle Gray	\$4,502.79
Angelia Hazzard	\$4,149.84
Wesley May	\$4,149.02
David Yeaney	\$4,502.79
Austin Hinman	\$3,885.32
Joshua Lucas	\$3,885.32
Donald Butler	\$4,149.02
Curtis Mason, Jr.	\$3,885.32

Building Inspections

Quentin Mascari	\$6,375.00
Kathy Barrow	\$3,186.23

General Properties

Michael Barrow	\$4,641.00
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Community Programming & Tourism

Erin Lazar	\$5,695.00
Jesse Kelley	\$5,525.00

Zoning/Community Development

Donna Sprouse	\$6,028.30
Josh Rellick	\$3,935.93
	<hr/>
	\$333,503.77

3/06/2024
AP375
FUND # - 100 GENERAL FUND

FROM DATE- 3/11/2024
TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 000200 LIABILITIES

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DMV	LIABILITIES DMV Stop Fee Payable	DMV STOPS	202403100555	1/31/2024	250.00
				TOTAL	250.00 *

3/06/2024
AP375
FUND # - 100

FROM DATE- 3/11/2024
TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 011010 *** Board of Supervisors ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
AMAZON CAPITAL SERVICES	*** Board of Supervisors *** Office Supplies	NAME TAG STICKERS	1XQK-YM61-49Y1	2/26/2024		10.91	
				TOTAL		10.91	*

3/06/2024
 AP375
 FUND # - 100

FROM DATE- 3/11/2024
 TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012100 *** County Administrator ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** County Administrator ***					
WHITMORE CHEVROLET	Automotive/Motor Pool	OIL CHANGE SILVERADO	58770	2/06/2024	78.93
PORT RICHMOND AUTO PARTS	Automotive/Motor Pool	CLEANING SUPPLIES	459466	2/18/2024	58.44
PORT RICHMOND AUTO PARTS	Automotive/Motor Pool	17 FORD ESCAPE OIL	459618	2/20/2024	12.61
LAZAR, ERIN	Automotive/Motor Pool	REIMBURSEMENTS	02/22/2024	2/22/2024	37.60
KELLEY, JESSE	Automotive/Motor Pool	FUEL COUNTY CAR	02/14/2024	2/14/2024	40.94
					228.52 *
POSTMASTER	Postal Services	PO BOX 177 RENEWAL	03/01/2024	3/01/2024	154.00
					154.00 *
UBEO, LLC	Lease of Equipment - Copier	COPIER OVERAGES	INV1193259	2/13/2024	632.24
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	522966936	2/20/2024	141.71
					773.95 *
OFFICE DEPOT	Miscellaneous	BANDAIDS ADMIN OFFC	354511057001	2/15/2024	3.33
					3.33 *
OFFICE DEPOT	Office Supplies	COPY PAPER	349521991001	1/23/2024	38.99
OFFICE DEPOT	Office Supplies	SUPPLIES	354509064001	2/15/2024	32.03
UBEO, LLC	Office Supplies	STAPLES ADMIN COPY	INV1163092	1/22/2024	119.62
					190.64 *
AMAZON CAPITAL SERVICES	Furniture & Fixtures	CREDIT FOR DESK CONV	1LY6-C6QY-HTQC	2/28/2024	208.99-
					208.99-*
				TOTAL	1,141.45

3/06/2024
AP375
FUND # - 100

FROM DATE- 3/11/2024
TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012210 *** County Attorney ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
SEAY, VIVIAN R.	*** County Attorney *** Convention & Education	REIMBURSEMENT	02/08/2024	2/08/2024		30.70	
				TOTAL		30.70	*

3/06/2024
 AP375
 FUND # - 100

FROM DATE- 3/11/2024
 TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012310 *** Commissioner of Revenue ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Commissioner of Revenue ***				
BMS DIRECT	Printing & Binding	TANGIBLE PP 2024	204707	2/26/2024	2,221.35
					2,221.35 *
COUNTRY COURIER	Advertising	ELDERLY CREDIT AD	17322	2/12/2024	150.00
					150.00 *
LUMPKIN, KELLY N.	Convention & Education	LUNCH FOR PERMITS	02/29/2024	2/29/2024	57.98
					57.98 *
AVENITY, INC	Books and Subscriptions	VEHICLE VALUE SERVIC	02/26/2024	2/26/2024	2,977.50
					2,977.50 *
VESSEL VALUATION SERVICES	DMV Valuations	VALUING OF BOATS	202515	2/07/2024	596.05
					596.05 *
RICOH USA, INC.	Copier Lease	COPIER LEASES	9032394141	2/10/2024	118.00
					118.00 *
				TOTAL	6,120.88

3/06/2024
AP375
FUND # - 100

FROM DATE- 3/11/2024
TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012400 *** Finance ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Finance ***				
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	351619611001	1/26/2024	24.28
OFFICE DEPOT	Office Supplies	SUPPLIES	354509064001	2/15/2024	1.77
				TOTAL	26.05 *
					26.05

3/06/2024
 AP375
 FUND # - 100

FROM DATE- 3/11/2024
 TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012410 *** Treasurer ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Treasurer ***				
DAVIS, EMMA	Mileage - Allowances	REIMBURSEMENT	02/29/2024	2/29/2024	68.34
					68.34 *
UNIVERSITY OF VIRGINIA	Dues & Association Memberships	TAV SPRING MEETING	I-00065131	2/26/2024	80.00
					80.00 *
OFFICE DEPOT	Office Supplies	SUPPLIES	354509064001	2/15/2024	7.62
SHRED-IT USA, LLC	Office Supplies	SHREDDING TREASURER	8006134090	1/31/2024	91.43
					99.05 *
BMS DIRECT, INC.	Tax Billing Service	2024 VEHICLE LICENSE	205070P	2/27/2024	6,016.64
					6,016.64 *
RICOH USA, INC.	Copier Lease	COPIER LEASES	9032394141	2/10/2024	118.00
					118.00 *
				TOTAL	6,382.03

3/06/2024
 AP375
 FUND # - 100

FROM DATE- 3/11/2024
 TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012510 *** Information Technology ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
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*** Information Technology ***					
COMPUTER TELEPHONE TECHNOL	Maintenance & Service Contract	KEYLESS DOOR SUBSCRI	20091	1/31/2024	722.70
					722.70 *
AMAZON CAPITAL SERVICES	Office Supplies/Software Upgra	WIRELESS KEYBOARD	1DMV-6DQF-YHPM	2/13/2024	74.67
AMAZON CAPITAL SERVICES	Office Supplies/Software Upgra	500GB INTERNAL SSD	1FL3-TWT3-C7F1	2/14/2024	254.44
AMAZON CAPITAL SERVICES	Office Supplies/Software Upgra	IPHONE CHARGER	1J3F-GYN9-THCG	1/26/2024	26.79
AMAZON CAPITAL SERVICES	Office Supplies/Software Upgra	DYMO VINYL LABELS	1NFF-TQ7G-1XXL	1/22/2024	35.99
AMAZON CAPITAL SERVICES	Office Supplies/Software Upgra	KVM SWITCH	17XM-3X3R-R19M	2/12/2024	56.98
COECO FINANCIAL	Office Supplies/Software Upgra	COPIER LEASE	522966936	2/20/2024	270.61
					719.48 *
CDW-GOVERNMENT, INC	EDP Equipment - County	SURFACE PROS COVER	PC42363	1/17/2024	511.55
					511.55 *
CDW-GOVERNMENT, INC	IT Supplies - Library	DELL MONITORS	PD59662	1/22/2024	337.83
DOUBLE RADIUS, INC.	IT Supplies - Library	2GB SWITCH	732605	2/16/2024	319.33
					657.16 *
				TOTAL	2,610.89

3/06/2024
 AP375
 FUND # - 100

FROM DATE- 3/11/2024
 TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 013100 *** Electoral Board ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Electoral Board ***				
HART INTERCIVIC	Maint Service Contract/Voting	MANTENANCE CONTRACT	095506	1/31/2023	1,800.00
HART, MARTHA EDWARDS	Convention & Education	FOOD/ DRINK TRAINING	02/29/2024	2/29/2024	1,800.00 * 264.24 264.24 *
B.W. MURRAY & CO. INC.	IT Security Assessment	IT ASSESSMENT	2229	2/20/2024	629.73 629.73 *
HART INTERCIVIC	Voting Equipment Licensing/Har	ANNUAL LICENSE SUPPO	095524	1/31/2024	2,877.00 2,877.00 *
AMAZON CAPITAL SERVICES	Election Supplies	A-Z TAB DIVIDERS	1GQF-J71R-YKJN	2/13/2024	28.19
AMAZON CAPITAL SERVICES	Election Supplies	ELECTION SUPPLIES	1XQ7-LLPK-PJTJ	2/07/2024	67.86 96.05 *
				TOTAL	5,667.02

3/06/2024
 AP375
 FUND # - 100

FROM DATE- 3/11/2024
 TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 013200 *** Registrar ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Registrar ***				
DAVIS, EMMA	Mileage - Allowances	REIMBURSEMENT	02/29/2024	2/29/2024	11.39
					11.39 *
VRAV	Dues & Associations Membership	FY25 KLAUSEN DUES	208	3/01/2024	200.00
					200.00 *
KLAUSEN, DIANE	Office Supplies	REIMBURSEMENT	02/29/2024	2/29/2024	15.98
					15.98 *
RICOH USA, INC.	Copier Lease	COPIER LEASES	9032394141	2/10/2024	103.87
					103.87 *
				TOTAL	331.24

3/06/2024
 AP375
 FUND # - 100

FROM DATE- 3/11/2024
 TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 021100 *** Circuit Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Circuit Court ***					
CLARK, WOODROW K.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
BROWDER, CINDY H.	Compensation of Jurors	GRAND JUROR	02/13/2024	2/13/2024	50.00
HARVEY, KENDRA R.P.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
WRIGHT, LADELL	Compensation of Jurors	GRAND JURORS	02/13/2024	2/13/2024	50.00
FRICK, JESSICA	Compensation of Jurors	GRAND JUROR	02/13/2024	2/13/2024	50.00
WALTON, MARGARET	Compensation of Jurors	GRAND JUROR	02/13/2024	2/13/2024	50.00
HARRIS, BRANDY	Compensation of Jurors	GRAND JUROR	02/13/2024	2/13/2024	50.00
ARRIAGA JR., WILLIAM G	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
BERRY, VALERIE N.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
BERRY JR., JONATHAN D.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
BLOSE, HEATHER N.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
BRIDGEMAN, AMBER L.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
BROADDUS, NAIJAH B.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/24/2024	50.00
BUCHANAN, JAKE A.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
CHANDLER JR., DELMER B.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
COX, EMILY D.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
ENGLE, ERIC H.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
FORTUNE, JACOB A.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
FREISHTAT, CINDY A.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
GARLICK, SYLVIA S.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/24/2024	50.00
GARRETT, CRYSTAL L.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
HEALEY, ADAM S.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
HILL, NINA H.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
HUME, ROBERTA L.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
HUNDLEY, HAILEY D.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
JOHNSON, RASHANDA R.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
JONES, CHRISTOPHER S.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
JONES, MELANIE L.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
JONES, SHAKEMA C.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
JONES JR., RONALD J.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
MAHANES, DOROTHY G.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
MILLER, RUSSELL E.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
MITCHELL, JAMES B.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
NEWMAN, AUBREY L.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
NEWMAN, KATELYN D.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
PARKER, TAMARA D.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
PISALL, KURT G.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
QUISENBERRY, SARAH B.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
ROANE, AMBER R.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
ROLLINS, CARLA D.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
SOLES, CARL H.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
TALIAFERRO, L'TANYA M.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
TATE, JR., GEORGE V.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
THOMPSON, CHINA A.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
TOMPKINS, ROY R.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
YOUNG JR., KEITH O.	Compensation of Jurors	JURY PAYMENT	02/23/2024	2/23/2024	50.00
TOTAL					2,300.00 *
					2,300.00

3/06/2024
AP375
FUND # - 100

FROM DATE- 3/11/2024
TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021100 *** Circuit Court ***

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
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3/06/2024
AP375
FUND # - 100

FROM DATE- 3/11/2024
TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021200 *** General District Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DUSEWICZ & SOBERICK	Court Appointed Attorney	GT200328200	9239598	2/13/2024	120.00
DUSEWICZ & SOBERICK	Court Appointed Attorney	GT2400009500	9456400	2/16/2024	120.00
				TOTAL	240.00 *
					240.00

3/06/2024
AP375
FUND # - 100

FROM DATE- 3/11/2024
TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021501 *** 9th Dist Court Service Unit ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
AMAZON CAPITAL SERVICES	VJCCCA Funding Match	METAL FILE CABINET	16W3-HPTY-TCJ7	2/07/2024	227.58		
				TOTAL	227.58	*	

3/06/2024
 AP375
 FUND # - 100

FROM DATE- 3/11/2024
 TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 021600 *** Clerk of Circuit Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Clerk of Circuit Court ***				
TREASURER OF VIRGINIA	Accounting & Auditing Services	TURNOVER AUDIT	21418	2/15/2024	2,500.00
					2,500.00 *
ELAVON	Telecommunications	DEC MERCHANT FEES	CA3365101335	12/31/2023	16.97
ELAVON	Telecommunications	DEC MERCHANT FEES	CA3365101561	12/31/2023	46.81
ELAVON	Telecommunications	JAN MERCHANT FEES	CA4031101386	1/31/2024	22.75
ELAVON	Telecommunications	JAN MERCHANT FEES	CA4031101610	1/31/2024	21.06
					107.59 *
RICOH USA, INC.	Lease of Equipment - Copier	COPIER LEASES	9032394141	2/10/2024	119.46
					119.46 *
REED, PATRICIA	Mileage	REIMBURSEMENT	02/29/2024	2/29/2024	142.04
					142.04 *
OFFICE DEPOT	Office Supplies	SUPPLIES	354509064001	2/15/2024	23.21
BARBOUR PRINTING SERVICES	Office Supplies	#10 REGULAR ENVELOPE	270-24	2/15/2024	140.00
REED, PATRICIA	Office Supplies	REIMBURSEMENT	02/29/2024	2/29/2024	50.05
ROBINSON, HATTIE	Office Supplies	REIMBURSEMENT	02/29/2024	2/29/2024	293.61
					506.87 *
KOFILE TECHNOLOGIES	Grant/Records Preservation	RECORDS PRESERVATION	KT-014360	2/12/2024	20,933.50
					20,933.50 *
OFFICE DEPOT	Furniture & Fixtures	SUPPLIES	354509064001	2/15/2024	129.99
					129.99 *
				TOTAL	24,439.45

3/06/2024
AP375
FUND # - 100

FROM DATE- 3/11/2024
TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 022100 *** Commonwealth Attorney ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
OFFICE DEPOT	*** Commonwealth Attorney *** Office Supplies	OFFICE SUPPLIES	351619611001	1/26/2024	77.98		77.98 *
RICOH USA, INC.	Copier Lease	COPIER LEASES	9032394141	2/10/2024	87.12		
RICOH USA, INC.	Copier Lease	COPIER OVERAGES	9032407571	2/24/2024	42.63		
				TOTAL	129.75		207.73 *

3/06/2024
 AP375
 FUND # - 100

FROM DATE- 3/11/2024
 TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031200 *** Sheriff ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Sheriff ***				
SHRED-IT USA, LLC	Maintenance Service Contracts	SHREDDING SHERIFF	8006254173	2/18/2024	119.99
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9957082299	2/19/2024	1,042.64
COECO FINANCIAL	Copier Lease	COPIER LEASE	522966936	2/20/2024	718.34
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	354034577001	2/08/2024	321.84
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	354985028001	2/14/2024	127.48
UBEO, LLC	Office Supplies	WASTE TONER SHERIFF	INV1201701	2/20/2024	20.00
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance & Repair	JAN VEHICLE MAINT	31087	2/22/2024	962.50
DANNY'S GLASS	Vehicle Maintenance & Repair	WINDSHIELD REPAIR	1383394	2/21/2024	75.00
TIG'S AUTOMOTIVE REFINISH	Vehicle Maintenance & Repair	K-9 VEHICLE REPAIR	14415	12/19/2023	965.00
TIG'S AUTOMOTIVE REFINISH	Vehicle Maintenance & Repair	INSURANCE CLAIM	14495	2/08/2024	8,810.47
BALDERSON, WILLIAM R.	Vehicle & Equipment Fuel	EDLEMAN GAS REIMBURS	02/07/2024	2/07/2024	48.50
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-916263	2/06/2024	3,141.56
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-920870	2/20/2024	3,208.02
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	MOUNT	456156	1/03/2024	73.99
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	MOUNT CREDIT 456156	456245	1/04/2024	73.99
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	MOUNT	456817	1/12/2024	73.99
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	COOLANT	457715	1/24/2024	21.49
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	BATTERY	458222	1/31/2024	180.49
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	COOLANT	458581	2/06/2024	36.98
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	SERPENTINE BELT	459379	2/16/2024	27.89
ADVANCE AUTO PARTS	Vehicle & Equipment Supplies	SUPPLIES SHERIFF CAR	2118403058732	1/30/2024	.80
WILLIAMSBURG FORD	Vehicle & Equipment Supplies	HEADLAMP ASSEMBLY	149992	1/30/2024	500.25
WILLIAMSBURG FORD	Vehicle & Equipment Supplies	TANK ASSEMBLY	150178	2/07/2024	87.58
BALDERSON, WILLIAM R.	Police Supplies	AMMUNTION REIMBURSE	02/24/2024	2/24/2024	306.59
DEPT OF MOTOR VEHICLES	Uniforms & Wearing Apparel	NEW ID CARDS	202403100609	1/31/2024	110.00
WITMER PUBLIC SAFETY	Uniforms & Wearing Apparel	CLARK UNIFORM	INV365605	11/28/2023	613.74
WITMER PUBLIC SAFETY	Uniforms & Wearing Apparel	BALDERSON UNIFORM	INV370887	12/05/2023	175.00
WITMER PUBLIC SAFETY	Uniforms & Wearing Apparel	UNIFORMS	INV420101	2/15/2024	46.64
WITMER PUBLIC SAFETY	Uniforms & Wearing Apparel	BADGES	INV420103	2/15/2024	20.09
VIRGINIA LAW ENFORCEMENT	Accreditation	2023 ANNUAL DUES	02/13/2024	2/13/2024	100.00
SIRCHIE FINGER PRINT	DCJS Grants	INVESTIGATION SUPPLY	0631904-IN	2/16/2024	269.83
EVIDENT CRIME	DCJS Grants	SUPPLIES	237985A	1/24/2024	2,033.90
EVIDENT CRIME	DCJS Grants	SUPPLIES	237985B	2/08/2024	671.00
AMAZON CAPITAL SERVICES	DCJS Grants	PRINTER DESK	1JJL-YMKH-L97H	2/02/2024	179.98
AMAZON CAPITAL SERVICES	DCJS Grants	LAPTOP BACKPACK	1PPR-XKHJ-49QQ	2/21/2024	627.00

3/06/2024
 AP375
 FUND # - 100

FROM DATE- 3/11/2024
 TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031200 *** Sheriff ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
ATLANTIC TACTICAL	DCJS Grants	9MM SIG	SI-80820089	1/16/2024	2,547.00
ATLANTIC TACTICAL	DCJS Grants	9MM SIG	SI-80821703	2/09/2024	19,215.00
ELAN CORPORATE PAYMENT SYS	DCJS Grants	HOLSTERS 9MM	240069	2/02/2024	4,865.65
					30,409.36 *
VERIZON WIRELESS SERVICES,	General Investigation	INVESTIGATION DOC	9022347336	2/09/2024	50.00
					50.00 *
BALDERSON, WILLIAM R.	Equipment - General Investigat	REIMBURSEMENT	02/06/2024	2/06/2024	222.59
AMAZON CAPITAL SERVICES	Equipment - General Investigat	BLUE RAY PLAYER	1XDT-R693-GJDT	1/31/2024	89.80
					312.39 *
				TOTAL	52,634.62

3/06/2024
AP375
FUND # - 100

FROM DATE- 3/11/2024
TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 031400 *** E911 ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** E911 ***				
HORNS MIDDLESEX ACE HARDWA	911 ROAD SIGNS	SUPPLIES	51654/2	2/26/2024	7.99 7.99 *
E.S.R.I., INC.	Annual Maintenance - ESRI	ARC GIS	94640424	1/09/2024	680.80 680.80 *
GEOCOMM, INC.	Annual Maintenance - Geocomm	GIS LICENSING FEE	INV074277	2/16/2024	2,079.00 2,079.00 *
				TOTAL	2,767.79

3/06/2024
 AP375
 FUND # - 100

FROM DATE- 3/11/2024
 TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 032302 *** Rescue Services ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
*** Rescue Services ***					
AMAZON CAPITAL SERVICES	Office Supplies	SUPPLIES	1FC4-H4DD-9W6R	2/27/2024	145.04
AMAZON CAPITAL SERVICES	Office Supplies	DRY ERASE MARKERS	1QVC-JY6L-CNMF	2/27/2024	28.41
HORNS MIDDLESEX ACE HARDWA	Office Supplies	SUPPLIES	49814/2	11/11/2023	94.95
					268.40 *
BOUND TREE MEDICAL, LLC	Medical Supplies	MEDICAL SUPPLIES	85246541	2/09/2024	2,869.66
BOUND TREE MEDICAL, LLC	Medical Supplies	MEDICAL SUPPLIES	85253415	2/16/2024	162.77
AMAZON CAPITAL SERVICES	Medical Supplies	SUPPLIES	1FC4-H4DD-9W6R	2/27/2024	13.97
QUADMED, INC.	Medical Supplies	MEDICAL SUPPLIES	250144	2/09/2024	1,721.23
QUADMED, INC.	Medical Supplies	MEDICAL SUPPLIES	250184	2/12/2024	162.20
TELEFLEX LLC	Medical Supplies	EZ-IO POWER DRIVER	9508017505	2/07/2024	301.85
TELEFLEX LLC	Medical Supplies	EZ-10 NEEDLES	9508017507	2/07/2024	1,342.65
LIFE-ASSIST, INC	Medical Supplies	MEDICAL SUPPLIES	1407282	2/16/2024	237.91
					6,812.24 *
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance	VEHICLE MAINT JAN	31086	2/22/2024	55.00
WEST POINT FORD	Vehicle Maintenance	CONTROL UNIT	16508	1/26/2024	67.21
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	RADIATOR CAP	458810	2/08/2024	7.59
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	DAVID TRUCK MAINTEN	459666	2/21/2024	46.51
ADVANCE AUTO PARTS	Vehicle Maintenance	VEHICLE CLEANING SUP	2118402458508	1/24/2024	39.98
ADVANCE AUTO PARTS	Vehicle Maintenance	EMS LANKFORD TRUCK	2118403959115	2/08/2024	58.03
ADVANCE AUTO PARTS	Vehicle Maintenance	ANTIFREEZE	7815405115653	2/20/2024	43.98
ROBERT G. ALLEY, INC	Vehicle Maintenance	WINCH F450	24-25446	2/12/2024	225.00
AMAZON CAPITAL SERVICES	Vehicle Maintenance	BRACKET FIRE EXTINGU	1TLX-C37X-93FC	2/14/2024	47.50
COLONY TIRE CORPORATION	Vehicle Maintenance	TIRES	133-221226	2/07/2024	178.56
					769.36 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-920989	2/20/2024	1,404.99
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-931366	3/04/2024	1,227.55
WILLAFORD, HAROLD M.	Vehicle Fuel	REIMBURSEMENT	02/27/2023	2/27/2023	105.00
					2,737.54 *
GALL'S LLC	Uniforms	UNIFORM PANTS	25875898	10/05/2023	129.99
GALL'S LLC	Uniforms	UNIFORM PANTS	27035191	2/08/2024	224.99
GRAY, DANIELLE	Uniforms	BOOT REIMBURSEMENT	02/26/2024	2/26/2024	150.00
					504.98 *
AIR-CARE, INC.	Equipment	HOLMATRO REPAIR	23519	1/24/2024	212.50
					212.50 *
				TOTAL	11,305.02

3/06/2024
 AP375
 FUND # - 100

FROM DATE- 3/11/2024
 TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 032400 *** Radio Communications ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Radio Communications ***				
CARTER MACHINERY CO, INC	Repair & Maint Generators	GENERATOR RENTAL	00443870	1/31/2024	2,199.40
CARTER MACHINERY CO, INC	Repair & Maint Generators	GENERATOR RENTAL	00450518	2/26/2024	1,487.25
CARTER MACHINERY CO, INC	Repair & Maint Generators	GENERATOR REPAIRS	1600371	2/24/2024	6,121.11
					9,807.76 *
JAMES RIVER AIR	Misc.Contingencies	REPLACE BLOWER MOTOR	S329681	1/31/2024	1,821.64
					1,821.64 *
HARRIS CORPORATION	Radio Equipment	6" ANTENNAS	93425801	2/22/2024	230.49
					230.49 *
LOVINS COMMUNICATIONS, INC	Maintenance Radio Equipment	ANTENNA REPAIR	980	2/16/2024	25,577.01
MICROWAVE NETWORKS	Maintenance Radio Equipment	NETWORK EQUIPMENT	1894917	1/31/2024	3,728.74
RCS WIRELESS TECHNOLOGY	Maintenance Radio Equipment	BATTERIES HIGH CAPAC	139001361-1	2/12/2024	3,598.00
					32,903.75 *
CARTER MACHINERY CO, INC	Maintenance Contracts - Genera	GENERATOR MAINTENANC	1580238	1/30/2024	894.37
					894.37 *
				TOTAL	45,658.01

3/06/2024
AP375
FUND # - 100

FROM DATE- 3/11/2024
TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 034500 *** Building Inspections ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Building Inspections ***				
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	522966936	2/20/2024	141.71
OFFICE DEPOT	Office Supplies	COPY PAPER	349521991001	1/23/2024	38.99
OFFICE DEPOT	Office Supplies	SUPPLIES	354509064001	2/15/2024	29.06
					68.05 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-916259	2/06/2024	62.83
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-920866	2/20/2024	103.47
					166.30 *
				TOTAL	376.06

3/06/2024
AP375
FUND # - 100

FROM DATE- 3/11/2024
TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035100 *** Animal Control ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Animal Control ***						
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9957082299	2/19/2024	40.01		
					40.01	*	
AMAZON CAPITAL SERVICES	Vehicle Supplies	ACO TRUCK SUPPLIES	1T3K-11KN-J6MQ	2/23/2024	161.56		
					161.56	*	
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance	JAN VEHICLE MAINT	31087	2/22/2024	110.00		
					110.00	*	
WITMER PUBLIC SAFETY	Uniforms & Wearing Apparel	ACO UNIFORM	INV390427	1/02/2024	292.00		
					292.00	*	
				TOTAL	603.57		

3/06/2024
AP375
FUND # - 100

FROM DATE- 3/11/2024
TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035500 *** Emergency Services ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
HARRIS CORPORATION	*** Emergency Services *** Equipment - Emergency Services	VEHICLE CHARGER	93425279	2/15/2024	555.00		555.00 *
				TOTAL	555.00		555.00

3/06/2024
 AP375
 FUND # - 100

FROM DATE- 3/11/2024
 TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 043200 *** General Properties ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
*** General Properties ***					
DOLI/BOILER SAFETY	Repairs & Maintenance	BOILER INSPECTIONS	954171161	1/23/2024	40.00
BFPE INTERNATIONAL	Repairs & Maintenance	FIRE ALARM CELLULAR	3018816	2/15/2024	2,289.60
BFPE INTERNATIONAL	Repairs & Maintenance	ANNUAL FIRE ALARM	3018817	2/15/2024	810.00
BFPE INTERNATIONAL	Repairs & Maintenance	ANNUAL FIRE ALARM	3018818	2/15/2024	810.00
					3,949.60 *
DOMINION ENERGY VIRGINIA	Electrical Services	5-B	8305983002 2/24	2/20/2024	235.23
					235.23 *
WORLD FUEL SERVICES, INC	Heating Services	HEATING OIL ADMIN	2706899-41525	2/02/2024	2,413.23
					2,413.23 *
THE HOME DEPOT PRO	Janitorial Supplies	JANITORIAL SUPPLIES	786945063	1/30/2024	25.08
THE HOME DEPOT PRO	Janitorial Supplies	SUPPLIES	787183219	1/31/2024	193.14
U-LINE	Janitorial Supplies	PAPER TOWEL SHERIFFS	173445046	1/22/2024	342.75
					560.97 *
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-916259	2/06/2024	213.63
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-920866	2/20/2024	219.25
					432.88 *
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	CAR CLEANING SUPPLY	458541	2/05/2024	28.69
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	F-150 SUPPLIES	459884	2/23/2024	53.06
					81.75 *
GFL ENVIROMENTAL	Dumpster Service - Courthouse	DUMPSTER/ ADMIN	KA0001811457	2/15/2024	331.96
					331.96 *
AMERICAN EAGLE FLAG AND	Building Supplies	4 US & 3 VA FLAGS	V24020	2/20/2024	755.85
					755.85 *
LAMB EXTERMINATING	Pest Control	TERMITE INSPECTION	TERMITE 2024	2/01/2024	150.00
LAMB EXTERMINATING	Pest Control	JAN PEST CONTROL	48385	1/31/2024	317.00
					467.00 *
SERVICEMASTER OF THE	Custodial Service	MARCH JANITORIAL SER	6114	3/01/2024	4,400.00
					4,400.00 *
AMERICAN EAGLE FLAG AND	Grounds Supplies	2 US FLAGS	V24013	1/22/2024	208.60
					208.60 *
CRYSTAL SPRINGS	Water Fountain/Circuit Court	BOTTLED WATER	23471015 021624	2/16/2024	51.55
					51.55 *
PORT RICHMOND AUTO PARTS	Tools & Equipment	TAPE	458571	2/06/2024	21.49
HORNS MIDDLESEX ACE HARDWA	Tools & Equipment	SUPPLIES	51654/2	2/26/2024	26.99
					48.48 *
TOTAL					13,937.10

3/06/2024
 AP375
 FUND # - 100

FROM DATE- 3/11/2024
 TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 043300 *** Marriott School Facility ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Marriott School Facility ***				
JAMES RIVER AIR	Repairs & Maintenance	LIBRARY UNIT	S329682	1/29/2024	322.50
JAMES RIVER AIR	Repairs & Maintenance	GOODMAN UNIT #3 REP	S331882	2/22/2024	1,367.04
LAMB EXTERMINATING	Repairs & Maintenance	JAN PEST CONTROL	48385	1/31/2024	100.00
					1,789.54 *
DOMINION ENERGY VIRGINIA	Electrical Service	MARRIOTT	4314102924 2/24	2/20/2024	176.35
DOMINION ENERGY VIRGINIA	Electrical Service	MARRIOTT	7823700310 2/24	2/20/2024	578.21
					754.56 *
GFL ENVIROMENTAL	Dumpster Service	DUMPSTER/ MARRIOTT	KA0001854838	2/15/2024	179.36
					179.36 *
				TOTAL	2,723.46

3/06/2024
 AP375
 FUND # - 100

FROM DATE- 3/11/2024
 TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 043400 *** Station 8/Shacklefords ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Station 8/Shacklefords ***				
SERVICEMASTER OF THE	Maintenance	FLOOR MAINT STA 8	6063	2/01/2024	450.00
					450.00 *
HOLTZMAN PROPANE, LC	Propane	STATION 8 PROPANE	2033516	2/13/2024	600.04
					600.04 *
OFFICE DEPOT	Janitorial Supplies	SUPPLIES	352247280001	1/31/2024	101.55
THE HOME DEPOT PRO	Janitorial Supplies	SUPPLIES	787183219	1/31/2024	58.46
					160.01 *
GFL ENVIROMENTAL	Dumpster Service	DUMPSTER/ PIER	KA0001818650	2/15/2024	273.11
GFL ENVIROMENTAL	Dumpster Service	DUMPSTER/ STATION 8	KA0001823571	2/15/2024	273.11
					546.22 *
LAMB EXTERMINATING	Pest Control	JAN PEST CONTROL	48385	1/31/2024	55.00
					55.00 *
				TOTAL	1,811.27

3/06/2024
 AP375
 FUND # - 100

FROM DATE- 3/11/2024
 TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 043500 *** Station 2/Marriott School ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
-----	-----	-----	-----	----	-----	-----	-----
	*** Station 2/Marriott School ***						
A&J SUPPLY, INC.	MAINTENANCE	STATION 2 URINAL REP	305207	2/13/2024	122.53		
					122.53	*	
OFFICE DEPOT	CLEANING SUPPLIES	SUPPLIES	352247280001	1/31/2024	89.56		
THE HOME DEPOT PRO	CLEANING SUPPLIES	SUPPLIES	787183219	1/31/2024	58.45		
					148.01	*	
GFL ENVIROMENTAL	DUMPSTER SERVICE	DUMPSTER/ MARRIOTT	KA0001854838	2/15/2024	179.35		
					179.35	*	
				TOTAL	449.89		

3/06/2024
AP375
FUND # - 100

FROM DATE- 3/11/2024
TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 071100 *** COMMUNITY PROGRAMMING ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
LAZAR, ERIN	*** COMMUNITY PROGRAMMING *** MILEAGE	REIMBURSEMENTS	02/22/2024	2/22/2024		40.20	
				TOTAL		40.20	*

3/06/2024
 AP375
 FUND # - 100

FROM DATE- 3/11/2024
 TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 073200 *** Public Library ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Public Library ***				
HORNS MIDDLESEX ACE HARDWA	Repairs & Maintennance	LIBRARY REPAIR SUPPL	51305/2	2/07/2024	71.54
					71.54 *
DOMINION ENERGY VIRGINIA	Electrical Services	LIBRARY	2571861216 2/24	2/20/2024	285.25
DOMINION ENERGY VIRGINIA	Electrical Services	LIBRARY	2967503158 2/24	2/20/2024	850.14
					1,135.39 *
DAVIS, EMMA	MILEAGE	REIMBURSEMENT	02/29/2024	2/29/2024	11.39
					11.39 *
KELLEY, JESSE	CONVENTION & EDUCATION	REIMBURSEMENT	02/22/2024	2/22/2024	62.98
					62.98 *
OFFICE DEPOT	OFFICE SUPPLIES	SUPPLIES	354511059001	2/14/2024	17.19
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	LIBRARY SUPPLIES	1M6L-PQ1W-9DJ3	2/16/2024	76.49
LAZAR, ERIN	OFFICE SUPPLIES	LIBRARY SUPPLIES	02/12/2024	2/12/2024	47.98
					141.66 *
LAZAR, ERIN	LIBRARY SUPPLIES	LIBRARY MATERIALS	02/07/2024	2/07/2024	389.15
KELLEY, JESSE	LIBRARY SUPPLIES	LIBRARY SUPPLIES	02/07/2024	2/07/2024	58.10
					447.25 *
AMAZON CAPITAL SERVICES	Furniture & Fixtures	LIBRARY SUPPLIES	1M6L-PQ1W-9DJ3	2/16/2024	237.04
					237.04 *
				TOTAL	2,107.25

3/06/2024
AP375
FUND # - 100

FROM DATE- 3/11/2024
TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081100 *** Planning Commission ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
OFFICE DEPOT	*** Planning Commission *** Office Supplies	COPY PAPER	349521991001	1/23/2024		38.99	38.99 *
				TOTAL		38.99	

3/06/2024
AP375
FUND # - 100

FROM DATE- 3/11/2024
TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081402 *** Zoning Administrator ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Zoning Administrator ***						
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	522966936	2/20/2024	141.70		
OFFICE DEPOT	Office Supplies	COPY PAPER	349521991001	1/23/2024	38.99		*
OFFICE DEPOT	Office Supplies	SUPPLIES	354509064001	2/15/2024	47.63		*
MANSFIELD OIL COMPANY	Vehicle Equipment Fuel	FUEL	SQLCD-920866	2/20/2024	86.62		*
					35.59		*
				TOTAL	263.91		

3/06/2024
AP375
FUND # - 100

FROM DATE- 3/11/2024
TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081600 *** Airport Authority ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
MIDDLE PENINSULA REGIONAL	Revenue Sharing	REVENUE SHARING	02/15/2024	2/15/2024	57,625.08
				TOTAL	57,625.08 *

3/06/2024
AP375
FUND # - 100

FROM DATE- 3/11/2024
TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 091400 *** Contingency Fund ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Contingency Fund ***					
ELAN CORPORATE PAYMENT SYS	Miscellaneous Contingencies	LATE FEE PAYMENT	03/11/2024	3/11/2024	.00
ELAN CORPORATE PAYMENT SYS	Miscellaneous Contingencies	LATE FEE PAYMENT	03/11/2024	3/11/2024	125.17
TOTAL					125.17 *
FUND TOTAL					243,008.32

3/06/2024 FROM DATE- 3/11/2024
 AP375 TO DATE- 3/11/2024
 FUND # - 210 EXPENDITURES - COURT SECURITY FUND

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031200

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
DEPT OF MOTOR VEHICLES	UNIFORMS COURT SECURITY	NEW ID CARDS	202403100609	1/31/2024	20.00
WITMER PUBLIC SAFETY	UNIFORMS COURT SECURITY	TRENT REPLACEMENT	INV370914	12/05/2023	225.00
WITMER PUBLIC SAFETY	UNIFORMS COURT SECURITY	BURTON UNIFORM	INV390431	1/02/2024	307.00
WITMER PUBLIC SAFETY	UNIFORMS COURT SECURITY	UNIFORM ALTERATIONS	INV408441	1/29/2024	15.00
					567.00 *
				TOTAL	567.00
				FUND TOTAL	567.00

3/06/2024
AP375
FUND # - 215

FROM DATE- 3/11/2024
TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 031500 Forfeited Assets

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
BASIC AUTO SALES	Forfeited Assets Equipment	2023 NISSAN ALTIMA	S59235	2/01/2024	24,290.00
				TOTAL	24,290.00 *
				FUND TOTAL	24,290.00

3/06/2024 FROM DATE- 3/11/2024
 AP375 TO DATE- 3/11/2024
 FUND # - 220 Expenditures

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031200

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE	DATE	\$\$	PAY	\$\$
-----	-----	-----	-----		----			-----
DEPT OF MOTOR VEHICLES	Uniforms	NEW ID CARDS	202403100609		1/31/2024		20.00	
							20.00	*
					TOTAL		20.00	
					FUND TOTAL		20.00	

3/06/2024
 AP375
 FUND # - 301

FROM DATE- 3/11/2024
 TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 094100

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE		PAY
				DATE ----	\$\$\$	
SHEEHY FORD LINCOLN	Sheriff's Dept. Vehicles	24 POLICE INTECEP	183722	2/23/2024		39,308.20
SHEEHY FORD LINCOLN	Sheriff's Dept. Vehicles	24 POLICE INTECEP	183765	2/26/2024		39,308.20
EAST COAST EMERGENCY	Sheriff's Dept. Vehicles	PATROL RADIO EQIP	36954	2/14/2024		4,845.00
IMAGES IN ART SIGNS	Sheriff's Dept. Vehicles	23 FORD EXPLORER	7779	2/20/2024		1,250.00
BASIC AUTO SALES	Sheriff's Dept. Vehicles	2023 FORD EXPLORER	S59278	2/13/2024		36,273.00
						120,984.40 *
SKANSKA	Emergency Services Facility	COUNTY PROJECTS	2222828-18	2/01/2024		638.00
						638.00 *
EAST COAST EMERGENCY	ACO VEHICLE	ACO TRUCK DOCKING	36944	2/13/2024		1,320.79
						1,320.79 *
SKANSKA	Telework Center	COUNTY PROJECTS	2222828-18	2/01/2024		11,484.00
ECS MID-ATLANTIC, LLC	Telework Center	TELEWORK CENTER	1143329	2/09/2024		2,421.25
CONNEMARA CORP	Telework Center	TELEWORK PROJECT	02/29/2024	2/29/2024		317,874.15
						331,779.40 *
U-LINE	County Ambulance	BINS FOR AMBULANCE	174413991	2/14/2024		685.49
						685.49 *
				TOTAL		455,408.08
				FUND TOTAL		455,408.08

3/06/2024
 AP375
 FUND # - 351 Expenditures

FROM DATE- 3/11/2024
 TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 094100 Capital Projects

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
BLUE BIRD BUS SALES OF VIR	Capital Projects School Capital Projects	2025 72 PASS BUS	M006000762	2/09/2024	143,109.00
				TOTAL	143,109.00 *
			FUND TOTAL		143,109.00

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
SKANSKA	KQES CONSTRUCTION	COUNTY PROJECTS	2222828-18	2/01/2024	638.00
				TOTAL	638.00 *
			FUND TOTAL		638.00

3/06/2024
AP375
FUND # - 513

FROM DATE- 3/11/2024
TO DATE- 3/11/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043400

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
PIEDMONT TOWER, INC.	Maintenance	TOWER WORK	133	1/31/2024	16,500.00
				TOTAL	16,500.00 *
				FUND TOTAL	16,500.00
				TOTAL DUE	883,540.40

Approved at meeting of _____ on _____.

Signed _____
Title _____ Date _____

FY2024 October 2023 School Fund Revenue

REVENUE DETAIL:

School Operating (Fund 231)	10/15/2023	10/31/2023	Total
Miscellaneous/Local:			
Refunds			\$0.00
Erate	\$14,240.00		\$14,240.00
Insurance Adjustments			\$0.00 3-231-18990-0010
Sale of Buses			\$0.00
Sale of Equipment			\$0.00
Tuition - Day School			\$0.00 3-231-16120-0001
Donations			\$0.00
Other Funds	\$2,100.00		\$2,100.00 3-231-18990-0012
Student Fees			\$0.00 3-231-18990-0014
Local/Miscellaneous	\$16,340.00	\$0.00	\$16,340.00

State

Grants:

Homebound/Special Education			\$0.00 3-231-24020-0046
At-Risk 4-Year Olds (Pre-School Initiative)			\$0.00 3-231-24020-0081
COVID-19 Public Health Workforce			\$0.00
ARPA Pandemic Bonus			\$0.00 3-231-21010-0027
			\$0.00
Subtotal - State Grants	\$0.00	\$0.00	\$0.00

Non-Grants:

At-Risk	\$23,062.75	\$23,062.75	\$46,125.50 3-231-24020-0065
Basic State Aid	\$124,040.38	\$124,040.37	\$248,080.75 3-231-24020-0002
ISAEF			\$0.00 3-231-24020-0003
Compensation Supplements	\$17,633.08	\$17,633.08	\$35,266.16 3-231-24020-0011
Early Reading Intervention			\$0.00 3-231-24020-0028
English as a Second Language-SOQ	\$450.88	\$450.87	\$901.75 3-231-24030-0009
Foster Care			\$0.00 3-231-24020-0059
Gifted Education	\$1,061.00	\$1,061.00	\$2,122.00 3-231-24020-0007
Group Life	\$520.83	\$520.83	\$1,041.66 3-231-24020-0041
Instructional Retirement	\$17,438.88	\$17,438.87	\$34,877.75 3-231-24020-0023
Instructional Social Security	\$7,484.83	\$7,484.83	\$14,969.66 3-231-24020-0021
K-3 Class-Size Reduction			\$0.00 3-231-24020-0075
Lottery Per Pupil			\$0.00 3-231-24020-0033
Infrastructure & Operations Per Pupil			\$0.00 3-231-24020-0086
Mentor Teachers			\$0.00 3-231-24020-0091
Industry Certification			\$0.00 3-231-24030-0049
Remediation, Prevention, Intervention	\$5,092.79	\$5,092.79	\$10,185.58 3-231-24020-0008
Project Graduation			\$0.00 3-231-24040-0045
Remedial Summer School			\$0.00 3-231-24020-0004
SOL Algebra			\$0.00 3-231-24040-0005
Positive Behavioral Intervention			
Special Education	\$19,908.12	\$19,908.13	\$39,816.25 3-231-24020-0012
State Sales Tax	\$46,173.31	\$46,173.31	\$92,346.62 3-231-24030-0008
Technology			\$0.00 3-231-24020-0088

Textbook-funded by Lottery/SOQ	\$2,553.71	\$2,553.71	\$5,107.42	3-231-24020-0014
CTE Certification funds			\$0.00	3-231-24030-0049
Vocational Education	\$4,031.79	\$4,031.79	\$8,063.58	3-231-24020-0017
Vocational Education (CAT)			\$0.00	3-231-24020-0052
Enrollment Loss			\$0.00	3-231-24020-0010
Medicaid		\$835.27	\$835.27	3-231-33099-0005
Regional Special Education			\$0.00	3-231-24020-0038
Vision Screenings Grant				3-231-24080-0016
Grow Your Own Teacher Pilot Program			\$0.00	3-231-24080-0071
Learning Loss Instructional Support			\$0.00	3-231-24080-0074
VPI 3 Year Olds			\$0.00	3-231-24020-0889
VPI Flexible Spending			\$0.00	3-231-24020-0892
VPI Teacher to Student Ratio			\$0.00	3-231-24020-0891
Hold Harmless Rebenchmark COVID 19	\$5,718.21	\$5,718.21	\$11,436.42	3-231-24080-0089
Supplemental GF in Lieu of Sales Tax	\$7,143.92	\$7,143.92	\$14,287.84	3-231-24090-0001
School Construction Funds			\$0.00	3-231-24030-0006
School Security Grant				
	\$282,314.48	\$283,149.73	\$565,464.21	

Federal

Grants:

21st Century	\$727.54	\$349.09	\$1,076.63	3-231-33084-0395
Gear Up			\$0.00	3-231-33084-0334
Miscellaneous			\$0.00	
Perkins III			\$0.00	3-231-33084-0048
Title I, Part A			\$0.00	3-231-33084-0010
Title II - A			\$0.00	3-231-33084-0067
Title III	\$220.00		\$220.00	
Title IV	\$5,212.99		\$5,212.99	3-231-33084-0086
CARES Act ESSERF			\$0.00	3-231-33084-0426
Bus Driver Incentive Grants			\$0.00	
ESSER III Sumer School			\$0.00	
ESSR II Unfinished Learning	\$68,615.40		\$68,615.40	3-231-33084-0427
ESSER III Division Allocations			\$0.00	3-231-33084-0428
Title VI,Part B:Six-B Flow Special Ed			\$0.00	3-231-33084-0027
Title VI,Part B:Six-B Flow Special Ed PreSchool			\$0.00	3-231-33084-0173
Preschool 619			\$0.00	
Subtotal - Federal Grants	\$74,775.93	\$349.09	\$75,125.02	

Federal Non-Grants:

CARES CRF K-12 Funds			\$0.00	
ROTC			\$0.00	3-231-33099-0001
Subtotal - Federal Non Grants	\$0.00	\$0.00	\$0.00	

Total School Operating	\$373,430.41	\$283,498.82	\$656,929.23	
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FY2024 November 2023 School Fund Revenue

REVENUE DETAIL:

School Operating (Fund 231)	11/15/2023	11/30/2023	Total
Miscellaneous/Local:			
Refunds			\$0.00
Erate			\$0.00
Insurance Adjustments			\$0.00 3-231-18990-0010
Sale of Buses			\$0.00
Sale of Equipment			\$0.00
Tuition - Day School			\$0.00 3-231-16120-0001
Donations			\$0.00
Other Funds		\$6,684.65	\$6,684.65 3-231-18990-0012
Student Fees			\$0.00 3-231-18990-0014
Local/Miscellaneous	\$0.00	\$6,684.65	\$6,684.65

State

Grants:			
Homebound/Special Education			\$0.00 3-231-24020-0046
At-Risk 4-Year Olds (Pre-School Initiative)			\$0.00 3-231-24020-0081
COVID-19 Public Health Workforce			\$0.00
ARPA Pandemic Bonus			\$0.00 3-231-21010-0027
			\$0.00
Subtotal - State Grants	\$0.00	\$0.00	\$0.00

Non-Grants:			
At-Risk	\$23,062.75	\$23,062.75	\$46,125.50 3-231-24020-0065
Basic State Aid	\$124,040.38	\$124,040.37	\$248,080.75 3-231-24020-0002
ISAEF			\$0.00 3-231-24020-0003
Compensation Supplements	\$17,633.08		\$17,633.08 3-231-24020-0011
Early Reading Intervention			\$0.00 3-231-24020-0028
English as a Second Language-SOQ	\$450.88	\$450.87	\$901.75 3-231-24030-0009
Foster Care			\$0.00 3-231-24020-0059
Gifted Education	\$1,061.00	\$1,061.00	\$2,122.00 3-231-24020-0007
Group Life	\$520.84	\$520.83	\$1,041.67 3-231-24020-0041
Instructional Retirement	\$17,438.88	\$17,438.87	\$34,877.75 3-231-24020-0023
Instructional Social Security	\$7,484.84	\$7,484.83	\$14,969.67 3-231-24020-0021
K-3 Class-Size Reduction			\$0.00 3-231-24020-0075
Lottery Per Pupil			\$0.00 3-231-24020-0033
Infrastructure & Operations Per Pupil			\$0.00 3-231-24020-0086
Mentor Teachers			\$0.00 3-231-24020-0091
Industry Certification			\$0.00 3-231-24030-0049
Remediation, Prevention, Intervention	\$5,092.79	\$5,092.79	\$10,185.58 3-231-24020-0008
Project Graduation			\$0.00 3-231-24040-0045
Remedial Summer School			\$0.00 3-231-24020-0004
SOL Algebra			\$0.00 3-231-24040-0005
Positive Behavioral Intervention			
Special Education	\$19,908.12	\$19,908.13	\$39,816.25 3-231-24020-0012
State Sales Tax	\$44,544.86	\$44,544.86	\$89,089.72 3-231-24030-0008
Technology			\$0.00 3-231-24020-0088

Textbook-funded by Lottery/SOQ	\$2,553.71	\$2,553.71	\$5,107.42 3-231-24020-0014
CTE Certification funds			\$0.00 3-231-24030-0049
Vocational Education	\$4,031.79	\$4,031.79	\$8,063.58 3-231-24020-0017
Vocational Education (CAT)			\$0.00 3-231-24020-0052
Enrollment Loss			\$0.00 3-231-24020-0010
Medicaid	\$6,370.61		\$6,370.61 3-231-33099-0005
Regional Special Education			\$0.00 3-231-24020-0038
Vision Screenings Grant			3-231-24080-0016
Grow Your Own Teacher Pilot Program			\$0.00 3-231-24080-0071
Learning Loss Instructional Support			\$0.00 3-231-24080-0074
VPI 3 Year Olds			\$0.00 3-231-24020-0889
VPI Flexible Spending			\$0.00 3-231-24020-0892
VPI Teacher to Student Ratio			\$0.00 3-231-24020-0891
Hold Harmless Rebenchmark COVID 19	\$5,718.21	\$5,718.21	\$11,436.42 3-231-24080-0089
Supplemental GF in Lieu of Sales Tax	\$7,143.92		\$7,143.92 3-231-24090-0001
School Construction Funds		\$24,777.00	\$24,777.00 3-231-24030-0006
All In Virginia		\$25,532.13	\$25,532.13
School Security Grant			
	\$287,056.66	\$306,218.14	\$593,274.80

Federal

Grants:

21st Century			\$0.00 3-231-33084-0395
Gear Up			\$0.00 3-231-33084-0334
Miscellaneous			\$0.00
Perkins III			\$0.00 3-231-33084-0048
Title I, Part A			\$0.00 3-231-33084-0010
Title II - A	\$7.86		\$7.86 3-231-33084-0067
Title III			\$0.00
Title IV	\$4,386.86		\$4,386.86 3-231-33084-0086
CARES Act ESSERF			\$0.00 3-231-33084-0426
Bus Driver Incentive Grants			\$0.00
ESSER III Sumer School			\$0.00
ESSR II Unfinished Learning			\$0.00 3-231-33084-0427
ESSER III Division Allocations	\$26,710.73		\$26,710.73 3-231-33084-0428
Title VI,Part B:Six-B Flow Special Ed			\$0.00 3-231-33084-0027
Title VI,Part B:Six-B Flow Special Ed PreSchool			\$0.00 3-231-33084-0173
Preschool 619			\$0.00
Subtotal - Federal Grants	\$31,105.45	\$0.00	\$31,105.45

Federal Non-Grants:

CARES CRF K-12 Funds			\$0.00
ROTC	\$2,597.61		\$2,597.61 3-231-33099-0001
Subtotal - Federal Non Grants	\$2,597.61	\$0.00	\$2,597.61

Total School Operating	\$320,759.72	\$312,902.79	\$633,662.51
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FY2024 December 2023 School Fund Revenue

REVENUE DETAIL:

School Operating (Fund 231)	12/15/2023	12//31/2023	Total
Miscellaneous/Local:			
Refunds			\$0.00
Erate			\$0.00
Insurance Adjustments			\$0.00 3-231-18990-0010
Sale of Buses			\$0.00
Sale of Equipment			\$0.00
Tuition - Day School			\$0.00 3-231-16120-0001
Donations			\$0.00
Other Funds	\$1,425.00		\$1,425.00 3-231-18990-0012
Student Fees			\$0.00 3-231-18990-0014
Local/Miscellaneous	\$1,425.00	\$0.00	\$1,425.00

State

Grants:

Homebound/Special Education			\$0.00 3-231-24020-0046
At-Risk 4-Year Olds (Pre-School Initiative)			\$0.00 3-231-24020-0081
COVID-19 Public Health Workforce			\$0.00
ARPA Pandemic Bonus			\$0.00 3-231-21010-0027
			\$0.00
Subtotal - State Grants	\$0.00	\$0.00	\$0.00

Non-Grants:

At-Risk	\$23,062.75	\$23,062.75	\$46,125.50 3-231-24020-0065
Basic State Aid	\$124,040.38	\$124,040.37	\$248,080.75 3-231-24020-0002
ISAEF			\$0.00 3-231-24020-0003
Compensation Supplements			\$0.00 3-231-24020-0011
Early Reading Intervention			\$0.00 3-231-24020-0028
English as a Second Language-SOQ	\$450.88	\$450.87	\$901.75 3-231-24030-0009
Foster Care			\$0.00 3-231-24020-0059
Gifted Education	\$1,061.00	\$1,061.00	\$2,122.00 3-231-24020-0007
Group Life	\$520.83	\$520.84	\$1,041.67 3-231-24020-0041
Instructional Retirement	\$17,438.88	\$17,438.87	\$34,877.75 3-231-24020-0023
Instructional Social Security	\$7,484.84	\$7,484.83	\$14,969.67 3-231-24020-0021
K-3 Class-Size Reduction			\$0.00 3-231-24020-0075
Lottery Per Pupil			\$0.00 3-231-24020-0033
Infrastructure & Operations Per Pupil			\$0.00 3-231-24020-0086
Mentor Teachers			\$0.00 3-231-24020-0091
Industry Certification			\$0.00 3-231-24030-0049
Remediation, Prevention, Intervention	\$5,092.79	\$5,092.79	\$10,185.58 3-231-24020-0008
Project Graduation			\$0.00 3-231-24040-0045
Remedial Summer School			\$0.00 3-231-24020-0004
SOL Algebra			\$0.00 3-231-24040-0005
Positive Behavioral Intervention			
Special Education	\$19,908.12	\$19,908.13	\$39,816.25 3-231-24020-0012
State Sales Tax	\$41,245.51	\$41,245.51	\$82,491.02 3-231-24030-0008
Technology			\$0.00 3-231-24020-0088

Textbook-funded by Lottery/SOQ	\$2,553.71	\$2,553.71	\$5,107.42	3-231-24020-0014
CTE Certification funds			\$0.00	3-231-24030-0049
Vocational Education	\$4,031.79	\$4,031.79	\$8,063.58	3-231-24020-0017
Vocational Education (CAT)			\$0.00	3-231-24020-0052
Enrollment Loss			\$0.00	3-231-24020-0010
Medicaid	\$2,318.23		\$2,318.23	3-231-33099-0005
Regional Special Education			\$0.00	3-231-24020-0038
Vision Screenings Grant		\$1,176.00		3-231-24080-0016
Grow Your Own Teacher Pilot Program			\$0.00	3-231-24080-0071
Learning Loss Instructional Support			\$0.00	3-231-24080-0074
VPI 3 Year Olds			\$0.00	3-231-24020-0889
VPI Flexible Spending			\$0.00	3-231-24020-0892
VPI Teacher to Student Ratio			\$0.00	3-231-24020-0891
Hold Harmless Rebenchmark COVID 19	\$5,718.21	\$5,718.21	\$11,436.42	3-231-24080-0089
Supplemental GF in Lieu of Sales Tax	\$7,143.92	\$7,143.91	\$14,287.83	3-231-24090-0001
School Construction Funds	\$17,633.08	\$17,633.09	\$35,266.17	3-231-24030-0006
All In Virginia	\$25,532.13	\$25,532.13	\$51,064.26	
School Security Grant				
	\$305,237.05	\$304,094.80	\$609,331.85	

Federal

Grants:

21st Century			\$0.00	3-231-33084-0395
Gear Up			\$0.00	3-231-33084-0334
Miscellaneous			\$0.00	
Perkins III			\$0.00	3-231-33084-0048
Title I, Part A			\$0.00	3-231-33084-0010
Title II - A			\$0.00	3-231-33084-0067
Title III			\$0.00	
Title IV			\$0.00	3-231-33084-0086
CARES Act ESSERF			\$0.00	3-231-33084-0426
Bus Driver Incentive Grants			\$0.00	
ESSER III Sumer School			\$0.00	
ESSR II Unfinished Learning			\$0.00	3-231-33084-0427
ESSER III Division Allocations			\$0.00	3-231-33084-0428
Title VI,Part B:Six-B Flow Special Ed		\$18,295.78	\$18,295.78	3-231-33084-0027
Title VI,Part B:Six-B Flow Special Ed PreSchool			\$0.00	3-231-33084-0173
Preschool 619			\$0.00	
Subtotal - Federal Grants	\$0.00	\$18,295.78	\$18,295.78	

Federal Non-Grants:

CARES CRF K-12 Funds			\$0.00	
ROTC	\$2,597.61		\$2,597.61	3-231-33099-0001
Subtotal - Federal Non Grants	\$2,597.61	\$0.00	\$2,597.61	

Total School Operating	\$309,259.66	\$322,390.58	\$631,650.24	
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KING AND QUEEN COUNTY VIRGINIA

Founded 1691

MEMORANDUM

To: Board of Supervisors Members and Vivian Seay, County Administrator
From: Tina Ammons, Director of Finance
Date: 3/7/2024
Re: FY25 Appropriation Request for School Division

As discussed at recent meetings, due to a timing issue on an invoice that had been allocated to FY24 by the School Division but was ultimately determined to be an FY23 expense by the county auditors, the School Division did not realize the carryover of revenue they had anticipated. This ultimately resulted in a shortfall of local funds for the school division in FY24 based on previous actions by the Board.

Attachment A – An excerpt from the November 15, 2023 minutes of the Board meeting where the school division notified the Board of state funding reductions in FY24 resulting in a budget shortfall of \$159,649. The Board approved use of any FY23 carryover funds to be used to cover a portion of this shortfall.

Attachment B – The FY23 audit reflected additional local funding of \$15,357 rather than carryover funds.

Attachment C – The invoice that created the need for the additional local funding that was allocated to School Construction Grant funding by the school division.

Attachment D – The tracking spreadsheet from the school division of School Construction Grant expenses in FY24.

Attachment E – County paid invoice that is eligible to be paid using school construction grant funds.

After the Board's action in November 2023 (Attachment A), the School Superintendent certified to the state that the local funding for FY24 would be \$4,312,533 based on the assumption that there would be \$71,418 in carryover funds. This representation was made in good faith as the School Division did not realize that the invoice for \$86,775.30 (Attachment C) would be accrued back to FY23. Since these are matching funds for state programs, if the division does not receive this funding in this fiscal year, they will need to further reduce programs funded by them.

To allow the school division to maximize school construction grant funds as well as maintain current programs, staff is recommending that the Board:

1. Appropriate \$74,743 of the school construction grant funds to the school division. This will allow them to reimburse the County for an invoice related to the KQES modular campus (Attachment E).
2. Once paid, appropriate the \$74,743 back to the School Division to the line item for local fund transfer to the school division. This will provide the division with enough additional local funds to meet their certification to the state and prevent the reduction of programs offered in FY24.

Attachment A

November 15, 2023
minutes. Request
for funds in FY24
to cover state
funding shortfall.

NAYS: NONE
ABSENT: D. H. MORRIS
ABSTAIN: R. F. BAILEY, JR

APPROVAL AND SIGNING OF NOVEMBER 2023 WARRANTS AND APPROPRIATIONS

A motion was made by Mr. Burns and seconded by Mr. Simpkins to ratify the recurring warrants for the October recurring warrants due to the meeting being lack of quorum at the meeting.

AYES: S. C. ALSOP, J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR.
NAYS: NONE
ABSENT: D. H. MORRIS

A motion was made by Ms. Alsop and seconded by Mr. Burns to approve following retroactive appropriations to the school fund for FY2023:

- July revenue in the amount of \$254,678.21
- August revenue in the amount of \$74,813.60
- September revenue in the amount of \$140,165.40
- October revenue in the amount of \$178,043.79

AYES: S. C. ALSOP, J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR
NAYS: NONE
ABSENT: D. H. MORRIS

A motion was made by Ms. Alsop and seconded by Mr. Simpkins to approve the county warrants and payroll for the month of November 2023 subject to audit.

AYES: S. C. ALSOP, J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR
NAYS: NONE
ABSENT: D. H. MORRIS

A motion was made by Ms. Alsop and seconded by Mr. Simpkins to the following appropriations to the school fund for FY2024:

- July Revenue in the amount of \$472,408.22
- August Revenue in the amount of \$473,903.29
- September Revenue in the amount of \$566,875.45

AYES: S. C. ALSOP, J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR
NAYS: NONE
ABSENT: D. H. MORRIS

David Copsmith spoke on behalf of the school division requesting an additional \$159,649. This funding is needed to meet the required local share for incentives programs that the school division offers. Examples of programs include VA Preschool initiative, compensation

* Based on audit, there were no carryover funds available to use to cover shortfall.

supplements, early reading intervention, primary class size reduction as well as many other programs. The school division is requesting that \$88,224 be taken from the School Capital Fund and asks the Board to provide the rest.

Sherrin Alsop requested the amount remaining in the school capital fund. Director of Finance advised that as of October there was \$732,317.99. This amount does not include items already approved by the Board but those funds have not been expended yet, for example the well project at Central High School and the purchase of a school bus. Estimates on these items are \$426,000 which would leave approximately \$300,000 in the fund.

Mr. Burns expressed his concern about using these capital funds for operational needs. That is not the purpose that this fund was set up for and it has taken a long time to build that fund.

* A motion was made by Mr. Simpkins and seconded by Mr. Burns to approve allowing the school division to use any carryover funds from FY23 for this rather than going to the school capital fund. The remaining balance would need to be covered by the school division from their current budget.

AYES: S. C. ALSOP, J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR

NAYS: NONE

ABSENT: D. H. MORRIS

PUBLIC COMMENT PERIOD

Charles Thompson, St. Stephens District – Mr. Thompson asked if the Board meetings are recorded (Staff responded that they are recorded). He further asked how to get a copy of the recording of a meeting. He also stated that he had requested by email information from the Sheriff's office and received a response that the data vault and recording system were down and that the data requested could not be obtained at that time. He has not received any response since then. He also stated that a friend of his had requested information (by email) from the County Administrator and they never received a response.

VDOT UPDATE

No representative was present, but it was noted that they had provided a written report in advance.

REPORT FROM DIRECTOR OF COMMUNITY PROGRAMMING & TOURISM

Erin Lazar, Director of Community Programming and Tourism and Jesse Kelley, Deputy Director of Community Programming and Tourism were both present to provide an update to the Board on the activities of their new department.

Since the direction from the Board is to focus mainly on the transition away from Pamunkey Regional to a stand-alone King and Queen library they are working on a plan that has already begun and will include three phases.

County of King and Queen, Virginia
 Schedule of Expenditures - Budget and Actual
 Governmental Funds

For the Year Ended June 30, 2023

<u>Fund, Function, Activity and Element</u>	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget - Positive (Negative)</u>
General Fund: (Continued)				
Public safety: (Continued)				
Correction and detention:				
Probation and pretrial services	\$ 13,300	\$ 13,300	\$ 16,500	\$ (3,200)
Payments to Regional Jail	825,000	825,000	783,069	41,931
Total correction and detention	\$ 838,300	\$ 838,300	\$ 799,569	\$ 38,731
Inspections:				
Building	\$ 152,223	\$ 152,223	\$ 141,699	\$ 10,524
Other protection:				
Animal control and shelter	\$ 229,357	\$ 229,357	\$ 196,178	\$ 33,179
Emergency services	59,986	59,986	55,192	4,794
Medical examiner	200	200	120	80
Total other protection	\$ 289,543	\$ 289,543	\$ 251,490	\$ 38,053
Total public safety	\$ 6,149,759	\$ 6,152,237	\$ 5,826,300	\$ 325,937
Public works:				
Sanitation and waste removal:				
Refuse disposal	\$ 579,597	\$ 579,597	\$ 567,239	\$ 12,358
Maintenance of general buildings and grounds:				
General properties	\$ 418,636	\$ 418,636	\$ 371,738	\$ 46,898
Total public works	\$ 998,233	\$ 998,233	\$ 938,977	\$ 59,256
Health and welfare:				
Health:				
Supplement of local health department	\$ 80,023	\$ 80,023	\$ 80,023	\$ -
Mental health and mental retardation:				
Community services board	\$ 33,544	\$ 33,544	\$ 33,544	\$ -
Welfare:				
Public assistance and welfare administration	\$ 1,936,522	\$ 1,936,522	\$ 1,290,669	\$ 645,853
Rental assistance payments	3,438	3,438	3,438	-
Central Virginia Health Services	6,510	6,510	6,510	-
Tax relief for the elderly	-	-	41,522	(41,522)
Bay Aging	33,918	33,918	33,918	-
Contributions	14,212	14,212	10,712	3,500
Total welfare	\$ 1,994,600	\$ 1,994,600	\$ 1,386,769	\$ 607,831
Total health and welfare	\$ 2,108,167	\$ 2,108,167	\$ 1,500,336	\$ 607,831
Education:				
Other instructional costs:				
Contribution to Community College	\$ 6,420	\$ 6,420	\$ 6,420	\$ -
Contribution to County School Board	4,297,176	4,297,176	4,312,533	(15,357)
Total education	\$ 4,303,596	\$ 4,303,596	\$ 4,318,953	\$ (15,357)
Parks, recreation, and cultural:				
Cultural enrichment:				
Mattaponi pier	\$ 6,700	\$ 6,700	\$ 4,534	\$ 2,166
Library:				
Contribution to County library	\$ 227,135	\$ 227,135	\$ 62,741	\$ 164,394
Total parks, recreation, and cultural	\$ 233,835	\$ 233,835	\$ 67,275	\$ 166,560



Back

Accounts Payables Paid Check Inquiry

250 - KING & QUEEN SCHOOLS

(F3) Exit
(F11) Pcard Detail

Submit

Company Number	2	Vendor	002204	D & H CONSTRUCTION SERVICES	
Invoice Number	22339K&Q	Correction		Invoice Date	6/30/2023
Check Number	0648429			Paid	<input type="checkbox"/>
Check Date	7/19/2023			Due Date	7/19/2023
Gross Amount	\$86,775.30			Manual Check	<input checked="" type="checkbox"/>
Cash Discount	\$.00			Terms Code	
Net Amount	\$86,775.30			Terms Desc	
G/L Number	#2310642008100900			Accounting Period	202307
Description	KHS BATHROOM			P.O. Number	0024010
Entry Date	7/18/2023			Control Number	
Batch No.	01328				
Process/Print Date	7/19/2023			1099 Vendor	<input type="checkbox"/>
Reconciliation Code					
Refund Reason Code					
Additional Desc.					

Attachment C

School Construction
Grant funds
allocated to
FY24 in ledger

Attachment D

KQPS School Construction Grant Appropriation Requests				
FY 2024 Expenditures 7/1/2023-2/29/2024 from School Construction Revenue				
4-231-061100-6000-200-100	7,998.20			
4-231-061100-6000-200-200	791.07			
4-231-061100-6030-200-100	3,378.24			
4-231-61410-6000-200-100	315.54			
4-231-064200-3000-900	9,662.70			
4-231-064200-6000-900	21,128.43			
* 4-231-064200-8100-900	445,953.56			
4-231-064200-8200-900	38,500.00			
4-231-064300-6000-900	5,520.00			
4-231-068100-6000-900	69,746.06			
602,993.80		Submitted to Tina for Appropriation 2/22/2024		

* Includes \$86,775.30 that has been allocated to FY23 by auditors.

Attachment E

* Request to reimburse
County from School
Construction Grant
funds

BIL-0004383 - INV-061427

WILMOT
MODULAR STRUCTURES, Inc.

INVOICE

5812 Allender Road
White Marsh, MD 21162

410-335-1200
billing@wilmotmodular.com

BILL TO:

King and Queen County Virginia
242 Allens Cir
King and Queen Court House, Virginia 23085

SHIP TO:

King and Queen Elementary School Temp.
Classrooms
17024 The Trail
Mattaponi, VA 23085

Invoice #: INV-061427
Invoice Date: 08/11/2023
Terms: Net 30

Asset #: 7312-IB16068
Model #: IB16068
Serial #: TMS-7741 A-L

PO #:
Customer #: 8345
Contract #: 00004588
Sales Person: Ryan Cantu

Qty Ordered	Description	Unit Price	Total
1	Sale-Decks, Steps, and ADA Ramps	\$41,385.00	\$41,385.00
1	Sale-General Conditions	\$33,358.00	\$33,358.00
Total:			\$74,743.00

King and Queen County
GOODS AND SERVICES
RECEIVED

Date: Approved by BOS

Signature: as separate contract

Title: Jing

PO#: 5871

GL#: _____

KING & QUEEN COUNTY
BOS APPROVED

OCT 23 2023

ACH CHECK # 600350
COUNTY EXPENSES



****Celebrating 30 years as an American-owned Family Run Small Business****

SERVICE CHARGE OF 5% PER MONTH WILL BE CHARGED ON ANY UNPAID BALANCE EXCEEDING 30 DAYS.



AGENDA: *March 11, 2024 Regular Meeting*

ITEM #4:

Public Comment

ACTION REQUESTED:

The Board will receive comments from the public for items NOT on the agenda. Please ask anyone speaking to state their name, the district they are from and to please limit comments to 3 minutes.

ATTACHMENTS:

None

AGENDA: *march 11, 2024 Regular Meeting*

ITEM #5:

Presentation of FY2024 Audit – Taylor Stover, Robinson, Farmer Cox Associates

ACTION REQUESTED:

None

ATTACHMENTS:

- None. Electronic copy sent separately.

AGENDA: *March 11, 2024 Regular Meeting*

ITEM #6:

Community Programming Update and *Regroup* Subscription Request

ACTION REQUESTED:

Erin Lazar will provide and update on community programming and library activities.

She is also requesting funding for *Regroup* subscription to provide landline, email, cell (voice and text) and social media updates to citizens who subscribe.

ATTACHMENTS:

- Subscription quote

Prepared For:

Company: King and Queen County
Name: Erin Lazar
 Email: elazar@kingandqueenco.net
 Phone: 804-898-4958

Prepared By:

Regroup Mass Notification
 Prepared by: Brian Fischer
 Email: bfischer@regroup.com
 Phone: (469) 480-9191

Contract Term: 1 year paid in full.

Contact Count: 7200

Valid Until: 1/31/24

A. Product and Pricing Summary

Product	Fee Type	Price	Term (yrs)	Discount	Subtotal
Regroup Annual Subscription Messaging via landline, email, cell (voice and sms/txt), social media, RSS. Unlimited: support, training, templates and group creation.	Annual	\$2,500.00	1	\$0.00	\$2,500.00
					\$2,500.00

Included Subscription Features

AlertManager Allows admins to send/receive messages from iOS and Android mobile devices and phones.	Included	\$0.00	1	\$0.00	\$0.00
AlertMe Allows recipients and non-administrative users to receive messages within native iOS and Android apps.	Included	\$0.00	1	\$0.00	\$0.00
AlertMe with Geofencing Allows recipients and non-administrative users to receive messages within native iOS and Android apps. Enables realtime location-based geofence messaging and push notifications to be sent from your network.	Included	\$1,000.00	1	-\$1,000.00	\$0.00
NOAA Enable alerts from the National Oceanic and Atmospheric Administration (NOAA) Weather Radio (NWEM)	Included	\$2,500.00	1	-\$2,500.00	\$0.00
IPAWS Allows users to post IPAWS EAS, NOAA, and WEA alerts to supported devices during a critical event.	Included	\$1,500.00	1	-\$1,500.00	\$0.00
Mapping - Geo Targeted Messaging Clients have the ability to send notifications based on the location of the recipients with our Geo-Targeting option based on their address and not on them having the mobile app.	Included	\$0.00	1	\$0.00	\$0.00
					\$0.00

Professional Services

Subscription Agreement

Implementation Fee	One Time	\$1,500.00	1	-\$1,500.00	\$0.00
Unlimited Support & Maintenance	Included	\$0.00	1	\$0.00	\$0.00
Unlimited Training	Included	\$0.00	1	\$0.00	\$0.00
					\$0.00
				Total	\$2,500.00

B. Terms

1. Initial Term: The Initial Term shall be one (1) year following the effective date.
2. Implementation Date: TBD
3. Start of Term / Effective Date: Upon Signature
4. Invoice Date: Upon Signature

Ba. Payment Terms

1. King and Queen County shall be invoiced for amounts due in respect to the Initial Term upon execution of this Subscription Agreement.
2. All initial and subsequent payments shall be due on Net 30 terms. Unless otherwise specified, all dollars (\$) are United States currency.
3. Late payments may incur a 1.5% penalty.

Bc. Contacts & Messages

1. SMS and TTS messaging shall be limited to 250000 total messages annually.
2. With respect to total users, Regroup will charge for users added that are in excess of the number of total users included in your Membership. Regroup will notify you of usage overages prior to invoicing for the overage.

C. Renewal Terms

1. At the end of the current agreement, Regroup will provide King and Queen County with an option to renew subscription on an annual basis at a mutually agreed upon cost. The notice will be provided 90 days prior to the expiration of the current agreement.

D. Acceptance and Authorization

The terms and conditions of the Regroup [Terms of Use](#) and [Privacy Policy](#), which are incorporated herein by reference, apply in full to the services and products provided under this Subscription Agreement.

IN WITNESS WHEREOF, the parties hereto each acting with proper authority have executed this Subscription Agreement, under seal.

Accepted by Buyer: King and Queen County

Accepted by: Regroup Mass Notification

Signature: _____

Name: _____

Title: _____

Date: _____

Signature: _____

Name: Chris Utah

Title: COO

Date: 01 / 22 / 2024

AGENDA: March 11, 2024 Regular Meeting

ITEM #7:

Adoption of resolution to dissolve the King and Queen County
Wireless Authority

ACTION REQUESTED:

County Administrator will provide background information.

ATTACHMENTS:

- Draft resolution



KING AND QUEEN
COUNTY VIRGINIA
Founded 1691

WHEREAS, the King and Queen County Wireless Authority (the “**Authority**”) was established by the King and Queen County Board of Supervisors (the “**Board**”) at its regular meeting on the 13th day of November, 2012; and

WHEREAS, the Authority was established to provide high speed data service and internet access service to local businesses, local government, and the public; and

WHEREAS, for many years, the Authority was successful in providing high speed data service in King and Queen County through an extensive wireless network; and

WHEREAS, in recent years, King and Queen County and RiverStreet Networks collaborated to install fiber optic internet service throughout the County to provide high speed internet access to every home, business, and entity;

WHEREAS, with fiber optic broadband internet service available; the need for the wireless network and governing Authority no longer exists;

WHEREAS, all bonds and other obligations of the Authority have been paid; and

WHEREAS, for the reasons cited herein, the King and Queen County Wireless Authority has this day adopted a resolution requesting the dissolution of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King and Queen County, that (i) the purposes for which the King and Queen County Wireless Authority was created have been substantially fulfilled, (ii) all bonds and other obligations of the Authority have been paid, (iii) the Board does declare and find that the King and Queen County Wireless Authority should be dissolved and staff is instructed to take all steps necessary to effect such dissolution, (iv) appropriate articles of dissolution shall be filed with the Virginia State Corporation Commission, and (v) upon the filing of the articles of dissolution, all funds and other property owned by the Authority at the time of such filing shall vest in King and Queen County, Virginia.

Adopted this 11th day of March, 2024 upon the following vote:

AYE:

NAY:

Attest:

Vivian R. Seay, Clerk to the Board of Supervisors
of King and Queen County, Virginia

AGENDA: *March 11, 2024 Regular Meeting*

ITEM #8:

Community Services Board (CSB) Name Change Resolution

ACTION REQUESTED:

Approve resolution changing the name of the CSB as part of their “rebranding” and celebration of their 50th anniversary of service.

ATTACHMENTS:

- Email from CSB Executive Director
- Draft Resolution

From: [Linda Hodges](#)
To: [Vivian Seay](#)
Cc: [Rosalyn Trent](#); [Gail Slaughter](#)
Subject: Resolution - Name Change
Date: Monday, February 5, 2024 11:57:57 AM
Attachments: [Resolution to King and Queen County 2-1-24.docx](#)

Good Morning Vivian,

At the December 2023 MPNN CSB Board of Directors meeting, the Board voted to change our name from Middle Peninsula Northern Neck Community Services Board to Middle Peninsula Northern Neck Behavioral Health. As this coincides with our 50th Anniversary this year, we are planning to attend local community events throughout our ten counties to raise up our agency as to who we are and what services are available.

In our Performance Contract with the Department of Behavioral Health and Developmental Services (DBHDS) a change in name requires that we obtain approval from each of our localities. I have attached a Resolution for King and Queen County reflecting their approval of the name change. I am writing this morning to request that this Resolution be placed on the King and Queen County Board of Supervisors' February agenda, if possible.

I would be more than glad to attend this meeting requesting their approval of this change.

Vivian, I plan on following up with a telephone call later this week to answer any questions you might have about this request.

As always, many thanks.

Linda

Linda Gerhold Hodges, LCSW
Executive Director
Middle Peninsula-Northern Neck Community Services Board
(804)758-5314 (O)
(804)824-5365 (C)

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RESOLUTION

REQUEST TO CHANGE THE NAME OF THE MIDDLE PENINSULA NORTHERN NECK COMMUNITY SERVICES BOARD TO

MIDDLE PENINSULA NORTHERN NECK BEHAVIORAL HEALTH

WHEREAS, pursuant to Chapter 5 of Title 37.2 of the Code of Virginia of 1952, as amended, requires the establishment by each city or county, or combination thereof, of a community services board; and

WHEREAS, the several counties of the Middle Peninsula and Northern Neck of Virginia; Essex, Gloucester, King and Queen, King William, Lancaster, Mathews, Middlesex, Northumberland, Richmond and Westmoreland counties, formed a community services board with the intent of implementing the provisions of the aforesaid Chapter 5 of 37.2 of the 1950 Code of Virginia, as amended, to provide mental health, developmental, and substance abuse services within the aforesaid counties which, pursuant to the Resolutions of such localities, established the Middle Peninsula-Northern Neck Community Mental Health and Mental Retardation Services, also known as “Middle Peninsula Northern Neck Community Services Board;” and

WHEREAS, on December 19, 2023, the community services board thus established has determined that there is confusion concerning its name, and further, that the name does not adequately describe to the public the services the community services board currently provides, and accordingly, has requested that the name of the community services board be changed from “Middle Peninsula Northern Neck Community Services Board” to the name, “Middle Peninsula Northern Neck Behavioral Health,” effective April 1, 2024, in order to more accurately describe to the public the services the community services board provides.

NOW, THEREFORE, BE IT RESOLVED that upon passing of a Resolution of the Boards of Supervisors of the counties of Essex, Gloucester, King and Queen, King William, Lancaster, Mathews, Middlesex, Northumberland, Richmond, and Westmoreland approving such name change, the name of such community services board shall be changed from “Middle Peninsula Northern Neck Community Services Board” to Middle Peninsula Northern Neck Behavioral Health.

BE IT FURTHER RESOLVED that the Board of Supervisors of King and Queen County hereby approves the change of the name of the community services board to Middle Peninsula Northern Neck Behavioral Health as of April 1, 2024.

Resolution - Request to Change the Name of the Middle Peninsula Northern Neck Community Services Board to Middle Peninsula Northern Neck Behavioral Health (continued)

James L. Simpkins
Chair, Board of Supervisors

<u>SUPERVISOR</u>	<u>VOTE</u>
James L. Simpkins	
Sherrin C. Alsop	
Mark R. Berry	
Marie H. Norman	
Carolyn R. Billups	

ATTEST:

Vivan Seay
King and Queen County Administrator

Adopted by the Board of Supervisors of King and Queen County, Virginia, this _____ day of _____, 2024.

4883-0162-0386, v. 1

AGENDA: *March 11, 2024 Regular Meeting*

ITEM #9:

Adoption of amended and restated animal shelter agreement.

ACTION REQUESTED:

County Administrator will provide background information.

ATTACHMENTS:

- Draft agreement

**AN ORDINANCE TO APPROVE AN
AMENDED AND RESTATED AGREEMENT FOR THE
OPERATION AND MAINTENANCE OF AN ANIMAL SHELTER FACILITY**

WHEREAS, Va. Code § 3.2-6546 requires each Virginia county to maintain or cause to be maintained a public animal shelter, and requires dogs running at large without the tag required by law or in violation of a local ordinance to be confined therein; and

WHEREAS, King and Queen County and King William County (together the “Counties”) entered into an Amended and Restated King William – King and Queen Animal Shelter Agreement dated the 21st day of May, 2007 for the construction, operation, and maintenance of a joint public animal shelter (the “**2007 Agreement**”); and

WHEREAS, since that time and pursuant to the 2007 Agreement, the Counties have operated a regional animal shelter facility located in King William County; and

WHEREAS, the Counties now wish to amend and update the terms contained in the 2007 Agreement by adoption of an amended agreement pursuant to Va. Code §§ 3.2-6546(B), 15.2-1300.

NOW, THEREFORE, BE IT ORDAINED by the King and Queen County Board of Supervisors that, upon a finding that the operation and maintenance of the King William–King and Queen Animal Shelter is an efficient means of providing statutorily-required services for both of the Counties and their citizens and is in the public interest to continue, the Amended and Restated King William County and King and Queen County Animal Shelter Agreement attached hereto as **Exhibit A** is hereby approved and the county administrator is authorized to execute the same on behalf of King and Queen County and to take all actions necessary to implement the terms of this Ordinance and the approved Agreement.

This Ordinance is effective immediately.

Adopted this ___ day of _____, 2024 on the following vote:

AYE:

NAY:

ABSTAIN:

ABSENT:

Clerk to the Board of Supervisors

**AMENDED AND RESTATED
KING WILLIAM COUNTY and KING AND QUEEN COUNTY
ANIMAL SHELTER AGREEMENT**

THIS AGREEMENT (“Agreement”), is dated and effective _____, 2023 (the **“Effective Date”**), between King and Queen County, Virginia (**“King and Queen”**) and King William County, Virginia (**“King William”**), each individually a **“County”** and together the **“Counties.”**

WHEREAS, Va. Code § 3.2-6546 requires each Virginia county to maintain or cause to be maintained a public animal shelter, and requires dogs running at large without the tag required by law or in violation of a local ordinance to be confined therein; and

WHEREAS, the Counties entered into an Amended and Restated King William – King and Queen Animal Shelter Agreement dated the 21st day of May, 2007 (the **“2007 Agreement”**), and since that time and pursuant to that agreement, together have operated an animal shelter facility located in King William County; and

WHEREAS, the Counties now wish to amend and update the terms contained in the 2007 Agreement by adoption of this Agreement pursuant to Va. Code § 15.2-1300.

NOW, THEREFORE, IT IS AGREED by the Counties that the 2007 Agreement be amended and restated in its entirety as follows:

**SECTION I
PURPOSE**

- 1.1 The purpose of this Agreement is to amend and restate the 2007 Agreement in order to provide for the operation of the King William-King and Queen Animal Shelter (the **“Shelter”**) located at 20201 King William Road, King William, Virginia, including, but not limited to, regular and ongoing operations, general maintenance, and capital expenditures and improvements. The purpose of the shelter is to provide for the Counties that facility as required by Va. Code § 3.2-6546, as that section may, from time to time, be amended or succeeded by a different section, to provide a place for animals to be adopted or otherwise disposed of and other services relative to the sheltering of animals within the Counties, and to coordinate community focused programs and services that help prevent overpopulation and lower intake numbers of stray and abandoned animals.

**SECTION II
TERM, TERMINATION, AMENDMENT**

- 2.1 This Agreement shall be effective as of the Effective Date and expire on the date fifteen years from the Effective Date (the **“Expiration”**) unless sooner terminated as set forth

herein. This Agreement may be terminated prior to its Expiration by any of the following methods:

- A. By a resolution or ordinance adopted by the Boards of Supervisors of both Counties; or
- B. Upon one year written notice of withdrawal from the Board of Supervisors of King and Queen to the Board of Supervisors of King William; or
- C. Upon ninety days written notice of termination, such notice not to be given unless a County fails to comply with the provisions of this Agreement, the non-defaulting County provides written notice of such failure, and sixty days have elapsed without remediation of such failure or an agreement between the Counties for remediation.

2.3 This Agreement may be extended, renewed, or amended only by resolution adopted by the Boards of Supervisors of both Counties. The Counties agree they will regularly, but not less than once every five years, review this Agreement to ensure it continues to accurately reflect the terms by which the Shelter is to be operated.

2.4 Upon the Expiration of this Agreement or upon Termination as set forth in paragraph 2.1, King and Queen will be entitled to reimbursement from King William only for the following:

- (a) One half of the balance of the Shelter Capital Reserve, plus
- (b) A total depreciated reimbursement amount for all Capital Costs, the benefit of which King and Queen will not enjoy (the “**Total Depreciated Reimbursement**”), calculated by adding for each Capital Cost approved and incurred following the adoption of this agreement an amount calculated as follows:

$$\frac{(20 \text{ minus the number of years following the fiscal year in which the Capital Cost was incurred})}{20} \times \text{the amount contributed by King and Queen To Capital Cost}$$

For example, if only one Capital Cost is incurred, it is incurred in FY2024, and the amount is \$35,000, then if this Agreement is terminated in FY2032, King and Queen County would be entitled to one half of the balance of the Shelter Capital Reserve plus \$10,500 $((20-8)/20) \times (0.5)\$35,000$ as the depreciated reimbursement amount for the only Capital Cost. If other Capital Costs had been incurred, the depreciated amount of those costs, calculated as set forth above, would be added to the \$10,500.

2.5.1 All personal property and monies, excepting donations, belonging to the Shelter shall be divided equally between the Counties unless otherwise agreed in writing by the Counties. Any restricted donated funds unencumbered at the time of termination shall be retained

by King William to be used as intended by such restriction. Any unrestricted donated funds unencumbered at the time of termination shall be retained by King William for use, or donation to a nonprofit organization supporting animals in the Counties and consistent with the purposes of this Agreement. In effecting such division, the determination of whether property is divided in kind or money equal to the value of any property to which a party is entitled is paid in lieu of such division shall be made by King William in its sole discretion. Within ninety days of the expiration or termination of this Agreement as described in this paragraph 2.4, the Counties will conduct an inventory of personal property and monies belonging to the Shelter which shall include the fair market value of such personal property. At the option of either County, the Counties shall hire a third-party to perform the inventory and/or assessment, the costs of which shall be split equally between the Counties.

SECTION III

ADMINISTRATION, MANAGEMENT, COSTS OF OPERATION

- 3.1 King William will operate the Shelter through the county administrator's office or other office designated by the King William County Board of Supervisors for this purpose. Such operations will include, but may not be limited to, hiring and managing employees of the Shelter, managing the finances of the Shelter, providing adequate insurance covering the operations of the Shelter and including King and Queen as an additional insured, and ensuring that the Shelter is operated in accordance with applicable federal, state, and local laws. Such operations shall be under the direction of a shelter director (the "**Shelter Director**") who shall report to the county administrator's office or other office designated by the King William County Board of Supervisors. For the service of administering Shelter operations, King and Queen will pay to King William 10% of the total operating expenditures each month, which 10% will be included in each monthly invoice to King and Queen.
- 3.2 All costs of operating, maintaining, and repairing, but not making renovations or capital expenditures to, the Shelter (the "**Operating Costs**") will be shared equally by the Counties. Prior to November 1 of each year, the county administrators of the Counties and the Shelter Director will meet and prepare a budget for the Shelter for the next fiscal year. The Boards of Supervisors of the Counties agree to include sufficient funds in their respective budgets to pay the Operating Costs of the Shelter as well as the costs incurred for measures required to comply with federal, state, or local mandates, subject to annual appropriation. King William will invoice King and Queen monthly for its share of the operations costs incurred during the previous month. Each invoice will be paid by King and Queen to King William within a reasonable time, not to exceed 45 days of receipt by King and Queen. At the end of each fiscal year, any amounts billed to King and Queen for Shelter operations but not spent will be returned to King and Queen. At the end of each fiscal year, any amounts expended by King William as Operating Costs and

remaining unbilled to King and Queen will be delivered to and paid by King and Queen as a supplemental invoice.

- 3.3 Employees of the Shelter will be employees of King William for all purposes.
- 3.4 King William will solicit input from King and Queen on the employment of the Shelter Director, but all hiring and personnel decisions will be at the sole discretion of King William.
- 3.5 The county administrator of King William, after soliciting input from the county administrator of King and Queen, will set Shelter operating hours, policies, procedures, and other operational processes. The Shelter shall be operated in accordance with regulations issued by the Board of Agriculture and Consumer Services.
- 3.6 In accordance with Va. Code § 3.2-6555, each County shall employ an animal control officer and may employ one or more deputy animal control officers (each referred to herein as an “ACO”). All ACOs in the Counties shall be trained in accordance with Va. Code § 3.2-6556. Each County shall provide the Shelter Director with a list of ACOs employed by the Board of Supervisors of each County.

SECTION IV

CAPITAL ASSETS, CAPITAL EXPENDITURES

- 4.1 The real property on which the Shelter is located is owned by King William County and King and Queen County has no interest therein.
- 4.2 The parties agree to share equally the costs of capital improvements, including but not limited to, expansion of the Shelter (the “Capital Costs”). The Counties shall establish a capital improvement plan for the Shelter, forecasting the capital asset and expenditure needs of the Shelter for a minimum of five years (the “Plan”). The Plan shall be reviewed and approved annually by the Counties for the upcoming five-year period.
- 4.3 King William shall establish or maintain a separate capital improvement line or fund (the “Shelter Capital Reserve” or “SCR”) for the Shelter in order to implement the Plan and provide funding for necessary Capital Costs. Unless approved by both Counties, the SCR may be used only for expenditures included on the Plan, but nothing herein shall restrict the Boards of Supervisors of the Counties from funding the Shelter or Capital Costs, including costs included in the Plan, from reserve funds, financing, or other funds. The Counties each shall contribute monthly to the Shelter Capital Reserve the amount of \$2,000. In addition, the Counties may make contributions to the SCR over and above the monthly \$2,000 each, but only in equal amounts contributed by each County. The SCR may be used at any time to fund any item approved as a part of the Plan without the need

for further approval from the Counties. Capital Costs not included in the Plan must be approved in advance by the Counties.

- 4.4 One or more capital improvements or capital expenditures may be made at any time at the sole discretion of either County, and the cost of any such improvement(s) and/or expenditure(s) will be paid entirely by such County. Any capital improvement or capital expenditure not identified in the Plan, in which the Counties will both participate in payment, must be approved in advance by action of the Boards of Supervisors of the Counties, approving both the purpose of the improvement or expenditure and the amount each County is to pay.
- 4.3 Notwithstanding the foregoing, the cost for any improvement or expenditure required by law, or federal or state mandate, shall be borne equally by the Counties, may be paid for from the SCR, and any needed approval of the respective Boards of Supervisors shall not be withheld.

SECTION V

SERVICES AND USE OF THE SHELTER

- 5.1 Each County shall have the right to house animals in the Shelter for authorized purposes.
- 5.2 When there is excess capacity at the Shelter, the Shelter may utilize that space to accommodate mutual aid agreements with other public shelters. There shall be no commercial rental of space at the Shelter at any time. In the event that the Shelter is at full capacity and an animal is brought to the Shelter by an animal control officer from either of the Counties, custody of that animal will be assumed immediately by the Shelter, alternate accommodations will be secured by the Shelter Director or designee, the cost for those accommodations will be paid directly to the third party vendor, and all such expenses related to alternate accommodations will be considered Operating Costs.
- 5.3 The Board of Supervisors of each County may set fees for services specific to their jurisdiction as authorized by law (*i.e.*, license fees) and such fees shall be collected by the Shelter and remitted to each County as appropriate (“Jurisdictional Fees”). Other than Jurisdictional Fees, the Board of Supervisors of King William will from time to time set reasonable fees and charges for the services provided by the Shelter (“Service Fees”), and a list of those fees will be included on the Shelter website or otherwise provided to the Counties at least annually. Service Fees shall be utilized by the Shelter to offset Operating Costs. In order to minimize costs to citizens, the Counties may seek funding opportunities, which may include, but are not limited to, grants and donations.

- 5.4 The Shelter Director may allow outside parties, including humane groups, to provide services at the Shelter so long as those services do not interfere with the use of the Shelter by the Counties.

SECTION VI
MISCELLANEOUS

- 6.1 All notices, demands, or other communications that may be necessary or given hereunder shall be in writing and shall be deemed to be delivered: (i) the same day if delivered by hand, (ii) one (1) business day following deposit with a nationally recognized overnight courier service (costs prepaid), or (iii) five (5) business days after being deposited with the U.S. Postal Service, postage prepaid as registered or certified mail, return receipt requested. Notices shall be addressed as follows:

If to King William: County Administrator
180 Horse Landing Road
King William, Virginia

With a copy to: Sands Anderson, PC
Attn: King William County Attorney
P.O. Box 1998
Richmond, Virginia 23218

If to King and Queen: County Administrator
242 Allen's Circle, Suite L
King and Queen Court House, Virginia 23085

With a copy to: County Attorney
242 Allen's Circle, Suite L
King and Queen Court House, Virginia 23085

Any party hereto may change its address for notice purposes hereunder by delivering notice thereof to the other parties in accordance with the foregoing. Rejection or refusal to accept, or the inability to deliver because of a changed address of which no notice was given shall not affect the validity of notice given in accordance with this paragraph. Such change shall not require amendment of the Agreement.

- 6.2 This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the Commonwealth of Virginia, and the County of King William. The jurisdiction and venue for any court action shall be the circuit court of King William County, Virginia.

- 6.3 The attorney's fees and costs associated with any proceeding necessitated by any controversy between the Counties hereto shall be awarded to the substantially prevailing County.
- 6.4 The Counties may not assign any rights or interests under this Agreement.
- 6.5 This Agreement represents the full and complete agreement of the Counties with respect to the Shelter. Any previous agreements, whether written, oral, or otherwise, are superseded and replaced by this Agreement.
- 6.6 No third-party is intended to benefit from this Agreement. The Counties expressly disclaim any intent to create any third-party beneficiaries.

KING AND QUEEN COUNTY, VIRGINIA

As authorized by ordinance adopted by the Board of Supervisors of King and Queen County, Virginia on DATE.

By: _____
Vivian Seay, County Administrator Date

KING WILLIAM COUNTY, VIRGINIA

As authorized by ordinance adopted by the Board of Supervisors of King William County, Virginia on DATE.

By: _____
Percy Ashcraft, County Administrator Date

AGENDA: *March 11, 2024 Regular Meeting*

ITEM #10:

Adoption of Policy for Electronic Meeting Participation

ACTION REQUESTED:

County Administrator will provide background information.

ATTACHMENTS:

- Draft Policy

A RESOLUTION TO ADOPT A POLICY GOVERNING PARTICIPATION IN MEETINGS BY MEMBERS OF THE KING AND QUEEN COUNTY, VIRGINIA BOARD OF SUPERVISORS THROUGH ELECTRONIC COMMUNICATION

WHEREAS, pursuant to Va. Code § 2.2-3708.3, a member of a public body may participate in meetings through electronic communication means from a remote location that is not open to the public when there is no declared state of emergency if the public body has adopted a written policy allowing for such electronic participation; and

WHEREAS, pursuant to Va. Code § 2.2-3708.2, public bodies may hold meetings through electronic communication means in certain emergency situations; and

WHEREAS, the members of the King and Queen County, Virginia Board of Supervisors wish to adopt a policy to allow for those unexpected or emergency situations which may arise and prevent one or more members from attending meetings in person.

NOW, THEREFORE, BE IT RESOLVED that the King and Queen County, Virginia Board of Supervisors on this the ____ day of _____, 2024, does hereby adopt the attached policy, effective immediately, to allow members of the King and Queen County, Virginia Board of Supervisors to participate in meetings through electronic communication in strict accordance with the provisions and requirements of Va. Code §§ 2.2-3708.2 and 2.2-3708.3.

**KING AND QUEEN COUNTY, VIRGINIA
BOARD OF SUPERVISORS**

**POLICY FOR PARTICIPATION IN
PUBLIC MEETING THROUGH
ELECTRONIC COMMUNICATION**

I. No State of Emergency Declared

A. A member of the King and Queen County, Virginia Board of Supervisors (Board member) may participate in a public meeting, both in open meeting and in closed meeting, through electronic communication from a remote location, not open to the public, on the following terms and conditions:

a. Temporary or Permanent Disability or Other Medical Condition

i. The Board member requesting to participate in the meeting through electronic communication must notify the Board Chairman of that he or she will be unable to attend the meeting due to (i) a temporary or permanent disability or other medical condition of the Board member that prevented the Board member's physical attendance at the meeting, or (ii) a medical condition of a member of the Board member's family that requires the Board member to provide care that prevents the Board member's physical attendance at the meeting.

ii. The Board must:

1. Record in its minutes the fact that the Board member participated through electronic communication means due to (i) a temporary or permanent disability or other medical condition of the Board member that prevented the Board member's physical attendance at the meeting, or (ii) a medical condition of a member of the Board member's family that requires the Board member to provide care that prevented the Board member's physical attendance at the meeting.
2. Record in its minutes the remote location from which the member participated.

b. Principal Residence More Than 60 Miles

- i.** The Board member requesting to participate in the meeting through electronic communication must notify the Board Chairman that his or her principal residence is more than 60 miles from the meeting location identified in the required notice for the meeting.
- ii.** The Board must:
 - 1. Record in its minutes the fact that the Board member participated through electronic communication means due to the distance between the Board member's principal residence and the meeting location.
 - 2. Record in its minutes the remote location from which the member participated.

c. Personal Matter

- i.** The Board member requesting to participate in the meeting through electronic communication must:
 - 1. Notify the Board Chairman that he or she will be unable to attend the meeting due to a personal matter.
 - 2. Identify to the Chairman the nature of the personal matter.
- ii.** The Board of Supervisors must:
 - 1. Record in its minutes the nature of the Board member's personal matter; and
 - 2. Record in its minutes the remote location from which the Board member participated.
 - 3. Confirm and record in its minutes that the Board member has not used remote participation due to personal matters more than two meetings in the current calendar year or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater.

B. Electronic participation by a Board member as provided in Section A above shall be approved by the Chair unless such participation would violate this policy. The determination of the Chair as to the Board member's participation from a remote location shall be recorded in the Board's minutes. When the Board member who wishes to participate in a public meeting through electronic communication is the Board Chair, then all notifications required under this policy to be provided to the Board Chair shall be provided by the Board Chair making the request to the Board Vice-Chair. Electronic participation of the Chair shall be approved by the Vice-Chair

unless such participation would violate this policy. The determination of the Vice-Chair as to the Chair's participation from a remote location shall be recorded in the Board's minutes.

II. State of Emergency Declared

A. The King and Queen County Board of Supervisors (the Board) may meet, in open meeting and in closed meeting, by electronic communication means without a quorum physically assembled at one location when the Governor of the Commonwealth of Virginia has declared a state of emergency in accordance with Va. Code § 44-146.17 or King and Queen County has declared a state of emergency pursuant to Va. Code § 44-146.21 on the following terms and conditions:

- a. The catastrophic nature of the declared emergency makes it impracticable or unsafe to assemble a quorum in a single location; and
- b. The purpose of the meeting is to provide for the continuity of operations of King and Queen County or the discharge of its lawful purposes, duties, and responsibilities.

B. If a meeting is held pursuant to paragraph A. above, the Board shall:

- a. Provide public notice using the best available method given the nature of the emergency contemporaneously with the notice provided the members of the Board;
- b. Make arrangements for public access to the meeting through electronic communications means, including videoconferencing if already used by the public body;
- c. Provide the public with the opportunity to comment when public comment is customarily received;
- d. Make available to the public at all locations at which public access will be provided, at the time of the meeting, agenda packets and all materials, unless exempt, that will be distributed to members of the Board in sufficient time for duplication and forwarding, as best as practicable given the emergency;
- e. Record minutes of the meeting, which minutes shall include:
 - i. the date, time, and location of the meeting;
 - ii. the members of the public body recorded as present and absent;
 - iii. a summary of the discussion on matters proposed, deliberated, or decided;
 - iv. a record of any votes taken;
 - v. the identity of the members of the public body who participated in the meeting through electronic communication means;

- vi. the identity of the members of the public body who were physically assembled at one physical location;
- vii. the identity of the members of the public body who were not present at the meeting location but who monitored such meeting through electronic communication means;
- viii. the nature of the emergency;
- ix. the fact that the meeting was held by electronic communication means, and
- x. the type of electronic communication means by which the meeting was held.

AGENDA: *March 11, 2024 Regular Meeting*

ITEM #11:

Appointments/Reappointments to various Boards and Commissions

ACTION REQUESTED:

- 1) Economic Development Authority/Shanghai District to replace Jaclyn Ammons term expiring 12/31/2025
- 2) Social Services Advisory Board/Shanghai District
- 3) Board of Zoning Appeals/Shanghai District to replace Thomas Adkins term expiring 12/31/2026
- 4) Planning Commission/St. Stephens Church to replace Milton Watkins term expiring December 31, 2024.

ATTACHMENTS:

- None

AGENDA: March 11, 2024 Regular Meeting

ITEM #12:

County Administrator's Comments

ACTION REQUESTED:

None

ATTACHMENTS:

- None

AGENDA: March 11, 2024 Regular Meeting

ITEM #13:

Board of Supervisor's Comments

ACTION REQUESTED:

None

ATTACHMENTS:

- None

AGENDA: *March 11, 2024 Regular Meeting*

ITEM #14:

Closed Meeting

ACTION REQUESTED:

A motion is needed to enter closed meeting:

Pursuant to Va. Code § 2.2-3711(A) If closed session is needed County Administrator will provide the necessary section.

After coming out of closed session:

Need a motion to come out of closed session with each member of the Board certifying by individual vote that only those public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act were heard, discussed, and considered in the closed session.

Take action on any matters discussed that require it.

AGENDA: March 11, 2024 Regular Meeting

ITEM #15:

Adjourn Meeting

ACTION REQUESTED:

A motion is needed to adjourn to the Monday, March 18, 2024 work session meeting at 6:00 p.m., 242 Allens Circle, Second Floor Conference Rooms A and B.

ATTACHMENTS:

- None