



# KING AND QUEEN COUNTY VIRGINIA

*Founded 1691*

## Board of Supervisors Meeting

Monday, May 13, 2024  
Regular Monthly Meeting 7:00 P.M.

242 Allen's Circle  
King and Queen Court House, Virginia 23085  
General District Courtroom

### AGENDA

1. Call to Order, Invocation and Pledge of Allegiance to the Flag of the United States
2. Approval and Signing of Minutes
3. Approval and Signing of the Warrants and Appropriations
4. Public Comment Period
5. VDOT Secondary Six Year Plan Resolution
6. Approval of the King and Queen County Public Library Resolution
7. Resolution – Speed Sign Placement/VDOT
8. Resolution – VRS Enhanced Hazardous Duty Multiplier
9. Surplus of Vehicles and Equipment
10. Approval and Acceptance of Deed and Documents for Real Property Acquisition
11. Set Public Hearing Date – ZA24-01 and RZ24-01, CUP24-01 & SP24-01
12. Appointments and Reappointments
13. County Administrator's Comments
14. Board of Supervisors Comments
15. Adjourn to Regular monthly meeting on **Monday, June 10, 2024, at 6:00 p.m.**, 242 Allen's Circle, King and Queen Court House, Virginia, Second Floor Conference Room A/B.

**AGENDA:**      *May 13, 2024 Regular Meeting*

**ITEM #1:**

Call to Order, Invocation and Pledge of Allegiance to the Flag of the  
United States of America

**ACTION REQUESTED:**

None Required

**ATTACHMENTS:**

None

**AGENDA:**      *May 13, 2024 Regular Meeting*

**ITEM #2:**

Approval and signing Minutes

**ACTION REQUESTED:**

Approval of the March 25, 2024 and April 8, 2024, 2024 minutes of the Board of Supervisors.

**ATTACHMENTS:**

- Draft March 25, 2024 minutes
- Draft April 8, 2024 minutes

**King and Queen County  
Board of Supervisors Meeting  
Monday, March 25, 2024**

**6:00 P.M.**

**Regular Meeting  
King and Queen County Courts and Administration Building  
Second Floor Conference Room**

**Minutes of the Meeting**

**CALL TO ORDER AND ROLL CALL**

Chairman Simpkins called the meeting to order. Roll call was taken with member Sherrin Alsop being absent. A change in the agenda was noted, moving Closed Session to Item 2A.

**APPROVAL OF RECURRING WARRANTS**

A motion was made by Ms. Norman and seconded by Mr. Berry approving the recurring warrants for the month of February.

AYES: J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

ABSENT: S.C. ALSOP

**PRESENTATION BY RURAL HOUSING PARTNERSHIP**

Ms. Zuhowski was unable to attend.

**CLOSED SESSION**

A motion was made by Ms. Billups and seconded by Ms. Norman to enter into closed session pursuant to Va. Code § 2.2-3711(A)(6) for discussion of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected and Va. Code § 2.2-3711(A)(8) consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel, the subject being the acquisition of real property in the Stevensville Magisterial District of King and Queen County, Virginia.

AYES: J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

ABSENT: S.C. ALSOP

Ms. Alsop arrived during the closed session.

A motion was made by Ms. Billups and seconded by Ms. Norman that each member of the King and Queen County Board of Supervisors certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such

public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King and Queen County Board of Supervisors, and (iii) no action was taken in the closed meeting.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

### **SCHOOL FUNDING UPDATE**

Dr. Carter provided a memo containing preliminary information on the changes in state funding for FY25. She also included draft numbers on the changes in revenue that would occur if the school division reduced did not participate in the VAVA program in FY25. Based on these preliminary figures, the current proposed FY25 budget of level funding would leave the division with a shortfall of \$38,097. If the Board allowed the division to keep the interim additional appropriation if FY24 of \$71,418 then the division would have positive revenue of \$33,321 to use towards funding additional items.

There was general discussion related to the workload change of not participating in the VAVA program, the number of King & Queen students that do not attend KQPS and other items that are still unknown that may impact the division in FY25.

### **BUDGETCAPITAL PROJECTS DISCUSSION**

Ms. Seay provided an update on the site plan for the fire station project on the Carlton's Corner property. After brief discussion, Chairman Simpkins advised that nothing further should be done on this project until he has received the information back from Central Fire on their needs for this facility.

Ms. Seay noted that construction at the telework center is proceeding well.

### **HABITAT FOR HUMANITY DISCUSSION**

Ms. Seay advised that Mr. Tickle with Caroline Habitat for Humanity has requested a letter of support only following his presentation of their plans for expansion into King and Queen. The only financial commitment at this time is in-kind match by waiving permit fees.

A motion was made by Ms. Alsop and seconded by Ms. Norman authorizing the County Administrator to send a letter of support to Caroline Habitat for Humanity.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

### **DISCUSSION – DEPARTMENT HEAD QUARTERLY REPORTS**

Staff advised that the April board agenda is already quite full. This would normally be the night for quarterly reports from departments and now with the inclusion of several new department heads, the time needed for these reports could be lengthy. It was the consensus to have quarterly reports moved to the April work session meeting.

## **OTHER ITEMS BROUGHT BY BOARD MEMBERS**

Mr. Berry commented that the proposed 3 cent tax increase was not well received at the recent community meeting. He also advised that the Treasurer told him that there are already 50 residents on payment plans and this increase could make it harder for many more citizens. He voiced concern over the Economic Development position being made full-time and also with it being shared with other counties/towns. He suggested deferring the decision on making it full-time for a year and see how the budget goes and have some savings in the budget. It was the consensus to have staff prepare an alternate budget with only a 2 cent tax increase.

Ms. Alsop expressed that new businesses are needed in order to relieve the tax burden on the citizens, that a full-time Economic Development position would increase the county's ability to attract appropriate businesses.

Mr. Simpkins also voiced concerns with the Economic Development position however he cited examples of businesses such as Premier Tech and Fulcrum Concepts that having a good and consistent point of contact made a difference in attracting them and also in getting the grants for them from the state.

Ms. Billups agreed with the comments regarding the Economic Development position. She feels there are things that need to be addressed first; a direction on the school project, a decision on whether or not to spend \$3.8 million on the fire station. Can we afford \$95,000/year for Economic Development. She also expressed that if we do make it a full-time position it should only serve King and Queen, not other places.

Ms. Norman advised that her community meeting will be Thursday, March 28<sup>th</sup> at 7:00 in the auditorium at Central High School.

Ms. Billups advised that her community meeting will be held Thursday, March 28<sup>th</sup> at 6:00 at the Thrive CARE Center in Shacklefords.

## **IT IS ORDERED THAT THIS BOARD BE ADJOURNED**

A motion was made by Ms. Billups and seconded by Ms. Norman to adjourn the meeting at 7:45 p.m.

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Chairman

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Clerk of the Board

King and Queen County  
Board of Supervisors Regular Meeting

Monday, April 8, 2024  
7:00 P.M.

King and Queen County Courts and Administration Building  
General District Courtroom

“Minutes of the Meeting”

**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

Mr. Simpkins provided the invocation, followed by the Pledge of Allegiance to the Flag of the United States.

**APPROVAL AND SIGNING OF THE FEBRUARY 20, 2024 AND FEBRUARY 26, 2024 AND MARCH 11, 2024 MINUTES**

A motion was made by Mr. Berry and seconded by Ms. Alsop approving the February 20, 2024 minutes of the Board.

AYES: S.C. ALSOP, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

ABSTAIN: J.L. SIMPKINS

A motion was made by Ms. Billups and seconded by Ms. Norman approving the February 26, 2024 minutes of the Board.

AYES: S.C. ALSOP, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

ABSTAIN: J.L. SIMPKINS

A motion was made by Mr. Berry and seconded by Ms. Billups approving the March 11, 2024 minutes of the Board.

AYES: S.C. ALSOP, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

ABSTAIN: J.L. SIMPKINS

**APPROVAL AND SIGNING OF APRIL WARRANTS AND APPROPRIATIONS**

A motion was made by Ms. Alsop and seconded by Ms. Norman to approve the April County warrants and payroll, subject to audit.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS  
NAYS: NONE

A motion was made by Ms. Alsop and seconded by Mr. Berry to approve appropriations to the School Fund in the following amounts, subject to audit:

1. January 2024 \$758,678.57
2. February 2024 \$769,786.83

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS  
NAYS: NONE

### **PUBLIC COMMENT PERIOD**

Cynthia Johnston/St. Stephens Church District – Expressed her concern that the county has removed itself from the Pamunkey Regional Library and that citizens will not be able to use the West Point branch after June 30<sup>th</sup>. She also expressed concern over the lack of Parks and Recreation in the county and the need for the county to adopt tax exceptions for the elderly and disabled.

Thereas Weber/St. Stephens Church District – Questioned the vehicle license tax, what is she paying for and what does she get for it? She also questioned why the county does not prorate personal property taxes. She sold a car in February and still had to pay taxes on it for the whole year.

Patricia Case/St. Stephens Church District – Expressed that anyone 65 or older or disabled should not have to pay personal property taxes. Maintenance on vehicles has gotten more expensive and older people should not have to pay for this. Taxes are getting so high that she is being taxed out of her home. She also expressed that VDOT should maintain the private road in her subdivision. Residents pay their dues to the HOA for maintenance, but it is not enough to maintain it like VDOT would. She also thinks that she should get a discount on her taxes since her grass and road are not maintained for her. She also expressed concern over the fact that the sheriff many years ago told her that because she lived on a private road that they could not do anything about a neighbor that was causing disturbance in the neighborhood.

Charles Tompson/St. Stephens Church District – Advised that he has still received no response on his questions regarding the county employee charging their electric vehicle at the library. He wants an answer.

Annie Carter/St. Stephens Church District – Kudos to the Board members who held town hall meetings. Citizens are concerned about things going on especially with the schools. She suggested a joint meeting of the Board of Supervisors, School Board, Planning Commission and Library Board to plan for the future. It should be open to the public and have the architect and engineer for the school project present as well.



Lisa Chandler/Buena Vista District – Thanked Mr. Simpkins for taking her concerns with the postal service seriously and for letting citizens know. She thanked the Board members for having town hall meetings and also thanked the Board for waiting on construction of the fire station.

Kim Carlton/Stevensville District – Advised that she was very dismayed at first when she heard about the county leaving the Pamunkey system but is now excited because now there are a lot of new and good ideas, programs and thanked the board for supporting the new county library. The county can't control what Pamunkey does regarding not letting citizens continue to use their facilities.

Gloria Banks/Stevensville District – She agreed with the comments of Ms. Case and Ms. Johnston. The county does not have any tourism and development to support this tax increases proposed. The county is double dipping by having salaries separated.

Patricia Case/St. Stephens Church District – She does not understand why she is paying school tax when she does not have children in the schools. What is she paying for when it says school tax? She is from New Jersey and there they don't pay school tax if they don't have children in the schools.

\*\*Lee McKnight with VDOT was present and provided the following update to the Board:

- Paving season has begun and there will be paving on Rtes. 33 and 360 soon.
- Resurfacing on secondary roads will begin soon also.
- The funding for unpaved roads goes through 2029.
- Bridge replacement on Rt. 628 (Spring Cottage Road) will go advertisement this month with construction beginning soon after once the contract is awarded.
- Supervisor requests on Tastine, Mt. Elba and Iris Roads have been looked into and either addressed or forwarded for further review.
- Pipe replacements on Rt. 14 and secondary roads are scheduled for this summer.

Supervisors made the following requests:

Mr. Berry asked for direction on how to proceed with No Thru Truck restrictions on several roads including Mt. Elba.

Ms. Billups asked for a timeframe on the paving on Rt. 33. It should be done within the next 2 months.

Ms. Norman asked for clarification on why there are roads on the unpaved plan won't begin until 2026. This is based on funding allocations. The paving cannot begin until the entire paving project is funded.

Ms. Alsop asked to have potholes addressed on Indian Neck Road and Bradley Farm Road.

Mr Simpkins asked to have the standing water issue at the intersection of Rt. 360 and Rt. 721 looked into. The standing water is causing the pavement to crumble.

## **PUBLIC HEARING – CALENDAR YEAR 2024 TAX RATES**

Chairman Simpkins opened the public hearing on the proposed tax rates. He noted that the only increases proposed are a .03/\$100 value on real estate, mobile home and public service

corporation rates. He asked anyone speaking to state their name, district they are from and to keep comments to three minutes.

Ann Marie Voight/Stevensville District – Expressed that she felt the real estate rate was already to high. She thanked the board members for having town hall meetings. One of the things mentioned at the meetings were that the population is projected to decline. If not one is moving in, how can values increase and how can people sell if they want to. Tax increases hit citizens very hard and the Board should consider lowering the rate instead of increasing it.

Patricia Case/St. Stephens Church District – Ms. Case asked for clarification on whether or not personal property rates were going up. Mr. Simpkins advised that they are not.

There being no further comments, the public hearing was closed. Chairman Simpkins reminded everyone that no action would be taken on the tax rates tonight. The Board must wait at least seven days to vote.

### **PUBLIC HEARING – FY2025 PROPOSED BUDGET**

Chairman Simpkins opened the public hearing the proposed budget. He noted that the General Fund budget is 17,597,691 and is made up of many categories. He asked anyone speaking to state their name, district they are from and to keep comments to three minutes.

Cynthia Johnston/St. Stephens Church District – Questioned the need for a fulltime Zoning Administrator at a salary of \$74,000 when King William is advertising for one at \$54,000. Why isn't this position part-time? The county does not need a tourism department. Why is Economic Development going from \$25,000 to \$75,000? This position should only be part-time. She feels that this is putting the cart before the horse because we don't have any development. Why are salaries being paid equal to King William when they are much larger? Why are the County Administrator and County Attorney the same person? Isn't this a conflict? The county should hire outside counsel to hold everyone accountable. The Board was elected to hold the best interests of the citizens.

Ann Marie Voight/Stevensville District – She agreed with some of the things that Ms. Johnston said but not all. She is thankful the county has the combined County Administrator and County Attorney positions. This has been very good for the county for many years. She does not feel that tourism should be in the budget. The EMS department has requested \$1 million more than the Sheriff. Do we need all of that? Salaries going from \$54,000 to \$74,000 in one year is excessive. The EMS department does not need extra vehicles. Please review the budget of \$5.5 million for the fire station, this is excessive. Look at the whole budget and make cuts where appropriate.

Theresa Weber/St. Stephens Church District – People on a fixed income, retired or otherwise are struggling to make it. We don't need tourism. Please take the citizens into account when raising the budget.

Lisa Chandler/Buena Vista District – As a former volunteer fire and EMS provider she agrees that there needs to be funding for EMS and also for training. When the tone goes off and it is

your loved ones you realize how important it is. The budget doesn't need a lot of extras but it does need to support fire and EMS.

## **REQUEST FOR JUNETEENTH PARADE APPROVAL**

Ms. Seay advised that she received a request for approval of a parade in celebration of Juneteenth. The planned route is to be from the courthouse to the high school, similar to the route for Community Pride Day. Since this is a new request and includes use of county property she is requesting approval from the Board prior to responding to the group wishing to hold the parade.

A motion was made by Ms. Alsop and seconded by Ms. Norman to approve the parade permit and allow use of county property for staging of the parade on June 22<sup>nd</sup>.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

## **APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS**

**Economic Development Authority/Shanghai District** – Tabled

**Social Services Advisory Board/Shanghai District** – A motion was made by Ms. Norman and seconded by Mr. Berry to appoint Kim Sadler.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

**Planning Commission/St. Stephens Church District to replace Milton Watkins term expiring December 31, 2024** – A motion was made by Mr. Simpkins and seconded by Ms. Alsop to appoint Ed Wilson.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

## **COUNTY ADMINISTRATOR'S COMMENTS**

Ms. Seay provided the following updates:

- She has received a request from Dominion for a change in the right of way on the telework center property. Utilities need to be relocated as part of the construction process and they will be located outside of the existing right of way.  
A motion was made by Ms. Norman and seconded by Ms. Alsop to approve the new right of way.  
AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS  
NAYS: NONE
- Advised the Board that VDOT will be at the May meeting for the Secondary Six Year Plan adoption. There has been discussion regarding whether or not a public hearing is needed. The Board may still hold a hearing even if not required and she asked for

direction on whether or not to tell VDOT to advertise either way. It was the consensus of the Board not to hold a hearing if it is determined not to be required.

- Also advised that the county election ordinance will need to be updated to reflect the relocation of the polling place from the auditorium at Marriott School to one of the rooms inside the library area. This should be on the May agenda also.

## **BOARD OF SUPERVISORS COMMENTS**

### **Ms. Norman had the following comments:**

- Thanked everyone for their comments and concerns. Please keep the Board in your prayers as they make decisions on things facing the county.
- Wished everyone a safe trip home.

### **Ms. Billups had the following comments:**

- Thanked everyone for participating and attending the town hall meetings. The Board wanted to educate everyone on what is going on and answer questions that they could.
- Asked that people understand that when she is taking notes and may have a blank face, to understand that she is listening. Please understand that the decision the board makes are not done on a whim. There is always lots of discussion first. The decision may not be what you want or even what the board wants, but please listen to the whole story. Citizen voices do make a difference.
- Wished everyone a safe trip home.

### **Mr. Berry had the following comments:**

- Advised that there were 30 to 40 people that the town hall meeting that he and Ms. Lee held. There was a lot of good dialogue.
- Asked that citizens know that he may not agree but will listen and will tell why he is voting the way he did.
- He wanted to address the comments made regarding the Weldon Cooper Center projection that the county population go down. The board is attempting to take actions that would make the county more appealing and have people come here instead.
- The community meetings that have been held have educated in both ways, the citizens and the board members.
- Past boards have made decisions that have been very good for the county, like the internet and other things. The board must weigh all things when making decisions. We do need more businesses, but it needs to be smart growth that will take the burden off the taxpayers.
- Reminded everyone to call him anytime with questions about the budget or other things.
- Thanked everyone for coming and wished them a safe trip home.

### **Ms. Alsop had the following comments:**

- Thanked everyone for coming and agrees with all things the other members have said.

- Noted that in regard to the population projections that the PDC recently did a study that sited King and Queen for growth now due to the internet. The board tries to incorporate planned growth and put development where it is appropriate and look at the whole picture when making decisions.
- She agrees with Ms. Chandler that the “bells and whistles” may not be needed by there must be support for volunteers and emergency services.
- The Commonwealth Transportation Board is holding a meeting on May 9<sup>th</sup> in Fredericksburg. She plans to attend to speak on the need to address the “dip” in the middle of the intersection of Rt. 721 and Rt. 360.
- Advised that she would like to have the board look into changing the business license ordinance to allow for an exemption of the fee for businesses that earn less than \$10,000 annually. They would still need to register but the fee would be waived.
- Expressed thanks for thoughts and consideration while she has been sick. She has completed radiation and is back and healthy.
- Wished everyone a safe trip home.

**Mr. Simpkins had the following comments:**

- Thanked everyone for coming and expressing their thoughts and opinions. The board will consider all comments before making a decision.
- Reminded everyone of the guidelines for public comment period.
- In regard to the comments about salaries, he expressed that this is a real struggle, the need to maintain good staff and not have the hired away by other counties. He attended a Middle Peninsula Alliance (regional economic development) meeting this week where it was stated that 77% of the work force living on the Middle Peninsula commute elsewhere. We need to be able to keep our workforce here.
- Agreed with Mr. Berry’s comment about growth. We need to do things that will make the county attractive to families and businesses.
- Wished everyone a safe trip home and hopes to see everyone next month.

**CLOSED SESSION**

A motion was made by Ms. Alsop and seconded by Ms. Billups to enter into closed session pursuant to section 2.2-3711(A)6 for discussion of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected and Va. Code § 2.2-3711(A)(8) consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel, the subject being the acquisition of real property in the Stevensville Magisterial District of King and Queen County, Virginia.

**AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS**

**NAYS: NONE**

A motion was made by Ms. Alsop and seconded by Ms. Norman that each member of the King and Queen County Board of Supervisors certify that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law

were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King and Queen County Board of Supervisors, and (iii) no action was taken in the closed meeting.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

**IT IS ORDERED THAT THE BOARD BE ADJOURNED:**

A motion was made by Ms. Norman and seconded by Ms. Alsop to adjourn the meeting at 9:00 p.m.

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**Chairman**

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**Clerk of the Board**

**AGENDA:**      *May 13, 2024 Regular Meeting*

**ITEM #3:**

Approval and signing of Warrants and Appropriations

**ACTION REQUESTED:**

- Approval of County warrants & payroll for the month of May

**ATTACHMENTS:**

- County Warrants (Payroll and Accounts Payable)

# Part-time Employee Payroll Run

Payroll: Wednesday, May 15, 2024

## County

Hunter, Greg	\$3,816.34
Willaford, Harold	\$3,227.12
Lankford, Blake	\$1,680.00
Harvey, Doris	\$541.38
Norman, Susan	\$667.50

## Registrar

Nickelson, Robert	\$126.00
Creech, Kristy	\$102.00

## Sheriff's Department

Burton, Melvin	\$978.50
Hayes, Drake	\$2,182.50
Laufer, Sandra	\$1,536.00
Shackleford, Donald	\$1,254.00
Trent, Darryl	\$936.00

## Overtime/Sheriff's Department

Clark, Jon-Eric	\$369.93
Edleman, Scott	\$168.75
Hope, Paul	\$389.40
Lawson, Clint	\$243.75
Mills, Jonathan	\$683.58
Parker, John	\$281.25
Radden, Barry	\$732.03

## Rescue Services

Bourchyard, Daniel	\$2,296.00
Brantley, Brian	\$945.00
Huffman, Michael	\$1,476.00
Meriwether, Jack	\$1,710.00
Preli, Nicholas	\$246.00

**\$26,589.03**



## Fulltime Payroll - May 2024

### Board of Supervisors

Carolyn Billups	\$416.67
Marie Norman	\$416.67
Mark Berry	\$416.67
Lawrence Simpkins	\$416.67
Sherrin Alsop	\$416.67

### County Administrator/County Attorney

Vivain Seay	\$18,750.00
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### Commissioner of the Revenue

Kelly Lumpkin	\$6,926.06
Brenda Robinson	\$4,188.33
Deputy Clerk	Vacant

### Finance

Tina Ammons	\$6,523.70
Resa Wilson	\$3,281.46

### Treasurer

Stephanie Sears	\$6,336.75
Mali Klausen	\$3,722.33
Tammy Weindel	\$2,954.58

### Registrar

Diane Klausen	\$6,336.75
Davis, Emma-Wade	\$3,013.67

### Clerk of Circuit Court

Hattie Robinson	\$8,073.08
Patricia Reed	\$3,914.17
Vicotria Davis	\$3,269.42

### Commonwealth Attorney

Meredith Adkins	\$12,355.14
Makaylah Ambrose	\$4,217.07

### Sheriff

Rob Balderson	\$9,885.67
Scott Edleman	\$4,333.33
Brian Coke	\$4,333.33
Ernie Schefflien	\$5,622.75
Paul Hope	\$4,333.33
Clint Lawson	\$4,333.33
Mitchell Wilson	\$5,416.67
Phillip Cusick	\$5,166.67
Jonathon Mills	\$4,269.50
John Parker	\$4,333.33
Hickory Burns	\$4,333.33

Moses Edwards	\$4,333.33
Skylar Blowe	\$4,333.33
Barry Radden	\$4,666.67
Jon-Eric Clark	\$4,333.33
Brian Burr	\$5,000.00
Vladimir Rowe	\$4,500.00
Animal Control Officer	Currently PT employee
Sandra Davis	\$4,409.38
Tammy Warren	\$3,416.67
Shirley Hill	\$4,194.75
Kathryne Rinehard	\$3,416.67
Elizabeth Hatfield	\$3,168.38
Renee Brown	\$3,500.00
Alexis Davis	\$3,416.67
Melissa Sanske	\$3,333.33
Mitzi Moore	\$3,250.00
Vickie Draine	\$4,583.33

### **Rescue Services**

David Lankford	\$6,033.54
Kevin Mounts	\$6,038.37
Josh Schrum	\$4,810.80
Robert Coggsdale	\$5,574.60
Kyle Cohenour	\$3,522.15
Phillip Jewell	\$5,402.18
Gary Breen	\$4,706.29
EMT	Vacant
Jacob Hoffmaster	\$4,001.88
Aerrin Ryan	\$4,148.97
Christopher Field	\$4,401.69
Callie Wyde	\$4,637.79
Laura Heller	\$4,502.75
Austin Minor	\$4,502.75
EMT	Vacant
Danielle Gray	\$4,502.79
Angelia Hazzard	\$4,149.84
Wesley May	\$4,149.02
David Yeaney	\$4,502.79
Austin Hinman	\$3,885.32
Joshua Lucas	\$3,885.32
Donald Butler	\$4,149.02
Curtis Mason, Jr.	\$3,885.32

### **Building Inspections**

Quentin Mascari	\$6,375.00
Kathy Barrow	\$3,186.23

### **General Properties**

Michael Barrow	\$4,641.00
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**Community Programming & Tourism**

Erin Lazar	\$5,695.00
Jesse Kelley	\$5,525.00

**Zoning/Community Development**

Donna Sprouse	\$6,028.30
Josh Rellick	\$3,935.93
	<hr/>
	<b>\$346,942.58</b>

5/06/2024  
AP375  
FUND # - 100 GENERAL FUND

FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 000200 LIABILITIES

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DMV	LIABILITIES DMV Stop Fee Payable	OKTA NEW USERS	202409300020	4/02/2024	130.00
				TOTAL	130.00 *

5/06/2024 FROM DATE- 5/13/2024  
 AP375 TO DATE- 5/13/2024  
 FUND # - 100 Revenue - General Fund

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 013030 Permits and Fees

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ----	\$\$ PAY \$\$ -----
REID, NANCY	Permits and Fees E & S Permits	E&S PERMIT REIMBURSE 04/02/2024		4/02/2024	400.00
				TOTAL	400.00 *
					400.00

5/06/2024  
 AP375  
 FUND # - 100

FROM DATE- 5/13/2024  
 TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 011010 \*\*\* Board of Supervisors \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Board of Supervisors ***				
RAPPAHANNOCK TIMES	Advertising	REG ANIMAL SHELTER	A5031	3/29/2024	110.88
RAPPAHANNOCK TIMES	Advertising	FY25 PROPOSED BUDGET	A5056	3/28/2024	288.00
RAPPAHANNOCK TIMES	Advertising	PROPOSED TAX RATES	A5059	3/28/2024	144.00
COUNTRY COURIER	Advertising	ANIMAL SHELTER AD	17371	2/28/2024	120.00
COUNTRY COURIER	Advertising	ADS	17408	3/22/2024	885.00
VIRGINIA MEDIA	Advertising	ADS	090537392000	4/01/2024	883.32
					2,431.20 *
VIRGINIA ASSOCIATION	Convention & Education	ALSOP REGISTRATION	24218	2/06/2024	350.00
					350.00 *
				TOTAL	2,781.20

5/06/2024  
 AP375  
 FUND # - 100

FROM DATE- 5/13/2024  
 TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 012100 \*\*\* County Administrator \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** County Administrator ***				
PITNEY BOWES	Maintenance Service Contracts	POSTAGE METER LEASE	3319008583	4/10/2024	51.93
					51.93 *
PORT RICHMOND AUTO PARTS	Automotive/Motor Pool	VEHICLE SUPPLIES	462758	4/02/2024	101.88
PORT RICHMOND AUTO PARTS	Automotive/Motor Pool	IMPALA HEADLIGHT	463564	4/12/2024	13.58
					115.46 *
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	527559884	4/21/2024	141.71
					141.71 *
OFFICE DEPOT	Office Supplies	SUPPLIES	360549117001	3/22/2024	8.99
OFFICE DEPOT	Office Supplies	SUPPLIES	360917686001	4/08/2024	38.49
AMAZON CAPITAL SERVICES	Office Supplies	SUPPLIES & SPEAKER	146L-J943-R9DJ	4/08/2024	14.10
AMAZON CAPITAL SERVICES	Office Supplies	SUPPLIES	169L-9RJF-JHQQ	4/24/2024	89.50
					151.08 *
LUMPKIN, KELLY N.	Vehicle Fuel	REIMBURSEMENTS	05/01/2024	5/01/2024	41.00
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-943534	4/02/2024	36.44
LAZAR, ERIN	Vehicle Fuel	FUEL REIMBURSEMENT	04/09/2024	4/09/2024	44.02
					121.46 *
SOUTHSIDE SENTINEL	Books & Subscriptions	SUBSCRIPTION RENEWAL	04/22/2024	4/22/2024	35.00
					35.00 *
				TOTAL	616.64

5/06/2024  
AP375  
FUND # - 100

FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012220 \*\*\* HUMAN RESOURCES \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
KING & QUEEN COUNTY	*** HUMAN RESOURCES *** HR CONSULTANT	HR CONSULTANT APRIL	04/01/2024	4/01/2024	944.69		944.69 *
				TOTAL	944.69		944.69



5/06/2024  
 AP375  
 FUND # - 100

FROM DATE- 5/13/2024  
 TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 012310 \*\*\* Commissioner of Revenue \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Commissioner of Revenue ***				
WAMPLER - EANES	Contracted Services	2024 BUILDING PERMIT	BP01-2024	5/01/2024	3,090.00
					3,090.00 *
PITNEY BOWES BANK INC	Postal Services	POSTAGE COMM OF REV	04/30/2024	4/30/2024	850.00
					850.00 *
LUMPKIN, KELLY N.	Convention & Education	REIMBURSEMENTS	05/01/2024	5/01/2024	235.78
					235.78 *
LUMPKIN, KELLY N.	Office Supplies	REIMBURSEMENTS	05/01/2024	5/01/2024	10.00
					10.00 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	9032510149	4/13/2024	118.00
					118.00 *
				TOTAL	4,303.78

5/06/2024  
AP375  
FUND # - 100

FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012400 \*\*\* Finance \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
AMAZON CAPITAL SERVICES	*** Finance *** Office Supplies	SUPPLIES	169L-9RJF-JHQQ	4/24/2024	161.49		
				TOTAL	161.49	*	161.49

5/06/2024  
 AP375  
 FUND # - 100

FROM DATE- 5/13/2024  
 TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 012410 \*\*\* Treasurer \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Treasurer ***				
PITNEY BOWES	Maintenance Service Contracts	POSTAGE INSTALL	1025184606	4/16/2024	524.25
					524.25 *
UNIVERSITY OF VIRGINIA	Dues & Association Memberships	KLAUSEN TAV ENROLL	I-00065485	3/06/2024	125.00
UNIVERSITY OF VIRGINIA	Dues & Association Memberships	WEINDEL TAV ENROLL	I-00065486	3/06/2024	125.00
					250.00 *
OFFICE DEPOT	Office Supplies	SUPPLIES TREASURER	358411226001	3/22/2024	22.87
OFFICE DEPOT	Office Supplies	SUPPLIES	358415809001	3/22/2024	862.20
CREATIVE BUSINESS	Office Supplies	CBS BADGES	572515-0	4/09/2024	93.28
AMAZON CAPITAL SERVICES	Office Supplies	TREASURER SUPPLIES	1C76-6M6L-CY6Y	3/26/2024	526.61
AMAZON CAPITAL SERVICES	Office Supplies	TREASURER SUPPLIES	1RJY-QNQW-9LTG	4/23/2024	915.89
SHRED-IT USA, LLC	Office Supplies	SHREDDING TREASURER	8006755577	3/31/2024	91.05
					2,511.90 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	9032510149	4/13/2024	118.00
					118.00 *
				TOTAL	3,404.15

5/06/2024  
AP375  
FUND # - 100

FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012510 \*\*\* Information Technology \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Information Technology ***						
CDW-GOVERNMENT, INC	Office Supplies/Software Upgra	UBIQUITI WIFI ACCESS	QC94614	3/12/2024	164.01		
AMAZON CAPITAL SERVICES	Office Supplies/Software Upgra	SUPPLIES & SPEAKER	146L-J943-R9DJ	4/08/2024	27.98		
COECO FINANCIAL	Office Supplies/Software Upgra	COPIER LEASE	527559884	4/21/2024	270.61		
					462.60	*	
CONSOCIATE MEDIA, LLC	WEBSITE MAINTENANCE	MARCH WEB MAINTENANC	5392	4/15/2024	425.00		
					425.00	*	
				TOTAL	887.60		

5/06/2024  
AP375  
FUND # - 100

FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012550 \*\*\* Risk Management \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
MCNEIL & COMPANY, INC.	Gen Liability - Fire & Rescue	AMBULANCE INSURANCE	1197214	4/05/2024	649.82
				TOTAL	649.82 *

5/06/2024  
AP375  
FUND # - 100

FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 013100 \*\*\* Electoral Board \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
B.W. MURRAY & CO. INC.	IT Security Assessment	IT ASSESSMENT	2248	4/20/2024	629.73
AMAZON CAPITAL SERVICES	Election Supplies	REGISTRAR SUPPLIES	1LP1-D13W-TVRL	4/25/2024	55.88
AMAZON CAPITAL SERVICES	Election Supplies	SUPPLIES REGISTRAR	1LYL-JJFQ-K6GD	4/21/2024	63.93
				TOTAL	119.81 *
					749.54

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AP375  
FUND # - 100

FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 013200 \*\*\* Registrar \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Registrar ***				
OFFICE DEPOT	Office Supplies	SUPPLIES	360549117001	3/22/2024	38.49
AMAZON CAPITAL SERVICES	Office Supplies	REGISTRAR SUPPLIES	1PR1-CQK9-43XC	3/27/2024	96.17
					134.66 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	9032510149	4/13/2024	103.87
					103.87 *
				TOTAL	238.53

5/06/2024  
AP375  
FUND # - 100

FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021100 \*\*\* Circuit Court \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Circuit Court ***					
SUTTON, HELEN C.	Compensation of Jurors	GRAND JUROR	04/09/2024	4/09/2024	50.00
JERNIGAN, AMANDA	Compensation of Jurors	GRAND JUROR	04/09/2024	4/09/2024	50.00
AKERS, RICHARD	Compensation of Jurors	GRAND JUROR	04/09/2024	4/09/2024	50.00
THOMAS, SHAWN	Compensation of Jurors	GRAND JUROR	04/09/2024	4/09/2024	50.00
GAMBLE, VIRGINIA	Compensation of Jurors	GRAND JUROR	04/09/2024	4/09/2024	50.00
WRENN JR., CHRISTOPHER	Compensation of Jurors	GRAND JUROR	04/09/2024	4/09/2024	50.00
TINSLEY, SUSAN	Compensation of Jurors	GRAND JUROR	04/09/2024	4/09/2024	50.00
WAMSLEY, GARY	Compensation of Jurors	GRAND JUROR	04/09/2024	4/09/2024	50.00
					400.00 *
TOTAL					400.00



5/06/2024  
AP375  
FUND # - 100

FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021200 \*\*\* General District Court \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** General District Court ***				
PITNEY BOWES	Lease/Rent of Equipment	POSTAGE METER LEASE	3319020637	4/12/2024	158.43
RICOH USA, INC.	Lease/Rent of Equipment	COPIER LEASE	39252300	4/12/2024	108.58
					267.01 *
HALL, JILL C.	Convention & Education	CONFERENCE STAY	04/29/2024	4/29/2024	337.20
					337.20 *
PITNEY BOWES	Office Supplies	RED INK CARTRIDGE	1025098086	4/02/2024	182.58
					182.58 *
GIANNASI, KATHERINE	Court Appointed Attorney	GT2400074300	9456402	4/19/2024	120.00
					120.00 *
				TOTAL	906.79

5/06/2024  
 AP375  
 FUND # - 100

FROM DATE- 5/13/2024  
 TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 021600 \*\*\* Clerk of Circuit Court \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Clerk of Circuit Court ***				
ELAVON	Telecommunications	MARCH MERCH FEES	CA4091101321	3/31/2024	36.61
ELAVON	Telecommunications	MARCH MERCH FEES	CA4091101550	3/31/2024	43.43
					80.04 *
RICOH USA, INC.	Lease of Equipment - Copier	COPIER LEASE	9032510149	4/13/2024	125.16
RICOH USA, INC.	Lease of Equipment - Copier	COPIER OVERAGES	9032521622	4/24/2024	48.00
					173.16 *
REED, PATRICIA	Mileage	MILEAGE REIMBURSE	04/30/2024	4/30/2024	68.34
DAVIS, VICTORIA N.	Mileage	MILEAGE REIMBURSE	04/29/2024	4/29/2024	91.12
					159.46 *
VA COURT CLERKS ASSOC.	Convention & Education	VCCA CONVENTION	04/30/2024	4/30/2024	350.00
ROBINSON, HATTIE	Convention & Education	REIMBURSEMENT	04/30/2024	4/30/2024	268.79
					618.79 *
OFFICE DEPOT	Office Supplies	SUPPLIES	360549117001	3/22/2024	112.23
AMAZON CAPITAL SERVICES	Office Supplies	SUPPLIES	1XQ4-Y96Q-14XJ	3/25/2024	22.62
ROBINSON, HATTIE	Office Supplies	REIMBURSEMENT	04/30/2024	4/30/2024	100.62
					235.47 *
C. W. WARTHEN COMPANY	Microfilming & Indexing	SCANNING PLATS	55987	3/29/2024	377.00
					377.00 *
AMAZON CAPITAL SERVICES	Furniture & Fixtures	CHAIR JUDGE CIR CRT	1HY4-1K3Y-31FC	4/04/2024	332.44
WYATT-OGG FURNITURE	Furniture & Fixtures	NEW DESKS & HUTCHES	73645	3/15/2024	9,815.25
WYATT-OGG FURNITURE	Furniture & Fixtures	JUDGES DESK & HUTCH	73646	4/03/2024	1,810.08
					11,957.77 *
				TOTAL	13,601.69

5/06/2024  
AP375  
FUND # - 100

FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 022100 \*\*\* Commonwealth Attorney \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
SOFTWARE UNLIMITED CORPORA	Case Management Software	ANNUAL MAINTENANCE	63137	4/01/2024	1,264.82
RICOH USA, INC.	Copier Lease	COPIER LEASE	9032510149	4/13/2024	87.12
RICOH USA, INC.	Copier Lease	COPIER OVERAGES	9032521622	4/24/2024	29.23
					116.35 *
				TOTAL	1,381.17

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Sheriff ***				
SHRED-IT USA, LLC	Maintenance Service Contracts	SHREDDING SHERIFFS	8006856757	4/18/2024	255.84
OFFICE DEPOT	Postal Services	SHERIFF SUPPLIES	359571046001	3/18/2024	255.84 * 264.00
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9962055932	4/19/2024	264.00 * 1,042.48
COECO FINANCIAL	Copier Lease	COPIER LEASE	527559884	4/21/2024	1,042.48 * 718.34
VA CHAPTER OF NENA	Convention & Education	DISPATCHER TRAINING	VA2024032024019	3/14/2024	718.34 * 400.00
FBI LEEDA	Convention & Education	WILSON TRAINING	04/30/2024	4/30/2024	400.00 795.00
NADDI	Convention & Education	DRUG DIVERSION CLASS	29933	4/18/2024	150.00 1,345.00 *
TREASURER/VFSAAA	Dues & Association Membership	MEMBERSHIP DUES	04/30/2024	4/30/2024	150.00 150.00 *
OFFICE DEPOT	Office Supplies	SHERIFF SUPPLIES	359571046001	3/18/2024	218.09
OFFICE DEPOT	Office Supplies	SHERIFF SUPPLIES	359575680001	3/16/2024	16.78 234.87 *
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance & Repair	MARCH VEHICLE MAINT	31310	4/16/2024	385.00
ROBERT G. ALLEY, INC	Vehicle Maintenance & Repair	DISABLED VEHICLE	24-26099	4/15/2024	125.00 510.00 *
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-943538	4/02/2024	3,377.67
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-947163	4/17/2024	3,245.23 6,622.90 *
WEST POINT FORD	Vehicle & Equipment Supplies	BATTERY	16914	3/27/2024	179.95
WEST POINT FORD	Vehicle & Equipment Supplies	V BELT	17061	4/16/2024	29.12
WEST POINT FORD	Vehicle & Equipment Supplies	BATTERY	17077	4/17/2024	169.95 379.02 *
OFFICE DEPOT	Police Supplies	SHERIFF SUPPLIES	359571046001	3/18/2024	25.84
VIRGINIA DEPARTMENT OF	Police Supplies	PERMIT FEE	04/12/2024	4/12/2024	120.00 145.84 *
RRCJA	Uniforms & Wearing Apparel	RECRUIT UNIFORMS	FY24U62	4/23/2024	282.82
WITMER PUBLIC SAFETY	Uniforms & Wearing Apparel	INSIGNIA COLLAR	INV453209	4/03/2024	26.00
WITMER PUBLIC SAFETY	Uniforms & Wearing Apparel	UNIFORM TROUSERS	INV453219	4/03/2024	314.00 622.82 *
EVIDENT CRIME	DCJS Grants	CRIME SCENE KITS	236418C	4/10/2024	2,831.40 2,831.40 *
LABORATORY CORPORATION	Payment for Medical Expenses	NEW HIRE TESTING	79548414	3/30/2024	135.00
CAPITOL CITY POLYGRAPH SER	Payment for Medical Expenses	NEW HIRE TESTING	04/29/2024	4/29/2024	400.00 535.00 *
OFFICE DEPOT	TRIAD Program	SHERIFF SUPPLIES	359571046001	3/18/2024	24.64 24.64 *
				TOTAL	15,682.15

5/06/2024  
AP375  
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FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 031400 \*\*\* E911 \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
HEADSETS DIRECT, INC.	*** E911 *** REPAIRS & MAINTENANCE	POLY ENCOREPRO 510V	86518	3/25/2024	466.20
				TOTAL	466.20 *

5/06/2024  
 AP375  
 FUND # - 100

FROM DATE- 5/13/2024  
 TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 032302 \*\*\* Rescue Services \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Rescue Services ***				
ARC3 GASES	Oxygen Tank Leases	ANNUAL TANK LEASES	10779957	4/10/2024	4,047.00
					4,047.00 *
RAPPAHANNOCK COMMUNITY	Training	MASON REGISTRATION	SPRING24ORG3089	2/07/2024	1,322.08
					1,322.08 *
OFFICE DEPOT	Office Supplies	SUPPLIES	360549117001	3/22/2024	18.94
					18.94 *
BOUND TREE MEDICAL, LLC	Medical Supplies	MEDICAL SUPPLIES	85295479	3/28/2024	36.29
ZOLL MEDICAL CORPORATION	Medical Supplies	MEDICAL SUPPLIES	3950032	4/08/2024	63.14
QUADMED, INC.	Medical Supplies	NEEDLES	252640	3/25/2024	39.96
ARC3 GASES	Medical Supplies	WALKERTON OXYGEN	0010713747	3/21/2024	623.12
ARC3 GASES	Medical Supplies	WALKERTON OXYGEN	0010794825	4/18/2024	619.08
LIFE-ASSIST, INC	Medical Supplies	MEDICAL SUPPLIES	1411117	2/29/2024	1,254.24
					2,635.83 *
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance	MARCH VEHICLE MAINT	31309	4/16/2024	385.00
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	SHOCKS	462672	4/01/2024	293.36
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	BATTERY	462693	4/01/2024	199.49
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	BODY MOUNT KIT	463448	4/10/2024	108.28
ADVANCE AUTO PARTS	Vehicle Maintenance	ANTIFREEZE	7815410838926	4/17/2024	48.98
AMAZON CAPITAL SERVICES	Vehicle Maintenance	FILTERS & BRUSH	16KG-CGXH-Q4V3	4/13/2024	95.94
EAST COAST EMERGENCY	Vehicle Maintenance	MOUNTING GASKET	36845	2/05/2024	25.00
					1,156.05 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-947282	4/17/2024	1,348.19
					1,348.19 *
				TOTAL	10,528.09

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AP375  
FUND # - 100

FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 032400 \*\*\* Radio Communications \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Radio Communications ***						
DOMINION ENERGY VIRGINIA	Electrical Services	COURTHOUSE TOWER	7646266440 4/24	4/05/2024		443.52	
RAPPAHANNOCK ELECTRIC	Electrical Services	490 CANTERBURY ROAD	114292002 4/24	4/17/2024		294.23	
						737.75	*
CARTER MACHINERY CO, INC	Maintenance Contracts - Genera	SERVICE GENERATOR	1631147	3/29/2024		446.05	
						446.05	*
SBA TOWERS, INC.	Tower Rent - Shackelfords Site	TOWER RENT	IN30612603	5/01/2024		7,972.03	
						7,972.03	*
				TOTAL		9,155.83	

5/06/2024  
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FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 034500 \*\*\* Building Inspections \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Building Inspections ***				
PITNEY BOWES	Maintenance Service Contracts	POSTAGE METER LEASE	3319008583	4/10/2024	51.93
					51.93 *
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	527559884	4/21/2024	141.70
					141.70 *
OFFICE DEPOT	Office Supplies	SUPPLIES	360917686001	4/08/2024	14.99
AMAZON CAPITAL SERVICES	Office Supplies	SUPPLIES	1XQ4-Y96Q-14XJ	3/25/2024	6.79
					21.78 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-937090	3/19/2024	75.27
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-943534	4/02/2024	118.74
					194.01 *
				TOTAL	409.42



5/06/2024  
AP375  
FUND # - 100

FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 035100 \*\*\* Animal Control \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Animal Control ***				
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9962055932	4/19/2024	40.01
					40.01 *
GALL'S LLC	Uniforms & Wearing Apparel	ACO UNIFORM	027434287	3/21/2024	190.00
SPORTS SHACK	Uniforms & Wearing Apparel	ACO LOGO EMBROIDERED	1392	3/29/2024	22.00
					212.00 *
				TOTAL	252.01

5/06/2024  
 AP375  
 FUND # - 100

FROM DATE- 5/13/2024  
 TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 043200 \*\*\* General Properties \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
*** General Properties ***					
JAMES RIVER AIR	Repairs & Maintenance	UNIT REPAIR	S337679	3/31/2024	1,010.25
HORNS MIDDLESEX ACE HARDWA	Repairs & Maintenance	SUPPLIES	52110/2	3/19/2024	119.99
HORNS MIDDLESEX ACE HARDWA	Repairs & Maintenance	TAVERN REPAIRS	52122/2	3/20/2024	36.97
HORNS MIDDLESEX ACE HARDWA	Repairs & Maintenance	SUPPLIES	52619/2	4/16/2024	8.59
					1,175.80 *
DOMINION ENERGY VIRGINIA	Electrical Services	CIRCUIT COURT	1803982501 4/24	4/05/2024	388.55
DOMINION ENERGY VIRGINIA	Electrical Services	REGISTRAR	3804020000 4/24	4/12/2024	83.75
DOMINION ENERGY VIRGINIA	Electrical Services	FARMERS MARKET	6309933833 4/24	4/04/2024	36.32
DOMINION ENERGY VIRGINIA	Electrical Services	5-B	8305983002 4/24	4/19/2024	129.84
DOMINION ENERGY VIRGINIA	Electrical Services	TAVERN MUSEUM	9883802507 4/24	4/12/2024	802.44
					1,440.90 *
WORLD FUEL SERVICES, INC	Heating Services	HEATING OIL ADMIN	2778151-41525	4/10/2024	761.76
					761.76 *
THE HOME DEPOT PRO	Janitorial Supplies	JANITORIAL SUPPLIES	795777937	3/21/2024	73.84
THE HOME DEPOT PRO	Janitorial Supplies	JANITORIAL SUPPLIES	796217248	3/25/2024	167.38
AMAZON CAPITAL SERVICES	Janitorial Supplies	SUPPLIES	1XQ4-Y96Q-14XJ	3/25/2024	14.61
AMAZON CAPITAL SERVICES	Janitorial Supplies	SUPPLIES & SPEAKER	146L-J943-R9DJ	4/08/2024	8.98
					264.81 *
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-937090	3/19/2024	240.10
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-943534	4/02/2024	167.28
					407.38 *
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	VEHICLE SUPPLIES	462758	4/02/2024	31.47
HORNS MIDDLESEX ACE HARDWA	Vehicle & Equipment Supplies	SUPPLIES	52110/2	3/19/2024	15.99
					47.46 *
GFL ENVIROMENTAL	Dumpster Service - Courthouse	DUMPSTER/ ADMIN	KA0001934786	4/15/2024	333.53
					333.53 *
THE HOME DEPOT PRO	Building Supplies	FLUORESCENT LIGHTS	798315313	4/05/2024	207.60
HORNS MIDDLESEX ACE HARDWA	Building Supplies	PAINT SUPPLIES	52311/2	3/29/2024	48.55
HORNS MIDDLESEX ACE HARDWA	Building Supplies	SUPPLIES ADMIN OFFC	52492/2	4/10/2024	9.16
SHERWIN WILLIAMS COMPANY	Building Supplies	PAINITNG SUPPLIES	1491-5	4/09/2024	74.10
SHERWIN WILLIAMS COMPANY	Building Supplies	PAINTING SUPPLIES	7872-1	4/05/2024	94.47
SHERWIN WILLIAMS COMPANY	Building Supplies	PAINT FOR BUILDING	7999-2	4/09/2024	294.50
SHERWIN WILLIAMS COMPANY	Building Supplies	PAINTING SUPPLIES	8332-5	4/18/2024	472.37
					1,200.75 *
CRYSTAL SPRINGS	Water Fountain/Circuit Court	BOTTLED WATER	23471015 041224	4/12/2024	102.30
					102.30 *
TOTAL					5,734.69

5/06/2024  
AP375  
FUND # - 100

FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 043300 \*\*\* Marriott School Facility \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
*** Marriott School Facility ***							
DOMINION ENERGY VIRGINIA	Electrical Service	MARRIOTT	4314102924 4/24	4/19/2024	139.18		
DOMINION ENERGY VIRGINIA	Electrical Service	MARRIOTT	7823700310 4/24	4/19/2024	268.47		
					407.65	*	
GFL ENVIROMENTAL	Dumpster Service	DUMPSTER/ MARRIOTT	KA0001977429	4/15/2024	180.21		
					180.21	*	
				TOTAL	587.86		

5/06/2024  
 AP375  
 FUND # - 100

FROM DATE- 5/13/2024  
 TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 043400 \*\*\* Station 8/Shacklefords \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Station 8/Shacklefords ***				
HORNS MIDDLESEX ACE HARDWA	Maintenance	SUPPLIES STA 8 REPAI	52034/2	3/14/2024	12.99
HORNS MIDDLESEX ACE HARDWA	Maintenance	CREDIT RETURN	52141/2	3/21/2024	8.99-
HORNS MIDDLESEX ACE HARDWA	Maintenance	SUPPLIES	52619/2	4/16/2024	22.69
					26.69 *
OFFICE DEPOT	Janitorial Supplies	SUPPLIES	360549117001	3/22/2024	17.10
					17.10 *
AMAZON CAPITAL SERVICES	Facility Supplies	FILTERS & BRUSH	16KG-CGXH-Q4V3	4/13/2024	38.43
HORNS MIDDLESEX ACE HARDWA	Facility Supplies	SUPPLIES	52110/2	3/19/2024	69.99
HORNS MIDDLESEX ACE HARDWA	Facility Supplies	SUPPLIES	52162/2	3/22/2024	36.27
HORNS MIDDLESEX ACE HARDWA	Facility Supplies	AIR FILTERS	52351/2	4/02/2024	26.36
					171.05 *
GFL ENVIROMENTAL	Dumpster Service	DUMPSTER/ STATION 8	KA0001946655	4/15/2024	274.41
					274.41 *
				TOTAL	489.25

5/06/2024  
AP375  
FUND # - 100

FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 043500 \*\*\* Station 2/Marriott School \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Station 2/Marriott School ***						
OFFICE DEPOT	CLEANING SUPPLIES	SUPPLIES	360549117001	3/22/2024	17.10		
					17.10	*	
AMAZON CAPITAL SERVICES	FACILITY SUPPLIES	FILTERS & BRUSH	16KG-CGXH-Q4V3	4/13/2024	21.99		
HORNS MIDDLESEX ACE HARDWA	FACILITY SUPPLIES	SUPPLIES	52162/2	3/22/2024	36.27		
					58.26	*	
GFL ENVIROMENTAL	DUMPSTER SERVICE	DUMPSTER/ MARRIOTT	KA0001977429	4/15/2024	180.20		
					180.20	*	
				TOTAL	255.56		

5/06/2024  
AP375  
FUND # - 100

FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 051200 \*\*\* Local Health Department \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Local Health Department ***				
KING & QUEEN COUNTY	Payment to State Health Depart	3RD QTR BILLING	02/22/2024	2/22/2024	22,308.00
KING & QUEEN COUNTY	Payment to State Health Depart	4TH QTR BILLING	04/15/2024	4/15/2024	22,308.00
				TOTAL	44,616.00 *

5/06/2024  
AP375  
FUND # - 100

FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 071500 \*\*\* Mattaponi Pier \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Mattaponi Pier ***				
DOMINION ENERGY VIRGINIA	Electrical Service	PIER	3013039916 4/24	4/05/2024	13.64
					13.64 *
GFL ENVIROMENTAL	Operating Expenses	DUMPSTER/ PIER	KA0001941814	4/15/2024	274.41
					274.41 *
				TOTAL	288.05

5/06/2024  
 AP375  
 FUND # - 100

FROM DATE- 5/13/2024  
 TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 073200 \*\*\* Public Library \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
*** Public Library ***					
DOMINION ENERGY VIRGINIA	Electrical Services	LIBRARY	2571861216 4/24	4/19/2024	120.11
DOMINION ENERGY VIRGINIA	Electrical Services	LIBRARY	2967503158 4/24	4/19/2024	261.21
					381.32 *
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	LIBRARY RECEIPT PAPR	1JV6-WX73-96NT	4/19/2024	67.95
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	PENCIL SHARPNER LIB	1XNK-LNNM-DXRN	3/28/2024	34.98
					102.93 *
BOOK SYSTEMS, INC	BOOK SYSTEM SUBSCRIPTION/ATRIU	ADDING VIA CENTER	138306	4/10/2024	750.00
					750.00 *
AMAZON CAPITAL SERVICES	LIBRARY SUPPLIES	LIBRARY BOOKS	1NMN-RYNG-PJ79	4/22/2024	209.25
AMAZON CAPITAL SERVICES	LIBRARY SUPPLIES	BOOKS FOR LIBRARY	1YD7-L3LW-7TNQ	3/20/2024	102.96
					312.21 *
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	81224582	3/29/2024	318.64
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	81224583	3/29/2024	269.17
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	81224584	3/29/2024	391.34
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	81224585	3/29/2024	255.03
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	81294000	4/03/2024	1,011.94
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	81294001	4/03/2024	2,327.63
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	81294002	4/03/2024	3,078.01
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	81294003	4/03/2024	907.58
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	81337822	4/07/2024	15.39
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	81337823	4/07/2024	44.83
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	81337824	4/07/2024	77.61
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	81337825	4/07/2024	54.65
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	81396884	4/10/2024	15.42
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	81396885	4/10/2024	85.94
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	81396886	4/10/2024	153.46
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	81502990	4/17/2024	47.33
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	81502991	4/17/2024	17.06
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	81537328	4/19/2024	31.50
					9,102.53 *
CONSOCIATE MEDIA, LLC	Website Maintenance	MARCH WEB MAINTENANC	5392	4/15/2024	425.00
					425.00 *
RICOH USA, INC.	COPIER LEASE	COPIER LEASE	39112407	3/15/2024	92.28
RICOH USA, INC.	COPIER LEASE	COPIER LEASE	39213924	4/12/2024	92.28
					184.56 *
				TOTAL	11,258.55



5/06/2024  
AP375  
FUND # - 100

FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 081100 \*\*\* Planning Commission \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
AMAZON CAPITAL SERVICES	*** Planning Commission *** Office Supplies	SUPPLIES & SPEAKER	146L-J943-R9DJ	4/08/2024	14.10		
				TOTAL	14.10	*	14.10

5/06/2024  
AP375  
FUND # - 100

FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 081201 \*\*\* Tourism Development \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
VIRGINIA TOURISM CORPORATI	BROCHURE LOCATION/VISITORS CEN	WELCOME CENTER BROCH	INV10169	3/04/2024		40.00	
						40.00	*
				TOTAL		40.00	

5/06/2024  
 AP375  
 FUND # - 100

FROM DATE- 5/13/2024  
 TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 081402 \*\*\* Zoning Administrator \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Zoning Administrator ***				
PITNEY BOWES	Maintenance Service Contracts	POSTAGE METER LEASE	3319008583	4/10/2024	51.93
					51.93 *
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	527559884	4/21/2024	141.71
					141.71 *
AMAZON CAPITAL SERVICES	Office Supplies	SUPPLIES	1XQ4-Y96Q-14XJ	3/25/2024	48.00
AMAZON CAPITAL SERVICES	Office Supplies	SUPPLIES & SPEAKER	146L-J943-R9DJ	4/08/2024	14.11
					62.11 *
MANSFIELD OIL COMPANY	Vehicle Equipment Fuel	FUEL	SQLCD-937090	3/19/2024	37.52
MANSFIELD OIL COMPANY	Vehicle Equipment Fuel	FUEL	SQLCD-943534	4/02/2024	40.16
					77.68 *
				TOTAL	333.43

5/06/2024  
AP375  
FUND # - 100

FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 096000 \*\*\* Expenditure Refunds \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
*** Expenditure Refunds ***							
A. MORTON THOMAS & ASSOCIA	Strata/Solar Farm	SOLAR PROJECT REVIEW	401918	4/29/2024	2,648.75		2,648.75 *
					TOTAL		2,648.75
					FUND TOTAL		134,317.03

5/06/2024  
AP375  
FUND # - 202

FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 053502

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
KING & QUEEN COUNTY	CSA Admin Coordinator Expenses	CSA COORDINATOR SALA	04/23/2024	4/23/2024	19,552.00
				TOTAL	19,552.00 *
				FUND TOTAL	19,552.00

5/06/2024 FROM DATE- 5/13/2024  
 AP375 TO DATE- 5/13/2024  
 FUND # - 210 EXPENDITURES - COURT SECURITY FUND

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 031200

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE	DATE	\$\$	PAY	\$\$
-----	-----	-----	-----		----			-----
GALL'S LLC	UNIFORMS COURT SECURITY	SHACKLEFORD SHOES	027563237		4/04/2024		80.00	
							80.00	*
							80.00	
							FUND TOTAL	80.00

5/06/2024 FROM DATE- 5/13/2024  
 AP375 TO DATE- 5/13/2024  
 FUND # - 228 EXPENDITURES

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 031800

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE	DATE	\$\$	PAY	\$\$
-----	-----	-----	-----		----			-----
KEN BLANK CONSULTING, LLC	REGIONAL CISM TEAM EXPENSES	CISM PEER TRAINING	2024-00002		4/03/2024	3,576.36		3,576.36 *
				TOTAL		3,576.36		
				FUND TOTAL		3,576.36		

5/06/2024  
 AP375  
 FUND # - 301

FROM DATE- 5/13/2024  
 TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 094100

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
EAST COAST EMERGENCY	Sheriff's Dept. Vehicles	PATROL BUILD	37480	3/31/2024	4,852.50
IMAGES IN ART SIGNS	Sheriff's Dept. Vehicles	23 FORD EXPLORER DEC	7833	5/01/2024	1,250.00
					6,102.50 *
BAY DESIGN GROUP	Emergency Services Facility	FIRESTATION CONCEPT	14787	4/17/2024	1,560.00
					1,560.00 *
EAST COAST EMERGENCY	ACO VEHICLE	ACO BUILD	37854	5/01/2024	1,425.00
					1,425.00 *
COMMONWEALTH ARCHITECTS	Telework Center	TELEWORK PROJECT	202404003	4/15/2024	2,160.00
					2,160.00 *
EAST COAST EMERGENCY	County Ambulance	AMBULANCE ARM SWING	37285	3/14/2024	238.55
EAST COAST EMERGENCY	County Ambulance	MOUNTING BARCKET	37286	3/14/2024	57.90
					296.45 *
				TOTAL	11,543.95
				FUND TOTAL	11,543.95



5/06/2024  
AP375  
FUND # - 351 Expenditures

FROM DATE- 5/13/2024  
TO DATE- 5/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 094100 Capital Projects

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
SYDNOR HYDRO, INC.	Capital Projects School Capital Projects	WELL ABANDONMENT	5750	4/16/2024	9,500.00
				TOTAL	9,500.00 *
				FUND TOTAL	9,500.00

5/06/2024 FROM DATE- 5/13/2024  
 AP375 TO DATE- 5/13/2024  
 FUND # - 352 EXPENDITURES

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 095100

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
LAWYERS TITLE/MIDDLE	KQES CONSTRUCTION	TITLE INSURANCE	04/09/2024	4/09/2024	1,096.20
SEARS REAL ESTATE	KQES CONSTRUCTION	APPRAISAL/DAVIS PROP 425		3/18/2024	1,000.00
				TOTAL	2,096.20 *
				FUND TOTAL	2,096.20
				TOTAL DUE	180,665.54

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_.

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

**AGENDA:**      *May 13, 2024 Regular Meeting*

**ITEM #4:**

Public Comment

**ACTION REQUESTED:**

The Board will receive comments from the public for items NOT on the agenda. Please ask anyone speaking to state their name, the district they are from and to please limit comments to 3 minutes.

**ATTACHMENTS:**

None

**AGENDA:**      *May 13, 2024 Regular Meeting*

**ITEM #5:**

Resolution – VDOT Secondary Six Year Plan

**ACTION REQUESTED:**

The Board held a public hearing on the Secondary Six Year Plan in May 2024. Since there are no changes proposed to the plan, a public hearing is not needed but the Board needs to adopt the attached resolution in order for funding to continue based on the plan that was approved.

**ATTACHMENTS:**

- Draft Resolution

KING AND QUEEN COUNTY BOARD OF SUPERVISORS

FY 2025-2030

SECONDARY ROAD SIX-YEAR PLAN

AND BUDGET RESOLUTION

At the regular meeting of the King and Queen County Board of Supervisors held on the 13th day of May 2024, the following resolution was adopted:

WHEREAS, Section 33.2-231 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Road Six-Year Plan; and

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures

WHEREAS, a public hearing to receive citizen input to the Six-Year Improvement Plan was conducted for the May 8, 2023 public meeting after being duly advertised so that all citizens of the County had the opportunity to participate in said hearing.; and

WHEREAS, after receiving updated and revised cost estimates for the current Fiscal Year (FY) 2024-2029 Secondary Road Six-Year Plan projects and learning that many of these planned projects will need additional funding to construct, the Board of Supervisors has decided to not add any new or additional projects to the proposed 2025-2030 Secondary Road Six-Year Plan. For this reason, the Board of Supervisors has elected to forgo an additional public hearing this calendar year and seek to program the allocated funds to the remaining, uncompleted projects from the prior year plan.

WHEREAS, full consideration was given to any public requests that certain roads be advanced in the Six-Year Secondary Road Improvement Plan; and

WHEREAS, the Residency Administrator of the Virginia Department of Transportation appeared before the board and recommended approval of the Six Year Plan for Secondary Roads (2024 - 2025) through 2029 – 2030 and Construction Priority List (2024 - 2025) for King and Queen County, Virginia.

WHEREAS, it is the intention of the Board of Supervisors that the Secondary Road Improvement budget for fiscal year 2025 be prepared in the same priority order as the adopted 2025-2030 Secondary Road Six-Year Improvement Plan within available funds;

NOW, THEREFORE, BE IT RESOLVED, that since said Plan appears to be in the best interest of the Secondary Road System in King and Queen County, the King and Queen County Board of Supervisors hereby adopts this resolution approving said Secondary Six Year Plan (2024-2025 through 2029-2030) and Construction Priority List (2024-2025) on this 13th day of May, 2024, on motion of Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_.

Mr. Simpkins, Chairman

ATTEST:

Vivian Seay, County Administrator

***AGENDA: May 13, 2024 Regular Meeting***

**ITEM #6:**

Resolution – King and Queen Public Library

**ACTION REQUESTED:**

County Administrator will provide background information.

**ATTACHMENTS:**

- Draft Resolution



# KING AND QUEEN COUNTY VIRGINIA

*Founded 1691*

**WHEREAS**, for many years, King and Queen County has been a member locality in the Pamunkey Regional Library System (the “PRLS”); and

**WHEREAS**, in May of 2023, King and Queen County notified the other member localities in PRLS, namely Goochland County, Hanover County, and King William County, that King and Queen County would be withdrawing from the PRLS no later than two years following such notice, as provided by statute; and

**WHEREAS**, in conjunction with the notice of its intended withdrawal from PRLS, King and Queen County also asked Goochland County, Hanover County, and King Williams County for leave to withdraw from the PRLS prior to the two-year notice period as allowed by statute; and

**WHEREAS**, expecting permission to be granted for King and Queen County to withdraw from the PRLS effective at midnight on June 30, 2024, King and Queen County did establish the King and Queen County Public Library System and did appoint the King and Queen County Public Library Board, all effective as of February 1, 2024; and

**WHEREAS**, the Virginia General Assembly did amend, and the Governor of Virginia did approve the amendment of, Va. Code § 42.1-36 effective July 1, 2024, to allow King and Queen County to operate its library system without the continued existence of a library board; and

**WHEREAS**, King and Queen County wishes to continue to have a library board on and after July 1, 2024 to serve as an advisory board but not a board in which management and control of the King and Queen County Public Library is vested.

**NOW, THEREFORE, BE IT RESOLVED** by the King and Queen County Board of Supervisors that pursuant to Va. Code § 42.1-33, the King and Queen County Public Library is approved, ratified, and confirmed to exist as of February 1, 2024; that pursuant to Va. Code § 42.1-35, the management and control of the King and Queen County Public Library shall be vested in its board of trustees for the period February 1, 2024 through June 30, 2024; that the King and Queen County Public Library Board of Trustees shall consist of the following members effective February 1, 2024, namely Adrienne Berard, Kim Carlton, Beth Hayes, Patricia Simpkins, Bidy Walker, and Annie Carter; that pursuant to Va. Code § 42.1-36, on and after



July 1, 2024, the King and Queen County Public Library Board of Trustees shall be an advisory board, not a management board, consisting of the aforesaid individuals appointed to serve effective February 1, 2024, and shall be known as the King and Queen County Public Library Advisory Board.

Adopted the 13<sup>th</sup> day of May, 2024 on the following vote:

AYE:

NAY:

ABSTAIN:

ABSENT:

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Vivian R. Seay, Clerk

**AGENDA:**      *May 13, 2024 Regular Meeting*

**ITEM #7:**

Resolution – Speed Sign Placement/VDOT

**ACTION REQUESTED:**

Captain Mitchell will provide background information.

**ATTACHMENTS:**

- Letter from Sheriff Balderson
- Draft Resolution




# KING AND QUEEN COUNTY OFFICE OF THE SHERIFF



P.O. Box 38 • King & Queen Courthouse, Virginia 23085 • (804)785-7400 • Fax: (804)785-5489

## SHERIFF WILLIAM R. BALDERSON

To: County Administrator  
Chairman of the Board of Supervisors

From: W.R. "Rob" Balderson Sheriff 

Date: April 11, 2024

Subject: VDOT Resolution / Speed Signs

Greetings, attached is a copy of a resolution requested from the Virginia Department of Transportation. I am requesting the adoption of this resolution in lieu of a \$5,000.00 surety payment or surety bond.

This is needed to submit a permit request to have our three-speed signs permitted to be on the side of the roadway. This has been a project that has been in the works for nearly 1.5 years. A sight plan was completed, and approval has been given to have the signs where they are currently placed and on an additional location in Walkerton. The permit has been held up due to the need for this resolution or a surety.

This resolution can also be used once adopted for future county projects or additional speed signs as needed.

I would be happy to speak on any concerns as to the resolution but defer to the county attorney for any legal issues with said resolution or surety bonds.

Otherwise, the surety for the two signs will be \$5,000.00, which may be in the form of cash, check, or surety bond LUP-SB, or LUP-LC irrevocable letter of credit.

Attachment:  
Resolution

**LAND USE PERMIT  
RESOLUTION  
March, 2017**

*[County, City or Town Letterhead]*

**“RESOLUTION”**

**WHEREAS**, it becomes necessary from time to time for the County, of King and Queen to obtain land use permits from the Virginia Department of Transportation to install, construct, maintain and operate certain public works and public utilities projects along, across over and upon highway systems of the Commonwealth of Virginia; and,

**WHEREAS**, expense, damage or injury may be sustained by the Commonwealth of Virginia growing out of granting to the County, of King and Queen by the Virginia Department of Transportation of said permits for the work aforesaid;

**NOW, THEREFORE, BE IT RESOLVED** by the County *Board of Supervisors*, this 13th day of *May*, 2024:

**Section 1:** That in accordance with the provisions of Section 24VAC30-151-720 of the Land Use Permit Regulations of the Virginia Department of Transportation, the *County*, of King and Queen does hereby grant assurances to the Virginia Department of Transportation (VDOT) that it shall in all respects comply with all of the conditions of the permit or permits that have been, or will be, granted to the County of King and Queen and guarantees the successful completion of the work, or, if appropriate, restoration of the right of way to its original condition.

**Section 2:** That the County Administrator, or their designee, be, and hereby is authorized to execute on behalf of the County of King and Queen county all land use permits and related documents of the Virginia Department of Transportation.

**Section 3:** That this resolution shall be a continuing resolution and shall not be revoked unless and until sixty (60) days written notice of any proposed revocation be submitted to the Virginia Department of Transportation.

**Section 4:** That the County of King and Queen County shall, if requested by the Virginia Department of Transportation, provide a letter that commits to using the surety provided by its contractor or to have the contractor execute a dual obligation rider that adds the Virginia Department of Transportation as an additional obligee to the surety bond provided to the locality, with either of these options guaranteeing the work performed within state maintained right-of-way under the terms of the land use permit for that purpose.

**BE IT STILL FURTHER RESOLVED** that the County Administrator, or their designee, be, and hereby is authorized and directed to procure insurance required by Section 1 herein.

*The foregoing Resolution was adopted by the County Board of Supervisors at its regular meeting held on 13th of May 2024 in King and Queen County, Virginia.*

AuthorizedSignature  
James L. Simpkins Chairman  
King and Queen County

**AGENDA:**      *May 13, 2024 Regular Meeting*

**ITEM #8:**

Resolution – Enhanced Hazardous Duty Multiplier

**ACTION REQUESTED:**

Director of Finance will provide background information.

**ATTACHMENTS:**

- Draft Resolution



VIRGINIA RETIREMENT SYSTEM  
P.O. Box 2500  
Richmond, VA 23218-2500

## Enhanced Hazardous Duty Benefits

WHEREAS, subject to the approval of the Virginia Retirement System (“VRS”) Board of Trustees, *Code of Virginia* § 51.1-138 permits a political subdivision of the Commonwealth of Virginia currently participating in VRS to make an irrevocable election to provide enhanced hazardous duty retirement benefits for its eligible employees as outlined in § 51.1-138.

NOW, THEREFORE, BE IT RESOLVED, that the [insert locality or other political subdivision name] \_\_\_\_\_ (the “Employer”) does hereby elect to have such employees of Employer who are employed in positions as full time [circle all that apply] Law Enforcement Officers, Firefighters, Emergency Medical Technicians, Jail Officers and whose tenure is not restricted as to temporary or provisional appointment, become eligible, effective the first day of [insert month and year] \_\_\_\_\_, for VRS benefits equivalent to those provided for state police officers of the Department of State Police, as set out in § 51.1-138 including the retirement multiplier of [circle elected multiplier] 1.70% or 1.85%, in lieu of the benefits that would otherwise be provided to such employees, and Employer agrees to pay the employer cost for providing such benefits; and

NOW, THEREFORE, the officers of Employer are hereby authorized and directed in the name of Employer to carry out the provisions of this resolution and to pay to the Treasurer of Virginia from time to time such sums as are due to be paid by Employer for this purpose.

\_\_\_\_\_  
Governing Body Chair

### CERTIFICATE

I, [insert name] \_\_\_\_\_, [insert title] \_\_\_\_\_ of the Employer, certify that the foregoing is a true and correct copy of a resolution passed at a lawfully organized meeting of the Employer held at [insert county/city/town] \_\_\_\_\_, Virginia at [insert time] \_\_\_\_\_ on [insert date] \_\_\_\_\_, 20\_\_\_. Given under my hand and seal of the Employer this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Signature

**AGENDA:**      *May 13, 2024 Regular Meeting*

**ITEM #9:**

Surplus of county owned vehicles

**ACTION REQUESTED:**

The Board must first approve the surplus of items in order for staff to auction vehicles and equipment that have been taken out of service.

**ATTACHMENTS:**

- List of out of service vehicles and equipment

## Vehicles and Equipment to be Surplused

<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>Last Four of VIN/SN</b>
2000	Ford	F150	1385
2012	Chevrolet	Impala	7492
2014	Chevrolet	Impala	9643
2014	Chevrolet	Impala	9951
2014	Chevrolet	Impala	4652
2016	Chevrolet	Impala	4547
2016	Chevrolet	Impala	3950
2011	Olympian	Generator	0401
2011	Olympian	Generator	0197



**AGENDA:**      *May 13, 2024 Regular Meeting*

**ITEM #10:**

Approval and Acceptance of Deed and Documents for Real Property Acquisition

**ACTION REQUESTED:**

County Administrator will provide background information.

**ATTACHMENTS:**

- None

***AGENDA: May 13, 2024 Regular Meeting***

**ITEM #11:**

Set Public Hearing Date – ZA24-01 – Chapter 5, Erosion and Sediment Control and RZ24-01, CUP24-01 & SP24-01 Virginia Electric & Power Company d/b/a Dominion Energy Virginia

**ACTION REQUESTED:**

The Planning Commission held their public hearings on May 6<sup>th</sup>. The Commission is requesting that the Board of Supervisors set hearing date for these items.

**ATTACHMENTS:**

- Memo from Director of Community Development



# King and Queen County

Founded 1691 in Virginia

Office of the Zoning Administrator  
P.O. Box 177 • King and Queen Court House, Virginia 23085  
Phone: (804) 785-5985 • Fax: (804) 785-5999

## MEMORANDUM

TO: King & Queen County Board of Supervisors  
Vivian Seay, County Administrator/County Attorney

FROM: Donna Sprouse, Director of Community Development

DATE: May 7, 2024

RE: Request for the Board to set 2 public hearings

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During the May 6, 2024, Planning Commission meeting, the Planning Commission held a public hearing to consider the following...

a. **ZA24-01, Chapter 5, Erosion and Sediment Control** – Re-write of the current local code per Chapters 68 and 758 of the 2016 Acts of Assembly, referred to as the “Consolidation Bill”, which combines stormwater management and erosion sediment control requirements under the Virginia Erosion and Stormwater Management Act, per §62.1-44.15:24 – §62.1-44.15:50 of the Code of Virginia.

A motion was made by Mr. Allen to recommend approval of ZA24-01 as prepared. Mr. Allen’s motion for recommendation of approval was properly seconded by Mr. Campbell.

*Voting For: Allen, Campbell, Coleman, Bradley, Massey*

*Voting Against: None*

*Abstain: Wilson*

*Absent: Alsop, Richardson, Jackson, Flemming*

**b. RZ24-01, CUP24-01 & SP24-01, Virginia Electric & Power Company d/b/a Dominion Energy Virginia** – Requesting approval to rezone an existing 5.443-acre parcel, identified as County Tax Map Parcel No. 1624-53R-1022A-2, from Agricultural (A) to Industrial (I), a Conditional Use Permit, and Level 3 Site Plan to permit the construction of a new permanent electrical substation. The subject property is located at the intersection of Carltons Corner Road and The Trail, with access located off of Carltons Corner Road, in the Stevensville Magisterial District.

A motion was made by Mr. Allen to recommend approval of RZ24-01, CUP24-01 and SP24-01 in the name of Virginia Electric & Power Company with the staff recommended conditions. Mr. Allen's motion for recommendation of approval was properly seconded by Mr. Massey.

*Voting For: Allen, Campbell, Coleman, Bradley, Massey*

*Voting Against: None*

*Abstain: Wilson*

*Absent: Alsop, Richardson, Jackson, Flemming*

Recommended Conditions are as follows:

1. The property shall be kept free of nonessential combustible material and refuse.
2. Warning signs shall be posted conspicuously around the facility on the outside of the fence.
3. All fencing and gates shall be maintained and upkeep until the time in which the facility has been decommissioned.
4. No battery storage shall be permitted on the parcel, except for batteries that are utilized for communications/monitoring purposes.
5. The mature vegetated buffer as shown on the site plan, dated XXXX, shall be kept and maintained until the time in which the facility has been decommissioned.
6. The area within the fence and a minimum of 15' around the exterior of the fence shall be kept free of tall grass, shrubs and brush.

*\*Note that the date in #5 will be inserted with the date of the approved site plan from the Board's public hearing.*

The Planning Commission respectfully requests that the Board of Supervisors consider the above referenced applications and accept their recommendations accordingly.

**AGENDA:**        *May 13, 2024 Regular Meeting*

**ITEM #12:**

Appointments/Reappointments to various Boards and Commissions

**ACTION REQUESTED:**

- 1) Economic Development Authority/Shanghai District to replace Shawn Lazar term expiring 12/31/2025.
- 2) CPMT Private Provider Rep – CPMT is recommending the appointment of Karen Forde with Thrive.

**ATTACHMENTS:**

- None

***AGENDA: May 13, 2024 Regular Meeting***

**ITEM #13:**

County Administrator's Comments

**ACTION REQUESTED:**

None

**ATTACHMENTS:**

- None

***AGENDA: May 13, 2024 Regular Meeting***

**ITEM #14:**

Board of Supervisors Comments

**ACTION REQUESTED:**

None

**ATTACHMENTS:**

- None

**AGENDA:**      *April 8, 2024 Regular Meeting*

**ITEM #12:**

Adjourn Meeting

**ACTION REQUESTED:**

A motion is needed to adjourn to the Monday, June 10, 2024 regular meeting at 7:00 p.m., 242 Allens Circle, General District Courtroom.

**ATTACHMENTS:**

- None