



# KING AND QUEEN COUNTY VIRGINIA

*Founded 1691*

## Board of Supervisors Meeting

Monday, August 12, 2024  
Regular Monthly Meeting 7:00 P.M.

242 Allen's Circle  
King and Queen Court House, Virginia 23085  
General District Courtroom

## AGENDA

1. Call to Order, Invocation and Pledge of Allegiance to the Flag of the United States
2. Approval and Signing of Minutes
3. Approval and Signing of the Warrants and Appropriations
4. Telework Center Update
5. Approve Proposal for Telework Center Signage Design
6. Resolution – Support of Application for Creation of Middle Peninsula Economic Development District
7. Department of Forestry/Presentation of Check/Timber Sales in Dragon Run State Forest
8. Public Comment Period
9. Approval of Berkley Group Contract
10. Quarterly Reports
11. Appointments and Reappointments
12. Closed Meeting pursuant to:  
**Va. Code § 2.2-3711(A)(8) for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, the subject being the acquisition of real property located in the Stevensville Magisterial District of King and Queen County, Virginia.**
13. Resolution to Approve the Acquisition of Real Property
14. County Administrator's Comments
15. Board of Supervisors Comments
16. Adjourn to Workshop meeting on **Monday, August 26, 2024, at 6:00 p.m.**, 242 Allen's Circle, King and Queen Court House, Virginia, Second Floor Conference Room A/B.

***AGENDA: August 12, 2024 Regular Meeting***

**ITEM #1:**

Call to Order, Invocation and Pledge of Allegiance to the Flag of the United States of America

**ACTION REQUESTED:**

None Required

**ATTACHMENTS:**

None

**AGENDA:**      *August 12, 2024 Regular Meeting*

**ITEM #2:**

Approval and signing Minutes

**ACTION REQUESTED:**

Approval of the June 24, 2024 and July 8, 2024 minutes of the Board of Supervisors.

**ATTACHMENTS:**

- Draft June 24, 2024 minutes
- Draft July 8, 2024 minutes

**King and Queen County  
Board of Supervisors Meeting  
Monday, June 24, 2024**

**6:00 P.M.**

**Regular Meeting  
King and Queen County Courts and Administration Building  
2<sup>nd</sup> Floor Conference Room A and B**

**Minutes of the Meeting**

**CALL TO ORDER AND ROLL CALL**

Vice Chair Sherrin Alsop called the meeting to order. Roll call was taken with members Lawrence Simpkins and Carolyn Billups being absent. It was noted that in consideration of speakers, the order of the agenda was revised moving item #2 to be item #9.

**APPROVAL OF RECURRING WARRANTS**

A motion was made by Ms. Norman and seconded by Mr. Berry to approve the recurring warrants for the month of June, subject to audit.

AYES: S.C. ALSOP, M.R. BERRY, M.H. NORMAN

NAYS: NONE

ABSENT: J.L. SIMPKINS, C.R. BILLUPS

**VICTIM WITNESS ASSISTANCE GRANT REQUEST**

Robin Bostic, Victim Witness Coordinator, Captain Mitchell Wilson and Meredith Adkins, Commonwealth's Attorney were all present regarding this matter. Ms. Bostic advised that she just found out today that the grant cycle for FY25 will not fully fund a separate position for a Victim Witness Coordinator for King and Queen County. This position is currently a shared position with King William County and as the need had grown in both counties it is no longer functioning to adequately serve the citizens in either county. It had originally been proposed to have a small increase in the FY25 budget to cover the shortfall of the grant, however it appears now that it would require a significantly higher amount. She advised the Board that she will continue to work with DCJS on having a separate program for FY26 and if the opportunity arises during FY25 she will bring it back to the Board at that time.

**ECONOMIC DEVELOPMENT POSITION**

Ms. Seay provided background on this request. The county had been contracting with Kelly Evko for part-time service during FY24. The county funds ran out in March 2024 and the EDA continued the contract at a significantly reduced number of hours through the end of June. The position was funded in FY25 as a full-time position, but the Board did not authorize the hiring of anyone for the position. She advised that staff needs a path to move forward since the current

contract ends at the end of June. Ms. Evko provided an update on activities that are currently underway and upcoming items that initiatives for the EDA and staff.

EDA Chairman George Longest was present and advised that the EDA has several projects going on such as the finalization of their Strategic Action Plan, the site development study being done by Timmons and renewing their outreach to local businesses that was put on hold due to COVID. He commented that he felt this is a critical time for the county to keep the momentum that has been gained over the last year.

There was discussion by Board members including more details regarding outreach to current businesses and the need to decide on the direction they want to take moving forward.

A motion was made by Mr. Berry and seconded by Ms. Norman to approve \$3,500 for the month of July to continue the contract with Ms. Evko for another month.

AYES: S.C. ALSOP, M.R. BERRY, M.H. NORMAN

NAYS: NONE

ABSENT: J.L. SIMPKINS, C.R. BILLUPS

### **OPIOID LITIGATION UPDATE**

Ms. Seay advised that the opioid litigation has been expanded again to include additional defendants. It is possible but highly unlikely that the county could be chosen as the designated plaintiff. She will keep the Board updated as the change develops.

### **QUARTERLY REPORTS PROCEDURE**

Staff asked for direction on future reports from department heads and agencies. The Board moved the last reports to a work session due to the length of the agenda for the regular scheduled meeting. Staff also advised that there are now at least 20 people who are invited to provide reports so the time it takes during a meeting can be quite long.

There was brief discussion regarding whether it should be at a regular meeting or work session, but it was the consensus to have them at the regular monthly meetings and to schedule a few each month rather than all at one time.

### **CONSTITUTIONAL OFFICERS AGREEMENT**

Ms. Seay advised that three on the constitutional officers and the General Registrar have signed the agreement and that she has made the changes to the agreement that was requested by the Sheriff.

A motion was made by Mr. Berry and seconded by Ms. Norman to accept the agreement with the constitutional officers.

AYES: S.C. ALSOP, M.R. BERRY, M.H. NORMAN

NAYS: NONE

ABSENT: J.L. SIMPKINS, C.R. BILLUPS

### **CAROLINE COUNTY WATER WITHDRAWAL PROJECT - UPDATE**

Ms. Seay advised that she attended the recent Caroline County Board of Supervisors meeting where they held the public hearing on this project. It is not directly related to the data center project that is also under review by the county. The project has been ongoing for many years and began with the need for additional water usage by the Bowling Green water system. DEQ now requires use of surface water rather than ground water for large scale projects and that is why Caroling is proposing to draw water from the Rappahannock River and discharge into the Mattaponi River. She will keep the Board posted if more information becomes available.

### **VDOT PUBLIC ACCESS INQUIRY – RT. 628 SPRING COTTAGE ROAD**

Ms. Seay advised that VDOT reached out to the PDC regarding an area near where the bridge replacement is taking place on Spring Cottage Road that could be used for public access. Before moving forward with researching whether or not it is a viable site, they need direction whether or not the Board is in favor of having this be a public access point. It was the consensus of the Board to agree for the PDC to pursue this opportunity.

### **APPROVAL OF REAL ESTATE PURCHASE CONTRACT**

A motion was made by Ms. Norman and seconded by Mr. Berry to enter into close session pursuant to Va. Code § 2.2-3711(A)(8) for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, the subject being the acquisition of real property located in the Stevensville Magisterial District of King and Queen County, Virginia.

AYES: S.C. ALSOP, M.R. BERRY, M.H. NORMAN

NAYS: NONE

ABSENT: J.L. SIMPKINS, C.R. BILLUPS

A motion was made by Ms. Norman and seconded by Mr. Berry that each member of the King and Queen County Board of Supervisors certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King and Queen County Board of Supervisors, and (iii) no action was taken in the closed meeting.

AYES: S.C. ALSOP, M.R. BERRY, M.H. NORMAN

NAYS: NONE

ABSENT: J.L. SIMPKINS, C.R. BILLUPS

A motion was made by Mr. Berry and seconded by Ms. Norman to approve the agreement for the purchase of the parcel in the Stevensville District and to further authorize Vice Chair Sherrin Alsop to execute the agreement.

AYES: S.C. ALSOP, M.R. BERRY, M.H. NORMAN

NAYS: NONE

ABSENT: J.L. SIMPKINS, C.R. BILLUPS

**IT IS ORDERED THAT THIS BOARD BE ADJOURNED**

A motion was made by Ms. Norman and seconded by Mr. Berry to adjourn the meeting at 7:42 p.m.

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Chairman

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Clerk of the Board

King and Queen County  
Board of Supervisors Regular Meeting

Monday, July 8, 2024  
7:00 P.M.

King and Queen County Courts and Administration Building  
General District Courtroom

“Minutes of the Meeting”

**CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG  
OF THE UNITED STATES OF AMERICA**

Mr. Simpkins provided the invocation, followed by the Pledge of Allegiance to the Flag of the United States. He further noted that all members were present.

**APPROVAL AND SIGNING OF THE MAY 28, 2024 AND JUNE 10, 2024 MINUTES**

A motion was made by Ms. Norman and seconded by Ms. Billups approving the May 28, 2024 and 10, 2024 minutes of the Board.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS  
NAYS: NONE

**APPROVAL AND SIGNING OF JULY WARRANTS AND APPROPRIATIONS**

A motion was made by Mr. Berry and seconded by Ms. Alsop to approve the July County warrants and payroll, subject to audit.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS  
NAYS: NONE

A motion was made by Ms. Alsop and seconded by Ms. Norman to approve accrued accounts payable for FY2024 subject to audit.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS  
NAYS: NONE

A motion was made by Ms. Alsop and seconded by Mr. Berry to appropriate the initial local funds for FY2025 to the School Division.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS  
NAYS: NONE



A motion was made by Ms. Billups and seconded by Ms. Alsop to appropriate May 2024 revenue to the School Division in the amount of \$879,048.43, subject to audit.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

A motion was made by Ms. Norman and seconded by Mr. Berry to appropriate the first quarter funds to the School Food Services fund in the amount of \$138,306.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

## **PUBLIC COMMENT PERIOD**

Dr. Carol Carter, School Superintendent stated that during recent cleaning out at Lawson Marriott School a resolution to Former Newtown Supervisor Raymond Alsop was found. She read the resolution and gave the plaque to his daughter, current Newtown Supervisors Sherrin Alsop.

Brenda Lee, Stevensville District – Asked that the Board grant the Sheriff’s request for two new deputies. He has recently increased patrols in her area and it has been helpful in controlling the trash trucks speeding on Devil’s Three Jump Road. The additional deputies would help provide additional safety to the folks in the lower end of the county.

## **PUBLIC HEARING – ESSEX COUNTY BOUNDARY LINE**

Ms. Seay advised that this issue arose from improved GIS mapping used in determining where registered voters are allowed to vote. For many years when properties crossed county lines Commissioners of the Revenue would determine who paid taxed and often these decisions carried over to other services such as voting and public schools. With the new more accurate mapping citizens are being “moved” to the county they are physically in. This means that citizens who have been served by one county for all services are now having to change and they would like to stay in the county they have been served by for years. This particular change only affects one household. Since the citizens are requesting to be moved into Essex County, Essex has agreed to pay all expenses related to the change.

Chairman Simpkins opened the public hearing for comments from the public.

There being no comments, the hearing was closed.

A motion was made by Ms. Alsop and seconded by Ms. Billups to approve the boundary line adjustment with Essex County.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

## **QUARTERLY REPORTS**

Quarterly reports were received from the following department heads:

1. Hattie Robinson, Clerk of Circuit Court
2. Meredith Adkins, Commonwealth Attorney
3. Rob Balderson, Sherriff (he also reported on Animal Control)
4. Greg Hunter, Emergency Services
5. Erin Lazar, Community Programming, Tourism and Library

## **APPROVAL OF KROGER SETTLEMENT RESOLUTION**

Ms. Seay advised that the resolution provided is a continuation of the opioid litigation. It is needed due to the addition of Kroer as a defendant in the ongoing case.

A motion was made by Mr. Berry and seconded by Ms. Alsop to adopt the following resolution;

### **RESOLUTION**

**A RESOLUTION OF THE KING AND QUEEN COUNTY BOARD OF SUPERVISORS APPROVING OF THE COUNTY’S PARTICIPATION IN THE PROPOSED SETTLEMENT OF OPIOID-RELATED CLAIMS AGAINST KROGER AND ITS RELATED CORPORATE ENTITIES, AND DIRECTING THE COUNTY ATTORNEY AND/OR THE COUNTY’S OUTSIDE COUNSEL TO EXECUTE THE DOCUMENTS NECESSARY TO EFFECTUATE THE COUNTY’S PARTICIPATION IN THE SETTLEMENTS**

WHEREAS, the opioid epidemic that has cost thousands of human lives across the country also impacts King and Queen County by adversely impacting the delivery of emergency medical, law enforcement, criminal justice, mental health and substance abuse services, and other services by King and Queen County’s various departments and agencies; and

WHEREAS, King and Queen County has been required and will continue to be required to allocate substantial taxpayer dollars, resources, staff energy and time to address the damage the opioid epidemic has caused and continues to cause the citizens of King and Queen County; and

WHEREAS, King and Queen County has filed suit against Kroger and certain of its related corporate entities for its role in the distribution, manufacture, and sale of the pharmaceutical opioid products that have fueled the opioid epidemic that has harmed King and Queen County; and

WHEREAS, the County’s suit seeks recovery of the public funds previously expended and to be expended in the future to abate the consequences and harms of the opioid epidemic; and

WHEREAS, a settlement proposal has been negotiated that will cause Kroger to pay over a billion dollars nationwide to resolve opioid-related claims against it; and

WHEREAS, the County has approved and adopted the Virginia Opioid Abatement Fund and Settlement Allocation Memorandum of Understanding (the “Virginia MOU”), and affirms that this pending settlement with Kroger shall be considered a “Settlement” that is subject to the Virginia

MOU, and shall be administered and allocated in the same manner as the opioid settlements entered into previously with the Distributors, Janssen, Teva, Allergan, Walmart, CVS, and Walgreens; and

WHEREAS, the County's outside opioid litigation counsel has recommended that the County participate in the settlement in order to recover its share of the funds that the settlement would provide; and

WHEREAS, the County Attorney has reviewed the available information about the proposed settlements and concurs with the recommendation of outside counsel;

NOW THEREFORE BE IT RESOLVED that the King and Queen County Board of Supervisors, this 8<sup>th</sup> day of July, 2024, approves of the County's participation in the proposed settlement of opioid-related claims against Kroger and its related corporate entities, and directs the County Attorney and/or the County's outside counsel to execute the documents necessary to effectuate the County's participation in the settlements, including the required release of claims against Kroger.

ADOPTED the 8<sup>th</sup> day of July, 2024 upon the following vote:

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

#### **AMENDMENT OF ELECTRONIC PARTICIPATION POLICY**

Ms. Seay advised that the General Assembly has changed the code relating to electronic meeting participation. The only proposed change to the local policy is in the number of meetings that can be attended electronically due to personal reasons.

A motion was made by Ms. Billups and seconded by Ms. Alsop to adopt the following resolution and amend the electronic participation policy as provided;

#### **A RESOLUTION TO AMEND THE POLICY GOVERNING PARTICIPATION IN MEETINGS BY MEMBERS OF THE KING AND QUEEN COUNTY, VIRGINIA BOARD OF SUPERVISORS THROUGH ELECTRONIC COMMUNICATION**

**WHEREAS**, pursuant to Va. Code § 2.2-3708.3, a member of a public body may participate in meetings through electronic communication means from a remote location that is not open to the public when there is no declared state of emergency if the public body has adopted a written policy allowing for such electronic participation; and

**WHEREAS**, pursuant to Va. Code § 2.2-3708.2, public bodies may hold meetings through electronic communication means in certain emergency situations; and

**WHEREAS**, on March 11, 2024, the King and Queen County Board of Supervisors adopted a remote participation policy to allow Board members to participate in meetings by electronic communication; and

**WHEREAS**, following the adoption of the said policy on March 11, 2024, Virginia law was amended to allow for remote participation at a greater number of meetings during a year; and

**WHEREAS**, the King and Queen County, Virginia Board of Supervisors wishes to adopt this amended policy to incorporate the recent amendments of Virginia law and continue to allow remote participation in meetings to the greatest extent allowable under Virginia law.

**NOW, THEREFORE, BE IT RESOLVED** that the King and Queen County, Virginia Board of Supervisors on this the 8<sup>th</sup> day of July, 2024, does hereby adopt the attached policy, effective immediately, to allow members of the King and Queen County, Virginia Board of Supervisors to participate in meetings through electronic communication in strict accordance with the provisions and requirements of Va. Code §§ 2.2-3708.2 and 2.2-3708.3.

**KING AND QUEEN COUNTY, VIRGINIA  
BOARD OF SUPERVISORS**

**POLICY FOR PARTICIPATION IN  
PUBLIC MEETING THROUGH  
ELECTRONIC COMMUNICATION**

**I. No State of Emergency Declared**

**A.** A member of the King and Queen County, Virginia Board of Supervisors (Board member) may participate in a public meeting, both in open meeting and in closed meeting, through electronic communication from a remote location, not open to the public, on the following terms and conditions:

**a.** Temporary or Permanent Disability or Other Medical Condition

**i.** The Board member requesting to participate in the meeting through electronic communication must notify the Board Chairman of that he or she will be unable to attend the meeting due to (i) a temporary or permanent disability or other medical condition of the Board member that prevented the Board member's physical attendance at the meeting, or (ii) a medical condition of a member of the Board member's family that requires the Board member to provide care that prevents the Board member's physical attendance at the meeting.

**ii.** The Board must:

1. Record in its minutes the fact that the Board member participated through electronic communication means due to (i) a temporary or permanent disability or other medical condition of the Board member that prevented the Board member's physical attendance at the meeting, or (ii) a medical condition of a member of the Board member's family that requires the Board member to provide care that prevented the Board member's physical attendance at the meeting.
2. Record in its minutes the remote location from which the member participated.

**b.** Principal Residence More Than 60 Miles

- i.** The Board member requesting to participate in the meeting through electronic communication must notify the Board Chairman that his or her principal residence is more than 60 miles from the meeting location identified in the required notice for the meeting.

**ii.** The Board must:

1. Record in its minutes the fact that the Board member participated through electronic communication means due to the distance between the Board member's principal residence and the meeting location.
2. Record in its minutes the remote location from which the member participated.

**c.** Personal Matter

- i.** The Board member requesting to participate in the meeting through electronic communication must:

1. Notify the Board Chairman that he or she will be unable to attend the meeting due to a personal matter.
2. Identify to the Chairman the nature of the personal matter.
3. Confirm and certify that he or she has not used remote participation due to personal matters more than two meetings in the current calendar year or **50 percent** of the total meetings held in the current calendar year rounded up to the next whole number, whichever is greater. If the number of remote participation events for personal matters has exceeded the limit set forth in this paragraph 3, the member's remote participation and votes will not be recorded for any actions taken during the

first meeting in excess of the limit and all subsequent meetings in the calendar year attended by remote participation.

**ii.** The Board of Supervisors must:

1. Record in its minutes the nature of the Board member's personal matter; and
2. Record in its minutes the remote location from which the Board member participated.
3. Confirm and record in its minutes that the Board member has not used remote participation due to personal matters more than the limit set forth in paragraph c.i.3 above.

**B.** Electronic participation by a Board member as provided in Section A above shall be approved by the Chair if a quorum of the Board is physically assembled unless such participation would violate this policy. The determination of the Chair as to the Board member's participation from a remote location shall be recorded in the Board's minutes. When the Board member who wishes to participate in a public meeting through electronic communication is the Board Chair, then all notifications required under this policy to be provided to the Board Chair shall be provided by the Board Chair making the request to the Board Vice-Chair. Electronic participation of the Chair shall be approved by the Vice-Chair unless such participation would violate this policy. The determination of the Vice-Chair as to the Chair's participation from a remote location shall be recorded in the Board's minutes.

**II. State of Emergency Declared**

**A.** The King and Queen County Board of Supervisors (the Board) may meet, in open meeting and in closed meeting, by electronic communication means without a quorum physically assembled at one location when the Governor of the Commonwealth of Virginia has declared a state of emergency in accordance with Va. Code § 44-146.17 or King and Queen County has declared a state of emergency pursuant to Va. Code § 44-146.21 on the following terms and conditions:

- a. The catastrophic nature of the declared emergency makes it impracticable or unsafe to assemble a quorum in a single location; and
- b. The purpose of the meeting is to provide for the continuity of operations of King and Queen County or the discharge of its lawful purposes, duties, and responsibilities.

**B.** If a meeting is held pursuant to paragraph A. above, the Board shall:

- a. Provide public notice using the best available method given the nature of the emergency contemporaneously with the notice provided the members of the Board;

- b. Make arrangements for public access to the meeting through electronic communications means, including videoconferencing if already used by the public body;
- c. Provide the public with the opportunity to comment when public comment is customarily received;
- d. Make available to the public at all locations at which public access will be provided, at the time of the meeting, agenda packets and all materials, unless exempt, that will be distributed to members of the Board in sufficient time for duplication and forwarding, as best as practicable given the emergency;
- e. Record minutes of the meeting, which minutes shall include:
  - i. the date, time, and location of the meeting;
  - ii. the members of the public body recorded as present and absent;
  - iii. a summary of the discussion on matters proposed, deliberated, or decided;
  - iv. a record of any votes taken;
  - v. the identity of the members of the public body who participated in the meeting through electronic communication means;
  - vi. the identity of the members of the public body who were physically assembled at one physical location;
  - vii. the identity of the members of the public body who were not present at the meeting location but who monitored such meeting through electronic communication means;
  - viii. the nature of the emergency;
  - ix. the fact that the meeting was held by electronic communication means, and
  - x. the type of electronic communication means by which the meeting was held.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

### **DISCUSSION OF BOARD RETREAT**

There was general discussion on who to invite to participate (such as the EDA and School Board) as well as consideration of contracting with the Berkeley Group to facilitate the retreat. The Board agreed to provide availability on the dates suggested with preferred dates being a two day (Friday and Saturday) in either October or November pending availability of the Berkeley Group.

### **APPOINTMENTS AND REAPPOINTMENTS TO BOARDS AND COMMISSIONS**

There were no appointments to be made.

### **COUNTY ADMINISTRATOR'S COMMENTS**

Ms. Seay stated that the only update she had at this time was on the telework center. There was recently a “snag” with Dominion Energy that would have delayed the project enough to put it behind the grant schedule. She reached out the Melanie Rapp-Beale the Local Government Liaison for Dominion and that she was able to get the matter resolved within a day or two and that the contractor called and said that at one point there was no less than 15 Dominion trucks either on site or across the road working on fixing the issue.

She further noted that a full update will be provided to the Board at their August meeting.

## **BOARD OF SUPERVISORS COMMENTS**

### **Mr. Simpkins had the following comments:**

- Thanked everyone for coming and for the reports received.
- Kudos to Greg Hunter and staff on the regional radio system. This is a great asset to the King and Queen, the Middle Peninsula and Northern Neck.
- Also kudos to Erin Lazar and Sheriff Balderson for going after grants to leverage the funds they have and figure out ways to get things they need and that is good for the community. It is much appreciated and doesn't go unnoticed.
- Advised that Tom Shepley has resigned from Pamunkey Regional Library. There have been a lot of politics involved there and he feels the Board made the right decision to leave when they did.
- Told departments to keep up the good work and wished everyone a safe trip home.

### **Mr. Berry had the following comments:**

- Thanked everyone for coming and he agreed with all that Mr. Simpkins said regarding departments and staff.
- He attended the library opening and was pleasantly surprised by the turn out, it was a very good event.
- Stated that after the public hearing on the Dominion project last month he has continued to be in communication with staff, Dominion and the citizens. There is a meeting scheduled next Monday (July 15<sup>th</sup>) for a joint meeting of all involved to try to come to some agreements on the concerns raised.
- Again thanked everyone for coming and for the reports.

### **Ms. Norman had the following comments:**

- Thanked everyone for coming.
- Thanked all the departments for the reports and to remember that their hard work is not taken for granted. She appreciates that everyone is looking out for the citizens and the County and that hearing all the things done gives a whole new perspective on the work everyone does.

### **Ms. Billups had the following comments:**



- Thanked everyone for coming and taking interest.
- Advised that Baylands Family Credit Union is collecting eyeglasses for the Lions Club.
- Wished everyone a safe trip home.

**Ms. Alsop had the following comments:**

- Thanked everyone for coming.
- Thanked everyone for all of the reports and information. The county is fortunate to have such great staff.
- She thanked Dr. Carter for the resolution and plaque. Her father wouldn't be able to imagine how far the County has come and where they are now. The county has a change now to move forward even more by setting priorities at the retreat. They need to set a course and continue to go forward.
- She has been receiving complaints about a bear and a bobcat in her area. Other than that the Sheriff's office must be doing a good job since there have not been complaints about dogs.
- She advised that the Walkerton parade and fireworks event for July 4<sup>th</sup> were great.
- She is excited for the opportunity to have public access on Rt. 625. There are not many places in the northern area of the county for public access to the river.
- Wished everyone a safe trip home and hope to see them next month.

**CLOSED SESSION**

It was determined that closed session was not needed.

**IT IS ORDERED THAT THE BOARD BE ADJOURNED:**

A motion was made by Mr. Berry and seconded by Ms. Billups to adjourn the meeting at 8:52 p.m.

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**Chairman**

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**Clerk of the Board**

**AGENDA:**      *August 12, 2024 Regular Meeting*

**ITEM #3:**

Approval and signing of Warrants and Appropriations

**ACTION REQUESTED:**

1. Approval of County warrants & payroll for the month of July
2. Approval of Accounts Payable Accruals for FY2024

**ATTACHMENTS:**

- County Warrants (Payroll and Accounts Payable)

**Part-time Employee Payroll Run**  
**Payroll: Wednesday, August 14, 2024**

**County**

Hunter, Greg	\$3,930.82
Willaford, Harold	\$3,323.93
Lankford, Blake	\$2,385.00
Harvey, Doris	\$580.39
Norman, Susan	\$1,421.40
Hendrickson, Stephen	\$1,320.00

**Electoral Board/Registrar**

Wilson, Theresa	\$128.00
Nickelson, Robert	\$84.00

**Sheriff's Department**

Burton, Melvin	\$1,637.50
Hayes, Drake	\$1,878.50
Laufer, Sandra	\$1,632.00
Shackleford, Donald	\$1,960.00
Trent, Darryl	\$1,637.50

**Overtime/Sheriff's Department**

Burr, Brian S.	\$615.38
Clark, Jon-Eric	\$1,598.54
Coke, Brian	\$618.08
Cusick, Phillip	\$138.15
Davis, Sandra	\$668.10
Edleman, Scott Q.	\$629.60
Hill, Shirley	\$598.40
Hope, Paul	\$886.20
Mills, Jonathan	\$1,298.55
Parker, John	\$944.40
Rowe, Vladimir	\$962.64
Sanske, Melissa	\$121.76
Schefflien, Harvey E.	\$2,054.92
Warren, Tammy	\$124.68

**Rescue Services**

Beasley, Michael	\$960.96
Bouchyard, Shaun	\$1,478.40
Floyd, Tyler	\$506.88
Huffman, Michael	\$1,246.00
Meriwether, Jack	\$2,996.02
Southworth, Erin	\$648.96

**\$41,015.66**

## Fulltime Payroll - August 2024

### Board of Supervisors

Carolyn Billups	\$416.67
Marie Norman	\$416.67
Mark Berry	\$416.67
Lawrence Simpkins	\$416.67
Sherrin Alsop	\$416.67

### County Administrator/County Attorney

Vivain Seay	\$18,750.00
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### Commissioner of the Revenue

Kelly Lumpkin	\$7,133.84
Brenda Robinson	\$4,313.98
Lacy Wright	\$3,104.08

### Finance

Tina Ammons	\$7,386.07
Resa Wilson	\$3,379.90

### Treasurer

Stephanie Sears	\$6,526.85
Mali Klausen	\$3,834.00
Tammy Weindel	\$3,043.22

### Registrar

Diane Klausen	\$6,526.85
Davis, Emma-Wade	\$3,104.08

### Clerk of Circuit Court

Hattie Robinson	\$8,315.27
Patricia Reed	\$4,031.60
Vicotria Davis	\$3,367.50

### Commonwealth Attorney

Meredith Adkins	\$12,725.79
Makaylah Ambrose	\$4,343.58

### Sheriff

Rob Balderson	\$10,182.24
Scott Edleman	\$4,546.67
Brian Coke	\$4,463.33
Ernie Schefflien	\$5,791.43
Paul Hope	\$4,875.00
Deputy	Vacant
Mitchell Wilson	\$5,879.58
Phillip Cusick	\$5,321.67
Jonathon Mills	\$4,546.67
John Parker	\$4,546.67
Hickory Burns	\$4,463.33

Moses Edwards	\$4,463.33
Skylar Blowe	\$4,463.33
Barry Radden	\$5,250.00
Jon-Eric Clark	\$4,635.00
Brian Burr	\$5,150.00
Vladimir Rowe	\$4,635.00
Deputy	Vacant
Nicole Pittman	\$3,083.33
Sandra Davis	\$4,541.66
Tammy Warren	\$3,602.50
Shirley Hill	\$4,320.59
Kathryne Rinehard	\$3,602.50
Dispatcher	Vacant
Dispatcher	Vacant
Dispatcher	Vacant
Melissa Sanske	\$3,516.67
Mitzi Moore	\$3,416.67
Vickie Draine	\$4,720.83

#### **Rescue Services**

David Lankford	\$6,170.80
Kevin Mounts	\$6,209.52
Josh Schrum	\$4,955.12
Robert Coggsdale	\$5,731.84
Kyle Cohenour	\$3,885.31
Phillip Jewell	\$5,554.24
Gary Breen	\$4,837.48
EMT	Vacant
Jacob Hoffmaster	\$4,121.94
Aerrin Ryan	\$4,402.56
Christopher Field	\$4,670.68
Callie Wyde	\$4,921.22
Laura Heller	\$4,637.83
Ava Radden	\$3,885.31
EMT	Vacant
Danielle Gray	\$4,637.87
Angelia Hazzard	\$4,274.34
Wesley May	\$4,273.49
David Yeane	\$4,637.87
EMT	Vacant
Joshua Lucas	\$4,001.88
Donald Butler	\$4,273.49
Curtis Mason, Jr.	\$4,001.88

#### **Building Inspections**

Quentin Mascari	\$6,561.25
Kathy Barrow	\$3,281.82

#### **General Properties**

Michael Barrow	\$4,780.23
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**Community Programming & Tourism**

Erin Lazar	\$5,865.85
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Jesse Kelley	\$5,690.75
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**Zoning/Community Development**

Donna Sprouse	\$6,209.15
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Josh Rellick	\$4,054.01
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**\$346,515.71**

8/07/2024 FROM DATE- 8/13/2024  
 AP375 TO DATE- 8/13/2024  
 FUND # - 100 Revenue - General Fund

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 013030 Permits and Fees

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
STORY, DAVID	Permits and Fees E & S Sureties/Refundable	E&S REFUND SURETY	07/12/2024	7/12/2024	2,100.00
				TOTAL	2,100.00 *
					2,100.00

8/07/2024  
 AP375  
 FUND # - 100

FROM DATE- 8/13/2024  
 TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 012100 \*\*\* County Administrator \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** County Administrator ***				
PITNEY BOWES	Maintenance Service Contracts	POSTAGE METER LEASE	3319396531	7/11/2024	51.93
					51.93 *
WEST POINT FORD	Automotive/Motor Pool	17 FORD ESCAPE REPAI	SO#54015	7/03/2024	633.38
					633.38 *
PITNEY BOWES	Postal Services	INK CARTRIDGES	1025704134	7/12/2024	18.26
					18.26 *
VA LOCAL GOVERNMENT	Dues & Association Memberships	MEMBERSHIP DUES	07/09/2024	7/09/2024	525.00
					525.00 *
AMAZON CAPITAL SERVICES	Office Supplies	SUPPLIES	13RW-DLDT-CMPM	7/19/2024	8.99
SHRED-IT USA, LLC	Office Supplies	ADMIN SHREDDING	8007898030	7/25/2024	84.97
					93.96 *
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL FOR ESCAPE	07/15/2024	7/15/2024	43.86
LAZAR, ERIN	Vehicle Fuel	SUPPLIES AND FUEL	07/22/2024	7/22/2024	42.36
					86.22 *
				TOTAL	1,408.75



8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012220 \*\*\* HUMAN RESOURCES \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
ELAN CORPORATE PAYMENT SYS	HR STAFF PROFESSIONAL DEVELOPM	EMPLOYMENT LAW UPDAT	07/15/2024	7/15/2024		375.00	
						375.00	*
				TOTAL		375.00	

8/07/2024  
 AP375  
 FUND # - 100

FROM DATE- 8/13/2024  
 TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 012310 \*\*\* Commissioner of Revenue \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Commissioner of Revenue ***				
PITNEY BOWES	Postal Services	INK CARTRIDGES	1025704134	7/12/2024	132.79
					132.79 *
LUMPKIN, KELLY N.	Convention & Education	REIMBURSEMENT	07/31/2024	7/31/2024	404.04
					404.04 *
V.A.L.E.C.O.	Dues & Association Membership	FY25 DUES COMM REV	07/02/2024	7/02/2024	60.00
COMMISSIONER OF THE REVENUE	Dues & Association Membership	WRIGHT MEMBER DUES	07/01/2024	7/01/2024	25.00
BAI COMMISSIONER OF REVENUE	Dues & Association Membership	FY25 DUES	07/01/2024	7/01/2024	400.00
					485.00 *
LUMPKIN, KELLY N.	Office Supplies	REIMBURSEMENT	07/31/2024	7/31/2024	90.34
					90.34 *
				TOTAL	1,112.17

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012400 \*\*\* Finance \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Finance ***						
PITNEY BOWES	Postal Services	INK CARTRIDGES	1025704134	7/12/2024	18.25		
					18.25	*	
AMAZON CAPITAL SERVICES	Office Supplies	SUPPLIES	13RW-DLDT-CMPM	7/19/2024	40.60		
					40.60	*	
				TOTAL	58.85		

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012410 \*\*\* Treasurer \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Treasurer ***					
V.A.L.E.C.O.	Dues & Association Memberships	FY25 DUES TREASURER	07/01/2024	7/01/2024	60.00
BAI TREASURERS USER GROUP	Dues & Association Memberships	FY25 MEMBERSHIP DUES	05/01/2024	5/01/2024	450.00
VA EMPLOYMENT COMMISSION	Dues & Association Memberships	ANNUAL ONLINE FEE	CR-24-PPD-0116	6/05/2024	1,300.00
TAV	Dues & Association Memberships	FY25 COUNTY DUES	07/24/2024	7/24/2024	325.00
					2,135.00 *
BMS DIRECT, INC.	Tax Billing Service	2024 PERSONAL PROP	205592P	7/19/2024	3,871.95
BMS DIRECT, INC.	Tax Billing Service	2024 REAL ESTATE	205593P	7/19/2024	2,594.75
					6,466.70 *
				TOTAL	8,601.70

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012510 \*\*\* Information Technology \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Information Technology ***						
SUMMIT BUSINESS ASSOCIATE	Maintenance & Service Contract	IBM MAINTENANCE	2024259	7/08/2024	4,637.00		
BAI MUNICIPAL SOFTWARE	Training	TRAINING TREASURERS	20240715001	7/15/2024	4,637.00	*	
AMAZON CAPITAL SERVICES	Office Supplies/Software Upgra	KLEIN TOOL	1TNG-L3YG-7Y9F	7/26/2024	800.00	*	
					149.99	*	
					149.99	*	
				TOTAL	5,586.99		

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012550 \*\*\* Risk Management \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
MCNEIL & COMPANY, INC.	Gen Liability - Fire & Rescue	ADD 2010 HORTON AMBU	7216216	6/29/2024	1,231.00		
					1,231.00	*	
				TOTAL	1,231.00		

8/07/2024  
 AP375  
 FUND # - 100

FROM DATE- 8/13/2024  
 TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 013100 \*\*\* Electoral Board \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Electoral Board ***				
BEN. FRANKLIN PRINTING CO	Printing & Binding	ENVELOPES	46381	7/25/2024	600.00
					600.00 *
ELAN CORPORATE PAYMENT SYS	Postal Services	POSTAGE REGISTRAR	07/15/2024	7/15/2024	82.35
					82.35 *
INTAB, INC.	Office Supplies	PADLOCK SEALS	217176A	7/22/2024	70.65
AMAZON CAPITAL SERVICES	Office Supplies	SUPPLIES REGISTRAR	1RY6-6V63-6FJD	7/22/2024	69.02
					139.67 *
B.W. MURRAY & CO. INC.	IT Security Assessment	IT ASSESSMENT	2271	7/20/2024	629.73
					629.73 *
AMAZON CAPITAL SERVICES	Election Supplies	SIGNS AND SUPPLIES	1PWQ-YMF4-VFMD	7/15/2024	110.45
					110.45 *
KNOWINK, LLC	Electronic Poll Books	POLL BOOKS	16730	7/01/2024	12,889.00
					12,889.00 *
				TOTAL	14,451.20

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 013200 \*\*\* Registrar \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Registrar ***				
BEN. FRANKLIN PRINTING CO	Printing & Binding	ENVELOPES	46381	7/25/2024	77.30
					77.30 *
ELAN CORPORATE PAYMENT SYS	Postal Services	POSTAGE REGISTRAR	07/15/2024	7/15/2024	1,200.00
					1,200.00 *
				TOTAL	1,277.30



8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021100 \*\*\* Circuit Court \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Circuit Court ***					
BARROW, KATHY F.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	100.00
NEWBILL, DOROTHY	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
HARRIS, KENNETH V.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	100.00
TOMPKINS, HOLLY P.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
BALDERSON, WILLIAM R.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
POLLARD, SHEILA	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
SHACKLEFORD, MICHAEL J.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
DUNN, NAOMI	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
ANDERSON, CHLOE M.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
BREWSTER JR., RICHARD C.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	100.00
CADE, TAMMY W.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
COLLINS, MADELINE R.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
DARNELL, PAUL A.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
EDGECOMB, ALLISON M.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
EDGECOMB, ZACHARY T.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
FITZGERALD, ADAM W.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	100.00
GERKEN, KEELAN	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	100.00
GONZALES II, ANIBAL	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
GRAY, KAITLYNN M.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
HALL, TAMMY A.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	100.00
HARRIS, YITIKA D.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	100.00
HOLMES, CONSTANCE M.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	100.00
JOHNSON, THOMAS D.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
JOHNSON, VANESSA P.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
KEMP, ASHLEY L.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
LEE, SIERRE D.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
LEE JR., RAYMOND P.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
LEONARD, DAVID P.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
LOVE, SAMANTHA G.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
MACDONALD, RANDI L.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	100.00
MCFARLAND, SHARON C	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
MCLAUGHLIN JR., WALTER M.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
MOTLEY, MARY A.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
OLIVER, KATELYN M.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	100.00
POLLARD, BRENDA C.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	100.00
REECE, MAEGEN N.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	100.00
SEARS, CHRISTOPHER W.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	100.00
SEIP, MADAYA L.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
SIMPSON, BRITTANY D.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
SPEIGHT, TRINITY M.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
TAYLOR, CRAIG M.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
THORNE, BRUCE A.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
TIESLER, BRADLEY K.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
WASSENBERG, CALEB M	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
WOODS, MARIA L.	Compensation of Jurors	JURY DUTY	07/29/2024	7/29/2024	50.00
					2,900.00 *

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021100 \*\*\* Circuit Court \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
REED, PATRICIA	Juror Lunches	REIMBURSEMENT	07/31/2024	7/31/2024	33.01
ROBINSON, HATTIE	Juror Lunches	REIMBURSEMENT	07/31/2024	7/31/2024	101.96
					134.97 *
				TOTAL	3,034.97

8/07/2024  
 AP375  
 FUND # - 100

FROM DATE- 8/13/2024  
 TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 021200 \*\*\* General District Court \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** General District Court ***				
POSTMASTER	Postal Services	PO BOX #86	08/01/2024	8/01/2024	100.00
					100.00 *
PITNEY BOWES	Lease/Rent of Equipment	POSTAGE METER LEASE	3319407590	7/13/2024	158.43
					158.43 *
ASSOCIATION OF CLERKS OF	Dues & Association Memberships	SEAL MEMBERSHIP DUES	07/02/2024	7/02/2024	25.00
					25.00 *
DMV	Office Supplies	OKTA RENEWAL	202420700055	7/25/2024	65.00
					65.00 *
GIANNASI, KATHERINE	Court Appointed Attorney	GT2400055900	9233295	7/11/2024	120.00
BABER, HEATHER L.	Court Appointed Attorney	GC2400000700	9467461	7/23/2024	124.64
BABER, HEATHER L.	Court Appointed Attorney	GC2400096600	9467462	7/23/2024	122.72
					367.36 *
				TOTAL	715.79

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021500 \*\*\* JDR District Court \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
QUILL CORPORATION	*** JDR District Court *** Office Supplies	INK CARTRIDGES	39367166	7/02/2024	156.58
				TOTAL	156.58 *

8/07/2024  
 AP375  
 FUND # - 100

FROM DATE- 8/13/2024  
 TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 021600 \*\*\* Clerk of Circuit Court \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Clerk of Circuit Court ***				
REED, PATRICIA	Mileage	REIMBURSEMENT	07/31/2024	7/31/2024	70.35
DAVIS, VICTORIA N.	Mileage	MILEAGE REIMBURSE	07/31/2024	7/31/2024	68.34
					138.69 *
VA COURT CLERKS ASSOC.	Convention & Education	DAVIS CLASS	09/09/2024	9/09/2024	300.00
					300.00 *
AMAZON CAPITAL SERVICES	Office Supplies	SUPPLIES CIR CRT	1FRT-3YMX-JGRF	7/19/2024	563.88
REED, PATRICIA	Office Supplies	REIMBURSEMENT	07/31/2024	7/31/2024	10.41
ROBINSON, HATTIE	Office Supplies	REIMBURSEMENT	07/31/2024	7/31/2024	60.10
					634.39 *
KOFILE TECHNOLOGIES	Grant/Records Preservation	RECORDS PRESERVATION	KT-016488	7/16/2024	10,742.50
					10,742.50 *
				TOTAL	11,815.58

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 022100 \*\*\* Commonwealth Attorney \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
VIRGINIA ASSOCIATION OF	*** Commonwealth Attorney *** Dues & Associations Membership	FY 25 DUES	9201	4/01/2024	350.00
				TOTAL	350.00 *

8/07/2024  
 AP375  
 FUND # - 100

FROM DATE- 8/13/2024  
 TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 031200 \*\*\* Sheriff \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Sheriff ***				
KUSTOM SIGNALS, INC.	Repairs & Maintenance	REPAIR IN CAR CAMERA	613124	7/12/2024	196.00
					196.00 *
SHRED-IT USA, LLC	Maintenance Service Contracts	SHREDDING SHERIFFS	8007789616	7/18/2024	126.97
					126.97 *
RRCJA	Dues - Rapp Criminal Justice A	FY25 TRAINING DUES	FY25DUES19	7/02/2024	15,503.04
					15,503.04 *
TWIN RIVERS MULTIJURISDICTIONAL	Gun Permits	FY25 DUES	07/01/2024	7/01/2024	1,500.00
					1,500.00 *
ELAN CORPORATE PAYMENT SYS	Postal Services	POSTAGE FOIA REQUEST	07/15/2024	7/15/2024	4.03
					4.03 *
VERIZON SOUTH, INC.	Telecommunications	785 LINES	130831222 7/24	7/27/2024	145.78
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9969447186	7/19/2024	1,082.69
					1,228.47 *
BALDERSON, WILLIAM R.	Meals & Lodging	PARKING REIMBURSE	07/01/2024	7/01/2024	22.00
					22.00 *
VIRGINIA SHERIFFS' ASSOC.	Dues & Association Membership	FY25 DUES	300000860	6/17/2024	2,090.00
					2,090.00 *
OFFICE DEPOT	Office Supplies	SUPPLIES	374761649001	7/11/2024	25.26
OFFICE DEPOT	Office Supplies	SUPPLIES	374781960001	7/11/2024	393.33
ELAN CORPORATE PAYMENT SYS	Office Supplies	PAINTERS TAPE	07/15/2024	7/15/2024	46.53
					465.12 *
TIG'S AUTOMOTIVE REFINISH	Vehicle Maintenance & Repair	REPAIR 2020 FORD	14738	7/12/2024	2,104.00
ROBERT G. ALLEY, INC	Vehicle Maintenance & Repair	KEYS LOCKED IN CAR	24-27032	7/14/2024	150.00
					2,254.00 *
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-979600	7/22/2024	4,250.81
					4,250.81 *
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	OIL AND FILTER	470005	7/03/2024	36.98
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	VEHICLE MAINTENANCE	470555	7/12/2024	224.40
					261.38 *
WITMER PUBLIC SAFETY	Uniforms & Wearing Apparel	UNIFORM VEST	INV503308	6/28/2024	1,231.00
WITMER PUBLIC SAFETY	Uniforms & Wearing Apparel	UNIFORM	INV508479	7/09/2024	86.86
WITMER PUBLIC SAFETY	Uniforms & Wearing Apparel	UNIFORM	INV517470	7/26/2024	92.42
					1,410.28 *
AMAZON CAPITAL SERVICES	Furniture & Fixtures	CORK BOARD	13YC-HMRF-6CDG	7/26/2024	409.99
					409.99 *
				TOTAL	29,722.09

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 032200 \*\*\* Volunteer Fire Departments \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
AIR-CARE, INC.	Fire Program Funds	MASK FIT TEST	24923	7/08/2024	38.00
				TOTAL	38.00 *



8/07/2024  
 AP375  
 FUND # - 100

FROM DATE- 8/13/2024  
 TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 032302 \*\*\* Rescue Services \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Rescue Services ***				
AMAZON CAPITAL SERVICES	Medical Supplies	TOTE VAC	1QJD-49FX-PFLD	7/08/2024	24.15
ARC3 GASES	Medical Supplies	SHACKLEFORD OXYGEN	0011045140	7/17/2024	133.25
LIFE-ASSIST, INC	Medical Supplies	MEDICAL SUPPLIES	1494008	7/25/2024	933.34
					1,090.74 *
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	TEMP SENSOR	470720	7/15/2024	49.39
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	OIL SUPPLIES	471059	7/19/2024	1,058.82
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	VEHICLE MAINT SUPPLY	471367	7/24/2024	212.52
ADVANCE AUTO PARTS	Vehicle Maintenance	CAR WASH EMS	7815418431727	7/02/2024	17.08
ROBERT G. ALLEY, INC	Vehicle Maintenance	TOW MEDIC 2011	24-26938	7/03/2024	250.00
NORTHWESTERN EMERGENCY	Vehicle Maintenance	COMPRESSOR	2024-0915	7/08/2024	830.86
					2,418.67 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-979715	7/22/2024	1,643.63
					1,643.63 *
GALL'S LLC	Uniforms	UNIFORM SHIRT	028453096	7/10/2024	80.24
HELLER, LAURA	Uniforms	BOOT REIMBURSEMENT	07/15/2024	7/15/2024	150.00
					230.24 *
AIR-CARE, INC.	Equipment	HOLMATRO REPAIR	25009	7/18/2024	627.50
AIR-CARE, INC.	Equipment	BOOTS TURNOUT GEAR	25030	7/23/2024	390.43
MARYLAND FIRE EQUIPMENT	Equipment	TURNOUT GEAR	318802	7/28/2024	2,525.56
					3,543.49 *
ID NETWORKS	Staffing Software	ANNUAL SERVICE MAINT	282733	8/01/2024	900.00
					900.00 *
				TOTAL	9,826.77

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 032400 \*\*\* Radio Communications \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Radio Communications ***				
RAPPAHANNOCK ELECTRIC	Electrical Services	490 CANTERBURY ROAD	114292002 7/24	7/19/2024	373.67
RAPPAHANNOCK ELECTRIC	Electrical Services	8786 NEWTOWN ROAD	114292003 7/24	7/17/2024	504.49
					878.16 *
HARRIS CORPORATION	Maintenance Radio Equipment	SUPPORT	M000012514-K&Q	7/01/2024	94,580.00
					94,580.00 *
SBA TOWERS, INC.	Tower Rent - Shackelfords Site	TOWER RENT	IN30619038	8/01/2024	7,972.03
					7,972.03 *
				TOTAL	103,430.19

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 032500 \*\*\* Emerg Medical Services \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
PENINSULAS EMS COUNCIL IN	*** Emerg Medical Services *** Peninsula EMS Council	FY25 CONTRIBUTION	398	7/10/2024	1,066.00
				TOTAL	1,066.00 *

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 034500 \*\*\* Building Inspections \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Building Inspections ***						
PITNEY BOWES	Maintenance Service Contracts	POSTAGE METER LEASE	3319396531	7/11/2024	51.93		
					51.93	*	
PITNEY BOWES	Postal Services	INK CARTRIDGES	1025704134	7/12/2024	18.26		
					18.26	*	
ELAN CORPORATE PAYMENT SYS	2% Surcharge	2% LEVY FEES 4TH QTR	07/15/2024	7/15/2024	.00		
ELAN CORPORATE PAYMENT SYS	2% Surcharge	2% LEVY FEES 4TH QTR	07/15/2024	7/15/2024	226.75		
					226.75	*	
				TOTAL	296.94		

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 035100 \*\*\* Animal Control \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
VERIZON WIRELESS	*** Animal Control *** Telecommunications	WIRELESS DEVICES	9969447186	7/19/2024		40.01	
				TOTAL		40.01	*

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 042600 \*\*\* Refuse Control/VPPSA \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
VIRGINIA PENINSULA PUBLIC	Administrative Services	FY25 1ST QTR ADMIN	31527	7/16/2024	2,750.00
VIRGINIA PENINSULA PUBLIC	Administrative Services	FY25 1ST QTR LANDFIL	31542	7/16/2024	807.31
					3,557.31 *
VIRGINIA PENINSULA PUBLIC	Transfer System Operations	FY25 1ST QTR TRANS	31536	7/16/2024	60,812.50
					60,812.50 *
VIRGINIA PENINSULA PUBLIC	Convenience Center Operations	FY25 1ST QTR CONVEN	31546	7/16/2024	100,156.50
					100,156.50 *
VIRGINIA PENINSULA PUBLIC	MP Household Chemical Collecti	FY25 1ST QTR HHC COL	31557	7/16/2024	400.00
					400.00 *
				TOTAL	164,926.31

8/07/2024  
 AP375  
 FUND # - 100

FROM DATE- 8/13/2024  
 TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 043200 \*\*\* General Properties \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** General Properties ***				
HORNS MIDDLESEX ACE HARDWA	Repairs & Maintenance	RECEPTICAL	54495/2	7/22/2024	67.98
					67.98 *
VDH-OFFC.OF DRINK.WATER	Water System Testing	WATERWORKS OP FEE	07/01/2024	7/01/2024	90.00
					90.00 *
DOMINION ENERGY VIRGINIA	Electrical Services	5-B	8305983002 7/24	7/19/2024	156.29
					156.29 *
CENTURYLINK BUSINESS	Telecommunications	LONG DISTANCE	696849648	7/24/2024	32.27
AMAZON CAPITAL SERVICES	Telecommunications	SUPPLIES	13RW-DLDT-CMPM	7/19/2024	41.91
					74.18 *
AMAZON CAPITAL SERVICES	Janitorial Supplies	SUPPLIES	13RW-DLDT-CMPM	7/19/2024	13.29
					13.29 *
JAMES RIVER EQUIPMENT -	Vehicle & Equipment Supplies	MOWER PARTS	P59776	7/08/2024	136.68
					136.68 *
GFL ENVIROMENTAL	Dumpster Service - Courthouse	DUMPSTER/ ADMIN	KA0002117592	7/15/2024	329.60
					329.60 *
AMAZON CAPITAL SERVICES	Building Supplies	SUPPLIES	13RW-DLDT-CMPM	7/19/2024	86.98
COMPUTER TELEPHONE TECHNOL	Building Supplies	FOBS	20660	7/25/2024	194.86
					281.84 *
HORNS MIDDLESEX ACE HARDWA	Grounds Supplies	SUPPLIES	54283/2	7/10/2024	77.96
HORNS MIDDLESEX ACE HARDWA	Grounds Supplies	SUPPLIES	54567/2	7/25/2024	31.98
ELAN CORPORATE PAYMENT SYS	Grounds Supplies	SUPPLIES	07/15/2024	7/15/2024	47.35
					157.29 *
ELAN CORPORATE PAYMENT SYS	Tools & Equipment	TOOLS	07/15/2024	7/15/2024	44.20
					44.20 *
				TOTAL	1,351.35

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AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 043300 \*\*\* Marriott School Facility \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Marriott School Facility ***					
DOMINION ENERGY VIRGINIA	Electrical Service	MARRIOTT	4314102924 7/24	7/19/2024	173.57
DOMINION ENERGY VIRGINIA	Electrical Service	MARRIOTT	7823700310 7/24	7/19/2024	484.75
					658.32 *
GFL ENVIROMENTAL	Dumpster Service	DUMPSTER/ MARRIOTT	KA0002158581	7/15/2024	178.08
				TOTAL	178.08 *
					836.40



8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 043400 \*\*\* Station 8/Shacklefords \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Station 8/Shacklefords ***						
JAMES RIVER AIR	Maintenance	STA 8 UNIT REPAIR	S353033	7/22/2024	985.23		
HOLTZMAN PROPANE, LC	Propane	STATION 8 PROPANE	2167499	7/23/2024	434.85		*
HORNS MIDDLESEX ACE HARDWA	Facility Supplies	SMOKE DETECTOR	54183/2	7/05/2024	64.99		*
GFL ENVIROMENTAL	Dumpster Service	DUMPSTER/STATION 8	KA0002129045	7/15/2024	271.18		*
				TOTAL	1,756.25		

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 AP375  
 FUND # - 100

FROM DATE- 8/13/2024  
 TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 043500 \*\*\* Station 2/Marriott School \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Station 2/Marriott School ***				
HORNS MIDDLESEX ACE HARDWA	FACILITY SUPPLIES	SUPPLIES	54283/2	7/10/2024	20.97
ELAN CORPORATE PAYMENT SYS	FACILITY SUPPLIES	PICTURE HANGARS	07/15/2024	7/15/2024	7.56
ELAN CORPORATE PAYMENT SYS	FACILITY SUPPLIES	PICTURE WIRE	07/15/2024	7/15/2024	6.62
ELAN CORPORATE PAYMENT SYS	FACILITY SUPPLIES	RETURN PICTURE HANGA	07/15/2024	7/15/2024	8.40-
ELAN CORPORATE PAYMENT SYS	FACILITY SUPPLIES	RETURN BLINDS STA 2	07/15/2024	7/15/2024	540.00-
ELAN CORPORATE PAYMENT SYS	FACILITY SUPPLIES	RETURN BLINDS STA 2	07/15/2024	7/15/2024	540.00-
					1,053.25-*
GFL ENVIROMENTAL	DUMPSTER SERVICE	DUMPSTER/ MARRIOTT	KA0002158581	7/15/2024	178.09
					178.09 *
				TOTAL	875.16-

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AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 068000 \*\*\* Community College \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
RAPPAHANNOCK COMMUNITY	*** Community College *** Annual Contribution	FY25 CONTRIBUTION	14247	7/25/2024	6,811.00		6,811.00 *
				TOTAL	6,811.00		6,811.00

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AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 071100 \*\*\* COMMUNITY PROGRAMMING \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
CONSOCIATE MEDIA, LLC	VTC MARKETING GRANT	MARKETING & COMMUNIC	5532	7/08/2024	2,800.00
				TOTAL	2,800.00 *

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 071500 \*\*\* Mattaponi Pier \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
GFL ENVIROMENTAL	*** Mattaponi Pier *** Operating Expenses	DUMPSTER/ PIER	KA0002124373	7/15/2024	330.01
				TOTAL	330.01 *

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Public Library ***					
DOMINION ENERGY VIRGINIA	Electrical Services	LIBRARY	2571861216 7/24	7/19/2024	346.55
DOMINION ENERGY VIRGINIA	Electrical Services	LIBRARY	2967503158 7/24	7/19/2024	398.17
					744.72 *
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	REFUND CREDIT	1CDF-JJYC-16J9	7/22/2024	26.55-
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	SHIPPING CREDIT	1DVT-C1FG-T1J6	7/15/2024	.66-
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	SUPPLIES	1VRG-KHMC-61QN	7/16/2024	27.11
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	SHIPPING REFUND	17N6-FRKR-9P7T	7/16/2024	.56-
					.66-*
AMAZON CAPITAL SERVICES	CUSTODIAL SUPPLIES	CREDIT MEMO	17FN-631W-TTX4	7/15/2024	.65-
					.65-*
LAZAR, ERIN	LIBRARY SUPPLIES	LED BLACK LIGHT	07/10/2024	7/10/2024	32.63
LAZAR, ERIN	LIBRARY SUPPLIES	SUPPLIES AND FUEL	07/22/2024	7/22/2024	11.11
					43.74 *
TIGHT TECHNOLOGIES, INC	Furniture & Fixtures	CAMERAS AT LIBRARY	3722	7/08/2024	5,678.00
					5,678.00 *
FLAT CREEK FARM	SERVICES/LIBRARY PROGRAMS	BARNYARD ANIMALS	270	7/12/2024	456.00
					456.00 *
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	SHIPPING CREDIT	1F7R-LMTX-T6HR	7/15/2024	.64-
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	SHIPPING REFUND	1KGR-9H9K-TD47	7/15/2024	.27-
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	1YC7-1HJ6-XGC7	7/15/2024	17.99
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	131N-7QYJ-VTCW	7/15/2024	56.75
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	SHIPPING REFUND	14PN-6DR1-4R3V	7/04/2024	2.45-
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	SHIPPING REFUND	19NR-WCXC-WDC1	7/15/2024	4.21-
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82707826	7/11/2024	252.19
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82707827	7/11/2024	245.97
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82719551	7/12/2024	848.90
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82742887	7/15/2024	61.48
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82742888	7/15/2024	52.97
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82758500	7/16/2024	234.15
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82758501	7/16/2024	159.27
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82758502	7/16/2024	241.88
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82758503	7/16/2024	118.60
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82761940	7/16/2024	14.55
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82761941	7/16/2024	14.33
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82761942	7/16/2024	39.42
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82761943	7/16/2024	14.71
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82761944	7/16/2024	53.40
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82761945	7/16/2024	14.98
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82761947	7/16/2024	54.10
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82784405	7/17/2024	610.46
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82838007	7/22/2024	107.80
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82838008	7/22/2024	32.84
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82838009	7/22/2024	17.51
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82838010	7/22/2024	24.72
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82838011	7/22/2024	12.63

8/07/2024  
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FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 073200 \*\*\* Public Library \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82838012	7/22/2024	371.22
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82844643	7/22/2024	46.93
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82849888	7/23/2024	8.79
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82897534	7/25/2024	176.45
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82904685	7/25/2024	19.98
NEWSBANK, INC	BOOKS/LIBRARY COLLECTION	ANNUAL SUBSCRIPTION	554322	6/26/2024	450.00
				TOTAL	4,367.40 *
					11,288.55

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 081100 \*\*\* Planning Commission \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
PITNEY BOWES	*** Planning Commission *** Postal Services	INK CARTRIDGES	1025704134	7/12/2024		18.26	18.26 *
				TOTAL		18.26	



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FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 081402 \*\*\* Zoning Administrator \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Zoning Administrator ***						
PITNEY BOWES	Maintenance Service Contracts	POSTAGE METER LEASE	3319396531	7/11/2024	51.93		
PITNEY BOWES	Postal Services	INK CARTRIDGES	1025704134	7/12/2024	18.26		*
ELAN CORPORATE PAYMENT SYS	Convention & Education	SPROUSE PLAN REVIEW	07/15/2024	7/15/2024	300.00		*
AMAZON CAPITAL SERVICES	Office Supplies	SUPPLIES	13RW-DLDT-CMPM	7/19/2024	14.85		*
				TOTAL	385.04		

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 081800 \*\*\* Industrial Dev. Authority \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Industrial Dev. Authority ***					
COLEMAN, MELINDA	Mileage	MILEAGE REIMBURSE	07/11/2024	7/11/2024	2.68
ROBINSON, PLUNARD	Mileage	MILEAGE REIMBURSE	07/11/2024	7/11/2024	22.78
LONGEST, JR., GEORGE M.	Mileage	MILEAGE REIMBURSE	07/11/2024	7/11/2024	26.80
HOLMES, JESSE	Mileage	MILEAGE REIMBURSE	07/11/2024	7/11/2024	42.88
MCGUIRE, JOSEPH	Mileage	MILEAGE REIMBURSE	07/11/2024	7/11/2024	21.44
					116.58 *
				TOTAL	116.58

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 082400 \*\*\* Three Rivers S & W Conv. \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
THREE RIVERS SOIL AND	*** Three Rivers S & W Conv. *** Annual Contribution	FY25 CONTRIBUTION	07/01/2024	7/01/2024	9,674.00		9,674.00 *
				TOTAL	9,674.00		9,674.00

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 091400 \*\*\* Contingency Fund \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
WILLIAMS SCOTSMAN, INC	*** Contingency Fund *** Miscellaneous Contingencies	STORAGE CONTAINER	9021460994	7/19/2024	130.25		130.25 *
				TOTAL			130.25
				FUND TOTAL			396,244.72

8/07/2024  
AP375  
FUND # - 221 Expenditures

FROM DATE- 8/13/2024  
TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 031800

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
ENNIS, INC.	E-Summons Software	SUMMONS	51497126	7/18/2024	1,434.61
				TOTAL	1,434.61 *
				FUND TOTAL	1,434.61

8/07/2024 FROM DATE- 8/13/2024  
 AP375 TO DATE- 8/13/2024  
 FUND # - 224 Expenditures

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 031800

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE	DATE	\$\$ PAY \$\$
-----	-----	-----	-----		----	-----
VENTOSA K9 KENNELS, INC.	Training	TESS TRAINING	2406		7/11/2024	3,500.00
						3,500.00 *
					TOTAL	3,500.00
					FUND TOTAL	3,500.00

8/07/2024  
 AP375  
 FUND # - 301

FROM DATE- 8/13/2024  
 TO DATE- 8/13/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 094100

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
EAST COAST EMERGENCY	Sheriff's Dept. Vehicles	DETECTIVE BUILD	38897	7/30/2024	3,990.00
SKANSKA	Emergency Services Facility	COUNTY PROJECTS	2222828-24	8/01/2024	3,990.00 *
					200.00
					200.00 *
DOMINION ENERGY VIRGINIA	Telework Center	TELEWORK CENTER	250000983131	7/17/2024	49,870.68
SKANSKA	Telework Center	COUNTY PROJECTS	2222828-24	8/01/2024	9,520.00
					59,390.68 *
				TOTAL	63,580.68
				FUND TOTAL	63,580.68
				TOTAL DUE	464,760.01

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_.

Signed \_\_\_\_\_  
 Title \_\_\_\_\_ Date \_\_\_\_\_

8/07/2024 FROM DATE- 8/12/2024  
 AP375 TO DATE- 8/12/2024  
 FUND # - 100 GENERAL FUND

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 000200 LIABILITIES

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	LIABILITIES				
DMV	DMV Stop Fee Payable	DMV STOPS	202415200496	5/31/2024	200.00
DMV	DMV Stop Fee Payable	OKTA RENEWAL	202418000034	6/28/2024	65.00
DMV	DMV Stop Fee Payable	DMV STOPS	202418200637	6/30/2024	850.00
					1,115.00 *
				TOTAL	1,115.00



8/07/2024 FROM DATE- 8/12/2024  
 AP375 TO DATE- 8/12/2024  
 FUND # - 100 Revenue - General Fund

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 011031 Personal Property Taxes

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE	DATE	\$\$	PAY	\$\$
-----	-----	-----	-----		----			-----
ACI PAYMENTS, INC.	Personal Property Taxes Personal Property 2023	REFUND PERSONAL PROP 1000116759			5/23/2024		776.30	
							776.30 *	
				TOTAL			776.30	

8/07/2024  
 AP375  
 FUND # - 100

FROM DATE- 8/12/2024  
 TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 012100 \*\*\* County Administrator \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** County Administrator ***				
DAVENPORT & COMPANY LLC	Professional Services	SPECIAL PROJECTS	PF24-155	6/30/2024	52,349.53
					52,349.53 *
VIRGINIA PENINSULA PUBLIC	Automotive/Motor Pool	BLDG INSP OIL CHANGE	31589	7/19/2024	27.50
WHITMORE CHEVROLET	Automotive/Motor Pool	FRONT END ALIGNMENT	60251	6/19/2024	125.00
					152.50 *
UBEO, LLC	Lease of Equipment - Copier	EQUIP PICK UP	INV1375720	7/11/2024	116.67
					116.67 *
				TOTAL	52,618.70

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/12/2024  
TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012220 \*\*\* HUMAN RESOURCES \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** HUMAN RESOURCES ***						
ELAN CORPORATE PAYMENT SYS	DUES AND MEMBERSHIPS	HR SOFTWARE	07/15/2024	7/15/2024	686.69		686.69 *
ELAN CORPORATE PAYMENT SYS	HR EVENT SUPPLIES	ICE CREAM AND SUPPLI	07/15/2024	7/15/2024	44.39		44.39 *
				TOTAL			731.08

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/12/2024  
TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012240 \*\*\* Independent Auditor \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
RODEFER MOSS & CO, PLLC	*** Independent Auditor *** Professional Services	GOV ACCT SERVICES	115074	6/30/2024	2,510.00		2,510.00 *
				TOTAL	2,510.00		2,510.00

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/12/2024  
TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012310 \*\*\* Commissioner of Revenue \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Commissioner of Revenue ***					
OFFICE DEPOT	Office Supplies	SERTA OFFICE CHAIRS	368745533001	6/21/2024	173.99
OFFICE DEPOT	Office Supplies	SUPPLIES	370986436001	6/18/2024	601.84
OFFICE DEPOT	Office Supplies	FOOTREST	3710265582001	6/18/2024	39.99
OFFICE DEPOT	Office Supplies	SUPPLIES	371026581001	6/18/2024	66.65
OFFICE DEPOT	Office Supplies	SUPPLIES	371026585001	6/18/2024	629.94
QUILL CORPORATION	Office Supplies	COPY PAPER	39166519	6/18/2024	165.96
TOTAL					1,678.37 *
					1,678.37

8/07/2024  
 AP375  
 FUND # - 100

FROM DATE- 8/12/2024  
 TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 012410 \*\*\* Treasurer \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Treasurer ***				
TRUIST BANK	Convention & Education	SEARS CONFERENCE STA	07/25/2024	7/25/2024	674.61
					674.61 *
OFFICE DEPOT	Office Supplies	SUPPLIES	370986436001	6/18/2024	145.07
BARBOUR PRINTING SERVICES	Office Supplies	#10 WINDOW ENVELOPES	1148-24	7/01/2024	375.00
BARBOUR PRINTING SERVICES	Office Supplies	#9 RETURN ENVELOPES	1149-24	7/01/2024	300.00
AMAZON CAPITAL SERVICES	Office Supplies	BLUETOOTH NUMBER PAD	1LT1-JGRG-1WV3	6/20/2024	46.97
AMAZON CAPITAL SERVICES	Office Supplies	WIRELESS MOUSE	194Y-7F1K-3VR3	6/10/2024	46.08
SHRED-IT USA, LLC	Office Supplies	SHREDDING TREASURER	8007402080	5/31/2024	109.72
					1,022.84 *
CDW-GOVERNMENT, INC	Furniture & Fixtures	SURFACE PROS	RS39257	6/10/2024	3,689.17
					3,689.17 *
				TOTAL	5,386.62

8/07/2024  
 AP375  
 FUND # - 100

FROM DATE- 8/12/2024  
 TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 012510 \*\*\* Information Technology \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Information Technology ***				
ELAN CORPORATE PAYMENT SYS	Communications/Phone & Interne	LIBRARY INTERNET	07/15/2024	7/15/2024	119.00
ELAN CORPORATE PAYMENT SYS	Communications/Phone & Interne	COUNTY INTERNET	07/15/2024	7/15/2024	209.00
					328.00 *
BAI MUNICIPAL SOFTWARE	Training	JACKSON TRAINING	20240627002	6/27/2024	150.00
					150.00 *
UBEO, LLC	Office Supplies/Software Upgra	EQUIP PICK UP	INV1375720	7/11/2024	350.00
					350.00 *
CONSOCIATE MEDIA, LLC	WEBSITE MAINTENANCE	JUNE WEB MAINTENANCE 5564		7/17/2024	425.00
					425.00 *
				TOTAL	1,253.00

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/12/2024  
TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 013200 \*\*\* Registrar \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
QUILL CORPORATION	*** Registrar *** Office Supplies	COPY PAPER	39166519	6/18/2024	82.98 82.98 *
RICOH USA, INC.	Copier Lease	COPIER OVERAGES	9032613943	6/24/2024	207.23 207.23 *
				TOTAL	290.21



8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/12/2024  
TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021100 \*\*\* Circuit Court \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
ROBINSON, HATTIE	Juror Lunches	ICE FOR JURY	06/29/2024	6/29/2024	7.08
ELAN CORPORATE PAYMENT SYS	Juror Lunches	JURORS LUNCHESES	07/15/2024	7/15/2024	23.06
				TOTAL	30.14 *
					30.14

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/12/2024  
TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021200 \*\*\* General District Court \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
OSBORNE, J. TERRY	Court Appointed Attorney	JJ0047240100	9233280	6/25/2024	120.00
DUSEWICZ & SOBERICK	Court Appointed Attorney	GC2400052100	9465754	6/25/2024	120.00
				TOTAL	240.00 *

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/12/2024  
TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021600 \*\*\* Clerk of Circuit Court \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Clerk of Circuit Court ***				
ELAVON	Telecommunications	JUNE MERCHANT FEES	CA4182101321	6/30/2024	37.63
ELAVON	Telecommunications	JUNE MERCHANT FEES	CA4182101548	6/30/2024	24.81
					62.44 *
REED, PATRICIA	Mileage	MILEAGE REIMBURSE	06/29/2024	6/29/2024	22.78
DAVIS, VICTORIA N.	Mileage	MILEAGE REIMBURSE	06/29/2024	6/29/2024	227.13
					249.91 *
SHRED-IT USA, LLC	Office Supplies	SHREDDING CIR CRT	8007676942	6/30/2024	73.00
					73.00 *
				TOTAL	385.35

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/12/2024  
TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 022100 \*\*\* Commonwealth Attorney \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
RICOH USA, INC.	Copier Lease	COPIER OVERAGES	9032613943	6/24/2024		52.26	
				TOTAL		52.26	*

8/07/2024  
 AP375  
 FUND # - 100

FROM DATE- 8/12/2024  
 TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 031200 \*\*\* Sheriff \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Sheriff ***				
SHRED-IT USA, LLC	Maintenance Service Contracts	SHREDDING SHERIFFS	8007487412	6/18/2024	127.93
					127.93 *
ELAN CORPORATE PAYMENT SYS	Postal Services	POSTAGE	07/15/2024	7/15/2024	8.20
					8.20 *
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9967016524	6/19/2024	1,082.45
					1,082.45 *
UBEO, LLC	Copier Lease	EQUIP PICK UP	INV1375720	7/11/2024	1,050.00
					1,050.00 *
ELAN CORPORATE PAYMENT SYS	Meals & Lodging	LODGING CONFERENCE	07/15/2024	7/15/2024	125.54
ELAN CORPORATE PAYMENT SYS	Meals & Lodging	LODGING CONFERENCE	07/15/2024	7/15/2024	125.54
ELAN CORPORATE PAYMENT SYS	Meals & Lodging	LODGING CONFERENCE	07/15/2024	7/15/2024	627.70
ELAN CORPORATE PAYMENT SYS	Meals & Lodging	LODGING CONFERENCE	07/15/2024	7/15/2024	987.25
					1,866.03 *
ELAN CORPORATE PAYMENT SYS	Dues & Association Membership	MEMBERSHIP	07/15/2024	7/15/2024	44.00
ELAN CORPORATE PAYMENT SYS	Dues & Association Membership	MEMBERSHIP	07/15/2024	7/15/2024	59.95
					103.95 *
OFFICE DEPOT	Office Supplies	SUPPLIES	36904337001	5/22/2024	118.47
					118.47 *
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance & Repair	MAY SHERIFF VEHICLE	31466	6/20/2024	330.00
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance & Repair	JUNE SHERIFF VEHICLE	31590	7/19/2024	295.00
DANNY'S GLASS	Vehicle Maintenance & Repair	WINDOW REPAIR	798479	6/24/2024	917.80
					1,542.80 *
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-975783	7/02/2024	3,772.43
					3,772.43 *
WITMER PUBLIC SAFETY	Uniforms & Wearing Apparel	UNIFORMS	INV492659	6/08/2024	108.46
WITMER PUBLIC SAFETY	Uniforms & Wearing Apparel	UNIFORMS	INV492664	6/08/2024	86.92
WITMER PUBLIC SAFETY	Uniforms & Wearing Apparel	UNIFORMS	INV492674	6/08/2024	6.00
SPORTS SHACK	Uniforms & Wearing Apparel	DISPATCH SHIRTS	1407	6/28/2024	39.00
					240.38 *
ELAN CORPORATE PAYMENT SYS	Accreditation	MOBILE SPEAKERS	07/15/2024	7/15/2024	.00
ELAN CORPORATE PAYMENT SYS	Accreditation	MOBILE SPEAKERS	07/15/2024	7/15/2024	421.88
ELAN CORPORATE PAYMENT SYS	Accreditation	ANNUAL CONTRACT	07/15/2024	7/15/2024	239.88
					661.76 *
VIRGINIA ASSOCIATION OF CH	Employee Hiring Processing	FIRST LINE TESTS	1018	7/01/2024	185.93
					185.93 *
				TOTAL	10,760.33

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/12/2024  
TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 031400 \*\*\* E911 \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** E911 ***				
CAROUSEL INDUSTRIES OF NOR	MAINTENANCE SERVICE CONTRACTS	911 GEODIVERSE	0617240843C	6/17/2024	6,930.00
					6,930.00 *
ELAN CORPORATE PAYMENT SYS	911 ROAD SIGNS	ROAD SIGNS	07/15/2024	7/15/2024	136.63
					136.63 *
CAROUSEL INDUSTRIES OF NOR	VESTA 911 PHONE UPGRADE	911 GEODIVERSE	0617240801C	6/17/2024	129,406.86
					129,406.86 *
				TOTAL	136,473.49

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/12/2024  
TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 032200 \*\*\* Volunteer Fire Departments \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
AIR-CARE, INC.	Fire Program Funds	FLOW TESTING	24467	5/14/2024		95.47	95.47 *
				TOTAL		95.47	

8/07/2024  
 AP375  
 FUND # - 100

FROM DATE- 8/12/2024  
 TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 032302 \*\*\* Rescue Services \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Rescue Services ***				
ARC3 GASES	Medical Supplies	SHACKLEFORD OXYGEN	0011015866	7/01/2024	110.22
					110.22 *
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	13-02 AMBULANCE REP	467908	6/05/2024	434.80
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	GEAR OIL	468354	6/11/2024	32.98
ELAN CORPORATE PAYMENT SYS	Vehicle Maintenance	VEHICLE MAINTENANCE	07/15/2024	7/15/2024	67.92
ABBOTT TRUCK SALES	Vehicle Maintenance	2011 FORD 450 REPAIR	604850-000	7/08/2024	5,399.04
					5,934.74 *
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	07/15/2024	7/15/2024	34.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	07/15/2024	7/15/2024	61.46
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	07/15/2024	7/15/2024	36.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	07/15/2024	7/15/2024	28.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	07/15/2024	7/15/2024	32.00
					191.46 *
GALL'S LLC	Uniforms	RADDEN UNIFORM	028345947	6/26/2024	221.99
					221.99 *
STRYKER MEDICAL	Equipment	SMRT PK BATTERIES	9205907917	4/02/2024	2,252.44
ELAN CORPORATE PAYMENT SYS	Equipment	BOOTS SIZE 8	07/15/2024	7/15/2024	360.50
ELAN CORPORATE PAYMENT SYS	Equipment	BOOTS (3) SIZE 8 & 1	07/15/2024	7/15/2024	1,081.50
					3,694.44 *
				TOTAL	10,152.85



8/07/2024  
 AP375  
 FUND # - 100

FROM DATE- 8/12/2024  
 TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 032400 \*\*\* Radio Communications \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Radio Communications ***				
CARTER MACHINERY CO, INC	Repair & Maint Generators	REPLACE DAY TANK PUM	1680352	5/30/2024	1,718.69
CARTER MACHINERY CO, INC	Repair & Maint Generators	REPLACE FUEL PUMP	1680353	5/30/2024	1,585.10
					3,303.79 *
JAMES RIVER AIR	Misc.Contingencies	TOWER SITE REPAIRS	S343359	5/31/2024	1,247.98
JAMES RIVER AIR	Misc.Contingencies	RECHECKUNIT TOWER	S343426	5/20/2024	193.50
ELAN CORPORATE PAYMENT SYS	Misc.Contingencies	SHELTER TEMP SENSORS	07/15/2024	7/15/2024	149.95
					1,591.43 *
HARRIS CORPORATION	Radio Equipment	RADIOS	93433285	6/20/2024	10,604.00
HARRIS CORPORATION	Radio Equipment	BATTERIES	93433406	6/21/2024	777.00
					11,381.00 *
				TOTAL	16,276.22

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/12/2024  
TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 034500 \*\*\* Building Inspections \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
UBEO, LLC	*** Building Inspections *** Lease of Equipment - Copier	EQUIP PICK UP	INV1375720	7/11/2024	116.67
				TOTAL	116.67 *

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/12/2024  
TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 035100 \*\*\* Animal Control \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
VERIZON WIRELESS	*** Animal Control *** Telecommunications	WIRELESS DEVICES	9967016524	6/19/2024		40.01	
				TOTAL		40.01	*

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/12/2024  
TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 035500 \*\*\* Emergency Services \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
NI GOVERNMENT SERVICES	Grant - Satelite Phones	SATELLITE PHONE	24063053431	7/09/2024	85.88
NI GOVERNMENT SERVICES	Grant - Satelite Phones	SATELLITE PHONE	24063053451	7/09/2024	85.88
NI GOVERNMENT SERVICES	Grant - Satelite Phones	SATELLITE PHONE	24063053461	7/09/2024	85.88
				TOTAL	257.64 *
					257.64

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/12/2024  
TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 043200 \*\*\* General Properties \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** General Properties ***					
SOUTHERN ELEVATOR	Repairs & Maintenance	ELEVATOR REPAIR	673536	6/13/2024	3,635.98
BFPE INTERNATIONAL	Repairs & Maintenance	FIRE EXT INSPECTION	3081487	6/28/2024	761.50
COMPUTER TELEPHONE TECHNOL	Repairs & Maintenance	PHONE SYSTEM REPAIR	20504	6/14/2024	663.00
					5,060.48 *
THE HOME DEPOT PRO	Janitorial Supplies	JANITORIAL SUPPLIES	812082147	6/27/2024	38.28
THE HOME DEPOT PRO	Janitorial Supplies	JANITORIAL SUPPLIES	812303048	6/28/2024	327.35
					365.63 *
				TOTAL	5,426.11

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/12/2024  
TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 043400 \*\*\* Station 8/Shacklefords \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Station 8/Shacklefords ***						
ELAN CORPORATE PAYMENT SYS	Telecommunications	STATION 8 INTERNET	07/15/2024	7/15/2024	54.00		
					54.00	*	
AMAZON CAPITAL SERVICES	Facility Supplies	DOOR ENTRY BUZZER	1HWF-4PWP-JP1M	6/18/2024	94.99		
					94.99	*	
				TOTAL	148.99		

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/12/2024  
TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 043500 \*\*\* Station 2/Marriott School \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
*** Station 2/Marriott School ***							
ELAN CORPORATE PAYMENT SYS	FACILITY SUPPLIES	SUPPLIES MARRIOTT	07/15/2024	7/15/2024		128.48	
ELAN CORPORATE PAYMENT SYS	FACILITY SUPPLIES	STATION 2 BLINDS	07/15/2024	7/15/2024		540.00	
ELAN CORPORATE PAYMENT SYS	FACILITY SUPPLIES	STATION 2 BLINDS	07/15/2024	7/15/2024		540.00	
ELAN CORPORATE PAYMENT SYS	FACILITY SUPPLIES	STATION 2 BLINDS	07/15/2024	7/15/2024		21.96	
						1,230.44	*
TOTAL						1,230.44	

8/07/2024  
 AP375  
 FUND # - 100

FROM DATE- 8/12/2024  
 TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 073200 \*\*\* Public Library \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Public Library ***				
TRUIST BANK	OFFICE SUPPLIES	HENDRICKSON NAME TAG	07/25/2024	7/25/2024	27.13
					27.13 *
KELLEY, JESSE	CUSTODIAL SUPPLIES	REIMBURSEMENT	06/27/2024	6/27/2024	30.70
					30.70 *
LAZAR, ERIN	LIBRARY SUPPLIES	BOOKS AND SUPPLIES	07/02/2024	7/02/2024	36.18
KELLEY, JESSE	LIBRARY SUPPLIES	REIMBURSEMENT	06/27/2024	6/27/2024	70.02
					106.20 *
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	BOOK FOR LIBRARY	1NC3-4NFV-9DXY	6/25/2024	19.11
LAZAR, ERIN	BOOKS/LIBRARY COLLECTION	BOOKS AND SUPPLIES	07/02/2024	7/02/2024	143.76
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82539502	6/27/2024	15.42
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82539503	6/27/2024	14.61
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	82550530	6/28/2024	17.30
					210.20 *
CONSOCIATE MEDIA, LLC	Website Maintenance	JUNE WEB MAINTENANCE	5564	7/17/2024	425.00
					425.00 *
RICOH USA, INC.	COPIER LEASE	COPIER OVERAGES	9032613943	6/24/2024	17.46
RICOH USA, INC.	COPIER LEASE	COPIER OVERAGES	9032659952	7/24/2024	34.30
					51.76 *
				TOTAL	850.99



8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/12/2024  
TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 081100 \*\*\* Planning Commission \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
QUILL CORPORATION	*** Planning Commission *** Office Supplies	COPY PAPER	39166519	6/18/2024		124.47	
				TOTAL		124.47	*

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/12/2024  
TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 081300 \*\*\*\* Planning District Commission\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
MIDDLE PENINSULA PLANNING	MPPDC - Payment	LGA GRANT PROJECT	03/04/2024	3/04/2024	7,376.00
				TOTAL	7,376.00 *

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/12/2024  
TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 081402 \*\*\* Zoning Administrator \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Zoning Administrator ***				
UBEO, LLC	Lease of Equipment - Copier	EQUIP PICK UP	INV1375720	7/11/2024	116.66
					116.66 *
TRUIST BANK	Convention & Education	SPROUSE CONFERENCE	07/25/2024	7/25/2024	.00
TRUIST BANK	Convention & Education	SPROUSE CONFERENCE	07/25/2024	7/25/2024	250.00
TRUIST BANK	Convention & Education	SPROUSE CONFERENCE S	07/25/2024	7/25/2024	211.97
TRUIST BANK	Convention & Education	SPROUSE CONFERENCE	07/25/2024	7/25/2024	125.00
					586.97 *
				TOTAL	703.63

8/07/2024  
 AP375  
 FUND # - 100

FROM DATE- 8/12/2024  
 TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 081800 \*\*\* Industrial Dev. Authority \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
*** Industrial Dev. Authority ***					
COLEMAN, MELINDA	Mileage	MILEAGE REIMBURSE	01/04/2024	1/04/2024	2.68
COLEMAN, MELINDA	Mileage	MILEAGE REIMBURSE	02/01/2024	2/01/2024	2.68
COLEMAN, MELINDA	Mileage	MILEAGE REIMBURSE	03/07/2024	3/07/2024	2.68
COLEMAN, MELINDA	Mileage	MILEAGE REIMBURSE	05/02/2024	5/02/2024	2.68
ROBINSON, PLUNARD	Mileage	MILEAGE REIMBURSE	02/01/2024	2/01/2024	22.78
ROBINSON, PLUNARD	Mileage	MILEAGE REIMBURSE	03/07/2024	3/07/2024	22.78
ROBINSON, PLUNARD	Mileage	MILEAGE REIMBURSE	04/04/2024	4/04/2024	22.78
ROBINSON, PLUNARD	Mileage	MILEAGE REIMBURSE	05/02/2024	5/02/2024	22.78
ROBINSON, PLUNARD	Mileage	MILEAGE REIMBURSE	06/06/2024	6/06/2024	22.78
LONGEST, JR., GEORGE M.	Mileage	MILEAGE REIMBURSE	01/04/2024	1/04/2024	26.80
LONGEST, JR., GEORGE M.	Mileage	MILEAGE REIMBURSE	02/01/2024	2/01/2024	26.80
LONGEST, JR., GEORGE M.	Mileage	MILEAGE REIMBURSE	04/04/2024	4/04/2024	26.80
LONGEST, JR., GEORGE M.	Mileage	MILEAGE REIMBURSE	05/02/2024	5/02/2024	26.80
HOLMES, JESSE	Mileage	MILEAGE REIMBURSE	03/07/2024	3/07/2024	42.88
HOLMES, JESSE	Mileage	MILEAGE REIMBURSE	04/04/2024	4/04/2024	42.88
HOLMES, JESSE	Mileage	MILEAGE REIMBURSE	05/02/2024	5/02/2024	42.88
HOLMES, JESSE	Mileage	MILEAGE REIMBURSE	06/06/2024	6/06/2024	42.88
ASHLEY, PAMELA	Mileage	MILEAGE REIMBURSE	01/04/2024	1/04/2024	12.06
ASHLEY, PAMELA	Mileage	MILEAGE REIMBURSE	02/01/2024	2/01/2024	12.06
					427.46 *
TOTAL					427.46

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/12/2024  
TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 091400 \*\*\* Contingency Fund \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Contingency Fund ***				
ELAN CORPORATE PAYMENT SYS	Miscellaneous Contingencies	STORAGE BINS	07/15/2024	7/15/2024	76.86
ARCH SCAN	Miscellaneous Contingencies	SCANNING DOCUMENTS	2753-R	6/14/2024	27,078.50
				TOTAL	27,155.36 *
					27,155.36

8/07/2024  
AP375  
FUND # - 100

FROM DATE- 8/12/2024  
TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 096000 \*\*\* Expenditure Refunds \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
*** Expenditure Refunds ***							
A. MORTON THOMAS & ASSOCIA	Strata/Solar Farm	SOLAR PROJECT REVIEW	402887	7/23/2024	7,180.00		7,180.00 *
				TOTAL	7,180.00		7,180.00
				FUND TOTAL			291,863.16

8/07/2024  
 AP375  
 FUND # - 221 Expenditures

FROM DATE- 8/12/2024  
 TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 031800

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
CDW-GOVERNMENT, INC	E-Summons Software	POCKET PRINTERS	RV71707	6/17/2024	2,561.52
CDW-GOVERNMENT, INC	E-Summons Software	DELL COMPUTERS	RW09652	6/18/2024	10,121.90
				TOTAL	12,683.42 *
				FUND TOTAL	12,683.42

8/07/2024  
 AP375  
 FUND # - 301

FROM DATE- 8/12/2024  
 TO DATE- 8/12/2024

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 094100

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE		PAY
				DATE ----	\$\$\$	
CDW-GOVERNMENT, INC	Sheriff's Dept. Vehicles	ASTRALIAN SHEPHERD	RL77438	5/23/2024		1,162.26
CDW-GOVERNMENT, INC	Sheriff's Dept. Vehicles	CRADLEPOINTS	RM32357	5/25/2024		10,995.10
CDW-GOVERNMENT, INC	Sheriff's Dept. Vehicles	ASTRALIAN SHEPHERD	RP14920	5/31/2024		774.84
						12,932.20 *
COMMONWEALTH ARCHITECTS SKANSKA	Emergency Services Facility	EMS FIRE STATION	202407011	7/15/2024		1,215.04
	Emergency Services Facility	COUNTY PROJECTS	2222828-23	7/01/2024		638.00
						1,853.04 *
COMMONWEALTH ARCHITECTS SKANSKA	Telework Center	TELEWORK CENTER	202407010	7/15/2024		8,525.12
CONNEMARA CORP	Telework Center	COUNTY PROJECTS	2222828-23	7/01/2024		12,122.00
	Telework Center	TELEWORK CENTER	07/17/2024	7/17/2024		445,234.60
						465,881.72 *
					TOTAL	480,666.96
					FUND TOTAL	480,666.96
					TOTAL DUE	785,213.54

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_.

Signed \_\_\_\_\_  
 Title \_\_\_\_\_ Date \_\_\_\_\_



**AGENDA:**      *August 12, 2024 Regular Meeting*

**ITEM #4:**

Telework Center Update

**ACTION REQUESTED:**

The board will receive a status update from the following people who are involved with the center.

Stanley Lankford, Connemara

Lewie Lawrence, Middle Peninsula PDC

Amber Price, Sentara Williamsburg Regional Medical Center

**ATTACHMENTS:**

None

**AGENDA:**      *July 8, 2024 Regular Meeting*

**ITEM #5:**

Approval of Proposal for Telework Center Signage Design

**ACTION REQUESTED:**

County Administrator will provide background on this request.

**ATTACHMENTS:**

None

**AGENDA:**      *July 8, 2024 Regular Meeting*

**ITEM #6:**

Resolution – Support for Application for Creation of Middle Peninsula Economic Development District

**ACTION REQUESTED:**

County Administrator will provide background on this request.

**ATTACHMENTS:**

- Previously Adopted Resolution
- Draft of new resolution



*King and Queen County*  
Founded 1691 in Virginia

*County Administrator's Office*  
*242 Allen's Circle*  
*P. O. Box 177*  
*King and Queen Court House, Virginia 23085*  
*Phone: (804) 785-5975 Fax: (804) 785-5999*

**A Resolution of the King and Queen County Board of Supervisors Supporting the Submission of an Application for the Creation of the Middle Peninsula Economic Development District**

WHEREAS, the United States Economic Development Administration (US EDA) was created by Congress pursuant to the Public Works and Economic Development Act of 1965 in part to establish economic development districts to fulfill the mission of US EDA in “fostering entrepreneurship, innovation and productivity through investments in infrastructure development, capacity building and business development in order to attract private capital investments and higher-skill, higher wage jobs to regions experience substantial and persistent economic distress.”; and

WHEREAS, the Middle Peninsula region meets the applicable measures of economic distress as provided in 13 CFR 301.3; and

WHEREAS, the Middle Peninsula Planning District Commission (MPPDC) is qualified to and has supported the economic development planning needs of the region in the past; and

WHEREAS, the MPPDC has taken action supporting the creation of a six-county Economic Development District and directed staff to complete the tasks necessary to establish said District; and

WHEREAS, the US EDA has expressed a willingness to create a six-county Economic Development District (EDD) to serve Essex, Gloucester, King and Queen, King William, Mathews, and Middlesex Counties; and

WHEREAS, there is regional support from both the public and private sectors for the creation of an EDD to serve the needs of the Middle Peninsula region; and

WHEREAS, an EDD program will help communities develop the planning and technical expertise to aid communities and the region in their comprehensive, entrepreneurial, and innovation-based economic development efforts; and

WHEREAS, King and Queen County is desirous of participating in the EDD, in order to collaborate with other local governmental units, municipalities, organizations, and private entities for the mutual advantage and economic development of the communities of the region; and

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the King and Queen County Board of Supervisors, as duly elected and authorized representatives, do here by support the designation by the US EDA of a six-county economic development district to support the regional and local economic development needs of the member localities of the MPPDC.

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS

NAYS: NONE

ABSENT: R. F. BAILEY, JR.



Thomas J. Swartzwelder, Clerk

ADOPTED February 8, 2021



**King and Queen County**  
*Founded 1691 in Virginia*

**A Resolution of the King and Queen County Board of Supervisors Supporting the Submission of an Application for the Creation of the Middle Peninsula Economic Development District**

**WHEREAS**, the United States Economic Development Administration (US EDA) was created by Congress pursuant to the Public Works and Economic Development Act of 1965 in part to establish economic development districts to fulfill the mission of US EDA in "fostering entrepreneurship, innovation, and productivity through investments in infrastructure development, capacity building and business development in order to attract private capital investments and higher-skill, higher wage jobs to regions experience substantial and persistent economic distress"; and

**WHEREAS**, the Middle Peninsula region meets the applicable measures of economic distress as provided in 13 CFR 301.3; and

**WHEREAS**, the Middle Peninsula Planning District Commission (MPPDC) is qualified to, and has, supported the economic development planning needs of the region in the past; and

**WHEREAS**, the MPPDC has taken action supporting the creation of a six-county Economic Development District and directed staff to complete the tasks necessary to establish said District; and

**WHEREAS**, the US EDA has expressed a willingness to create a six-county Economic Development District (EDD) to serve Essex, Gloucester, King and Queen, King William, Mathews, and Middlesex Counties; and

**WHEREAS**, there is regional support from both the public and private sectors for the creation of an EDD to serve the needs of the Middle Peninsula region; and

**WHEREAS**, an EDD program will help localities develop the planning and technical expertise to aid communities and the region in their comprehensive, entrepreneurial, and innovation-based economic development efforts; and

**WHEREAS**, King and Queen County is desirous of participating in the EDD, in order to collaborate with other local governmental units, municipalities, organizations, and private entities for the mutual advantage and economic development of the communities of the Middle Peninsula region.

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, that the King and Queen County Board of Supervisors, by its duly elected and authorized representatives, does here by support the designation by the US EDA of a six-county economic development district to support the regional and local economic development needs of the member localities of the MPPDC, namely the Virginia counties of King William, King and Queen, Essex, Middlesex, Mathews, and Gloucester.

AYES:

NAYS: NONE

ABSENT:

ABSTAIN:

---

Vivian R. Seay, Clerk

ADOPTED August 12, 2024

**AGENDA:**      *August 12, 2024 Regular Meeting*

**ITEM #7:**

Department of Forestry Presentation

**ACTION REQUESTED:**

Dave Gaston, State Forester will present the Board with a check for the County's share of revenue from timber sales in the Dragon Run State Forest.

**ATTACHMENTS:**

None



**AGENDA:**      *August 12, 2024 Regular Meeting*

**ITEM #8:**

Public Comment Period

**ACTION REQUESTED:**

The Board will receive comments from the public for items that are not on the agenda.

Please ask that citizens state their name, district they are from and to please keep comments to 3 minutes.

**ATTACHMENTS:**

None

**AGENDA:**      *August 12, 2024 Regular Meeting*

**ITEM #9:**

Approval of Berkley Group Contract

**ACTION REQUESTED:**

The County Administrator has signed to 'lock in' dates for the retreat but the Board needs to formally approve the contract.

**ATTACHMENTS:**

- Berkley Group Contract

**WORK ORDER 1: BOARD RETREAT  
KING & QUEEN COUNTY, VA  
July 16, 2024**

Berkley Group understands that King & Queen County desires our firm to facilitate a Board Retreat to develop strategies, goals and objectives moving forward in the short, middle, and longer terms; to develop a workplan for implementation by the County Administrator and staff; to clarify roles, responsibilities and relationships of and between the Board, County Administrator, and staff; to identify common values and principles of operation consistent with the mission and vision of the organization; to discuss opportunities for process improvement; meet with the School Board regarding its Strategic plan and proposed new elementary school, and to explore other issues identified by the Board. Mr. Kimball Payne and Dr. Scott Baker will serve as Berkley Group's representatives leading this effort.

***Scope of Work***

The scope of work for this engagement are as follows:

1. Preliminary discussion regarding session planning with the County Administrator.
2. The drafting of questions to engage Board and School Board members and assist in planning the meeting agenda.
3. A telephone conversation with each Board and School Board member, as needed, to discuss the questions and determine the issues, goals, and priorities of each.
4. Compilation of input from the Board and School Board members and the drafting of a preliminary agenda for the meeting.
5. Sharing the preliminary agenda with Board members for feedback.
6. The completion of a final meeting agenda, with any necessary supporting documentation, for dissemination.
7. Conducting any research necessary to prepare for the retreat.
8. Facilitation of the on-site session, including prompting and moderating the discussion, capturing relevant information on flip charts, keeping the meeting on schedule, and closing the meeting with a discussion of next steps.
9. Compiling meeting notes from information captured on the flip charts and providing a draft report for feedback.
10. Finalizing the report for County records.


***Schedule***

It is anticipated that the Board Retreat will be a two-day event. The retreat will be held on mutually agreeable dates for the Board and Berkley Group.

***Fee***

The fee for this service is \$12,000 and will be invoiced monthly. Mileage reimbursement at the prevailing IRS reimbursement rate and overnight accommodations will be invoiced with the monthly fee for service. In the event of cancellation, the County shall provide notice in writing to Berkley Group to suspend work.

We are in agreement with the services and basis for fee determination in this scope of work and hereby grant the contractor notice to proceed for the work herein specified.

  
Vivan R. Seay, County Administrator

7-16-2024  
Date

**AGENDA:**      *August 12, 2024 Regular Meeting*

**ITEM #10:**

Quarterly Reports

**ACTION REQUESTED:**

The Board will receive reports from the following Department Heads or agencies:

- Health Department
- Social Services
- School Division
- Community Development
- Building Inspections/Maintenance/Capital Projects

**ATTACHMENTS:**

- None

**\*\*Reports received in advance have been provided separately.**

**AGENDA:**      *August 12, 2024 Regular Meeting*

**ITEM #11:**

Appointments and Reappointments

**ACTION REQUESTED:**

Staff has been notified that Charles Adkins is no longer able to serve on the Board of Directors for Bay Aging.

**ATTACHMENTS:**

- None

**AGENDA:**      *August 12, 2024 Regular Meeting*

**ITEM #12:**

Closed Meeting

**ACTION REQUESTED:**

Closed Meeting pursuant to Va. Code § 2.2-3711(A)(8) for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, the subject being the acquisition of real property located in the Stevensville Magisterial District of King and Queen County, Virginia.

**ATTACHMENTS:**

- None

**AGENDA:**      *July 8, 2024 Regular Meeting*

**ITEM #13:**

Resolution – Approval of Acquisition of Real Property

**ACTION REQUESTED:**

A motion and second are needed to approve the acquisition of real property as described in attachments.

**ATTACHMENTS:**

- Resolution and Exhibits





**King and Queen County**  
*Founded 1691 in Virginia*

**A RESOLUTION TO APPROVE THE ACQUISITION OF REAL PROPERTY**

**WHEREAS**, King and Queen County, Virginia (the “County”) needs to construct an elementary school and other facilities to serve King and Queen County Public Schools and perhaps the County; and

**WHEREAS**, in order to construct many, if not all, of those facilities, additional real property is needed; and

**WHEREAS**, the owner of certain real property adjoining the Central High School is willing to sell, and King and Queen County is willing to purchase, that real property designated as King and Queen County Tax Map Number 1624-53R-43 containing 61.04 acres, by survey (the “Property”) more fully described on **Exhibit A** attached hereto; and

**WHEREAS**, the Board of Supervisors of King and Queen County, Virginia (the "Board"), after investigating the Property, believes it to be in the best interests of the County and its citizens to complete the purchase of the Property and accept title to the Property and improvements thereon, if any; and

**WHEREAS**, on the 24<sup>th</sup> day of June, 2024, the Board did approve and enter into an agreement to purchase the Property; and

**WHEREAS**, to effect the purchase of the Property, the Board desires now to approve the acceptance of title to the Property, as required by Va. Code § 15.2-1803, by adopting this Resolution approving such acquisition, which resolution may be recorded in the Circuit Court Clerk's Office of King and Queen County, Virginia as evidence of such approval.

**NOW, THEREFORE, BE IT RESOLVED**, that the King and Queen County Board of Supervisors, finding that it is in the best interests of the County and the citizens thereof, does hereby approve and authorize, the acquisition of the Property and improvements thereon from the Arthur Davis, Jr. and does hereby accept that certain deed attached hereto as **Exhibit B** conveying the Property from Arthur Davis, Jr. and others to the County; and

**BE IT FURTHER RESOLVED**, that the Chair of the Board of Supervisors and the County Administrator | County Attorney are hereby authorized and directed to take such actions as are necessary, each in his or her sole discretion, to carry out the purposes and intents of this resolution, including, without limitation, the acceptance and recordation of the deed to the Property presented on this date for acceptance, the payment of the funds for the purchase of the Property, the acquisition of such real and personal property as is described herein and therein, and the signing of such closing documents as are necessary to complete the purchase transaction; and

**BE IT FURTHER RESOLVED**, that all actions taken in furtherance of the acquisition of the Property prior to the date of adoption of this Resolution are hereby ratified and confirmed.

Adopted this 12<sup>th</sup> day of August, 2024.

---

J. Lawrence Simpkins, Chair  
King and Queen County Board of Supervisors

## **EXHIBIT A**

All that certain tract or parcel of land located in the Stevensville Magisterial District of King and Queen County, Virginia, containing 61.04 acres as shown and described as “Parcel 45 on Tax Map 1624-53R” on that certain plat of survey dated June 24, 2024 by James R. Gray, Jr., L.S. entitled “Parcels 45 & 44 on Tax Map 1624-53R Located in Stevensville District of King & Queen County, Virginia” to which plat reference is here made for a more complete and accurate description of the real property herein described and the description contained thereon is incorporated by this reference as if fully set forth herein.

Being the same land conveyed to Arthur Davis, Jr. by Deed from Arthur Davis and Martha W. Davis dated January 25, 1994 and recorded in the King and Queen County Circuit Court Clerk’s Office as Document Number 060000705, the said Martha W. Davis reserving a life estate therein. Martha W. Davis did depart this life on September 14, 2014, her life estate being extinguished at that time.

EXHIBIT B

Tax Map Number(s):

Prepared by:

1624-53R-45

Vivian R. Seay, County Attorney  
King and Queen County, Virginia  
242 Allen's Circle, Suite L  
Post Office Box 177  
King and Queen Court House, Virginia 23085

Consideration: \$240,000  
Assessed value: \$151,200

Exempt from recordation tax pursuant to Va. Code § 58.1-811(A)(3).

Return to:

Exempt from grantor's tax pursuant to Va. Code § 58.1-811(C)(5).

\_\_\_\_\_

---

**THIS DEED OF BARGAIN AND SALE**, made and entered into this 24<sup>h</sup> day of July, 2024, by and between the **ARTHUR W. DAVIS, JR.**, GRANTOR and party of the first part; and **KING AND QUEEN COUNTY, VIRGINIA**, a political subdivision of the Commonwealth of Virginia, GRANTEE and party of the second part (the "County"), whose address is Post Office Box 177, King and Queen Court House, Virginia 23085; and **ALVERTA D. PATTERSON** and **JEAN L. DAVIS**, GRANTORS and parties of the third part.

WITNESSETH

That for and in consideration of Ten Dollars (\$10.00) cash in hand paid, and other good and valuable consideration, the receipt and sufficiency of all of which are hereby acknowledged, the party of the first part does hereby grant, bargain, sell, and convey, with **GENERAL WARRANTY**, and subject to the valid easements, restrictions, covenants and conditions, with **ENGLISH COVENANTS OF TITLE**, unto the party of the second part the following described real estate, to-wit:


**SEE SCHEDULE A ATTACHED**

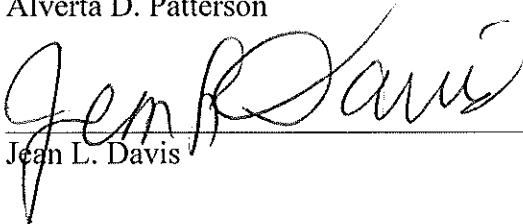
Alverta D. Patterson and Jean L. Davis, the parties of the third part, join in the execution of this Deed of Bargain and Sale to release, quitclaim, and convey unto the party of the second part all of their rights, title, and interests in the real property herein conveyed, including, but perhaps not limited to, their rights pursuant to that certain irrevocable right of first refusal granted by Deed of Gift dated the 25<sup>th</sup> day of January, 1994 and recorded May 22, 2006 in the Circuit Court Clerk's Office of King and Queen County, Virginia as Instrument Number 060000705.

Pursuant to Va. Code § 15.2-1803, this deed and conveyance were accepted by the Board of Supervisors of King and Queen County, Virginia at a regular meeting of the Board held on the 12<sup>th</sup> day of August, 2024 with the adoption of the Resolution attached hereto as **Exhibit A**.

**WITNESS** the following signatures and seals:

 (SEAL)  
Arthur W. Davis, Jr.

 (SEAL)  
Alverta D. Patterson

 (SEAL)  
Jean L. Davis

APPROVED AS TO FORM:

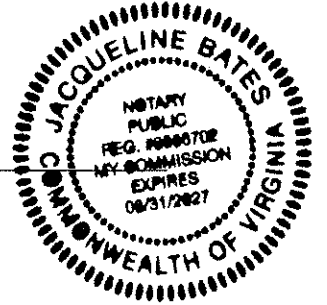
\_\_\_\_\_  
Vivian R. Seay, County Attorney  
King and Queen County, Virginia

COMMONWEALTH of VIRGINIA  
CITY/COUNTY of Hanover, to-wit:

The foregoing Deed of Bargain and Sale dated the 24<sup>th</sup> day of July, 2024 was subscribed, sworn, and acknowledged before me on this the 31<sup>st</sup> day of July, 2024, by **Arthur W. Davis, Jr.**

My commission expires: 08/31/2027  
My Notary Registration Number is 8066702

[Signature]  
Notary Public

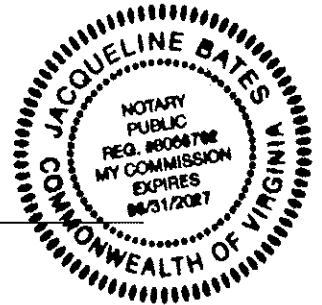


COMMONWEALTH of VIRGINIA  
CITY/COUNTY of Hanover, to-wit:

The foregoing Deed of Bargain and Sale dated the 24<sup>th</sup> day of July, 2024 was subscribed, sworn, and acknowledged before me on this the 31<sup>st</sup> day of July, 2024, by **Alverta D. Patterson.**

My commission expires: 08/31/2027  
My Notary Registration Number is 8066702

[Signature]  
Notary Public

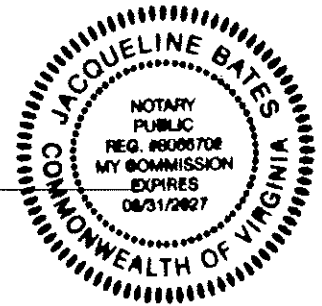


COMMONWEALTH of VIRGINIA  
CITY/COUNTY of Hanover, to-wit:

The foregoing Deed of Bargain and Sale dated the 24<sup>th</sup> day of July, 2024 was subscribed, sworn, and acknowledged before me on this the 31<sup>st</sup> day of July, 2024, by **Jean L. Davis.**

My commission expires: 08/31/2027  
My Notary Registration Number is 8066702

[Signature]  
Notary Public



## SCHEDULE A

All that certain tract or parcel of land located in the Stevensville Magisterial District of King and Queen County, Virginia, containing 61.04 acres as shown and described as "Parcel 45 on Tax Map 1624-53R" on that certain plat of survey dated June 24, 2024 by James R. Gray, Jr., L.S. entitled "Parcels 45 & 44 on Tax Map 1624-53R Located in Stevensville District of King & Queen County, Virginia," a copy of said plat is attached hereto, made a part hereof, and recorded herewith to which reference is here made for a more complete and accurate description of the real property herein conveyed and the description contained thereon is incorporated by this reference as if fully set forth herein.

Being the same land conveyed to Arthur Davis, Jr. by Deed from Arthur Davis and Martha W. Davis dated January 25, 1994 and recorded in the King and Queen County Circuit Court Clerk's Office as Document Number 060000705, the said Martha W. Davis reserving a life estate therein. Martha W. Davis did depart this life on September 14, 2014, her life estate being extinguished at that time.

**AGENDA:**      *August 12, 2024 Regular Meeting*

**ITEM #14:**

County Administrator's Comments

**ACTION REQUESTED:**

No action needed.

**ATTACHMENTS:**

- None

**AGENDA:**      *August 12, 2024 Regular Meeting*

**ITEM #15:**

Board of Supervisors Comments

**ACTION REQUESTED:**

No action needed.

**ATTACHMENTS:**

- None



**AGENDA:**      *August 12, 2024 Regular Meeting*

**ITEM #16:**

Adjourn Meeting

**ACTION REQUESTED:**

Need a motion and second to adjourn to Workshop meeting on August 26, 2024 at 6:00 p.m. in the 2<sup>nd</sup> Floor conference room.

**ATTACHMENTS:**

- None