

Office of the Electoral Board and General Registrar
County of King and Queen
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Stuart Swilley, Chair
Linda Culbreth, Vice Chair
Martha Edwards Hart, Secretary

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Electoral Board of King & Queen County met Tuesday, July 9, 2024 in Office of GR.

EB meeting was called to order by Stuart Swilley, Chair, @9:04 a.m.

In Attendance: EB Members Stuart Swilley, Linda Culbreth, Martha E. Hart, GR Diane Klausen, & DR Kristy Creech.

Minutes of the previous meeting were read, reviewed, & unanimously approved after minimal adjustment.

Old Business:

1. GR informed EB the KNOWiNK Poll Pads have been delivered. Specialized training sessions are scheduled. KNOWiNK ePulse training for Office of GR will occur via Teams Meetings. Combined KNOWiNK Training of Office of GR & EB with Kelly Keese of KNOWiNK, is scheduled 9:00 a.m., Tuesday, July 23, 2024, in K&Q Circuit Courthouse.
2. EB & GR discussed options for re-purposing K&Q County's previously used, but no longer supported, Electronic Poll Books (EPB).
3. GR reminded EB required Webinar, "2024 Legislative Changes": 9:00 a.m.—3:00 p.m. Tuesday, July 30, 2024.
4. GR & EB discussed tips re: using MicroSoft Outlook, as EB members navigate new K&Q Co. email addresses.

New Business:

1. GR will request removal of EB members' email addresses from K&Q County Bamboo Human Resources list serve, as EB members are not FTEs, & info is not relevant.
2. GR & EB discussed application qualifications for American Rescue Plan Act (ARPA) Election Equipment Grant Funding. K&Q County will submit an application for ARPA Funding of "KNOWiNK Ballots on Demand". Successful applicants will be notified of funding in late July.
3. GR & EB discussed review of the Voting Systems Security Plan for K&Q County. EB will continue this review during regular August monthly meeting. Approval of Security Plan must be submitted no later than Thursday, September 5, 2024.
4. In preparation for General Election Day, Tuesday, November 5, 2024, GR & EB continued to review options for Voter Accessibility, including, but not limited to, improved signage, & staffing needs for precincts, as well as Satellite Voting Site.
5. At 10:00 a.m., GR, DR, & EB participated in a Training Webinar: "Overview of KNOWiNK ePulse", the all-inclusive management suite for administrative real-time election monitoring access.

**Next meeting of K&Q County EB: 9:00 a.m., Tuesday, August 13, 2024.

There being no further business, meeting of King & Queen County EB adjourned @11:00 a.m.

Respectfully Submitted,

Martha Edwards Hart
Secretary

