

**King and Queen County
Board of Supervisors Meeting
Monday, June 24, 2024**

6:00 P.M.

**Regular Meeting
King and Queen County Courts and Administration Building
2nd Floor Conference Room A and B**

Minutes of the Meeting

CALL TO ORDER AND ROLL CALL

Vice Chair Sherrin Alsop called the meeting to order. Roll call was taken with members Lawrence Simpkins and Carolyn Billups being absent. It was noted that in consideration of speakers, the order of the agenda was revised moving item #2 to be item #9.

APPROVAL OF RECURRING WARRANTS

A motion was made by Ms. Norman and seconded by Mr. Berry to approve the recurring warrants for the month of June, subject to audit.

AYES: S.C. ALSOP, M.R. BERRY, M.H. NORMAN

NAYS: NONE

ABSENT: J.L. SIMPKINS, C.R. BILLUPS

VICTIM WITNESS ASSISTANCE GRANT REQUEST

Robin Bostic, Victim Witness Coordinator, Captain Mitchell Wilson and Meredith Adkins, Commonwealth's Attorney were all present regarding this matter. Ms. Bostic advised that she just found out today that the grant cycle for FY25 will not fully fund a separate position for a Victim Witness Coordinator for King and Queen County. This position is currently a shared position with King William County and as the need had grown in both counties it is no longer functioning to adequately serve the citizens in either county. It had originally been proposed to have a small increase in the FY25 budget to cover the shortfall of the grant, however it appears now that it would require a significantly higher amount. She advised the Board that she will continue to work with DCJS on having a separate program for FY26 and if the opportunity arises during FY25 she will bring it back to the Board at that time.

ECONOMIC DEVELOPMENT POSITION

Ms. Seay provided background on this request. The county had been contracting with Kelly Evko for part-time service during FY24. The county funds ran out in March 2024 and the EDA continued the contract at a significantly reduced number of hours through the end of June. The position was funded in FY25 as a full-time position, but the Board did not authorize the hiring of anyone for the position. She advised that staff needs a path to move forward since the current

contract ends at the end of June. Ms. Evko provided an update on activities that are currently underway and upcoming items that initiatives for the EDA and staff.

EDA Chairman George Longest was present and advised that the EDA has several projects going on such as the finalization of their Strategic Action Plan, the site development study being done by Timmons and renewing their outreach to local businesses that was put on hold due to COVID. He commented that he felt this is a critical time for the county to keep the momentum that has been gained over the last year.

There was discussion by Board members including more details regarding outreach to current businesses and the need to decide on the direction they want to take moving forward.

A motion was made by Mr. Berry and seconded by Ms. Norman to approve \$3,500 for the month of July to continue the contract with Ms. Evko for another month.

AYES: S.C. ALSOP, M.R. BERRY, M.H. NORMAN

NAYS: NONE

ABSENT: J.L. SIMPKINS, C.R. BILLUPS

OPIOID LITIGATION UPDATE

Ms. Seay advised that the opioid litigation has been expanded again to include additional defendants. It is possible but highly unlikely that the county could be chosen as the designated plaintiff. She will keep the Board updated as the change develops.

QUARTERLY REPORTS PROCEDURE

Staff asked for direction on future reports from department heads and agencies. The Board moved the last reports to a work session due to the length of the agenda for the regular scheduled meeting. Staff also advised that there are now at least 20 people who are invited to provide reports so the time it takes during a meeting can be quite long.

There was brief discussion regarding whether it should be at a regular meeting or work session, but it was the consensus to have them at the regular monthly meetings and to schedule a few each month rather than all at one time.

CONSTITUTIONAL OFFICERS AGREEMENT

Ms. Seay advised that three on the constitutional officers and the General Registrar have signed the agreement and that she has made the changes to the agreement that was requested by the Sheriff.

A motion was made by Mr. Berry and seconded by Ms. Norman to accept the agreement with the constitutional officers.

AYES: S.C. ALSOP, M.R. BERRY, M.H. NORMAN

NAYS: NONE

ABSENT: J.L. SIMPKINS, C.R. BILLUPS

CAROLINE COUNTY WATER WITHDRAWAL PROJECT - UPDATE

Ms. Seay advised that she attended the recent Caroline County Board of Supervisors meeting where they held the public hearing on this project. It is not directly related to the data center project that is also under review by the county. The project has been ongoing for many years and began with the need for additional water usage by the Bowling Green water system. DEQ now requires use of surface water rather than ground water for large scale projects and that is why Caroling is proposing to draw water from the Rappahannock River and discharge into the Mattaponi River. She will keep the Board posted if more information becomes available.

VDOT PUBLIC ACCESS INQUIRY – RT. 628 SPRING COTTAGE ROAD

Ms. Seay advised that VDOT reached out to the PDC regarding an area near where the bridge replacement is taking place on Spring Cottage Road that could be used for public access. Before moving forward with researching whether or not it is a viable site, they need direction whether or not the Board is in favor of having this be a public access point. It was the consensus of the Board to agree for the PDC to pursue this opportunity.

APPROVAL OF REAL ESTATE PURCHASE CONTRACT

A motion was made by Ms. Norman and seconded by Mr. Berry to enter into close session pursuant to Va. Code § 2.2-3711(A)(8) for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, the subject being the acquisition of real property located in the Stevensville Magisterial District of King and Queen County, Virginia.

AYES: S.C. ALSOP, M.R. BERRY, M.H. NORMAN

NAYS: NONE

ABSENT: J.L. SIMPKINS, C.R. BILLUPS

A motion was made by Ms. Norman and seconded by Mr. Berry that each member of the King and Queen County Board of Supervisors certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King and Queen County Board of Supervisors, and (iii) no action was taken in the closed meeting.

AYES: S.C. ALSOP, M.R. BERRY, M.H. NORMAN

NAYS: NONE

ABSENT: J.L. SIMPKINS, C.R. BILLUPS

A motion was made by Mr. Berry and seconded by Ms. Norman to approve the agreement for the purchase of the parcel in the Stevensville District and to further authorize Vice Chair Sherrin Alsop to execute the agreement.

AYES: S.C. ALSOP, M.R. BERRY, M.H. NORMAN

NAYS: NONE

ABSENT: J.L. SIMPKINS, C.R. BILLUPS

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Ms. Norman and seconded by Mr. Berry to adjourn the meeting at 7:42 p.m.

Chairman

Clerk of the Board