



**KING AND QUEEN
COUNTY VIRGINIA**
Founded 1691

Board of Supervisors Meeting

Wednesday, November 13, 2024
Regular Monthly Meeting 7:00 P.M.

242 Allen's Circle
King and Queen Court House, Virginia 23085
General District Courtroom

AGENDA

1. Call to Order, Invocation and Pledge of Allegiance to the Flag of the United States
2. Approval and Signing of Minutes
3. Approval and Signing of the Warrants and Appropriations
4. Public Comment Period
5. Public Hearing – Lease of King and Queen County Telework Facility to Sentara
6. Public Hearing – Lease of King and Queen County Telework Facility to the Middle Peninsula Planning District Commission
7. Approval of MPPDC Virginia Resources Authority Support Agreement
8. Quarterly Reports
9. Appointments and Reappointments (EDA – Jesse Holmes & Plunard Robinson)
10. County Administrator's Comments
11. Board of Supervisors Comments
12. Adjourn to Workshop meeting on **Monday, November 25, 2024, at 6:00 p.m.**, 242 Allen's Circle, King and Queen Court House, Virginia, Second Floor Conference Room A/B.

AGENDA: November 13, 2024 Regular Meeting

ITEM #1:

Call to Order, Invocation and Pledge of Allegiance to the Flag of the United States of America

ACTION REQUESTED:

None Required

ATTACHMENTS:

None

AGENDA: *November 13, 2024 Regular Meeting*

ITEM #2:

Approval and signing Minutes

ACTION REQUESTED:

Approval of the September 23, 2024 and October 15, 2024 minutes of the Board of Supervisors.

ATTACHMENTS:

- Draft September 23, 2024 minutes
- Draft October 15, 2024 minutes

**King and Queen County
Board of Supervisors Meeting
Monday, September 23, 2024**

6:00 P.M.

**Regular Meeting
King and Queen County Courts and Administration Building
2nd Floor Conference Room A and B**

Minutes of the Meeting

CALL TO ORDER AND ROLL CALL

Chairman Lawrence Simpkins called the meeting to order. Roll call was taken with member Sherrin Alsop being absent.

APPROVAL OF RECURRING WARRANTS

A motion was made by Mr. Berry and seconded by Ms. Norman to approve the recurring warrants for the month of September, subject to audit.

AYES: J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C. R. BILLUPS

NAYS: NONE

ABSENT: S.C. ALSOP

COUNTY ADMINISTRATOR COMMENTS

Vivian Seay, County Administrator provided the following comments:

- Advised that EMS staff Kevin Mounts and Phillip Jewell were part of the inspection of the new pharmacy facility at Mattaponi Rescue's building that will be required in November for EMS providers. The inspector reported that the inspection went very well and that the area is "a model for rural counties".
- Advised that Deputy Chief Willaford received a training grant that normally requires a 50/50 match awarded at full funding of \$30,099.
- Advised that the new Economic Development and grant position at the PDC has received their first grant award in the amount of \$250,000 which is intended to be used to purchase a portion of the West Point owned property adjoining the airport. The site will be used for public river access.
- Reported that she and Dr. Carter have drafted the joint press release for the school project.
- Commented that she received a request from a citizen regarding a through truck restriction on Rt. 603, Lombardy Road. She has spoken with VDOT and feels that it will be a non-starter since the road continues into Middlesex County.
- She provided radios with access to the public safety radio system to all Board members.

- Advised that nine companies were at the pre-bid meeting for the school master plan project. A selection committee will need to be formed to review and select a company. Suggestions were Dr. Carter, David Copsmith, Vivian Seay, Celestine Gaines and Tina Ammons. In addition, at least one Board member should serve on the committee. Carolyn Billups and Mark Berry volunteered to serve.

TIMMONS PRESENTATION – SITE STUDY AND DATABASE

Representatives of Timmons provided the Board an update on the status of this project and an overview of how properties are selected using data such as highway access, internet availability, access to existing electrical service, parcel size and zoning.

A motion was made by Ms. Billups and seconded by Ms. Norman to enter into closed session pursuant to Va. Code § 2.2-3711(A)(6) for discussion regarding the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected, and pursuant to Va. Code § 2.2-3711(A)(8) for consultation with legal counsel for King and Queen County regarding specific legal matters requiring the provision of legal advice by such counsel, the subject being the potential development of identified real properties located in the Stevensville Magisterial District and the Buena Vista Magisterial District.

AYES: J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C. R. BILLUPS

NAYS: NONE

ABSENT: S.C. ALSOP

A motion was made by Ms. Norman and seconded by Mr. Berry that each member of the King and Queen County Board of Supervisors certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King and Queen County Board of Supervisors, and (iii) no action was taken in the closed meeting.

Certification was as follows:

Mr. Berry – Aye

Mr. Simpkins – Aye

Ms. Norman – Aye

Ms. Billups – Aye

BOARD RETREAT UPDATE

It was the consensus that the School Board be invited to attend on Saturday morning and the EDA would be invited to attend on Friday morning. It was also the consensus to not invite Davenport or the Planning Commission.

BOARD MEETING SECURITY

Ms. Billups expressed concern related to security at board meetings. She advised that at least one board member had received threats during the election and that it is concerning that other than having the Sheriff or a deputy at the meetings that there are no protections in place. She suggested a higher level of security, possibly having a deputy outside the courtroom before and during the meetings to require anyone entering to go through the metal detector similar to the procedure for court days.

Chief Deputy Wilson was present and advised that the Sheriff was unable to attend but had asked him to advise the board that he is willing to provide the service but there will be a cost associate with it. Deputies would be working overtime since the meetings are held at night. He also advised that the board would need to provide a list of prohibited items similar to the courts. Such items typically include cell phones, knives, etc.

No action was taken, but it was the consensus to discuss further at a future meeting.

BOARD MEMBER COMMENTS

Ms. Norman advised that she recently toured the landfill at Little Plymouth and it was a very informative visit. She wished everyone a good evening and safe trip home.

Mr. Berry advised that he would not be able to attend the October board meeting.

Ms. Billups thanked staff for the radio and thanked the board for considering the additional security request. She also noted that she recently toured the Surry Nuclear Power Plant and that it was a very educational trip.

Mr. Simpkins thanked everyone for coming and for the presentation by Timmons.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Ms. Billups and seconded by Mr. Berry to adjourn the meeting at 8:25 p.m.

Chairman

Clerk of the Board

King and Queen County
Board of Supervisors Regular Meeting

Monday, October 15, 2024
7:00 P.M.

King and Queen County Courts and Administration Building
General District Courtroom

“Minutes of the Meeting”

**CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG
OF THE UNITED STATES OF AMERICA**

Mr. Simpkins call the meeting to order noting that four members were present in person and one member was present virtually. Mr. Berry stated that he was attending from South Carolina for personal reasons, Mr. Simpkins approved his virtual attendance. Chairman Simpkins provided the invocation, followed by the Pledge of Allegiance to the Flag of the United States.

**APPROVAL AND SIGNING OF THE AUGUST 26, 2024 AND SEPTEMBER 9, 2024
MINUTES**

A motion was made by Ms. Norman and seconded by Ms. Billups approving the August 26, 2024 and September 9, 2024 minutes of the Board with the correction to the September 9, 2024 minutes to include Ms. Norman’s comments.

AYES: J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE
ABSTAIN: S.C. ALSOP

APPROVAL AND SIGNING OF AUGUST WARRANTS AND APPROPRIATIONS

A motion was made by Ms. Alsop and seconded by Ms. Norman to approve the October County warrants and payroll, subject to audit.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

A motion was made by Ms. Alsop and seconded by Ms. Billups to approve the quarterly appropriation to the School Food Service Fund in the amount of \$138,366, subject to audit.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

A motion was made by Ms. Alsop and seconded by Ms. Norman to approve the following appropriations to the School Fund for FY24:

- June Revenue \$1,339,792.25
- July, August and September Revenue \$382,239.79
- School Construction Funds \$461,813.90

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

PUBLIC COMMENT PERIOD

Stephanie Dabny, Newtown District – She is opposed to the closing of Lawson Marriott and sending the children to the campus at Central High School. The babies are too small, and the bus rides will be too long. For Pre-Kindergarten up to 6th grade they are too young. Please keep their school open, they love their school. She understands that King and Queen Elementary needs a school but being together will have too many students in each class. She also asked that they not put the children in the trailers as has been proposed. There isn't much for the children to do in King and Queen and Lawson Marriott is all they have. If the board want to spend money, they should put it into a middle school.

Jackie Robinson, Newtown District – Advised that she is a certified babysitter with many years' experience. The closing of Lawson would be hard on the babies. It's too early in her opinion to get them up to ride the bus, they are just too young. Please leave their school alone. Use money to be spent on buses. Keep Lawson open for the babies.

Jonathon Wainright, Stevensville District – He is in favor of keeping the elementary school above Rt. 360 open. The board needs to have a professional evaluate the project and to plan for growth potential in the future. Think of the miles and hours that the children will travel. He also advised that there are grants available to help pay for facilities.

John Robinson, Newtown District – Advised that if there is helped, funds or people needed to help with not having to close Lawson that he wants to help. He is 100% in the corner of the children learning. He feels that a 2-hour bus ride to and from school is senseless. He is willing to help.

Lawanda Travis – She is a grandparent of five children in the schools. She has seen the property at the high school. She stated that attendance need to be higher and that the board needs to provide adequate help to educate the children. If not, the children will suffer from longer bus rides. She also asked if parents have been polled or surveys sent out to hear what the parents want so a better decision can be made. She also advised that the military will help and that there are grants available.

PUBLIC HEARING – REQUEST TO VDOT TO RESTRICT THROUGH TRUCK TRAFFIC ON RT. 632, RT. 633 AND RT. 634

Chairman Simpkins asked the County Administrator to provide background and proof of publication.

Ms. Seay advised that this request relates to the public hearing that was held last month. The addition of Rt. 634 to the areas proposed necessitated another hearing. Several years ago the Board restricted traffic on Rt. 631 (Bunker Hill Road and Stevensville Road) but there are still issues with truck traffic on Rt. 632, Rt. 633 and Rt. 634 which allows truck traffic to be on the roads between Walkerton and Rt. 14 in the courthouse area.

Chairman Simpkins opened the public hearing.

Ann Marie Voight, Stevensville District – She does not support the restriction on Mantua Road from Rt. 14 to Hockley Neck Road but does support the restriction on the other roads. There being no further comments, the public hearing was closed. Both she and her husband have been run into the ditch on these roads and something needs to be done.

Teresa Weber, St. Stephens Church District – She requested that the Board add Rt. 621 (Bruington Road) to be restricted. It is a very narrow road and there are children and animals on it.

Patricia Case, St. Stephens Church District – Please add Rt. 621 (Bruington Road) VDOT recently did a lot of work to that road and a VDOT worker told her that the bridges on the secondary roads are not made for truck traffic. She doesn't have a problem with where they are going but they need to be off these roads. There is no room to pass when you meet the trucks, and it is being used as a cut through short cut and the citizens are paying for it.

Sheriff Balderson – He was asked by the Board at the last meeting to gather information related to traffic incidents on these roads. There were seven reportable (over \$2,000 damages) crashes during 2022 to 2024. Two were overturned trucks. There were eleven non-reportable (under \$2,000 damages) during the same period. There were three mirror strikes, four were a tractor trailer left the road, two cars run off the road by a tractor trailer and two people who called in to dispatch but left the scene prior to arrival of assistance.

Bruce Taylor, Walkerton – Advised that his questions related to farm vehicles were answered by the county administrator during her comments.

Ms. Alsop requested clarification on the point made by Ms. Voight regarding trucks on Rt. 633 Mantua Road.

Ms. Seay explained that that she has spoken with Lee McKnight at VDOT and he stated that if in the example given of a deliver onto Rt. 632 (Hockley Neck Road) then there would be no way for a truck to get there if Rt. 633 were restricted that a delivery vehicle in that instance would not be considered a through truck on Rt. 633 because they did not travel the full distance of the road which would be from Rt. 14 to Rt. 620 (Walkerton Landing Road). This would also apply to log trucks or farm vehicles that had business on the roads under consideration.

A motion was made by Mr. Berry and seconded by Ms. Norman to adopt the following resolution and send it to VDOT:

A RESOLUTION OF THE KING AND QUEEN COUNTY BOARD OF SUPERVISORS

REQUESTING THE VIRGINIA DEPARTMENT OF TRANSPORTATION TO RESTRICT THROUGH TRUCK TRAFFIC ON STATE ROUTES 632, 633, AND 634

WHEREAS, many public roads in King and Queen County are dangerously narrow with poor drainage and oftentimes with crumbling shoulders; and

WHEREAS, many of those narrow roads should be used by large trucks only when necessary to reach local destinations and never as shortcuts; and

WHEREAS, best practices notwithstanding, some of those narrow roadways that are the least suitable for truck traffic are utilized as shortcuts by large trucks, thereby undermining road condition as well as creating hazardous travel conditions; and

WHEREAS, in fact, just recently two larger trucks traveling on the roads which are the subject of this Resolution have overturned, illustrating just how inappropriate those roads are for frequent truck traffic; and

WHEREAS, pursuant to the guidance and authority in Chapter 580 of the Virginia Administrative Code, the King and Queen County Board of Supervisors deems it to be in the best interests of the citizens of King and Queen County to request that the Commonwealth Transportation Board, acting through authority delegated to the Commissioner of the Virginia Department of Transportation, restrict through truck traffic on those route identified below.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the King and Queen County Board of Supervisors as follows:

1. That the Board of Supervisors does hereby request that the Commonwealth Transportation Board, acting through authority delegated to the Commissioner of the Virginia Department of Transportation, restrict through truck traffic on State Route 632 from the intersection of State Route 631 to the intersection of State Route 633; State Route 633 from the intersection with Route 14 to the intersection with Walkerton Landing Road; and State Route 634 from the intersection with State Route 633 to the intersection with Walkerton Landing Road.
2. That the Board of Supervisors has determined the restriction of through truck traffic on the routes set forth in paragraph 1 will promote the health, safety, and welfare of the citizens of the Commonwealth without creating an undue hardship on any users of the transportation network.
3. That the alternate route with the same termini is Route 14, The Trail directly to or from Walkerton Landing Road.
4. That the King and Queen County Sheriff's Office will enforce the through truck restrictions.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

**THRIVE VIRGINIA – DECLARATION OF OCTOBER AS DOMESTIC VIOLENCE
AWARENESS MONTH**

No one was present from Thrive but they provided the following proclamation in advance:

**A PROCLAMATION DECLARING OCTOBER AS DOMESTIC VIOLENCE
AWARENESS MONTH**

WHEREAS, domestic violence is a serious crime that affects people of all races, ages, gender, and income levels; and

WHEREAS, Domestic violence is widespread and affects over four million Americans each year; and

WHEREAS, one in three Americans have witnessed an incident of domestic violence; and

WHEREAS, children that grow up in violent homes are believed to be abused and neglected at a rate higher than the national average; and

WHEREAS, domestic violence costs the nation billions of dollars annually in medical expenses, police and court costs, shelters, foster care, sick leave, absenteeism, and non-productivity; and

WHEREAS, only a coordinated community effort will put a stop to this heinous crime; and.

WHEREAS, Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and to show support for the numerous organizations and individuals who provide critical advocacy, services, and assistance to victims.

NOW, THEREFORE, IT IS PROCLAIMED by the King and Queen County Board of Supervisors the month of October as Domestic Violence Awareness Month and ask the citizens of King and Queen County to work together to eliminate domestic violence from our community.

A motion was made by Ms. Alsop and seconded by Ms. Norman to adopt the proclamation.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

Ms. Alsop added that she ran a shelter for 10 years and know the importance of this proclamation and for October to be domestic violence awareness month. If you know of someone in this situation, please let them know about the resources that are available to help.

APPROVAL OF BEAD LETTER OF SUPPORT FOR RIVERSTREET NETWORKS

County Administrator Vivian Seay advised that this request was received from Robert Taylor with Riverstreet Networks. He has advised that he has been notified that they may be eligible for BEAD (Broadband Equity and Deployment) funding for King and Queen County. He is unsure that they will receive any funding since the county has already provided fiber access to the entire county, however he is requesting support from the county if there truly an unserved or underserved area within the county.

A motion was made by Ms. Billups and seconded by Ms. Alsop to approve the submission of a letter of support for Riverstreet’s BEAD application.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

Ms. Billups asked that the Board be notified if Riverstreet does receive any funding.

QUARTERLY REPORTS

Quarterly reports were received from the following department heads and agencies:

1. Meredith Adkins, Commonwealth Attorney (report was provided in advance)
2. Sheriff Balderson, Sheriff’s Office and Animal Control
3. Lee McKnight, VDOT (report was provided in advance)
4. Quentin Mascari, Building Inspections (report was provided in advance)
5. Monty Willaford, Deputy Chief of Emergency Services

APPOINTMENTS AND REAPPOINTMENTS TO BOARDS AND COMMISSIONS

A motion was made by Ms. Berry and seconded by Ms. Alsop to reappoint Mr. Robbie Coleman to the Planning Commission this term will expire December 31, 2024 in order to align the terms of members to provisions in the Code of Virginia.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

A motion was made by Ms. Billups and seconded by Ms. Alsop to reappoint Mr. Robbie Coleman and Mr. Edmond Wilson to four-year terms beginning on January 1, 2025 and expiring on December 31, 2028.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

VOTING CREDENTIALS – ANNUAL VACO CONFERENCE

A motion was made by Ms. Billups and seconded by Ms. Norman authorizing Sherrin Alsop as the voting member representing King and Queen County.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

A motion was made by Ms. Norman and seconded by Ms. Alsop authorizing Ms. Billups as the alternate voting member for King and Queen County.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

COUNTY ADMINISTRATOR'S COMMENTS

Ms. Seay had the following comments:

- She has been contacted by VDOT regarding the Rural Rustic designation for Rt. 617 (Exol Road) they are in need of the following resolution in order for work to begin on the project:

RESOLUTION

WHEREAS, Section 33.2-332 of the *Code of Virginia*, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a **Rural Rustic Road**; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1500 vpd; and

WHEREAS, the Board of Supervisors of King & Queen County, Virginia (the "Board") desires to consider whether Exol Road, Route 617, 2.61 mile, From: Route 614 To: Route 616 (the "Road) be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on the Road; and

WHEREAS, the Road is in the Board's six-year plan for improvements to the secondary system of state highways; and

WHEREAS, the Board believes that the Road should be so designated due to its qualifying characteristics;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates the Road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that the Road be hard surfaced and,

to the fullest extent prudent, be improved within the existing right of way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the Road in their current state.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to the Virginia Department of Transportation Residency Administrator.

A motion was made by Ms. Norman and seconded by Ms. Alsop to adopt the resolution as presented and provide it to VDOT.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

- Advised that now that the telework center is nearly complete, a name for the facility needs to be chosen so work can begin on the signage for the site as well as inside the building.
- The leases for the Middle Peninsula Planning District Commission and Sentara will need to be approved prior to them moving into the facility. This requires a public hearing, and she requested that this be held at the November regular meeting.

A motion was made by Ms. Alsop and seconded by Ms. Billups setting the November 13th board meeting as the date for the public hearing on leases for the telework center.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

- Responses to the RFP for master site plan design for the school campus were due last Thursday, six responses were received. The review and selection committee is set to meet next week.
- Advised that there are some scheduling issues with the annual dinner hosted by the Historical Society, but she will get out the date as soon as it is set.

BOARD MEMBER COMMENTS

Ms. Norman had the following comments:

- She appreciated everyone coming to the meeting and sharing their concerns and opinions. The school project weighs on everyone's mind and they are considering all comments heard.
- Reminded everyone of Community Pride Day
- Wished everyone a safe trip home.

Ms. Billups had the following comments:

- She suggested that a good way to get information out regarding things like where to pay taxes would be in the churches.
- It is great to hear people coming forth to offer to assist the children, parents, teachers, and making suggestions regarding grants etc. She asked if citizens are reaching out to the PTA and the School Board regarding their concerns also. To the citizen who

spoke about getting professionals to assist, the Board is doing that with the selection of the firm to prepare the master plan.

- She thanked everyone who came and spoke, the Board does listen.
- Wished everyone a safe trip home.

Ms. Alsop had the following comments:

- She thanked everyone for coming and thanked the Board for their patience and consideration while she was out sick recently with COVID.
- She stated that she is always glad to talk with citizens about their concerns. She may not agree with them, but she does listen.
- Advised that the Board is working closely with the School Board on the coming projects and that many of the concerns raised are under the authority of the School Board not the Board of Supervisors such as student transportation. In her opinion running two schools is not the most efficient way to spend taxpayer dollars. There are other needs such as EMTs and deputies that the Board has to consider as well. Many don't realize that there is only one pot of money, and the Board has to make decision that are the best for everyone. Small counties do not have the same resources as large ones but have the same responsibilities to the citizens. Where will the taxes come from if citizens don't want businesses? Hard decision must be made.
- Wished everyone a good evening and a safe trip home.

Mr. Berry had the following comments:

- He appreciated being allowed to attend remotely.
- The school project has become quite contentious and there is some inaccurate information circulating. He asked citizens to reach out to their Board members to get the accurate information.
- The Board must live within its means and make decisions with that in mind.
- He will not be having his community meeting in October as planned, will try to have it after the holidays in January.

Mr. Simpkins had the following comments:

- Thanked everyone for coming and speaking up. There are many decisions that still need to be made regarding the school project. He and other Board members mean it, please call them to get the accurate information. What is out there on Facebook is not correct.
- In regard to the staffing shortage in Emergency Services he asked that a review of EMT salaries be looked at and see if there are funds within salary contingencies to do something.
- He attended the Sheriff's office ceremony held at Marriott School, it was a very nice event.
- He also attended Walkerton Day and there was a surprise visit from Governor Youngkin and Delegate Hodges. He was able to spend time with both and talked about some of issues facing King and Queen County as well as other rural communities.
- Advised that the information provided by the Schools on the football game Friday night is at West Point not at Central High School.

- Thanked everyone for coming and wished them a safe trip home.

IT IS ORDERED THAT THE BOARD BE ADJOURNED:

A motion was made by Ms. Billups and seconded by Ms. Alsop to adjourn the meeting at 8:47 p.m.

Chairman

Clerk of the Board

AGENDA: *November 13, 2024 Regular Meeting*

ITEM #3:

Approval and signing of Warrants and Appropriations

ACTION REQUESTED:

Approval of County warrants & payroll for the month of
November

ATTACHMENTS:

- County Warrants (Payroll and Accounts Payable)

Part-time Employee Payroll Run

Payroll: Friday, November 15, 2024

County

| | |
|----------------------|------------|
| Hunter, Greg | \$4,048.75 |
| Willaford, Harold | \$3,423.65 |
| Harvey, Doris | \$393.02 |
| Norman, Susan | \$1,328.70 |
| Hendrickson, Stephen | \$1,361.25 |
| Evko, Kelly | \$4,000.00 |

Electoral Board/Registrar

| | |
|-------------------|----------|
| Hart, Martha | \$898.00 |
| Swilley, Stuart | \$449.00 |
| Creasy, Bonnie | \$815.50 |
| Wilson, Theresa | \$384.00 |
| Creech, Kristy | \$255.00 |
| Nickelson, Robert | \$60.00 |

Officers of Election/Satelite Office

| | |
|-------------------|----------|
| Wyatt, Sherri | \$280.00 |
| Moncrief, John | \$393.00 |
| Lindsey, Trisha | \$266.50 |
| Harris, Cherie | \$493.50 |
| Robinson, Plunard | \$374.50 |
| Davis, Crystal | \$374.50 |
| Lewis, Elizabeth | \$122.50 |
| Culbreth, Cecil | \$122.50 |
| Ceasly, Bonnie | \$248.50 |
| Gilbert, Dobbyn | \$280.00 |
| Levere, Mary Ann | \$367.50 |
| Shamwell, Alice | \$378.00 |
| Carter, Maria | \$385.00 |
| Holmes, Jerline | \$126.00 |

Sheriff's Department

| | |
|---------------------|------------|
| Burton, Melvin | \$1,500.00 |
| Hayes, Drake | \$1,734.00 |
| Holmes, Albert | \$1,140.00 |
| Holmes, Randy | \$2,162.50 |
| Douglas, Milton | \$2,987.50 |
| Laufer, Sandra | \$1,632.00 |
| Shackleford, Donald | \$2,114.00 |
| Trent, Darryl | \$1,112.50 |

Overtime/Sheriff's Department

| | |
|-----------------|----------|
| Burr, Brian S. | \$267.42 |
| Clark, Jon-Eric | \$160.44 |
| Ccusick, Philip | \$230.25 |

| | |
|-----------------------|----------|
| Davis, Sandra | \$157.20 |
| Hill, Shirley | \$149.60 |
| Mills, Jonathan | \$367.11 |
| Parker, John | \$701.23 |
| Rowe, Vladimir | \$180.50 |
| Schefflien, Harvey E. | \$200.48 |

Rescue Services

| | |
|------------------|------------|
| Beasley, Michael | \$454.08 |
| Bouchyard, Shaun | \$2,259.84 |
| Brantly, Brian | \$2,778.36 |
| Floyd, Tyler | \$929.28 |
| Heller, John | \$297.44 |
| Huffman, Michael | \$2,154.24 |
| Meriwether, Jack | \$2,885.91 |
| Southworth, Erin | \$1,416.22 |

\$51,600.97

Fulltime Payroll - October 2024

Board of Supervisors

| | |
|-------------------|----------|
| Carolyn Billups | \$416.67 |
| Marie Norman | \$416.67 |
| Mark Berry | \$416.67 |
| Lawrence Simpkins | \$416.67 |
| Sherrin Alsop | \$416.67 |

County Administrator/County Attorney

| | |
|-------------|-------------|
| Vivain Seay | \$18,750.00 |
|-------------|-------------|

Commissioner of the Revenue

| | |
|---------------------|------------|
| Kelly Lumpkin | \$7,133.84 |
| Brenda Robinson | \$4,313.98 |
| Deputy Commissioner | Vacant |

Finance

| | |
|-------------|------------|
| Tina Ammons | \$7,386.07 |
| Resa Wilson | \$3,379.90 |

Treasurer

| | |
|-----------------|------------|
| Stephanie Sears | \$6,526.85 |
| Mali Klausen | \$3,834.00 |
| Tammy Gibbs | \$3,043.22 |

Registrar

| | |
|------------------|------------|
| Diane Klausen | \$6,526.85 |
| Davis, Emma-Wade | \$3,104.08 |

Clerk of Circuit Court

| | |
|-----------------|------------|
| Hattie Robinson | \$8,315.27 |
| Patricia Reed | \$4,031.60 |
| Vicotria Davis | \$3,367.50 |

Commonwealth Attorney

| | |
|------------------|-------------|
| Meredith Adkins | \$12,725.79 |
| Makaylah Ambrose | \$4,343.58 |

Sheriff

| | |
|---------------------|-------------|
| Rob Balderson | \$10,182.24 |
| Scott Edleman | \$4,630.00 |
| Brian Coke | \$4,463.33 |
| Ernie Schefflien | \$5,791.43 |
| Paul Hope | \$4,875.00 |
| Christopher Wilkins | \$4,463.33 |
| Mitchell Wilson | \$5,879.58 |
| Phillip Cusick | \$5,321.67 |
| Jonathon Mills | \$4,713.33 |
| John Parker | \$4,630.00 |
| Hickory Burns | \$4,546.67 |

| | |
|-------------------|------------|
| Moses Edwards | \$4,463.33 |
| Skylar Blowe | \$4,463.33 |
| Barry Radden | \$5,250.00 |
| Jon-Eric Clark | \$4,635.00 |
| Brian Burr | \$5,150.00 |
| Vladimir Rowe | \$4,635.00 |
| Emilee Bashaw | \$4,463.33 |
| Nicole Pittman | \$3,083.33 |
| Sandra Davis | \$4,541.66 |
| Tammy Warren | \$3,602.50 |
| Shirley Hill | \$4,320.59 |
| Kathryne Rinehard | \$3,685.83 |
| Alexis Davis | \$3,500.00 |
| Dispatcher | Vacant |
| Dispatcher | Vacant |
| Melissa Sanske | \$3,516.67 |
| Dispatcher | Vacant |
| Vickie Draine | \$4,720.83 |

Rescue Services

| | |
|-------------------|------------|
| David Lankford | \$6,170.80 |
| Kevin Mounts | \$6,209.52 |
| Josh Schrum | \$4,955.12 |
| Robert Coggsdale | \$5,731.84 |
| Kyle Cohenour | \$3,885.31 |
| Phillip Jewell | \$5,554.24 |
| Gary Breen | \$4,837.48 |
| William Sisson | \$3,772.15 |
| Jacob Hoffmaster | \$4,777.88 |
| Aerrin Ryan | \$4,402.56 |
| Christopher Field | \$4,670.68 |
| Callie Wyde | \$4,921.22 |
| Laura Heller | \$4,637.83 |
| Ava Radden | \$3,885.31 |
| EMT | Vacant |
| Danielle Gray | \$4,637.87 |
| Angelia Hazzard | \$4,274.34 |
| Wesley May | \$4,273.49 |
| David Yeane | \$4,637.87 |
| EMT | Vacant |
| Joshua Lucas | \$4,001.88 |
| Donald Butler | \$4,273.49 |
| Curtis Mason, Jr. | \$4,001.88 |

Building Inspections

| | |
|-----------------|------------|
| Quentin Mascari | \$6,561.25 |
| Kathy Barrow | \$3,445.90 |

General Properties

| | |
|----------------|------------|
| Michael Barrow | \$5,250.75 |
|----------------|------------|

Community Programming & Tourism

| | |
|------------|------------|
| Erin Lazar | \$5,865.85 |
|------------|------------|

| | |
|--------------|------------|
| Jesse Kelley | \$5,690.75 |
|--------------|------------|

Zoning/Community Development

| | |
|---------------|------------|
| Donna Sprouse | \$6,209.15 |
|---------------|------------|

| | |
|--------------|------------|
| Josh Rellick | \$4,054.01 |
|--------------|------------|

| |
|----------------------------|
| <u>\$357,984.31</u> |
|----------------------------|

11/06/2024
AP375
FUND # - 100 GENERAL FUND

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 000200 LIABILITIES

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|-------------|-------------------------------------|-------------|--------------|--------------|---------------|
| DMV | LIABILITIES DMV Stop Fee Payable | DMV STOPS | 202427400722 | 9/30/2024 | 3,325.00 |
| | | | | TOTAL | 3,325.00 * |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 011010 *** Board of Supervisors ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|--------------------|------------------------------|---------------------|--------------|--------------|---------------|
| | *** Board of Supervisors *** | | | | |
| RAPPAHANNOCK TIMES | Advertising | THRU TRUCKS HEARING | CL100230 | 10/16/2024 | 205.20 |
| COUNTRY COURIER | Advertising | PUBLIC HEARING AD | 17794 | 10/09/2024 | 150.00 |
| COUNTRY COURIER | Advertising | LEASE REAL PROP AD | 17820 | 10/28/2024 | 150.00 |
| VIRGINIA MEDIA | Advertising | THR TRUCKS AD | 101194205000 | 9/30/2024 | 303.38 |
| | | | | | 808.58 * |
| | | | | TOTAL | 808.58 |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012100 *** County Administrator ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ | PAY | \$\$ |
|--------------------------|------------------------------|-----------------|--------------|--------------|--------|-----|------|
| | *** County Administrator *** | | | | | | |
| PORT RICHMOND AUTO PARTS | Automotive/Motor Pool | SUPPLIES | 477520 | 10/15/2024 | 28.98 | | |
| | | | | | 28.98 | * | |
| OFFICE DEPOT | Office Supplies | SUPPLIES | 378767702001 | 10/01/2024 | 17.52 | | |
| SHRED-IT USA, LLC | Office Supplies | ADMIN SHREDDING | 8008808632 | 10/25/2024 | 84.26 | | |
| | | | | | 101.78 | * | |
| | | | | TOTAL | 130.76 | | |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012220 *** HUMAN RESOURCES ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ | PAY | \$\$ |
|-------------------------|--|----------------------|----------------|--------------|--------|-----|----------|
| KING & QUEEN COUNTY | *** HUMAN RESOURCES *** HR CONSULTANT | OCTOBER HR CONSULTAN | 10/31/2024 | 10/31/2024 | 982.66 | | 982.66 * |
| AMAZON CAPITAL SERVICES | OFFICE SUPPLIES & MATERIALS | PORTABLE SCANNER | 1R7C-DCRY-4LYP | 10/28/2024 | 120.08 | | 120.08 * |
| SENTARA HEALTH PLANS | HR EVENT SUPPLIES | FLU SHOT CLINIC | FC-1320 | 10/11/2024 | 180.00 | | 180.00 * |
| | | | | TOTAL | | | 1,282.74 |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012240 *** Independent Auditor ***

| VENDOR NAME ----- | CHARGE TO ----- | DESCRIPTION ----- | INVOICE# ----- | INVOICE DATE ----- | \$\$ PAY \$\$ ----- |
|-----------------------|----------------------|----------------------|-------------------|--------------------------|------------------------|
| ROBINSON, FARMER, COX | Cost Allocation Plan | COST ALLOCATION PLAN | 10/28/2024 | 10/28/2024 | 4,300.00 |
| | | | | TOTAL | 4,300.00 * |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012310 *** Commissioner of Revenue ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ | PAY | \$\$ |
|-----------------------|---------------------------------|---------------------|------------|--------------|--------|-----|------|
| | *** Commissioner of Revenue *** | | | | | | |
| PITNEY BOWES | Maintenance Service Contracts | POSTAGE METER LEASE | 3319793665 | 9/29/2024 | 416.01 | | |
| | | | | | 416.01 | * | |
| PITNEY BOWES BANK INC | Postal Services | POSTAGE | 10/30/2024 | 10/30/2024 | 500.00 | | |
| | | | | | 500.00 | * | |
| ROBINSON, BRENDA T. | Mileage - Allowances | MILEAGE REIMBURSE | 10/24/2024 | 10/24/2024 | 14.74 | | |
| | | | | | 14.74 | * | |
| | | | | TOTAL | 930.75 | | |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012400 *** Finance ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ | PAY | \$\$ |
|--------------|------------------------------------|-------------|--------------|--------------|------|------|--------|
| OFFICE DEPOT | *** Finance *** Office Supplies | SUPPLIES | 378767702001 | 10/01/2024 | | 5.85 | 5.85 * |
| | | | | TOTAL | | 5.85 | |

11/06/2024
 AP375
 FUND # - 100

FROM DATE-11/13/2024
 TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012410 *** Treasurer ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|-------------------|----------------------|---------------------|--------------|--------------|---------------|
| *** Treasurer *** | | | | | |
| SEARS, STEPHANIE | Mileage - Allowances | MILEAGE REIMBURSE | 10/31/2024 | 10/31/2024 | 161.47 |
| KLAUSEN, MALI I. | Mileage - Allowances | MILEAGE REIMBURSE | 10/24/2024 | 10/24/2024 | 70.55 |
| GIBBS, TAMMY | Mileage - Allowances | MILEAGE REIMBURSE | 10/31/2024 | 10/31/2024 | 79.06 |
| | | | | | 311.08 * |
| OFFICE DEPOT | Office Supplies | SUPPLIES | 378767702001 | 10/01/2024 | 215.85 |
| OFFICE DEPOT | Office Supplies | ENVELOPES TREASURER | 384058031001 | 10/01/2024 | 4.72 |
| SHRED-IT USA, LLC | Office Supplies | SHREDDING TREASURER | 8008600471 | 9/30/2024 | 91.80 |
| | | | | | 312.37 * |
| BMS DIRECT | Tax Billing Service | 2024 PERSONAL PROP | 207619 | 9/30/2024 | 2,152.16 |
| BMS DIRECT | Tax Billing Service | 2024 REAL ESTATE | 207621 | 9/30/2024 | 1,900.18 |
| | | | | | 4,052.34 * |
| | | | | TOTAL | 4,675.79 |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012510 *** Information Technology ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|-----------------------|---------------------|----------------------|------------|--------------|---------------|
| RICOH USA, INC. | COPIER LEASES | OVERAGES | 9032756055 | 9/24/2024 | 739.49 |
| RICOH USA, INC. | COPIER LEASES | COPIER LEASE | 9032798554 | 10/14/2024 | 1,835.38 |
| | | | | | 2,574.87 * |
| CONSOCIATE MEDIA, LLC | WEBSITE MAINTENANCE | SEPT WEB MAINTENANCE | 5725 | 10/16/2024 | 425.00 |
| | | | | TOTAL | 425.00 * |
| | | | | | 2,999.87 |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 013100 *** Electoral Board ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|------------------------|-------------------------|------------------|-----------|--------------|---------------|
| | *** Electoral Board *** | | | | |
| RAPPAHANNOCK TIMES | Advertising | ELECTION NOTICE | CL100228 | 10/16/2024 | 243.00 |
| | | | | | 243.00 * |
| HART, MARTHA EDWARDS | Convention & Education | FOOD/OE TRAINING | 11/1/2024 | 11/01/2024 | 471.43 |
| DAVIS, EMMA | Convention & Education | FOOD/OE TRAINING | 11/1/2024 | 11/01/2024 | 41.98 |
| | | | | | 513.41 * |
| B.W. MURRAY & CO. INC. | IT Security Assessment | IT ASSESSMENT | 2291 | 10/20/2024 | 629.73 |
| | | | | | 629.73 * |
| | | | | TOTAL | 1,386.14 |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 013200 *** Registrar ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|---------------------|--------------------------------------|--------------------|----------|--------------|------------------------------|
| RACLARK ENTERPRISES | *** Registrar *** Office Supplies | ELECTION PINS 2024 | 2406 | 10/02/2024 | 118.00 118.00 * 118.00 |
| | | | | TOTAL | 118.00 |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021100 *** Circuit Court ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|-----------------------|------------------------|--------------|-----------------|--------------|---------------|
| *** Circuit Court *** | | | | | |
| FISHER, CARLA R. | Compensation of Jurors | JUROR PAYMNT | 000000054241008 | 10/08/2024 | 50.00 |
| BARCFIELD, ROBERT | Compensation of Jurors | JUROR PAYMNT | 000000055241008 | 10/08/2024 | 50.00 |
| CULBRETH, LINDA | Compensation of Jurors | JUROR PAYMNT | 000000056241008 | 10/08/2024 | 50.00 |
| RIVARA, CORINNA | Compensation of Jurors | JUROR PAYMNT | 000000057241008 | 10/08/2024 | 50.00 |
| STEWART, DAVID | Compensation of Jurors | JUROR PAYMNT | 000000058241008 | 10/08/2024 | 50.00 |
| | | | | | 250.00 * |
| TOTAL | | | | | 250.00 |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021200 *** General District Court ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ | PAY | \$\$ |
|-----------------|---|--------------|----------|--------------|--------|--------|------|
| RICOH USA, INC. | *** General District Court *** Lease/Rent of Equipment | COPIER LEASE | 39846332 | 10/11/2024 | 98.23 | 98.23 | * |
| FREEMAN, PAUL | Court Appointed Attorney | GT2400116060 | 8651169 | 10/10/2024 | 120.00 | 120.00 | * |
| | | | | TOTAL | 218.23 | | |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021501 *** 9th Dist Court Service Unit ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ | PAY | \$\$ |
|-------------------|-------------------------------------|-------------------|----------|--------------|----------|-----|------|
| | *** 9th Dist Court Service Unit *** | | | | | | |
| JAMES CITY COUNTY | Repairs & Maintenance | 9TH JUDICIAL DIST | 11252 | 10/25/2024 | 122.52 | | |
| JAMES CITY COUNTY | Telecommunications | 9TH JUDICIAL DIST | 11252 | 10/25/2024 | 72.54 | | * |
| JAMES CITY COUNTY | Lease/Rent of Buildings | 9TH JUDICIAL DIST | 11252 | 10/25/2024 | 1,285.09 | | * |
| JAMES CITY COUNTY | Other Operating Supplies | 9TH JUDICIAL DIST | 11252 | 10/25/2024 | 30.70 | | * |
| | | | | TOTAL | 1,510.85 | | |

11/06/2024
 AP375
 FUND # - 100

FROM DATE-11/13/2024
 TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 021600 *** Clerk of Circuit Court ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|-------------------------|--------------------------------|---------------------|----------------|--------------|---------------|
| ----- | ----- | ----- | ----- | ---- | ----- |
| | *** Clerk of Circuit Court *** | | | | |
| COUNTRY COURIER | Advertising | CIR CRT EMPLOY AD | 17795 | 10/09/2024 | 150.00 |
| | | | | | 150.00 * |
| ELAVON | Telecommunications | SEPT MERCHANT FEES | CA4274101913 | 9/30/2024 | 38.30 |
| ELAVON | Telecommunications | SEPT MERCHANT FEES | CA4274104686 | 9/30/2024 | 44.14 |
| | | | | | 82.44 * |
| REED, PATRICIA | Mileage | MILEAGE REIMBURSE | 10/30/2024 | 10/30/2024 | 91.12 |
| DAVIS, VICTORIA N. | Mileage | MILEAGE REIMBURSE | 10/29/2024 | 10/29/2024 | 91.12 |
| | | | | | 182.24 * |
| OFFICE DEPOT | Office Supplies | SUPPLIES | 378767702001 | 10/01/2024 | 28.97 |
| OFFICE DEPOT | Office Supplies | SUPPLIES | 384057951001 | 10/01/2024 | 10.23 |
| C & F BANK | Office Supplies | DEPOSIT TICKETS | 10/23/2024 | 10/23/2024 | 103.89 |
| TREASURER OF VIRGINIA | Office Supplies | JURY QUESTIONAIRE | 25-097C-JMS | 10/25/2024 | 461.40 |
| AMAZON CAPITAL SERVICES | Office Supplies | CIR CRT TAPE LABELS | 13GX-HG7W-LQLX | 10/17/2024 | 107.70 |
| SHRED-IT USA, LLC | Office Supplies | SHREDDING CIR CRT | 8008587066 | 9/30/2024 | 191.84 |
| BLUE360 MEDIA | Office Supplies | LAW BOOKS | IN2407234386 | 9/27/2024 | 214.37 |
| | | | | | 1,118.40 * |
| TREASURER OF VIRGINIA | Microfilming & Indexing | VJS MAINTENANCE LIC | 25-097C-VJS | 10/17/2024 | 650.00 |
| | | | | | 650.00 * |
| | | | | TOTAL | 2,183.08 |

11/06/2024
 AP375
 FUND # - 100

FROM DATE-11/13/2024
 TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031200 *** Sheriff ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|---------------------------|-------------------------------|----------------------|---------------|--------------|---------------|
| ----- | ----- | ----- | ----- | ---- | ----- |
| | *** Sheriff *** | | | | |
| COMPUTER PROJECTS OF IL | Maintenance Service Contracts | OPEN FOX PROGRAM | 24-10-130ME | 10/10/2024 | 396.00 |
| SHRED-IT USA, LLC | Maintenance Service Contracts | SHREDDING SHERIFFS | 8008695375 | 10/18/2024 | 126.97 |
| | | | | | 522.97 * |
| COUNTRY COURIER | Advertising | HIRING AD DISPATCH | 17812 | 10/21/2024 | 400.00 |
| | | | | | 400.00 * |
| VERIZON WIRELESS | Telecommunications | WIRELESS DEVICES | 9976694597 | 10/19/2024 | 1,042.89 |
| | | | | | 1,042.89 * |
| VIRGINIA PENINSULA PUBLIC | Vehicle Maintenance & Repair | SEPT SHERIFF MAINT | 31798 | 10/09/2024 | 165.00 |
| TIG'S AUTOMOTIVE REFINISH | Vehicle Maintenance & Repair | TAURUS REPAIR | 14923 | 10/17/2024 | 1,969.96 |
| ROBERT G. ALLEY, INC | Vehicle Maintenance & Repair | TOW POLICE CAR | 24-27886 | 10/05/2024 | 235.00 |
| | | | | | 2,369.96 * |
| MANSFIELD OIL COMPANY | Vehicle & Equipment Fuel | FUEL | SQLCD-1004120 | 10/02/2024 | 2,886.90 |
| MANSFIELD OIL COMPANY | Vehicle & Equipment Fuel | FUEL | SQLCD-1007515 | 10/18/2024 | 3,453.64 |
| | | | | | 6,340.54 * |
| WEST POINT FORD | Vehicle & Equipment Supplies | BATTERY | 18253 | 10/07/2024 | 202.95 |
| PORT RICHMOND AUTO PARTS | Vehicle & Equipment Supplies | BULB | 476292 | 9/27/2024 | 85.49 |
| PORT RICHMOND AUTO PARTS | Vehicle & Equipment Supplies | OIL FILTER & WIPERS | 477667 | 10/17/2024 | 61.85 |
| PORT RICHMOND AUTO PARTS | Vehicle & Equipment Supplies | OIL AND FILTER | 477674 | 10/17/2024 | 53.97 |
| PORT RICHMOND AUTO PARTS | Vehicle & Equipment Supplies | BATTERY AND AIR FILT | 478523 | 10/29/2024 | 213.98 |
| | | | | | 618.24 * |
| OFFICE DEPOT | Police Supplies | SUPPLIES SHERIFF | 389803727001 | 10/04/2024 | 223.06 |
| OFFICE DEPOT | Police Supplies | SUPPLIES SHERIFF | 389803727001 | 10/04/2024 | 3.35- |
| GALL'S LLC | Police Supplies | STINGER FLASHLIGHTS | 029160333 | 9/24/2024 | 585.84 |
| | | | | | 805.55 * |
| WITMER PUBLIC SAFETY | Uniforms & Wearing Apparel | UNIFORM | INV549895 | 10/01/2024 | 6.15 |
| WITMER PUBLIC SAFETY | Uniforms & Wearing Apparel | UNIFORM | INV550144 | 10/01/2024 | 86.86 |
| | | | | | 93.01 * |
| ATLANTIC TACTICAL | Firearms | 9MM SIG SAUER WEAPON | SI-80835128 | 10/22/2024 | 1,579.08 |
| | | | | | 1,579.08 * |
| LABORATORY CORPORATION | Payment for Medical Expenses | NEW HIRE TESTING | 81435113 | 9/28/2024 | 180.00 |
| HOLMES, ALBERT | Payment for Medical Expenses | REIMBURSEMENT | 10/30/2024 | 10/30/2024 | 50.00 |
| | | | | | 230.00 * |
| TRUIST FINANCIAL | General Investigation | SUBPEONA DOCUMENTS | SS-204623 | 10/21/2024 | 20.00 |
| | | | | | 20.00 * |
| | | | | TOTAL | 14,022.24 |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 031400 *** E911 ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|-------------------------|--------------------------------|-----------------|----------------|--------------|------------------------------|
| AMAZON CAPITAL SERVICES | *** E911 *** 911 ROAD SIGNS | NUMBER STICKERS | 1MTH-WJ44-VD4Q | 10/18/2024 | 119.90 119.90 * 119.90 |
| | | | | TOTAL | |

11/06/2024
 AP375
 FUND # - 100

FROM DATE-11/13/2024
 TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 032302 *** Rescue Services ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|--------------------------|-----------------------------|--------------------|----------------|--------------|---------------|
| ----- | ----- | ----- | ----- | ---- | ----- |
| *** Rescue Services *** | | | | | |
| AMAZON CAPITAL SERVICES | Office Supplies | SUPPLIES | 1HXM-19RW-PD1V | 9/29/2024 | 114.65 |
| AMAZON CAPITAL SERVICES | Office Supplies | CREDIT MEMO | 1K4P-L39X-3R3C | 10/30/2024 | 33.50- |
| AMAZON CAPITAL SERVICES | Office Supplies | CREDIT MEMO | 1K4P-L39X-3R3C | 10/30/2024 | 35.63- |
| AMAZON CAPITAL SERVICES | Office Supplies | CREDIT MEMO | 1K4P-L39X-3R3C | 10/30/2024 | 1.11- |
| | | | | | 44.41 * |
| BOUND TREE MEDICAL, LLC | Medical Supplies | MEDICAL SUPPLIES | 85500345 | 9/25/2024 | 259.74 |
| ZOLL MEDICAL CORPORATION | Medical Supplies | MEDICAL SUPPLIES | 4060731 | 10/03/2024 | 949.37 |
| ZOLL MEDICAL CORPORATION | Medical Supplies | MEDICAL SUPPLIES | 4061810 | 10/04/2024 | 734.30 |
| ZOLL MEDICAL CORPORATION | Medical Supplies | MEDICAL SUPPLIES | 4064650 | 10/09/2024 | 1,204.70 |
| ZOLL MEDICAL CORPORATION | Medical Supplies | MEDICAL SUPPLIES | 4066069 | 10/11/2024 | 49.20 |
| TELEFLEX LLC | Medical Supplies | EZ-10 POWER DRIVER | 9508995021 | 9/24/2024 | 308.50 |
| ARC3 GASES | Medical Supplies | SHACKLEFORD OXYGEN | 0011324874 | 10/30/2024 | 197.58 |
| LIFE-ASSIST, INC | Medical Supplies | MEDICAL SUPPLIES | 1513652 | 9/26/2024 | 1,056.33 |
| LIFE-ASSIST, INC | Medical Supplies | MEDICAL SUPPLIES | 1516251 | 10/03/2024 | 4,292.00 |
| LIFE-ASSIST, INC | Medical Supplies | MEDICAL SUPPLIES | 1517989 | 10/09/2024 | 104.81 |
| LIFE-ASSIST, INC | Medical Supplies | MEDICAL SUPPLIES | 1520040 | 10/15/2024 | 903.52 |
| | | | | | 10,060.05 * |
| PORT RICHMOND AUTO PARTS | Vehicle Maintenance | CORE DEPOSIT | 476693 | 10/03/2024 | 50.00- |
| PORT RICHMOND AUTO PARTS | Vehicle Maintenance | CLEANING SUPPLIES | 477857 | 10/21/2024 | 17.18 |
| AMAZON CAPITAL SERVICES | Vehicle Maintenance | SUPPLIES | 1HXM-19RW-PD1V | 9/29/2024 | 277.92 |
| AMAZON CAPITAL SERVICES | Vehicle Maintenance | CREDIT MEMO | 1K4P-L39X-3R3C | 10/30/2024 | 42.43- |
| AMAZON CAPITAL SERVICES | Vehicle Maintenance | PARTS AND SUPPLIES | 1K64-LFRM-DT19 | 10/02/2024 | 109.65 |
| AMAZON CAPITAL SERVICES | Vehicle Maintenance | SUPPLIES | 1LX4-4VX6-CPKD | 10/25/2024 | 139.00 |
| AMAZON CAPITAL SERVICES | Vehicle Maintenance | SCREWDRIVERS | 1L3D-7QKD-DPP4 | 10/16/2024 | 17.01 |
| AMAZON CAPITAL SERVICES | Vehicle Maintenance | PANS | 1TXD-XRF1-QXWM | 10/23/2024 | 6.99 |
| | | | | | 475.32 * |
| MANSFIELD OIL COMPANY | Vehicle Fuel | FUEL | SQLCD-1007636 | 10/18/2024 | 1,689.10 |
| | | | | | 1,689.10 * |
| SPUR NAME TAPES | Uniforms | NAMETAPES | 159593 | 7/25/2024 | 56.50 |
| | | | | | 56.50 * |
| AIR-CARE, INC. | Equipment | LENS FOR FACEPIECE | 25692 | 10/03/2024 | 450.00 |
| MARYLAND FIRE EQUIPMENT | Equipment | JACKET AND PANTS | 319442 | 9/30/2024 | 2,927.07 |
| | | | | | 3,377.07 * |
| NNPDC | NNPDC Ambulance Billing Fee | OCT 24 EMS BILLING | 10/31/2024 | 10/31/2024 | 1,166.68 |
| | | | | | 1,166.68 * |
| | | | | TOTAL | 16,869.13 |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 032400 *** Radio Communications ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|---------------------------|--------------------------------|------------------|-----------------|--------------|---------------|
| ----- | ----- | ----- | ----- | ---- | ----- |
| | *** Radio Communications *** | | | | |
| DOMINION ENERGY VIRGINIA | Electrical Services | COURTHOUSE TOWER | 7646266440 1024 | 10/03/2024 | 417.31 |
| | | | | | 417.31 * |
| ATKINS PETROLEUM PRODUCTS | Generator Fuel | GENERATOR FUEL | 258646 | 10/16/2024 | 538.51 |
| ATKINS PETROLEUM PRODUCTS | Generator Fuel | GENERATOR FUEL | 258650 | 10/16/2024 | 512.28 |
| | | | | | 1,050.79 * |
| SBA TOWERS, INC. | Tower Rent - Shackelfords Site | TOWER RENT | IN30625421 | 11/01/2024 | 7,972.03 |
| | | | | | 7,972.03 * |
| | | | | TOTAL | 9,440.13 |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 034500 *** Building Inspections ***

PAGE 20

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ | PAY | \$\$ |
|-----------------------|------------------------------|-------------|---------------|--------------|-------|-----|------|
| | *** Building Inspections *** | | | | | | |
| OFFICE DEPOT | Office Supplies | SUPPLIES | 378767702001 | 10/01/2024 | 30.89 | | |
| | | | | | 30.89 | * | |
| MANSFIELD OIL COMPANY | Vehicle Fuel | FUEL | SQLCD-1004116 | 10/02/2024 | 32.38 | | |
| | | | | | 32.38 | * | |
| | | | | TOTAL | 63.27 | | |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035100 *** Animal Control ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|---------------------------|----------------------------|----------------------|------------|--------------|---------------|
| | *** Animal Control *** | | | | |
| VERIZON WIRELESS | Telecommunications | WIRELESS DEVICES | 9976694597 | 10/19/2024 | 80.02 |
| | | | | | 80.02 * |
| VIRGINIA PENINSULA PUBLIC | Vehicle Maintenance | SEPT SHERIFF MAINT | 31798 | 10/09/2024 | 357.50 |
| | | | | | 357.50 * |
| REGIONAL ANIMAL SHELTER | Spay/Neuter Funds from DMV | ANIMAL PLATE SALES | 10/15/2024 | 10/15/2024 | 60.00 |
| | | | | | 60.00 * |
| MIDDLESEX COUNTY | Rabies Exposure Shots | PRE-EXPOSURE VACCINE | 10/17/2024 | 10/17/2024 | 1,541.04 |
| | | | | | 1,541.04 * |
| | | | | TOTAL | 2,038.56 |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035101 *** Animal Shelter ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|---------------------|-------------------------------------|----------------|------------|--------------|---------------|
| KING WILLIAM COUNTY | *** Animal Shelter *** ADMIN FEE | ANIMAL SHELTER | 10/01/2024 | 10/01/2024 | 1,416.15 |
| KING WILLIAM COUNTY | KW/KQ Animal Shelter | ANIMAL SHELTER | 10/01/2024 | 10/01/2024 | 47,204.93 |
| | | | | TOTAL | 48,621.08 |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035300 *** Medical Examiner ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ | PAY | \$\$ |
|-----------------------|----------------------|------------------|------------|--------------|-------|-----|------|
| TREASURER OF VIRGINIA | Medical Examiner Fee | MEDICAL EXAMINER | 10/16/2024 | 10/16/2024 | 20.00 | | |
| | | | | | 20.00 | * | |
| | | | | TOTAL | 20.00 | | |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035500 *** Emergency Services ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|----------------|--|-------------|----------|--------------|------------------------------|
| SAFEWARE, INC. | *** Emergency Services *** Equipment - Emergency Services | CAL GAS | 30245865 | 10/24/2024 | 271.00 271.00 * 271.00 |
| | | | | TOTAL | 271.00 |

11/06/2024
 AP375
 FUND # - 100

FROM DATE-11/13/2024
 TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 043200 *** General Properties ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|----------------------------|------------------------------|----------------------|-----------------|--------------|---------------|
| ----- | ----- | ----- | ----- | ---- | ----- |
| *** General Properties *** | | | | | |
| DOMINION ENERGY VIRGINIA | Electrical Services | CIRCUIT COURT | 1803982501 1024 | 10/03/2024 | 328.03 |
| DOMINION ENERGY VIRGINIA | Electrical Services | LIGHTING ACCOUNT | 2539892311 1024 | 10/23/2024 | 130.23 |
| DOMINION ENERGY VIRGINIA | Electrical Services | LIGHTING ACCOUNT | 6106939421 1024 | 10/23/2024 | 154.75 |
| DOMINION ENERGY VIRGINIA | Electrical Services | 5-B | 8305983002 1024 | 10/17/2024 | 66.22 |
| | | | | | 679.23 * |
| NEXTIVA, INC | Telecommunications | PHONE LINES | 40003733605 | 9/29/2024 | 2,056.09 |
| NEXTIVA, INC | Telecommunications | PHONE LINES | 40003852604 | 10/29/2024 | 2,058.89 |
| | | | | | 4,114.98 * |
| THE HOME DEPOT PRO | Janitorial Supplies | JANITORIAL SUPPLIES | 827829946 | 9/27/2024 | 143.50 |
| THE HOME DEPOT PRO | Janitorial Supplies | JANITORIAL SUPPLIES | 828277004 | 10/01/2024 | 54.14 |
| THE HOME DEPOT PRO | Janitorial Supplies | JANITORIAL SUPPLIES | 829080316 | 10/04/2024 | 56.62 |
| THE HOME DEPOT PRO | Janitorial Supplies | JANITORIAL SUPPLIES | 829080324 | 10/04/2024 | 68.26 |
| | | | | | 322.52 * |
| MANSFIELD OIL COMPANY | Vehicle & Equipment Fuel | FUEL | SQLCD-1004116 | 10/02/2024 | 157.48 |
| | | | | | 157.48 * |
| PORT RICHMOND AUTO PARTS | Vehicle & Equipment Supplies | SUPPLIES | 477520 | 10/15/2024 | 16.24 |
| | | | | | 16.24 * |
| KING & QUEEN CO. SCHOOLS | MEALS - INMATES | ROAD CREW MEALS | OCTOBER312024 | 10/31/2024 | 82.01 |
| | | | | | 82.01 * |
| HORNS MIDDLESEX ACE HARDWA | Building Supplies | ANT BAIT COR & TREAS | 55246/2 | 8/27/2024 | 25.77 |
| COMPUTER TELEPHONE TECHNOL | Building Supplies | 50 FOBS | 20898 | 9/27/2024 | 800.00 |
| | | | | | 825.77 * |
| HORNS MIDDLESEX ACE HARDWA | Tools & Equipment | CHAINS FOR SAWS | 55245/2 | 8/27/2024 | 94.98 |
| | | | | | 94.98 * |
| | | | | TOTAL | 6,293.21 |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043300 *** Marriott School Facility ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ | PAY | \$\$ |
|--------------------------|----------------------------------|-------------|-----------------|--------------|------|--------|------|
| | *** Marriott School Facility *** | | | | | | |
| DOMINION ENERGY VIRGINIA | Electrical Service | MARRIOTT | 4314102924 1024 | 10/17/2024 | | 151.13 | |
| DOMINION ENERGY VIRGINIA | Electrical Service | MARRIOTT | 7823700310 1024 | 10/17/2024 | | 186.74 | |
| | | | | | | 337.87 | * |
| | | | | TOTAL | | 337.87 | |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043400 *** Station 8/Shacklefords ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ | PAY | \$\$ |
|----------------------------|--------------------------------|---------------------|-----------------|--------------|--------|-----|------|
| | *** Station 8/Shacklefords *** | | | | | | |
| DOMINION ENERGY VIRGINIA | Electrical Service | STATION 8 | 5785160580 1024 | 10/24/2024 | 181.73 | | |
| | | | | | 181.73 | * | |
| THE HOME DEPOT PRO | Janitorial Supplies | JANITORIAL SUPPLIES | 829080316 | 10/04/2024 | 123.80 | | |
| | | | | | 123.80 | * | |
| AMAZON CAPITAL SERVICES | Facility Supplies | SUPPLIES | 1HXM-19RW-PD1V | 9/29/2024 | 176.56 | | |
| AMAZON CAPITAL SERVICES | Facility Supplies | CREDIT MEMO | 1K4P-L39X-3R3C | 10/30/2024 | 11.99 | - | |
| AMAZON CAPITAL SERVICES | Facility Supplies | PARTS AND SUPPLIES | 1K64-LFRM-DT19 | 10/02/2024 | 99.99 | | |
| AMAZON CAPITAL SERVICES | Facility Supplies | SUPPLIES | 1LX4-4VX6-CPKD | 10/25/2024 | 19.39 | | |
| AMAZON CAPITAL SERVICES | Facility Supplies | FILTER APPLIANCE | 1PP4-3K1D-NNCM | 10/03/2024 | 24.90 | | |
| AMAZON CAPITAL SERVICES | Facility Supplies | PANS | 1TXD-XRF1-QXWM | 10/23/2024 | 24.88 | | |
| HORNS MIDDLESEX ACE HARDWA | Facility Supplies | SUPPLIES | 56161/2 | 10/15/2024 | 114.98 | | |
| | | | | | 448.71 | * | |
| | | | | TOTAL | 754.24 | | |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043500 *** Station 2/Marriott School ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ | PAY | \$\$ |
|----------------------------|-----------------------------------|---------------------|----------------|--------------|--------|-----|------|
| | *** Station 2/Marriott School *** | | | | | | |
| THE HOME DEPOT PRO | CLEANING SUPPLIES | JANITORIAL SUPPLIES | 829080316 | 10/04/2024 | 123.80 | | |
| | | | | | 123.80 | * | |
| AMAZON CAPITAL SERVICES | FACILITY SUPPLIES | SUPPLIES | 1HXM-19RW-PD1V | 9/29/2024 | 99.99 | | |
| AMAZON CAPITAL SERVICES | FACILITY SUPPLIES | PANS | 1TXD-XRF1-QXWM | 10/23/2024 | 24.88 | | |
| HORNS MIDDLESEX ACE HARDWA | FACILITY SUPPLIES | SUPPLIES | 56161/2 | 10/15/2024 | 114.99 | | |
| | | | | | 239.86 | * | |
| | | | | TOTAL | 363.66 | | |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 053100 *** Rental Assistance Program ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ | PAY | \$\$ |
|-------------|---|--------------------|------------|--------------|----------|-----|------------|
| BAY AGING | *** Rental Assistance Program *** Rental Assist Payments | FY 25 CONTRIBUTION | 10/16/2024 | 10/16/2024 | 3,648.00 | | 3,648.00 * |
| | | | | TOTAL | 3,648.00 | | 3,648.00 |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 053230 *** Bay Aging ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|-------------|-------------------------------|--------------------|------------|--------------|---------------|
| | *** Bay Aging *** | | | | |
| BAY AGING | Annual Contribution/Bay Aging | FY 25 CONTRIBUTION | 10/16/2024 | 10/16/2024 | 5,962.00 |
| | | | | | 5,962.00 * |
| BAY AGING | County Match - Bay Transit | FY 25 CONTRIBUTION | 10/16/2024 | 10/16/2024 | 30,020.00 |
| | | | | | 30,020.00 * |
| | | | | TOTAL | 35,982.00 |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 053600 *** Contributions ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|--------------------------|-----------------------------|--------------------|------------|--------------|---------------|
| ----- | ----- | ----- | ----- | ---- | ----- |
| BAY CONSORTIUM WORKFORCE | WORKFORCE DEVELOPMENT BOARD | FY 25 CONTRIBUTION | 09/30/2024 | 9/30/2024 | 1,680.00 |
| | | | | | 1,680.00 * |
| | | | | TOTAL | 1,680.00 |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 071100 *** COMMUNITY PROGRAMMING ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|-----------------------|-------------------------------|----------------------|------------|--------------|---------------|
| | *** COMMUNITY PROGRAMMING *** | | | | |
| LAZAR, ERIN | MILEAGE | MILEAGE REIMBURSE | 10/15/2024 | 10/15/2024 | 146.72 |
| | | | | | 146.72 * |
| BMS DIRECT | PROGRAM SUPPLIES | INSERT FOR PP | 207706 | 9/30/2024 | 758.52 |
| LAZAR, ERIN | PROGRAM SUPPLIES | REIMBURSMENT | 10/17/2024 | 10/17/2024 | 110.52 |
| | | | | | 869.04 * |
| CONSOCIATE MEDIA, LLC | VTC MARKETING GRANT | MARKETING & COMMUNIC | 5726 | 10/16/2024 | 2,800.00 |
| | | | | | 2,800.00 * |
| | | | | TOTAL | 3,815.76 |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 073200 *** Public Library ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|----------------------------|---------------------------|----------------------|-----------------|--------------|---------------|
| *** Public Library *** | | | | | |
| HORNS MIDDLESEX ACE HARDWA | Repairs & Maintenance | PAINT & SUPPLIES LIB | 55844/2 | 9/27/2024 | 192.27 |
| HORNS MIDDLESEX ACE HARDWA | Repairs & Maintenance | CREDIT RETURN PAINT | 56266/2 | 10/21/2024 | 49.99- |
| | | | | | 142.28 * |
| DOMINION ENERGY VIRGINIA | Electrical Services | LIBRARY | 2571861216 1024 | 10/17/2024 | 104.05 |
| DOMINION ENERGY VIRGINIA | Electrical Services | LIBRARY | 2967503158 1024 | 10/17/2024 | 111.38 |
| | | | | | 215.43 * |
| KELLEY, JESSE | MILEAGE | REIMBURSEMENT | 10/28/2024 | 10/28/2024 | 105.86 |
| | | | | | 105.86 * |
| KELLEY, JESSE | CONVENTION & EDUCATION | REIMBURSEMENT | 10/28/2024 | 10/28/2024 | 9.00 |
| | | | | | 9.00 * |
| AMAZON CAPITAL SERVICES | LIBRARY SUPPLIES | BOOKS AND SUPPLIES | 1JXR-17P3-FTF9 | 10/22/2024 | 11.99 |
| AMAZON CAPITAL SERVICES | LIBRARY SUPPLIES | BOOKS AND SUPPLIES | 1KGT-7PDX-G9LG | 9/21/2024 | 56.49 |
| AMAZON CAPITAL SERVICES | LIBRARY SUPPLIES | BOOKS AND SUPPLIES | 1WRF-LFWH-LR6J | 10/17/2024 | 149.78 |
| AMAZON CAPITAL SERVICES | LIBRARY SUPPLIES | BOOKS AND SUPPLIES | 13PK-XLKD-3HJX | 10/24/2024 | 18.99 |
| AMAZON CAPITAL SERVICES | LIBRARY SUPPLIES | BOOKS AND SUPPLIES | 149X-F1VJ-1LGJ | 9/16/2024 | 9.99 |
| AMAZON CAPITAL SERVICES | LIBRARY SUPPLIES | BOOKS AND SUPPLIES | 171X-JXFC-TQW3 | 10/27/2024 | 242.93 |
| AMAZON CAPITAL SERVICES | LIBRARY SUPPLIES | BOOK AND SUPPLIES | 174P-MT6K-36VF | 10/24/2024 | 20.02 |
| AMAZON CAPITAL SERVICES | LIBRARY SUPPLIES | BOOKS AND SUPPLIES | 19G1-H4VK-1NTP | 10/13/2024 | 191.54 |
| | | | | | 701.73 * |
| AR WORKSHOP | SERVICES/LIBRARY PROGRAMS | FALL CRAFT LIBRARY | 227-00627 | 10/22/2024 | 275.00 |
| MUMS & BUBS | SERVICES/LIBRARY PROGRAMS | LIBRARY PROGRAM | CE-2411 | 10/22/2024 | 100.00 |
| LITTELL, MARY ANN | SERVICES/LIBRARY PROGRAMS | SUNCATCHER WORKSHOP | 10/07/2024 | 10/07/2024 | 170.00 |
| THE SHE SHED | SERVICES/LIBRARY PROGRAMS | LIBRARY CRAFT KIDS | 1027 | 10/18/2024 | 55.00 |
| | | | | | 600.00 * |
| AMAZON CAPITAL SERVICES | BOOKS/LIBRARY COLLECTION | CREDIT MEMO | 1CLY-DFVV-4PLC | 10/05/2024 | 3.20- |
| AMAZON CAPITAL SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOK | 1DJ3-TKV3-7964 | 10/19/2024 | 21.81 |
| AMAZON CAPITAL SERVICES | BOOKS/LIBRARY COLLECTION | BOOKS AND SUPPLIES | 1JXR-17P3-FTF9 | 10/22/2024 | 118.08 |
| AMAZON CAPITAL SERVICES | BOOKS/LIBRARY COLLECTION | BOOKS AND SUPPLIES | 1KGT-7PDX-G9LG | 9/21/2024 | 619.22 |
| AMAZON CAPITAL SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 1MWJ-CMQ6-X71J | 10/13/2024 | 43.54 |
| AMAZON CAPITAL SERVICES | BOOKS/LIBRARY COLLECTION | BOOKS | 1V97-HN3P-LYL7 | 10/15/2024 | 52.98 |
| AMAZON CAPITAL SERVICES | BOOKS/LIBRARY COLLECTION | BOOKS AND SUPPLIES | 1WRF-LFWH-LR6J | 10/17/2024 | 70.32 |
| AMAZON CAPITAL SERVICES | BOOKS/LIBRARY COLLECTION | CREDIT MEMO | 1WX7-Q9QQ-7W3Y | 10/19/2024 | .02- |
| AMAZON CAPITAL SERVICES | BOOKS/LIBRARY COLLECTION | CREDIT MEMO | 1YFQ-C73H-4LYV | 10/05/2024 | 3.20- |
| AMAZON CAPITAL SERVICES | BOOKS/LIBRARY COLLECTION | BOOKS AND SUPPLIES | 13PK-XLKD-3HJX | 10/24/2024 | 24.12 |
| AMAZON CAPITAL SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 14K6-41MH-1W7R | 10/05/2024 | 130.74 |
| AMAZON CAPITAL SERVICES | BOOKS/LIBRARY COLLECTION | BOOKS AND SUPPLIES | 149X-F1VJ-1LGJ | 9/16/2024 | 18.12 |
| AMAZON CAPITAL SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 16NR-1VN4-PR6P | 9/29/2024 | 86.08 |
| AMAZON CAPITAL SERVICES | BOOKS/LIBRARY COLLECTION | BOOKS AND SUPPLIES | 171X-JXFC-TQW3 | 10/27/2024 | 280.00 |
| AMAZON CAPITAL SERVICES | BOOKS/LIBRARY COLLECTION | BOOK AND SUPPLIES | 174P-MT6K-36VF | 10/24/2024 | 17.96 |
| AMAZON CAPITAL SERVICES | BOOKS/LIBRARY COLLECTION | BOOKS AND SUPPLIES | 19G1-H4VK-1NTP | 10/13/2024 | 125.90 |
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 83146564 | 8/12/2024 | 18.07 |
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 84180856 | 10/10/2024 | 18.10 |
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 84180857 | 10/10/2024 | 14.30 |
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 84180858 | 10/10/2024 | 9.94 |
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 84180859 | 10/10/2024 | 32.42 |

11/06/2024
 AP375
 FUND # - 100

FROM DATE-11/13/2024
 TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 073200 *** Public Library ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|-------------------------|--------------------------|----------------------|------------|--------------|---------------|
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 84180860 | 10/10/2024 | 18.05 |
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 84180861 | 10/10/2024 | 14.94 |
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 84180862 | 10/10/2024 | 291.30 |
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 84203481 | 10/11/2024 | 19.25 |
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 84203482 | 10/11/2024 | 23.61 |
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 84203483 | 10/11/2024 | 16.96 |
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 84203484 | 10/11/2024 | 474.82 |
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 84203485 | 10/11/2024 | 149.11 |
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 84254302 | 10/15/2024 | 19.41 |
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 84254303 | 10/15/2024 | 16.24 |
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 84254304 | 10/15/2024 | 13.87 |
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 84254305 | 10/15/2024 | 21.93 |
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 84258568 | 10/15/2024 | 7.30 |
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 84258569 | 10/15/2024 | 68.41 |
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 84258570 | 10/15/2024 | 48.72 |
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 84258571 | 10/15/2024 | 59.43 |
| INGRAM LIBRARY SERVICES | BOOKS/LIBRARY COLLECTION | LIBRARY BOOKS | 84258572 | 10/15/2024 | 13.19 |
| | | | | | 2,971.82 * |
| CONSOCIATE MEDIA, LLC | Website Maintenance | SEPT WEB MAINTENANCE | 5725 | 10/16/2024 | 425.00 |
| | | | | | 425.00 * |
| RICOH USA, INC. | COPIER LEASE | COPIER LEASE | 39829147 | 10/11/2024 | 92.28 |
| RICOH USA, INC. | COPIER LEASE | OVERAGES | 9032756055 | 9/24/2024 | 29.46 |
| | | | | | 121.74 * |
| | | | | TOTAL | 5,292.86 |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081100 *** Planning Commission ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|-----------------------------|----------------------|-------------------|--------------|--------------|---------------|
| *** Planning Commission *** | | | | | |
| CAMPBELL, DAVID | Mileage - Allowances | MILEAGE REIMBURSE | 10/07/2024 | 10/07/2024 | 22.11 |
| ALLEN, BARRY L. | Mileage - Allowances | MILEAGE REIMBURSE | 10/07/2024 | 10/07/2024 | 22.78 |
| COLEMAN, JR. ROBERT W. | Mileage - Allowances | MILEAGE REIMBURSE | 10/07/2024 | 10/07/2024 | 2.68 |
| WILSON, JR. EDMOND L. | Mileage - Allowances | MILEAGE REIMBURSE | 10/07/2024 | 10/07/2024 | 24.12 |
| JACKSON, COMER | Mileage - Allowances | MILEAGE REIMBURSE | 10/07/2024 | 10/07/2024 | 22.11 |
| FLEMING, MICHAEL | Mileage - Allowances | MILEAGE REIMBURSE | 10/07/2024 | 10/07/2024 | 24.12 |
| MASSEY, JONATHAN | Mileage - Allowances | MILEAGE REIMBURSE | 10/07/2024 | 10/07/2024 | 20.10 |
| BRADLEY, MAC | Mileage - Allowances | MILEAGE REIMBURSE | 10/07/2024 | 10/07/2024 | 14.74 |
| | | | | | 152.76 * |
| OFFICE DEPOT | Office Supplies | NAME PLATE | 384058042001 | 10/02/2024 | 14.99 |
| | | | | | 14.99 * |
| | | | | TOTAL | 167.75 |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081402 *** Zoning Administrator ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ | PAY | \$\$ |
|----------------------------|---|----------------------|--------------|--------------|----------|----------|------|
| OFFICE DEPOT | *** Zoning Administrator *** Office Supplies | SUPPLIES | 378767702001 | 10/01/2024 | 31.39 | 31.39 | * |
| A. MORTON THOMAS & ASSOCIA | AMT/SOLAR FARM REVIEWS | SOLAR PROJECT REVIEW | 404088 | 10/31/2024 | 4,269.25 | 4,269.25 | * |
| | | | | TOTAL | 4,300.64 | | |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 082500 *** State Forestry Services ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|----------------|---|--------------------|----------|--------------|---------------------------------------|
| STATE FORESTER | *** State Forestry Services *** Contribution to Other Entities | FY 25 CONTRIBUTION | 20185129 | 10/01/2024 | 11,351.16 11,351.16 * 11,351.16 |
| | | | | TOTAL | |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 091400 *** Contingency Fund ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|-------------|-------------------------------|--------------------|------------|--------------|---------------|
| BAY AGING | BAY TRANSIT MICRO TRANSIT/RT. | FY 25 CONTRIBUTION | 10/16/2024 | 10/16/2024 | 14,500.00 |
| | | | | TOTAL | 14,500.00 * |

11/06/2024
AP375
FUND # - 100

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 096000 *** Expenditure Refunds ***

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ | PAY | \$\$ |
|-----------------------------|-------------------|----------------------|----------|--------------|----------|-----|------------|
| *** Expenditure Refunds *** | | | | | | | |
| A. MORTON THOMAS & ASSOCIA | Strata/Solar Farm | SOLAR PROJECT REVIEW | 404088 | 10/31/2024 | 1,223.75 | | |
| | | | | TOTAL | 1,223.75 | * | |
| | | | | FUND TOTAL | | | 205,301.85 |

11/06/2024 FROM DATE-11/13/2024
 AP375 TO DATE- 11/13/2024
 FUND # - 210 EXPENDITURES - COURT SECURITY FUND

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031200

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|------------------------|-------------------------|-------------|--------------|--------------|---------------|
| ----- | ----- | ----- | ----- | ---- | ----- |
| DEPT OF MOTOR VEHICLES | UNIFORMS COURT SECURITY | SPECIAL ID | 202427400057 | 9/30/2024 | 10.00 |
| WITMER PUBLIC SAFETY | UNIFORMS COURT SECURITY | UNIFORM | INV543835 | 9/18/2024 | 193.00 |
| WITMER PUBLIC SAFETY | UNIFORMS COURT SECURITY | UNIFORM | INV550147 | 10/01/2024 | 318.00 |
| WITMER PUBLIC SAFETY | UNIFORMS COURT SECURITY | UNIFORM | INV550148 | 10/01/2024 | 107.00 |
| | | | | | 628.00 * |
| | | | | TOTAL | 628.00 |
| | | | FUND TOTAL | | 628.00 |

11/06/2024 FROM DATE-11/13/2024
 AP375 TO DATE- 11/13/2024
 FUND # - 221 Expenditures

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031800

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|----------------------------|--------------------|---------------|------------|--------------|---------------|
| ----- | ----- | ----- | ----- | ---- | ----- |
| POS SUPPLY SOLUTIONS, INC. | E-Summons Software | THERMAL PAPER | INV-193554 | 10/04/2024 | 1,691.40 |
| | | | | TOTAL | 1,691.40 * |
| | | | FUND TOTAL | | 1,691.40 |

11/06/2024
AP375
FUND # - 301

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 094100

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | \$\$ PAY \$\$ |
|--|--------------------------|----------------------|------------|--------------|---------------|
| SHEEHY FORD LINCOLN IMAGES IN ART SIGNS | Sheriff's Dept. Vehicles | 2025 SHERIFF VEHICLE | 189352 | 10/22/2024 | 47,764.89 |
| IMAGES IN ART SIGNS | Sheriff's Dept. Vehicles | 25-02 DECALS SHERIFF | 7948 | 10/01/2024 | 1,385.00 |
| IMAGES IN ART SIGNS | Sheriff's Dept. Vehicles | ACCREDITED DECALS | 7953 | 10/01/2024 | 150.00 |
| IMAGES IN ART SIGNS | Sheriff's Dept. Vehicles | PATROL CAR DECALS | 7965 | 10/09/2024 | 2,500.00 |
| | | | | | 51,799.89 * |
| SKANSKA | Telework Center | COUNTY PROJECTS | 2222828-26 | 10/01/2024 | 7,000.00 |
| | | | | | 7,000.00 * |
| | | | | TOTAL | 58,799.89 |
| | | | | FUND TOTAL | 58,799.89 |

11/06/2024
AP375
FUND # - 352 EXPENDITURES

FROM DATE-11/13/2024
TO DATE- 11/13/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 095100

| VENDOR NAME ----- | CHARGE TO ----- | DESCRIPTION ----- | INVOICE# ----- | INVOICE DATE ---- | \$\$ PAY \$\$ ----- |
|----------------------|--------------------|----------------------|-------------------|-------------------------|------------------------|
| SKANSKA | KQES CONSTRUCTION | COUNTY PROJECTS | 2222828-26 | 10/01/2024 | 1,200.00 |
| | | | | TOTAL | 1,200.00 * |
| | | | | FUND TOTAL | 1,200.00 |
| | | | | TOTAL DUE | 267,621.14 |

Approved at meeting of _____ on _____.

Signed _____
Title _____ Date _____

AGENDA: November 13, 2024 Regular Meeting

ITEM #4:

Public Comment Period

ACTION REQUESTED:

The Board will receive comments from the public for items not on the agenda. Please ask citizens to state their name, the district they are from and to please limit comments to 3 minutes.

ATTACHMENTS:

- None

AGENDA: *November 13, 2024 Regular Meeting*

ITEM #5:

Public Hearing – lease of King and Queen County Telework Center Facility to Sentara

ACTION REQUESTED:

With the completion of the King and Queen County Telework Center, Sentara Hospitals, d/b/a Sentara Williamsburg Regional Medical Center wishes to lease that portion of the building identified as Suite 300. Va. Code § 15.2-1800 requires that a public hearing be held prior to leasing public property. The required public hearing was advertised in accordance with Va. Code § 15.2-1813 as follows:

Rappahannock Times – October 30, 2024

Tidewater Review – October 30, 2024

Country Courier – November 6, 2024

Open public hearing. Ask citizens speaking to state their name, district and to keep comments to five minutes.

After closing hearing. Action will be needed to either approve or not approve lease of portion of telework center to Sentara.

ATTACHMENTS:

- Copy of public hearing notice

**Draft lease will be sent under separate cover by the County Attorney

KING & QUEEN COUNTY

NOTICE OF INTENTION TO LEASE REAL PROPERTY

Pursuant to Va. Code § 15.2-1800, the King and Queen County Board of Supervisors will hold two public hearings on Wednesday, November 13, 2024 at 7:00 p.m., or a soon thereafter as the hearings may commence, in the General District Courtroom, King & Queen Courts and Administration Building, 242 Allen's Circle, King & Queen Court House, Virginia, to consider the following leases:

1. Lease of a portion of the building located at 4521 Lewis B Puller Memorial Highway, Shacklefords, Virginia to Sentara Hospitals.
2. Lease of a portion of the building located at 4521 Lewis B Puller Memorial Highway, Shacklefords, Virginia to the Middle Peninsula Planning District Commission.

For more information you may contact the office of the county administrator at (804) 785-5975 or vseay@kingandqueenco.net.

Please publish October 30, 2024

AGENDA: *November 13, 2024 Regular Meeting*

ITEM #6:

Public Hearing – lease of King and Queen County Telework Center Facility to Sentara

ACTION REQUESTED:

With the completion of the King and Queen County Telework Center, the Middle Peninsula Planning District Commission (MPPDC) wishes to lease that portion of the building identified as Suite 100, together with two additional offices. Va. Code § 15.2-1800 requires that a public hearing be held prior to leasing public property. While the MPPDC is exempt from that public hearing requirement, a public hearing was advertised in an effort to provide full transparency for this intended transaction. The public hearing was advertised in accordance with Va. Code § 15.2-1813 as follows:

Rappahannock Times – October 30, 2024

Tidewater Review – October 30, 2024

Country Courier – November 6, 2024

Open public hearing. Ask citizens speaking to state their name, district and to keep comments to five minutes.

After closing hearing. Action will be needed to either approve or not approve lease of portion of telework center to the Middle Peninsula Planning District Commission.

ATTACHMENTS:

- Copy of public hearing notice

**Draft lease will be sent under separate cover by the County Attorney

KING & QUEEN COUNTY

NOTICE OF INTENTION TO LEASE REAL PROPERTY

Pursuant to Va. Code § 15.2-1800, the King and Queen County Board of Supervisors will hold two public hearings on Wednesday, November 13, 2024 at 7:00 p.m., or a soon thereafter as the hearings may commence, in the General District Courtroom, King & Queen Courts and Administration Building, 242 Allen's Circle, King & Queen Court House, Virginia, to consider the following leases:

1. Lease of a portion of the building located at 4521 Lewis B Puller Memorial Highway, Shacklefords, Virginia to Sentara Hospitals.
2. Lease of a portion of the building located at 4521 Lewis B Puller Memorial Highway, Shacklefords, Virginia to the Middle Peninsula Planning District Commission.

For more information you may contact the office of the county administrator at (804) 785-5975 or vseay@kingandqueenco.net.

Please publish October 30, 2024

AGENDA: November 13, 2024 Regular Meeting

ITEM #7:

Approval of MPPDC Virginia Resources Authority Support Agreement

ACTION REQUESTED:

A memo detailing the request and staff's recommendation for approval of the support agreement has been provided. County Administrator can answer any questions related to the request.

ATTACHMENTS:

- Memo from County Administrator
- Draft VRA Support Agreement



KING AND QUEEN COUNTY VIRGINIA

Founded 1691

MEMORANDUM

Date: November 6, 2024
From: Vivian Seay, County Administrator | County Attorney
To: King and Queen County Board of Supervisors
Re: November 13, 2024 Agenda Item
VRA Support Agreement for the Middle Peninsula Planning District Commission

The Middle Peninsula Planning District Commission (the “MPPDC”) needs the support of its member localities to continue the funding of grant awards in the Middle Peninsula. The MPPDC recently requested that the Virginia Resources Authority (the “VRA”) establish a line of credit for the MPPDC to provide the cash flow needed to fund grant contracts. VRA has approved a \$500,000 line of credit conditioned on the approval of a support agreement by one or more member jurisdictions. The draft support agreement is presented for your consideration.

The MPPDC actively seeks grant opportunities to serve the citizens of the Middle Peninsula. In those efforts, the MPPDC has been quite successful, and the rate of grant award success, together with the amount of the grants received, continues to grow. Approximately 95% of those grants are reimbursement grants, meaning the MPPDC must pay contractors and otherwise expend grant-approved funds and later seek reimbursement from the granting authority. This often means that the MPPDC is awaiting the reimbursement of large sums of money (some living shoreline grants are alone in the millions of dollars), which of course can hamper operations as well as other grant progress. With the VRS line of credit, the MPPDC anticipates a better flow of operations, the opportunity to seek increased grant funding opportunities, and more timely progress on all grants received.

Repayment of any amounts owed on the line of credit would be funded in the following order:

1. From grant reimbursements, which usually are paid in 30 days or less.
2. From MPPDC general operating funds.
3. The support of member jurisdictions pursuant to the support agreement in the proportions established upon member approvals.

Accordingly, localities would be contacted to repay the line of credit only as a last resort. Further, it is important to note that over the last decade, the MPPDC has secured 222 grants totaling over \$10 million in grant funds with **zero defaults** by the granting authority to fully reimburse the MPPDC. That is to say, it is highly unlikely that the second line of payment – the MPPDC general operating funds – would ever be tapped to pay the proposed line of credit, and even less likely that any member locality would be asked to contribute.

Staff recommends supporting the VRA Support Agreement as presented. Some localities likely will approve the support agreement subject to the approval by some or all of the other member localities or subject to a dollar limit, but staff recommends that King and Queen County continue being a Middle Peninsula leader, adhering to the collaborative spirit in which the MPPDC operates and not imposing conditions on the approval.

SUPPORT AGREEMENT

THIS SUPPORT AGREEMENT is made as of the first day of _____, 202_, by and among the _____ (the “_____ Board”), the _____ (the “_____ Council”), acting as the governing body of the Town of _____, Virginia (“_____”) [insert additional member jurisdictions], the [name of borrower] (the “Borrower”), and the **VIRGINIA RESOURCES AUTHORITY** (the “Authority”), as purchaser of the Local Bond, as hereinafter defined, pursuant to a Financing Agreement dated as of the date hereof (the “Financing Agreement”), between the Authority and the Borrower.

RECITALS:

WHEREAS, the Borrower was created by [insert member jurisdictions] (collectively, the “Member Jurisdictions”) pursuant to [insert enabling legislation]; and

WHEREAS, the Borrower has determined that it is in its best interest to issue and sell a _____ bond in an original aggregate principal amount not to exceed \$500,000 (the “Local Bond”) to the Authority, pursuant to the terms of the Financing Agreement in order to finance [insert description of project] (the “Project”); and

WHEREAS, the _____ Board adopted on _____, 202_, a resolution authorizing, among other things, the execution of an agreement providing for a non-binding obligation of the _____ Board to consider certain appropriations in support of the Local Bond and the Project; and

WHEREAS, the _____ Council adopted on _____, 202_, a resolution authorizing, among other things, the execution of an agreement providing for a non-binding obligation of the _____ Council to consider certain appropriations in support of the Local Bond and the Project.

AGREEMENT

NOW, THEREFORE, for and in consideration of the foregoing and of the mutual covenants herein set forth, the parties hereto agree as follows:

1. Unless otherwise defined, each capitalized term used in this Support Agreement shall have the meaning given it in the Financing Agreement.
2. The term “Proportional Share” shall mean for each of the Member Jurisdictions, the following percentages of the Annual Deficiency Amount (as defined in paragraph 5) or other insufficiency (as set forth in paragraph 7), if any, or such other percentages as may be agreed upon by the Member Jurisdictions in writing, provided such amended allocation shall add up to 100%:

| Member Jurisdiction | Proportional Share |
|---------------------|--------------------|
| | |
| | |
| | |

Each of the Member Jurisdictions' obligations is limited to its Proportional Share of debt service on the Local Bond and the amounts to be included in each Member Jurisdiction's submitted budget pursuant to paragraphs 6 and 7 below shall not be increased to offset a non-appropriation of any of the other Member Jurisdictions.

3. If the Member Jurisdictions' moral obligation commitments are invoked, the Member Jurisdictions' Proportional Shares of debt service on the Local Bond shall be taken from the first dollars the Member Jurisdictions annually submitted to the Borrower.

4. The Borrower shall use its best efforts to issue the Local Bond, to use the proceeds thereof to pay the costs of the Project, and to construct and place the Project in operation at the earliest practical date.

5. No later than March 15 of each year, beginning March 15, 202_, the Borrower shall calculate and notify the Member Jurisdictions of (a) the amount by which the Borrower reasonably expects the total debt service obligations under the Financing Agreement for the following fiscal year will exceed the total funds the Borrower will have available to pay the debt service obligations under the Financing Agreement for the following fiscal year (the "Annual Deficiency Amount"), and (b) the corresponding Proportional Share of the Annual Deficiency Amount for each Member Jurisdiction.

6. The County Administrator of _____ (the "____Administrator"), the Town Manager of _____ (the "____ Manager") [insert additional member jurisdictions] (the _____ Administrator and the _____ Manager are each a "Designated Local Official") each shall include the respective Proportional Share for his or her Member Jurisdiction in the respective budget submitted to the Member Jurisdiction for the following fiscal year as an amount to be appropriated to or on behalf of the Borrower. Each Designated Local Official shall deliver to the Authority within ten (10) days after the adoption of the respective Member Jurisdiction's budget for each fiscal year, but not later than July 15 of each year, a certificate stating whether the respective Member Jurisdiction has appropriated to or on behalf of the Borrower an amount equal to its Proportional Share.

7. If at any time the Borrower is unable to make any of the payments referred to in paragraph 5 hereof, the Borrower shall notify the Designated Local Officials of the amount of such insufficiency and the Designated Local Officials shall (1) ensure that their respective portions of the Annual Deficiency Amount have been paid to the Borrower, and (2) request, and pay to the Borrower, additional appropriations from the Member Jurisdictions as necessary and in the proportions set forth in paragraph 5 to enable the Borrower to pay in full all payments under the Financing Agreement.

8. Each Designated Local Official shall present each request for appropriation pursuant to paragraph 7 above to his or her Member Jurisdiction, and the respective Member Jurisdiction shall consider such request at such Member Jurisdiction's next regularly scheduled meeting at which it is possible to satisfy any applicable notification requirement. Promptly after such meetings, each Designated Local Official shall notify the Authority as to whether the amount so requested was appropriated. If any Member Jurisdiction shall fail to make any such

appropriation, the respective Designated Local Official shall add the amount of such requested appropriation to the Proportional Share reported to that Member Jurisdiction by its Designated Local Official for the next fiscal year.

9. The Member Jurisdictions hereby undertake a non-binding obligation to appropriate their respective Proportional Shares as may be requested from time to time pursuant to paragraphs 6 and 7 above, to the fullest degree and in such manner as is consistent with the Constitution and laws of the Commonwealth of Virginia. The Member Jurisdictions, while recognizing that they are not empowered to make any binding commitment to make such appropriations in future fiscal years, hereby state their intent to make such appropriations in future fiscal years, and hereby recommend that future Boards or Councils, as appropriate, do likewise.

10. The Member Jurisdictions acknowledge that (i) the Authority would not purchase the Local Bond without the security and credit enhancement provided by this Agreement, and (ii) the Authority is treating this Agreement as a “local obligation” within the meaning of Section 62.1-199 of the Code of Virginia of 1950, as amended (the “Virginia Code”), which in the event of a nonpayment by a Member Jurisdiction hereunder authorizes the Authority to file an affidavit with the Governor that such nonpayment by such Member Jurisdiction has occurred pursuant to Section 62.1-216.1 of the Virginia Code. In purchasing the Local Bond, the Authority is further relying on Section 62.1-216.1 of the Virginia Code, providing that if the Governor is satisfied that the nonpayment has occurred, the Governor will immediately make an order directing the Comptroller to withhold all further payment to the respective Member Jurisdiction of all funds, or of any part of them, appropriated and payable by the Commonwealth of Virginia to the Member Jurisdiction for any and all purposes, and the Governor will, while the nonpayment continues, direct in writing the payment of all sums withheld by the Comptroller, or as much of them as is necessary, to the Authority, so as to cure, or cure insofar as possible, such nonpayment.

11. Nothing herein contained is or shall be deemed to be a lending of the credit of the Member Jurisdictions to the Borrower, the Authority or to any holder of the Local Bond or to any other person, and nothing herein contained is or shall be deemed to be a pledge of the faith and credit or the taxing power of any Member Jurisdiction, nor shall anything herein contained legally bind or obligate the Member Jurisdictions to appropriate funds for the purposes described herein.

12. Any notices or requests required to be given hereunder shall be deemed given if sent by registered or certified mail, postage prepaid, addressed (i) if to _____, to _____, Attention: County Administrator, (ii) if to _____, to _____, Attention: Town Manager, (iii) if to the Borrower, to _____, Attention: _____, and (iv) if to the Authority, to 1111 East Main Street, Suite 1920, Richmond, Virginia, 23219, Attention: Executive Director. Any party may designate any other address for notices or requests by giving notice.

13. It is the intent of the parties hereto that this Agreement shall be governed by the laws of the Commonwealth of Virginia.

14. This Agreement shall remain in full force and effect until the Local Bond and all other amounts payable by the Borrower under the Financing Agreement have been paid in full.

15. This Agreement may be executed in any number of counterparts, each of which shall be an original and all of which together shall constitute but one and the same instrument.

[Signature page follows]

IN WITNESS WHEREOF, the parties hereto have each caused this Agreement to be executed in their respective names as of the date first above written.

**BOARD OF SUPERVISORS OF _____ COUNTY,
VIRGINIA**

By: _____

Its: _____

**TOWN COUNCIL OF THE TOWN OF _____,
VIRGINIA**

By: _____

Its: _____

[NAME OF BORROWER]

By: _____

Its: _____

VIRGINIA RESOURCES AUTHORITY

By: _____

Shawn B. Crumlish, Executive Director

Middle Peninsula Planning District Commission Local Government Direct Loan Program – Terms and Conditions

Below is an outline of the proposed terms and conditions for the type of financing requested by the Middle Peninsula Planning District Commission for funding from the Virginia Local Government Direct Loan Program, which has been authorized by the Credit Committee of Virginia Resources Authority (“VRA”). The final terms and conditions will be set forth in the Financing Agreement between VRA and the PDC. The following proposed terms are valid through December 31, 2024.

Borrower: Middle Peninsula Planning District Commission (the “PDC” or the “Borrower”)

Lender: Virginia Resources Authority (“VRA”)

REVOLVING CREDIT FACILITY

Amount: The aggregate principal amount of the revolving facility is not to exceed \$500,000 at any time.

Availability and Renewals: Amounts repaid may be re-borrowed. The revolving credit facility is subject to annual renewal.

Purpose: To provide short-term financing for eligible project costs before disbursement of certain grant or loan proceeds, together with related expenses (the “Project”).

Eligible Project Costs: Includes “Project” and “Cost” as defined in §62.1-199 of the Code of Virginia, as amended, and eligible for reimbursement from certain grants and loans.

Interest: Interest will initially accrue on the outstanding balance at the greater of 2.0% or the one-year U.S. Treasury rate published four weeks prior to the closing date of the revolving facility. The rate will be adjusted each subsequent renewal period using the same methodology.

Interest shall be payable monthly in arrears and upon termination of the revolving credit facility.

There shall not be a non-use fee.

Middle Peninsula Planning District Commission
Local Government Direct Loan Program – Terms and Conditions

- Security:** Pledge of grant proceeds from projects funded through the revolving credit facility and the moral obligation pledge of one or more PDC members acceptable to VRA.
- Disbursements:** Funds shall be disbursed within seven days of the Borrower's written requisition with supporting documentation or declined with explanation.
- Mandatory Payments:** Within five days of receipt by the PDC, grant proceeds are required to pay down the credit facility's outstanding balance. If permitted by the grantor, Borrower agrees to assign all disbursements of grant proceeds (up to the amount of the outstanding revolving credit facility balance plus accrued interest thereon) directly to VRA.
- Interest Payments:** Interest payments shall be paid monthly in arrears.
- Other Conditions:** Borrower covenants to adhere to grant agreement(s) requirements and notify VRA of any non-compliance, and agrees to confirm in writing with grantor that use of revolving credit facility is permitted.
- Legal Opinions:** Customary opinions as to authorization, validity, no litigation, and other matters requested by the VRA.
- VRA Legal Expenses:** Borrower shall pay all reasonable legal expenses of VRA in connection with documentation and closing this revolving credit facility with a not-to-exceed cost of \$10,000 for the initial term of the revolving credit facility; subsequent renewal(s) of the revolving credit facility will incur additional VRA legal expenses to be paid by the Borrower; the not-to-exceed cost for such expenses will be agreed upon prior to the related revolving credit facility renewal.

**Middle Peninsula Planning District Commission
Local Government Direct Loan Program – Terms and Conditions**

Acknowledgment:

The foregoing terms and conditions are hereby acknowledged the ___ day of _____, 2024.

By: _____

Its: _____

VRA Contact:

Peter D'Alema
Director of Program Management
1111 East Main Street
Suite 1920
Richmond, VA 23219
804-616-3446
pdalema@virginiaresources.org

AGENDA: *November 13, 2024 Regular Meeting*

ITEM #8:

Quarterly Reports

ACTION REQUESTED:

The Board will receive reports from the following Department Heads or agencies:

- Brenden Rivenbark, Health Department
- Social Services, Betty Dougherty
- Donna Sprouse, Community Development
- Diane Klausen, Registrar
- Christina Ruszcyk-Murray, Cooperative Extension

ATTACHMENTS:

- None

****Reports received in advance have been provided separately.**

AGENDA: *November 13, 2024 Regular Meeting*

ITEM #9:

Appointments and Reappointments

ACTION REQUESTED:

Economic Development Authority/Newtown District – Jesse Holmes’ term expires on December 31, 2024. If willing to serve he would be reappointed to serve a four-year term expiring December 31, 2028

Economic Development Authority/At Large Member – Plunard Robinson’s term expires on December 31, 2024. If willing to serve she would be reappointed to serve a four-year term expiring December 31, 2028.

ATTACHMENTS:

- None

AGENDA: November 13, 2024 Regular Meeting

ITEM #10:

County Administrator's Comments

ACTION REQUESTED:

None

ATTACHMENTS:

- None

AGENDA: November 13, 2024 Regular Meeting

ITEM #11:

Board of Supervisor's Comments

ACTION REQUESTED:

None

ATTACHMENTS:

- None

AGENDA: November 13, 2024 Regular Meeting

ITEM #12:

Adjourn Meeting

ACTION REQUESTED:

Need a motion and second to adjourn to Workshop meeting on November 25, 2024 at 6:00 p.m. in the 2nd Floor conference room.

ATTACHMENTS:

- None