

Office of the Electoral Board and General Registrar  
County of King and Queen  
232 Allens Circle, P.O. Box 56  
King and Queen Court House, VA 23085

Stuart Swilley, Chair  
Linda Culbreth, Vice Chair  
Martha Edwards Hart, Secretary

Diane C. Klausen, General Registrar  
[dklausen@kingandqueenco.net](mailto:dklausen@kingandqueenco.net)  
(804) 785-5980

Electoral Board of King & Queen County met Tuesday, November 12, 2024 in Office of GR.  
EB meeting was called to order by Stuart Swilley, Chair, @11:19 a.m.  
In Attendance: EB Members Stuart Swilley, Linda Culbreth, Martha E. Hart, & GR Diane Klausen; no visitors.  
Minutes of previous EB meeting of Monday, October 7, 2024, were read, reviewed, & unanimously approved, after minimal modifications.

Old Business:

- GR & EB reviewed Calendar of Events re: preparations for possible upcoming Risk Limit Audits (RLA).  
\*\*\*State Board of Elections will notify local GR Monday, November 18, 2024 of randomly determined Congressional District to be audited.  
\*\*RLA for U.S. Senate Race: 10:00 a.m., Wednesday, November 20, 2024.  
\*\*RLA for U.S. Congressional District Race: Thursday, November 21, 2024, & Friday, November 22, 2024.

New Business:

1. GR & EB reviewed November 2024 General Election, including, but not limited to, EB & OE impressions & reports re: accessibility, parking, DMV, voting equipment, security, traffic flow, USPS.
2. GR informed EB one (1) Touch Writer will be sent away for maintenance & calibration.
3. GR to give quarterly report to KSQ County BoS Wednesday, November 13, 2024.
4. Some discussion in regards to 2025-2026 Budget Planning: e.g. some voting equipment from 2016 beginning to need repairs; availability of new HART voting equipment; availability of updated security software.

\*\*Next meeting of KSQ County EB: 9:00 a.m., Tuesday, December 3, 2024.

There being no further business, meeting of King & Queen County EB adjourned @12:00 noon.

Respectfully Submitted,



Martha Edwards Hart  
Secretary