



**KING AND QUEEN
COUNTY VIRGINIA**
Founded 1691

Board of Supervisors Meeting

Monday, December 9, 2024

Dinner at the Tavern Museum 6:00 p.m.

Regular Monthly Meeting 7:00 P.M.

242 Allen's Circle
King and Queen Court House, Virginia 23085
General District Courtroom

AGENDA

1. Call to Order
2. Recess to Tavern Museum for Dinner and Discussion with Museum Council
3. Reconvene Meeting to Courts and Administration Building
4. Invocation and Pledge of Allegiance to the Flag of the United States
5. Approval and Signing of Minutes
6. Approval and Signing of the Warrants and Appropriations
7. Public Comment Period
8. Presentation of VACO Achievement Award
9. Approval of VDH Agreement 2025
10. Approval of MPPDC Service Agreement for Preparation of the All Hazard Mitigation Plan
11. Quarterly Reports
12. Adoption of FY26 Budget Calendar
13. Set Public Hearing Date(s) – RZ24-02 and King & Queen County Comprehensive Plan Update
14. Appointments and Reappointments
15. County Administrator's Comments
16. Board of Supervisors Comments
17. Adjourn to Joint Workshop with School Board on **Tuesday, December 10, 2024, at 6:00 p.m.**,
208 Allen's Circle, King and Queen Court House, Virginia, King & Queen Women's Club.

AGENDA: December 9, 2024 Regular Meeting

ITEMS #1 THROUGH #4:

1. Call to Order
2. Recess to Tavern Museum for Dinner and Discussion with Museum Council
3. Reconvene to Courts and Administration Building for regular meeting
4. Invocation and Pledge to the Flag of the United States

ACTION REQUESTED:

None Required

ATTACHMENTS:

None

AGENDA: *December 9, 2024 Regular Meeting*

ITEM #5:

Approval and signing Minutes

ACTION REQUESTED:

Approval of the November 13, 2024 minutes of the Board of Supervisors.

ATTACHMENTS:

- Draft November 13, 2024 minutes

King and Queen County
Board of Supervisors Regular Meeting

Wednesday, November 13, 2024
7:00 P.M.

King and Queen County Courts and Administration Building
General District Courtroom

“Minutes of the Meeting”

**CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG
OF THE UNITED STATES OF AMERICA**

Mr. Simpkins call the meeting to order noting that four members were present in person and one member was present virtually. Ms. Alsop stated that she was attending from home for personal reasons, Mr. Simpkins approved her virtual attendance.

Chairman Simpkins provided the invocation, followed by the Pledge of Allegiance to the Flag of the United States.

**APPROVAL AND SIGNING OF THE SEPTEMBER 23, 2024 AND OCTOBER 15, 2024
MINUTES**

A motion was made by Ms. Norman and seconded by Ms. Alsop approving the September 23, 2024 and OCTOBER 15, 2024 minutes of the Board.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

APPROVAL AND SIGNING OF NOVEMBER WARRANTS AND APPROPRIATIONS

A motion was made by Mr. Berry and seconded by Ms. Alsop to approve the November County warrants and payroll, subject to audit.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

PUBLIC COMMENT PERIOD

No comments were received from the public.

PUBLIC HEARING – LEASE OF TELEWORK CENTER FACILITY TO SENTARA

Chairman Simpkins advised that with the completion of the King and Queen County Telework Center, Sentara Hospitals, d/b/a Sentara Regional Medical Center wishes to lease that portion of the building identified as Suite 300. Va. Code § 15.2-1800 requires that a public hearing be held prior to leasing the property. He also advised that the public hearing was properly advertised in the Rappahannock Times and Tidewater Review with a courtesy notice being run in the Country Courier.

Ms. Seay, County Administrator advised that the draft lease provided to the Board was reviewed and approved by Sentara's legal counsel and herself. She noted that the lease is tentatively set to begin January 1, 2025 when Sentara moves into the facility.

Chairman Simpkins opened the public hearing.

There being no comments from the public, the hearing was closed.

A motion was made by Ms. Billups and seconded by Ms. Norman to approve the lease of a portion of the telework center to Sentara.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

PUBLIC HEARING – LEASE OF KING & QUEEN COUNTY TELEWORK CENTER FACILITY TO MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

Chairman Simpkins advised that with the completion of the telework center, the Middle Peninsula Planning District Commission (MPPDC) wishes to lease that portion of the building identified as Suite 100, together with two other offices. Va. Code § 15.2-1800 requires that a public hearing be held prior to leasing public property. While the MPPDC is exempt from that public hearing requirement, a public hearing was advertised in an effort to provide full transparency for this intended transaction. The public hearing was properly noticed in the Rappahannock Times and Tidewater Review and a courtesy notice was run in the Country Courier.

Chairman Simpkins opened the public hearing.

There being no comments from the public, the hearing was closed.

A motion was made by Ms. Alsop and seconded by Ms. Norman to approve the lease of a portion of the telework center to the Middle Peninsula Planning District Commission.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

APPROVAL OF MPPDC VIRGINIA RESOURCES AUTHORITY SUPPORT AGREEMENT

County Administrator Vivian Seay advised this request is to allow the MPPDC to maintain a \$500,000 line of credit with the Virginia Resources Authority (VRA). This line of credit would allow the MPPDC to have funds available to cover expenses related to reimbursement grants that are managed by the PDC for the Middle Peninsula. All member jurisdictions are being asked to approve the support agreement.

Ms. Norman requested clarification on the cap that would apply to each jurisdiction if approved.

Ms. Alsop advised that she has been serving on the PDC for many years and that they have never defaulted on any grant or obligation and that she fully supports this request.

Ms. Billups questioned the time frame that the PDC would be able to move forward while other jurisdictions are approving the agreement. Ms. Seay advised that they would be able to move forward right away.

Mr. Berry stated that there was a lot of positive discussion and support at the Commission meeting regarding this request. He agreed with Ms. Alsop that chance of default causing a liability for the county is very slim.

A motion was made by Mr. Berry and seconded by Ms. Norman to approve VRA Support Agreement.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

QUARTERLY REPORTS

Quarterly reports were received from the following department heads and agencies:

1. Brenden Rivenbark, Three Rivers Health District (Health Department)
2. Betty Dougherty, Director of Social Services
3. Donna Sprouse, Director of Community Development
4. Diane Klausen, General Registrar
5. Christina Ruszyk-Murray, Cooperative Extension
6. Dr. Carol Carter, School Superintendent

APPOINTMENTS AND REAPPOINTMENTS TO BOARDS AND COMMISSIONS

A motion was made by Ms. Alsop and seconded by Ms. Norman to reappoint Jesse Holmes to a four-year term expiring December 31, 2028.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

A motion was made by Mr. Berry and seconded by Ms. Norman to reappoint Plunard Robinson to a four-year term expiring December 31, 2028.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

COUNTY ADMINISTRATOR'S COMMENTS

Ms. Seay advised that the only update she had was to let the Board know that in response to a concern raised by a citizen that staff is aware of the issue with parking lot striping and are in the process of getting quotes for that project.

BOARD MEMBER COMMENTS

Ms. Alsop had the following comments:

- She thanked the Board for allowing her to attend virtually.
- She attended the VACo conference earlier this week. There were many very good sessions, and she has lots of new ideas to share.

Mr. Berry had the following comments:

- He is really looking forward to the Board's retreat later in the week to work on a business plan that will provide a working document for the Board to use over the next 2 to 5 years.
- Noted that Cumnor Store is open, he appreciates Mike and Penny Gibson for making the investment in the community.
- He has been in contact with VDOT regarding the setback issues at the Central Fire Department building and has been advised that VDOT is willing to give the old road to the county.
- Thank everyone for coming and advised to watch out for deer on the way home.

Ms. Billups had the following comments:

- She also attended the VACo conference, and it was very eye opening. There were small counties and big counties all together and sharing information.
- She is glad the Board is having the retreat. No one plans to fail, they just fail to plan and this will be a way for the Board to be prepared.
- Reminded everyone that their work is not in vain, people across the state are watching. It was good to hear good things about King and Queen at the conference.
- Thanked everyone for coming and have a safe trip home.

Ms. Norman had the following comments:

- Thanked everyone for coming and for the reports provided.
- She also attended the VACo conference. It was very informative, and she is excited to use the information here in the county.

Mr. Simpkins had the following comments:

- Thanked everyone for coming and for the reports provided. It helps as the Board to be informed of what is going on to make decisions as going through the budget. Departments are doing a great job, keep up the good work.

- Gave kudos to Diane and her staff on the work with the election. He is certain that the results were clean here in the county. He voted early because he was out of town on election day.
- He recently went to Florida and saw the damage from the recent hurricanes, and it was shocking how extreme the damage was. King and Queen has been blessed not to have to deal with that magnitude of devastation. We are blessed and should be thankful.
- Wished everyone a Happy Thanksgiving.

IT IS ORDERED THAT THE BOARD BE ADJOURNED:

A motion was made by Mr. Berry and seconded by Ms. Billups to adjourn the meeting at 8:10 p.m.

Chairman

Clerk of the Board

AGENDA: *December 9, 2024 Regular Meeting*

ITEM #6:

Approval and signing of Warrants and Appropriations

ACTION REQUESTED:

1. Approval of County warrants & payroll for the month of December
2. School Revenue Appropriations
 - a. July Revenue \$477,648.33
 - b. August Revenue \$672,401.54
 - c. September Revenue \$728,716.87
 - d. October Revenue \$703,279.27

ATTACHMENTS:

- County Warrants (Payroll and Accounts Payable)
- School Revenue Sheets

Part-time Employee Payroll Run
Payroll: Wednesday, December 11, 2024

County

Hunter, Greg	\$4,048.75
Willaford, Harold	\$3,423.65
Harvey, Doris	\$511.84
Norman, Susan	\$726.15
Hendrickson, Stephen	\$1,233.75
Evko, Kelly	\$4,000.00

Electoral Board/Registrar

Creech, Kristy	\$450.50
Nickelson, Robert	\$48.00

Election Workers

Ammons, Kimberly	\$185.00
Banks, Nadine	\$145.00
Buckley, Susan	\$145.00
Carter, Maria	\$185.00
Carter-West, Vanessa	\$220.00
Creech, Kristy	\$286.00
Collis, Eduawne	\$145.00
Creasy, Bonnie	\$155.00
Culbreth, Cecil	\$195.00
Davis, Crystal	\$155.00
Flint, Maria	\$145.00
Giddings, Steven	\$145.00
Gilbert, Dobbyn	\$210.00
Harris, Cherie	\$145.00
Hendrickson, Stephen	\$145.00
Holmes, Jerline	\$145.00
Jackson, Tiera	\$145.00
Karkkainen, Seppo	\$145.00
Kendall, Pamela	\$145.00
Levere, mary Ann	\$185.00
Lewis, Elizabeth	\$145.00
Lindsey, Breanne	\$195.00
Lindsey, Trisha	\$205.00
Wilson-Lawson, Sheryll	\$145.00
Maloney, Miriam	\$145.00
Martin, Angela	\$145.00
Martin, Kay	\$145.00
Moncrief, John	\$155.00
Moncrief, Laverne	\$155.00
Norman, Susan	\$145.00
Owen, Benjamin	\$145.00
Porter, Ann	\$145.00
Robinson, Plunard	\$145.00

Ryland, James	\$145.00
Shamwell, Alice	\$145.00
South, Melissa	\$145.00
Sutton, Bill	\$185.00
Sutton, Mary	\$145.00
Taylor, Michelle	\$145.00
Trivellin, Thomas	\$145.00
Webb, Shirley	\$145.00
Wyatt, Sherri	\$195.00
Nickelson, Robert	\$175.00
Burton, Curt	\$175.00
Lankford, Blake	\$90.00
Harvey, Doris	\$52.89
Muse-Braxton, Brenda	\$75.00

Circuit Court

Gray, Alexis	\$1,404.00
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Sheriff's Department

Burton, Melvin	\$900.00
Douglas, Milton	\$2,550.00
Hayes, Drake	\$1,224.00
Holmes, Randy	\$2,950.00
Laufer, Sandra	\$1,972.00
Shackleford, Donald	\$1,428.00
Trent, Darryl	\$1,050.00

Overtime/Sheriff's Department

Burr, Brian S.	\$89.14
Clark, Jon-Eric	\$481.32
Coke, Brian	\$811.23
Ccusick, Philip	\$230.25
Edleman, Scott	\$200.35
Edwards, Moses	\$251.10
Hope, Paul	\$379.71
Mills, Jonathan	\$203.95
Parker, John	\$761.33
Pittman, Deanna	\$142.45
Rinehard, Kathryne	\$33.17
Schefflien, Harvey E.	\$1,278.06

Rescue Services

Beasley, Michael	\$2,048.64
Bouchyard, Shaun	\$3,505.92
Brantly, Brian	\$1,960.40
Floyd, Tyler	\$485.76
Heller, John	\$297.44
Huffman, Michael	\$1,267.20
Meriwether, Jack	\$3,842.09
Southworth, Erin	\$676.00

\$54,215.04

Fulltime Payroll - December 2024

Board of Supervisors

Carolyn Billups	\$416.67
Marie Norman	\$416.67
Mark Berry	\$416.67
Lawrence Simpkins	\$416.67
Sherrin Alsop	\$416.67

County Administrator/County Attorney

Vivain Seay	\$18,750.00
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Commissioner of the Revenue

Kelly Lumpkin	\$7,133.84
Brenda Robinson	\$4,313.98
Deputy Commissioner	Vacant

Finance

Tina Ammons	\$7,386.07
Resa Wilson	\$3,379.90

Treasurer

Stephanie Sears	\$6,526.85
Mali Klausen	\$3,834.00
Tammy Gibbs	\$3,043.22

Registrar

Diane Klausen	\$6,526.85
Davis, Emma-Wade	\$3,104.08

Clerk of Circuit Court

Hattie Robinson	\$8,315.27
Patricia Reed	\$4,031.60
Vicotria Davis	\$3,367.50

Commonwealth Attorney

Meredith Adkins	\$12,725.79
Makaylah Ambrose	\$4,343.58

Sheriff

Rob Balderson	\$10,182.24
Scott Edleman	\$4,630.00
Brian Coke	\$4,463.33
Ernie Schefflien	\$5,791.43
Paul Hope	\$4,875.00
Christopher Wilkins	\$4,463.33
Mitchell Wilson	\$5,879.58
Phillip Cusick	\$5,321.67
Jonathon Mills	\$4,713.33
John Parker	\$4,630.00
Hickory Burns	\$4,546.67

Moses Edwards	\$4,463.33
Skylar Blowe	\$4,463.33
Barry Radden	\$5,250.00
Jon-Eric Clark	\$4,635.00
Brian Burr	\$5,150.00
Vladimir Rowe	\$4,635.00
Emilee Bashaw	\$4,463.33
Nicole Pittman	\$3,291.67
Sandra Davis	\$4,624.99
Tammy Warren	\$3,750.00
Shirley Hill	\$4,403.93
Kathryne Rinehard	\$3,833.33
Alexis Davis	\$3,750.00
Janeisha Ashlock-Moseley	\$3,583.33
Brittney Wash	\$3,583.33
Dispatcher	Vacant
Dispatcher	Vacant
Vickie Draine	\$4,720.83

Rescue Services

David Lankford	\$6,170.80
Kevin Mounts	\$6,209.52
Josh Schrum	\$4,955.12
Robert Coggsdale	\$5,731.84
Kyle Cohenour	\$3,885.31
Phillip Jewell	\$5,554.24
Gary Breen	\$4,837.48
William Sisson	\$3,772.15
Jacob Hoffmaster	\$4,777.88
Aerrin Ryan	\$4,402.56
Christopher Field	\$4,670.68
Callie Wyde	\$4,921.22
Laura Heller	\$4,637.83
Ava Radden	\$3,885.31
EMT	Vacant
Danielle Gray	\$4,637.87
Angelia Hazzard	\$4,274.34
Wesley May	\$4,273.49
David Yeane	\$4,637.87
EMT	Vacant
Joshua Lucas	\$4,001.88
Donald Butler	\$4,273.49
Curtis Mason, Jr.	\$4,001.88

Building Inspections

Quentin Mascari	\$6,561.25
Kathy Barrow	\$3,445.90

General Properties

Michael Barrow	\$5,250.75
Blake Lankford	\$2,666.67

Community Programming & Tourism

Erin Lazar	\$5,865.85
Jesse Kelley	\$5,690.75

Zoning/Community Development

Donna Sprouse	\$6,209.15
Josh Rellick	\$4,054.01
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	\$365,220.98

12/04/2024
AP375
FUND # - 100 GENERAL FUND

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 000200 LIABILITIES

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DMV	LIABILITIES DMV Stop Fee Payable	DMV STOP	202430500729	10/31/2024	1,575.00
				TOTAL	1,575.00 *

12/04/2024
 AP375
 FUND # - 100

FROM DATE-12/09/2024
 TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 011010 *** Board of Supervisors ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
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	*** Board of Supervisors ***				
HALASZ REPORTING & VIDEO	Professional Services - Other	TRANSCRIPT BOS MEET	251026	11/22/2024	292.50
					292.50 *
RAPPAHANNOCK TIMES	Advertising	LEASE AD	CL103003	10/31/2024	90.45
VIRGINIA MEDIA	Advertising	ADS	102795206000	10/31/2024	186.10
					276.55 *
ELAN CORPORATE PAYMENT SYS	Convention & Education	VACO CONFERENCE ALSO	11/15/2024	11/15/2024	320.29
ELAN CORPORATE PAYMENT SYS	Convention & Education	VACO CONFERENCE BILL	11/15/2024	11/15/2024	320.29
ELAN CORPORATE PAYMENT SYS	Convention & Education	VACO CONFERENCE NORM	11/15/2024	11/15/2024	320.29
ELAN CORPORATE PAYMENT SYS	Convention & Education	VACO CONFERENCE ALSO	11/15/2024	11/15/2024	714.30
ELAN CORPORATE PAYMENT SYS	Convention & Education	VACO CONFERENCE BILL	11/15/2024	11/15/2024	1,071.45
ELAN CORPORATE PAYMENT SYS	Convention & Education	VACO CONFERENCE NORM	11/15/2024	11/15/2024	714.30
ELAN CORPORATE PAYMENT SYS	Convention & Education	VACO CONFERENCE	11/15/2024	11/15/2024	482.51
					3,943.43 *
NACO	Dues & Association Memberships	2025 MEMBER DUES	202434957	10/23/2024	450.00
					450.00 *
ELAN CORPORATE PAYMENT SYS	Miscellaneous Expense	RETREAT SUPPLIES	11/15/2024	11/15/2024	.00
ELAN CORPORATE PAYMENT SYS	Miscellaneous Expense	RETREAT SUPPLIES	11/15/2024	11/15/2024	143.21
					143.21 *
				TOTAL	5,105.69

12/04/2024
 AP375
 FUND # - 100

FROM DATE-12/09/2024
 TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012100 *** County Administrator ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
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	*** County Administrator ***				
PITNEY BOWES	Maintenance Service Contracts	POSTAGE METER LEASE	3319895975	10/30/2024	65.00
					65.00 *
PORT RICHMOND AUTO PARTS	Automotive/Motor Pool	TRACTOR PARTS & SUPP	479511	11/12/2024	17.29
ELAN CORPORATE PAYMENT SYS	Automotive/Motor Pool	FUEL IN ESCAPE	11/15/2024	11/15/2024	40.00
					57.29 *
ELAN CORPORATE PAYMENT SYS	Convention & Education	VACO CONFERENCE SEAY	11/15/2024	11/15/2024	320.29
ELAN CORPORATE PAYMENT SYS	Convention & Education	VACO CONFERENCE SEAY	11/15/2024	11/15/2024	714.30
					1,034.59 *
OFFICE DEPOT	Office Supplies	SUPPLIES	390929753001	11/04/2024	7.98
OFFICE DEPOT	Office Supplies	SUPPLIES	392838498001	10/23/2024	6.15
OFFICE DEPOT	Office Supplies	USB 2.0 FLASH DRIVES	392839866001	10/25/2024	5.12
					19.25 *
				TOTAL	1,176.13

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012220 *** HUMAN RESOURCES ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** HUMAN RESOURCES ***				
ELAN CORPORATE PAYMENT SYS	DUES AND MEMBERSHIPS	HR SOFTWARE	11/15/2024	11/15/2024	832.85 832.85 *
ELAN CORPORATE PAYMENT SYS	STAFF TRAINING	HR MEAL	11/15/2024	11/15/2024	32.31 32.31 *
				TOTAL	865.16

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012310 *** Commissioner of Revenue ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Commissioner of Revenue ***						
BMS DIRECT, INC.	Postal Services	PERSONAL PROPERTY	25 208423P	11/22/2024	4,354.00		
					4,354.00	*	
ROBINSON, BRENDA T.	Mileage - Allowances	MILEAGE REIMBURSE	11/07/2024	11/07/2024	14.74		
					14.74	*	
QUILL CORPORATION	Office Supplies	INK CARTRIDGES	41213856	10/23/2024	439.16		
					439.16	*	
J.D. POWER	Books and Subscriptions	CLASSIC CAR BOOK	ORDUS318305	1/01/2025	111.00		
J.D. POWER	Books and Subscriptions	OLDER USED CAR BOOK	ORDUS318664	1/01/2025	297.00		
J.D. POWER	Books and Subscriptions	POWERSPORTS BOOK	ORDUS320684	1/01/2025	128.00		
J.D. POWER	Books and Subscriptions	USED CAR GUIDE	ORDUS322404	1/01/2025	606.00		
J.D. POWER	Books and Subscriptions	RV BOOK	ORDUS322760	1/01/2025	203.00		
					1,345.00	*	
				TOTAL	6,152.90		

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012400 *** Finance ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Finance ***				
OFFICE DEPOT	Office Supplies	SUPPLIES	390929753001	11/04/2024	7.97
OFFICE DEPOT	Office Supplies	SUPPLIES	392838498001	10/23/2024	4.15
OFFICE DEPOT	Office Supplies	USB 2.0 FLASH DRIVES	392839866001	10/25/2024	5.12
					17.24 *
				TOTAL	17.24

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012410 *** Treasurer ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Treasurer ***				
SEARS, STEPHANIE	Mileage - Allowances	MILEAGE REIMBURSE	11/26/2024	11/26/2024	44.89
KLAUSEN, MALI I.	Mileage - Allowances	MILEAGE REIMBURSE	11/26/2024	11/26/2024	82.01
GIBBS, TAMMY	Mileage - Allowances	MILEAGE REIMBURSE	11/26/2024	11/26/2024	44.22
					171.12 *
OFFICE DEPOT	Office Supplies	SUPPLIES	390929753001	11/04/2024	130.52
QUILL CORPORATION	Office Supplies	SUPPLIES	40807255	9/27/2024	70.19
SHRED-IT USA, LLC	Office Supplies	TREASURER SHREDDING	8008928547	10/31/2024	73.44
					274.15 *
				TOTAL	445.27

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012510 *** Information Technology ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Information Technology ***					
ELAN CORPORATE PAYMENT SYS	Communications/Phone & Interne	LIBRARY INTERNET	11/15/2024	11/15/2024	119.00
ELAN CORPORATE PAYMENT SYS	Communications/Phone & Interne	COUNTY INTERNET	11/15/2024	11/15/2024	209.00
					328.00 *
RICOH USA, INC.	COPIER LEASES	COPIER LEASE	9032868859	11/16/2024	1,835.38
					1,835.38 *
CONSOCIATE MEDIA, LLC	WEBSITE MAINTENANCE	OCT WEB MAINTENANCE	5775	11/18/2024	425.00
					425.00 *
ELAN CORPORATE PAYMENT SYS	IT Supplies - Library	LIBRARY SOFTWARE DEE	11/15/2024	11/15/2024	96.00
					96.00 *
				TOTAL	2,684.38

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012550 *** Risk Management ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
MCNEIL & COMPANY, INC.	Gen Liability - Fire & Rescue	WALKERTON BRUSH TRUC	4313220	11/20/2024	609.57		
				TOTAL	609.57	*	609.57

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 013100 *** Electoral Board ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Electoral Board ***				
LOWER K & Q FIRE DEPT	Lease/Rent of Buildings	ELECTION DAY RENT	11/05/2024	11/05/2024	100.00
UPPER K & Q FIRE DEPT.	Lease/Rent of Buildings	ELECTION DAY RENT	11/05/2024	11/05/2024	100.00
POROPORONE BAPTIST CHURCH	Lease/Rent of Buildings	ELECTION DAY RENT	11/05/2024	11/05/2024	100.00
					300.00 *
B.W. MURRAY & CO. INC.	IT Security Assessment	IT ASSESSMENT	2298	11/20/2024	629.73
					629.73 *
				TOTAL	929.73

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 013200 *** Registrar ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Registrar ***						
DAVIS, EMMA	Mileage - Allowances	GAS REIMBURSEMENT	11/20/2024	11/20/2024	40.00		40.00 *
OFFICE DEPOT	Office Supplies	SUPPLIES	392838498001	10/23/2024	39.89		39.89 *
				TOTAL	79.89		

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021100 *** Circuit Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Circuit Court ***				
HENSLEY, KATHLEEN P.	Compensation of Jurors	JUROR PAYMNT	000000059241120	11/20/2024	50.00
ASHLEY, PAMELA	Compensation of Jurors	JUROR PAYMNT	000000060241120	11/20/2024	50.00
ALEXANDER, BONNIE	Compensation of Jurors	JUROR PAYMNT	000000061241120	11/20/2024	50.00
					150.00 *
				TOTAL	150.00

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021200 *** General District Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** General District Court ***				
RICOH USA, INC.	Lease/Rent of Equipment	COPIER LEASE	39940649	11/15/2024	98.23
RICOH USA, INC.	Lease/Rent of Equipment	COPIER OVERAGES	5070421740	11/01/2024	43.55
					141.78 *
GIANNASI, KATHERINE	Court Appointed Attorney	GT24001891000	9456405	11/08/2024	120.00
DUSEWICZ & SOBERICK	Court Appointed Attorney	GT2400137700	9465790	11/19/2024	120.00
					240.00 *
				TOTAL	381.78

12/04/2024
 AP375
 FUND # - 100

FROM DATE-12/09/2024
 TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 021600 *** Clerk of Circuit Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Clerk of Circuit Court ***				
ROBINSON, HATTIE	Postal Services	REIMBURSEMENTS	11/27/2024	11/27/2024	10.45
					10.45 *
ELAVON	Telecommunications	OCT MERCHANT FEES	CA4305101466	10/31/2024	44.05
ELAVON	Telecommunications	OCT MERCHANT FEES	CA4305101693	10/31/2024	25.34
ELAVON	Telecommunications	OCT MERCHANT FEES	CA4305101806	10/31/2024	6.15
					75.54 *
REED, PATRICIA	Mileage	MILEAGE REIMBURSE	11/27/2024	11/27/2024	91.12
ROBINSON, HATTIE	Mileage	REIMBURSEMENTS	11/27/2024	11/27/2024	45.56
DAVIS, VICTORIA N.	Mileage	MILEAGE REIMBURSE	11/25/2024	11/25/2024	45.56
					182.24 *
ROBINSON, HATTIE	Convention & Education	REIMBURSEMENTS	11/27/2024	11/27/2024	75.00
					75.00 *
C. W. WARTHEN COMPANY	Office Supplies	2-PART PRINTS	56241	11/07/2024	163.79
QUILL CORPORATION	Office Supplies	SUPPLIES	40807255	9/27/2024	82.98
SHRED-IT USA, LLC	Office Supplies	SHREDDING CIR CRT	8008910798	10/31/2024	95.19
ROBINSON, HATTIE	Office Supplies	REIMBURSEMENTS	11/27/2024	11/27/2024	334.44
					676.40 *
C. W. WARTHEN COMPANY	Microfilming & Indexing	SCANNING PLATS	56240	11/07/2024	209.21
TREASURER OF VIRGINIA	Microfilming & Indexing	RMS MAINTENANCE	25-097C-RMS1	11/06/2024	5,487.12
					5,696.33 *
				TOTAL	6,715.96

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 022100 *** Commonwealth Attorney ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
OFFICE DEPOT	*** Commonwealth Attorney *** Office Supplies	SUPPLIES	392838498001	10/23/2024	48.26		
				TOTAL	48.26	*	

12/04/2024
 AP375
 FUND # - 100

FROM DATE-12/09/2024
 TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031200 *** Sheriff ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Sheriff ***				
SHRED-IT USA, LLC	Maintenance Service Contracts	SHREDDING SHERIFFS	8009004546	11/18/2024	126.02
					126.02 *
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9979127042	11/19/2024	1,042.81
					1,042.81 *
ELAN CORPORATE PAYMENT SYS	Meals & Lodging	CONFERENCE STAY	11/15/2024	11/15/2024	184.85
ELAN CORPORATE PAYMENT SYS	Meals & Lodging	CONFERENCE STAY	11/15/2024	11/15/2024	412.10
					596.95 *
VIRGINIA ASSOCIATION OF CH	Dues & Association Membership	FY25 ACADEMY DUES	11/19/2024	11/19/2024	200.00
ELAN CORPORATE PAYMENT SYS	Dues & Association Membership	MEMBERSHIP	11/15/2024	11/15/2024	44.00
ELAN CORPORATE PAYMENT SYS	Dues & Association Membership	MEMBERSHIP	11/15/2024	11/15/2024	59.95
					303.95 *
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	395690879001	11/13/2024	328.85
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	395907813001	11/13/2024	302.62
					631.47 *
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance & Repair	OCT SHERIFF MAINT	31898	11/13/2024	868.48
ONE CALL TOWING RECOVERY &	Vehicle Maintenance & Repair	GMC VAN TOW	67678	11/04/2024	290.00
					1,158.48 *
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-1013597	11/04/2024	4,337.76
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-1018682	11/19/2024	3,737.11
					8,074.87 *
WEST POINT FORD	Vehicle & Equipment Supplies	TPMS SENSOR	18524	11/11/2024	59.79
ADVANCE AUTO PARTS	Vehicle & Equipment Supplies	BATTERY	2135314720355	5/27/2023	147.39
AMAZON CAPITAL SERVICES	Vehicle & Equipment Supplies	DENATURED ALCOHOL	1DKJ-DYMT-G13V	10/31/2024	13.49
					220.67 *
AMAZON CAPITAL SERVICES	Police Supplies	RECHARGABLE BATTERY	1GMT-XCW7-FP6Y	11/15/2024	45.08
					45.08 *
GALL'S LLC	Uniforms & Wearing Apparel	POLOS	029391126	10/18/2024	88.95
RRCJA	Uniforms & Wearing Apparel	RECRUIT UNIFORM	FY25U34	10/31/2024	289.40
MUNICIPAL EMERGENCY SERVIC	Uniforms & Wearing Apparel	UNIFORM SUPPLIES	IN2152527	11/14/2024	54.75
MUNICIPAL EMERGENCY SERVIC	Uniforms & Wearing Apparel	UNIFORM	IN2154662	11/18/2024	548.40
MUNICIPAL EMERGENCY SERVIC	Uniforms & Wearing Apparel	UNIFORM	IN2155605	11/19/2024	11.80
SPORTS SHACK	Uniforms & Wearing Apparel	EMBROIDERED LOGOS	1420	10/04/2024	29.25
SPORTS SHACK	Uniforms & Wearing Apparel	SILVER DEPUTY BADGE	1423	11/02/2024	78.00
STROHMAN ENTERPRISE, INC	Uniforms & Wearing Apparel	HOLSTERS	244571	11/25/2024	980.00
					2,080.55 *
KUSTOM SIGNALS, INC.	Motor Vehicle Equipment	RADAR UNIT	615992	11/15/2024	2,992.80
					2,992.80 *
FLOCK GROUP, INC	DCJS Grants	HEAT GRANT	INV-51429	11/04/2024	10,000.00
					10,000.00 *
AYERS CHEAP TOWING	General Investigation	TOW/ IMPOUND CAR	3214	11/01/2024	165.00
					165.00 *
				TOTAL	27,438.65

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 031400 *** E911 ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** E911 ***				
CAROLINA RECORDING	MAINTENANCE SERVICE CONTRACTS	ANNUAL MAINTENANCE	292460	11/01/2024	23,090.00
CAROUSEL INDUSTRIES OF NOR	MAINTENANCE SERVICE CONTRACTS	2025 RENEWAL	IR-7799	11/22/2024	9,240.00
					32,330.00 *
ELAN CORPORATE PAYMENT SYS	CONVENTION & EDUCATION	HOTEL STAY LANKFORD	11/15/2024	11/15/2024	473.09
ELAN CORPORATE PAYMENT SYS	CONVENTION & EDUCATION	LANKFORD REGISTRATIO	11/15/2024	11/15/2024	275.00
					748.09 *
				TOTAL	33,078.09

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 032200 *** Volunteer Fire Departments ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
AIR-CARE, INC.	Fire Program Funds	MSA-RFID READER	25938	11/01/2024	819.05
				TOTAL	819.05 *

12/04/2024
 AP375
 FUND # - 100

FROM DATE-12/09/2024
 TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 032302 *** Rescue Services ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Rescue Services ***				
ARC3 GASES	Oxygen Tank Leases	ANNUAL CYLINDER LEAS	11375282	11/08/2024	284.00 284.00 *
ELAN CORPORATE PAYMENT SYS	Training	WILLAFORD MEMBERSHIP	11/15/2024	11/15/2024	75.00
ELAN CORPORATE PAYMENT SYS	Training	JEWELL CONFERENCE RE	11/15/2024	11/15/2024	375.00
ELAN CORPORATE PAYMENT SYS	Training	BLS CERTIFICATION	11/15/2024	11/15/2024	23.07 473.07 *
BOUND TREE MEDICAL, LLC	Medical Supplies	CREDIT ON ACCOUNT	11/01/2024 CRED	11/01/2024	74.95-
BOUND TREE MEDICAL, LLC	Medical Supplies	MEDICAL SUPPLIES	85552746	11/07/2024	1,079.75
BOUND TREE MEDICAL, LLC	Medical Supplies	CPR TRAINER	85565393	11/19/2024	209.97 1,214.77 *
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance	SEPT EMS VEHICLES	31797	10/09/2024	240.00
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance	OCTOBER EMS MAINT	31897	11/13/2024	412.50
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	11 AMBULANCE REPAIR	476600	10/02/2024	425.24
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	11 AMBULANCE REPAIR	476614	10/02/2024	42.74
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	13-02 REPAIRS SUPPLY	479469	11/12/2024	111.45
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	OPS TRUCK OIL CHANGE	479522	11/12/2024	88.23
GLENN'S AUTOMOTIVE INC.	Vehicle Maintenance	REPAIR 2020 F250	3861	10/21/2024	1,459.90
ATLANTIC EMERGENCY	Vehicle Maintenance	MATING CONNECTOR	100575HA	9/24/2024	372.13
ELAN CORPORATE PAYMENT SYS	Vehicle Maintenance	VEHICLE INSPECTION	11/15/2024	11/15/2024	20.60
ELAN CORPORATE PAYMENT SYS	Vehicle Maintenance	OIL CHANGE	11/15/2024	11/15/2024	67.77
ELAN CORPORATE PAYMENT SYS	Vehicle Maintenance	TIRES	11/15/2024	11/15/2024	860.00
ELAN CORPORATE PAYMENT SYS	Vehicle Maintenance	INTERNET	11/15/2024	11/15/2024	420.15
WILLIAMSBURG FORD	Vehicle Maintenance	OIL CHANGE F250 2022	692239	10/17/2024	153.55 4,674.26 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-1018798	11/19/2024	1,383.85
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	11/15/2024	11/15/2024	58.84
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	11/15/2024	11/15/2024	69.10
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	11/15/2024	11/15/2024	32.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	11/15/2024	11/15/2024	90.80
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	11/15/2024	11/15/2024	27.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	11/15/2024	11/15/2024	32.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	11/15/2024	11/15/2024	26.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	11/15/2024	11/15/2024	27.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	11/15/2024	11/15/2024	26.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	11/15/2024	11/15/2024	35.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	11/15/2024	11/15/2024	33.00 1,840.59 *
GALL'S LLC	Uniforms	UNIFORM PANTS	028221469	6/13/2024	197.73
GALL'S LLC	Uniforms	UNIFORM PANTS	028948204	8/30/2024	219.99
SPUR NAME TAPES	Uniforms	NAMETAPES	161245	10/23/2024	11.00 428.72 *
AIR-CARE, INC.	Equipment	GEAR RENTAL 6 MONTH	25797	10/21/2024	995.80 995.80 *
				TOTAL	9,911.21

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 032400 *** Radio Communications ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Radio Communications ***				
CARTER MACHINERY CO, INC	Repair & Maint Generators	REPAIR FUEL PRIMER	1836556	11/25/2024	897.56
CARTER MACHINERY CO, INC	Repair & Maint Generators	REPLACE FUEL PRIMER	1836557	11/25/2024	1,438.75
					2,336.31 *
JAMES RIVER AIR	Misc.Contingencies	TOWER SITE REPAIRS	S357944	8/26/2024	3,749.12
JAMES RIVER AIR	Misc.Contingencies	TOWER SITE REPAIRS	S358000	8/26/2024	3,115.60
					6,864.72 *
				TOTAL	9,201.03

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 034500 *** Building Inspections ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Building Inspections ***						
PITNEY BOWES	Maintenance Service Contracts	POSTAGE METER LEASE	3319895975	10/30/2024	65.00		
					65.00	*	
OFFICE DEPOT	Office Supplies	SUPPLIES	390929753001	11/04/2024	7.98		
OFFICE DEPOT	Office Supplies	SUPPLIES	392838498001	10/23/2024	10.14		
OFFICE DEPOT	Office Supplies	USB 2.0 FLASH DRIVES	392839866001	10/25/2024	5.13		
OFFICE DEPOT	Office Supplies	SUPPLIES	392839867001	10/22/2024	7.52		
					30.77	*	
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-1013593	11/04/2024	63.88		
					63.88	*	
				TOTAL	159.65		

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035100 *** Animal Control ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
VERIZON WIRELESS	*** Animal Control *** Telecommunications	WIRELESS DEVICES	9979127042	11/19/2024	80.02		80.02 *
SPORTS SHACK	Uniforms & Wearing Apparel	EMBROIDERED LOGOS	1420	10/04/2024	39.00		39.00 *
				TOTAL			119.02

12/04/2024
 AP375
 FUND # - 100

FROM DATE-12/09/2024
 TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 043200 *** General Properties ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
*** General Properties ***					
HORNS MIDDLESEX ACE HARDWA	Repairs & Maintenance	REPAIR SUPPLIES	56604/2	11/08/2024	25.98
ELAN CORPORATE PAYMENT SYS	Repairs & Maintenance	SUPPLIES	11/15/2024	11/15/2024	1,321.59
A&J SUPPLY, INC.	Repairs & Maintenance	SUPPLIES	306296	11/15/2024	352.84
					1,700.41 *
DOMINION ENERGY VIRGINIA	Electrical Services	5-B	8305983002 1124	11/18/2024	61.73
					61.73 *
WORLD FUEL SERVICES, INC	Heating Services	HEATING OIL ADMIN	3001419-41525	11/13/2024	1,231.95
					1,231.95 *
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-1013593	11/04/2024	149.04
					149.04 *
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	TRACTOR PARTS & SUPP	479511	11/12/2024	114.77
JAMES RIVER EQUIPMENT -	Vehicle & Equipment Supplies	MOWER PARTS	P68902	11/15/2024	42.71
					157.48 *
AMAZON CAPITAL SERVICES	Building Supplies	LIGHTS FOR ADMIN BLD	1994-1VLD-G11D	10/25/2024	642.45
ELAN CORPORATE PAYMENT SYS	Building Supplies	PAINT AND SUPPLIES	11/15/2024	11/15/2024	167.74
					810.19 *
				TOTAL	4,110.80

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043300 *** Marriott School Facility ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
*** Marriott School Facility ***							
DOMINION ENERGY VIRGINIA	Electrical Service	MARRIOTT	4314102924 1124	11/18/2024		128.06	
DOMINION ENERGY VIRGINIA	Electrical Service	MARRIOTT	7823700310 1124	11/18/2024		113.60	
						241.66	*
TOTAL						241.66	

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043400 *** Station 8/Shacklefords ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
JAMES RIVER AIR	*** Station 8/Shacklefords *** Maintenance	STATION 8 UNIT	S363361	9/30/2024	715.00		715.00 *
ELAN CORPORATE PAYMENT SYS	Telecommunications	STATION 8 INTERNET	11/15/2024	11/15/2024	54.00		54.00 *
				TOTAL			769.00

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 051200 *** Local Health Department ***

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
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KING & QUEEN COUNTY	*** Local Health Department *** Payment to State Health Depart	1ST QTR BILL FY25	10/31/2024	10/31/2024	23,869.50
				TOTAL	23,869.50 *

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 071100 *** COMMUNITY PROGRAMMING ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** COMMUNITY PROGRAMMING ***				
LAZAR, ERIN	MILEAGE	MILEAGE REIMBURSE	11/14/2024	11/18/2024	268.55
					268.55 *
ELAN CORPORATE PAYMENT SYS	PROGRAM SUPPLIES	COMM PROGRAM SUPPLIE	11/15/2024	11/15/2024	115.41
ELAN CORPORATE PAYMENT SYS	PROGRAM SUPPLIES	COMM PROGRAM SUPPLIE	11/15/2024	11/15/2024	100.23
ELAN CORPORATE PAYMENT SYS	PROGRAM SUPPLIES	COMM PROGRAM EVENT	11/15/2024	11/15/2024	260.00
LAZAR, ERIN	PROGRAM SUPPLIES	BINGO CARDS	11/18/2024	11/18/2024	29.99
					505.63 *
				TOTAL	774.18

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 073200 *** Public Library ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Public Library ***					
HORNS MIDDLESEX ACE HARDWA	Repairs & Maintennance	REPAIR SUPPLIES	56604/2	11/08/2024	71.94
LOCKE SUPPLY CO.	Repairs & Maintennance	LIBRARY SUPPLIES	52980971-00	7/09/2024	19.45
					91.39 *
DOMINION ENERGY VIRGINIA	Electrical Services	LIBRARY	2571861216 1124	11/18/2024	88.39
DOMINION ENERGY VIRGINIA	Electrical Services	LIBRARY	2967503158 1124	11/18/2024	190.43
					278.82 *
AMAZON CAPITAL SERVICES	LIBRARY SUPPLIES	TV	1XM9-CC3H-TDHP	11/16/2024	499.99
AMAZON CAPITAL SERVICES	LIBRARY SUPPLIES	LIBRARY BOOKS & SUPP	1Y1R-XT3C-TXD7	11/17/2024	52.93
					552.92 *
BRICKHOUSE CREATIONS STUDI	SERVICES/LIBRARY PROGRAMS	POTHOLDER WEAVING	11/02/2024	11/02/2024	450.00
BRICKHOUSE CREATIONS STUDI	SERVICES/LIBRARY PROGRAMS	POPTART PLUSHIES	11/16/2024	11/16/2024	450.00
BRICKHOUSE CREATIONS STUDI	SERVICES/LIBRARY PROGRAMS	MARBLE MADNESS	11/16/2024-2	11/16/2024	450.00
					1,350.00 *
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	1CHX-W7FT-CG6J	11/03/2024	7.47
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOK	1MLP-794Y-9DL6	11/03/2024	18.54
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	1P1T-7QCH-XGXJ	11/17/2024	85.00
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOK	1TRR-LJYW-1QG3	11/12/2024	30.45
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOK	1XPY-7KL1-4DFP	11/18/2024	30.99
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS & SUPP	1Y1R-XT3C-TXD7	11/17/2024	255.13
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	13XL-Y1GR-XXPX	11/10/2024	201.78
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOK	17FR-Q3Q9-1LXV	11/19/2024	16.16
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	83852363	9/20/2024	22.50
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	83881740	9/23/2024	11.99
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84392414	10/23/2024	38.65
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84392415	10/23/2024	12.78
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84392416	10/23/2024	79.35
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84392417	10/23/2024	27.17
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84522056	10/30/2024	338.85
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84522057	10/30/2024	47.39
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84522058	10/30/2024	16.61
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84522059	10/30/2024	21.24
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84667292	11/07/2024	197.76
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84712241	11/11/2024	39.44
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84761041	11/13/2024	14.78
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84761042	11/13/2024	75.52
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84761043	11/13/2024	611.35
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84761044	11/13/2024	33.59
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84761045	11/13/2024	389.12
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84839655	11/18/2024	26.98
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84839656	11/18/2024	17.57
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84839657	11/18/2024	200.52
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84839658	11/18/2024	10.67
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84889057	11/20/2024	22.94
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84889058	11/20/2024	25.52
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84889059	11/20/2024	19.41

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 073200 *** Public Library ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84889060	11/20/2024	61.89
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84889061	11/20/2024	29.97
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84889062	11/20/2024	28.40
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	84889063	11/20/2024	103.06
OVERDRIVE, INC	BOOKS/LIBRARY COLLECTION	LIBRARY SERVICE	H-0107256	8/01/2024	1,100.00
					4,270.54 *
CONSOCIATE MEDIA, LLC	Website Maintenance	OCT WEB MAINTENANCE	5775	11/18/2024	425.00
					425.00 *
RICOH USA, INC.	COPIER LEASE	COPIER LEASE	39917773	11/15/2024	92.28
RICOH USA, INC.	COPIER LEASE	COPIER OVERAGES	9032810563	10/24/2024	15.36
					107.64 *
				TOTAL	7,076.31

12/04/2024
 AP375
 FUND # - 100

FROM DATE-12/09/2024
 TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 081100 *** Planning Commission ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Planning Commission ***				
RAPPAHANNOCK TIMES	Advertising	REZONING & TEXT ADMT	CL111312	11/21/2024	196.02
					196.02 *
CAMPBELL, DAVID	Mileage - Allowances	MILEAGE REIMBURSE	11/04/2024	11/04/2024	22.11
ALLEN, BARRY L.	Mileage - Allowances	MILEAGE REIMBURSE	11/04/2024	11/04/2024	22.78
COLEMAN, JR. ROBERT W.	Mileage - Allowances	MILEAGE REIMBURSE	11/04/2024	11/04/2024	2.68
RICHARDSON, HUNTER	Mileage - Allowances	MILEAGE REIMBURSE	11/04/2024	11/04/2024	22.78
WILSON, JR. EDMOND L.	Mileage - Allowances	MILEAGE REIMBURSE	11/04/2024	11/04/2024	24.12
JACKSON, COMER	Mileage - Allowances	MILEAGE REIMBURSE	11/04/2024	11/04/2024	22.11
BRADLEY, MAC	Mileage - Allowances	MILEAGE REIMBURSE	11/04/2024	11/04/2024	14.74
					131.32 *
ELAN CORPORATE PAYMENT SYS	Convention & Education	BRADLEY TRAINING	11/15/2024	11/15/2024	750.00
ELAN CORPORATE PAYMENT SYS	Convention & Education	WILSON TRAINING	11/15/2024	11/15/2024	750.00
					1,500.00 *
OFFICE DEPOT	Office Supplies	SUPPLIES	390929753001	11/04/2024	7.98
					7.98 *
				TOTAL	1,835.32

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081201 *** Tourism Development ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
ELAN CORPORATE PAYMENT SYS	*** Tourism Development *** CONVENTION & EDUCATION	LAZAR CONFERENCE	11/15/2024	11/15/2024	553.21		553.21 *
				TOTAL	553.21		553.21

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081401 *** Board of Zoning Appeals ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Board of Zoning Appeals ***				
RAPPAHANNOCK TIMES	Advertising	VARIANCE AD	CL103004	10/31/2024	175.50
					175.50 *
VOIGHT, ANN MARIE	Mileage - Allowances	MILEAGE REIMBURSE	11/18/2024	11/18/2024	.67
TAYLOR, BRUCE G.	Mileage - Allowances	MILEAGE REIMBURSE	11/18/2024	11/18/2024	20.10
COLEMAN, JR. ROBERT W.	Mileage - Allowances	MILEAGE REIMBURSE	11/18/2024	11/18/2024	2.68
BLAND, IV, ROBERT T.	Mileage - Allowances	MILEAGE REIMBURSE	11/18/2024	11/18/2024	22.78
SADLER, KIMBERLY	Mileage - Allowances	MILEAGE REIMBURSE	11/18/2024	11/18/2024	22.78
					69.01 *
				TOTAL	244.51

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081402 *** Zoning Administrator ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Zoning Administrator ***				
PITNEY BOWES	Maintenance Service Contracts	POSTAGE METER LEASE	3319895975	10/30/2024	65.00
					65.00 *
ELAN CORPORATE PAYMENT SYS	Convention & Education	MEMBERSHIP RENEWAL	11/15/2024	11/15/2024	100.00
					100.00 *
OFFICE DEPOT	Office Supplies	SUPPLIES	390929753001	11/04/2024	7.98
OFFICE DEPOT	Office Supplies	SUPPLIES	392838498001	10/23/2024	8.96
OFFICE DEPOT	Office Supplies	USB 2.0 FLASH DRIVES	392839866001	10/25/2024	4.92
OFFICE DEPOT	Office Supplies	SUPPLIES	392839867001	10/22/2024	7.36
					29.22 *
MANSFIELD OIL COMPANY	Vehicle Equipment Fuel	FUEL	SQLCD-1013593	11/04/2024	32.69
					32.69 *
A. MORTON THOMAS & ASSOCIA	AMT/SOLAR FARM REVIEWS	SOLAR PROJECT REVIEW	404424	11/26/2024	3,401.25
					3,401.25 *
				TOTAL	3,628.16

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081800 *** ECONOMIC DEV. AUTHORITY ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
KING & QUEEN EDA/IDA	Site Study/Timmons	REIMBURSE TIMMONS	11/07/2024	11/07/2024	1,200.00
				TOTAL	1,200.00 *

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 094100 *** Capital Projects ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
JAMES RIVER AIR	Boiler Replacemnet/Admin Build	BOILER REPLACEMENT	J63417	10/21/2024	7,592.00
				TOTAL	7,592.00 *

12/04/2024
AP375
FUND # - 100

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 096000 *** Expenditure Refunds ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
*** Expenditure Refunds ***							
A. MORTON THOMAS & ASSOCIA	Strata/Solar Farm	SOLAR PROJECT REVIEW	404424	11/26/2024	2,457.25		2,457.25 *
					TOTAL		2,457.25
					FUND TOTAL		162,015.56

12/04/2024 FROM DATE-12/09/2024
 AP375 TO DATE- 12/09/2024
 FUND # - 210 EXPENDITURES - COURT SECURITY FUND

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031200

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
GALL'S LLC	UNIFORMS COURT SECURITY	POLOS	029431923	10/23/2024	160.99
RRCJA	UNIFORMS COURT SECURITY	ACADEMY UNIFORM	FY25U26	10/31/2024	144.70
WITMER PUBLIC SAFETY	UNIFORMS COURT SECURITY	UNIFORM	INV575618	11/19/2024	317.00
SPORTS SHACK	UNIFORMS COURT SECURITY	SILVER DEPUTY BADGE	1423	11/02/2024	78.00
					700.69 *
AMAZON CAPITAL SERVICES	COURT SECURITY EQUIPMENT	EXTENSION CORD	1KNX-YDML-G4KH	11/15/2024	21.56
					21.56 *
				TOTAL	722.25
				FUND TOTAL	722.25

12/04/2024
AP375
FUND # - 226 Expenditures

FROM DATE-12/09/2024
TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 031800

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
PROJECT LIFESAVER, INC.	Project Lifesaver	INSTRUCTOR COURSE	24-087	11/14/2024	675.00
					675.00 *
				TOTAL	675.00
				FUND TOTAL	675.00

12/04/2024
 AP375
 FUND # - 301

FROM DATE-12/09/2024
 TO DATE- 12/09/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 094100

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
ELAN CORPORATE PAYMENT SYS	Sheriff's Dept. Vehicles	NEW VEHICLE REGISTRA	11/15/2024	11/15/2024	5.00 5.00 *
AMAZON CAPITAL SERVICES	Telework Center	CABLE D RINGS	1MYF-PHW3-1HMW	10/24/2024	55.99
HORNS MIDDLESEX ACE HARDWA	Telework Center	TELEWORK SUPPLIES	56000/2	10/08/2024	15.33
COMPUTER TELEPHONE TECHNOL	Telework Center	LOCKS AT TELEWORK	21052	11/02/2024	26,645.00
SKANSKA	Telework Center	TELEWORK CENTER	2222828-27	11/01/2024	1,680.00
ECS MID-ATLANTIC, LLC	Telework Center	TELEWORK CENTER	1183945	7/05/2024	1,989.50
CONNEMARA CORP	Telework Center	TELEWORK CENTER	10/31/2024	10/31/2024	240,487.40
CONNEMARA CORP	Telework Center	TELEWORK CENTER	9/30/2024	9/30/2024	261,079.95
					531,953.17 *
CARTER MACHINERY CO, INC	GENERATOR REPLACEMENTS/TOWER S	DIESEL GENERATOR	67372	10/30/2024	59,540.95
CARTER MACHINERY CO, INC	GENERATOR REPLACEMENTS/TOWER S	DIESEL GENERATOR	67375	10/30/2024	59,540.95
					119,081.90 *
				TOTAL	651,040.07
				FUND TOTAL	651,040.07
				TOTAL DUE	814,452.88

Approved at meeting of _____ on _____.

Signed _____
 Title _____ Date _____

FY2025 July 2024 School Fund Revenue

REVENUE DETAIL:

School Operating (Fund 231)	7/16/2024	7/31/2024	Total
Miscellaneous/Local:			
Refunds			\$0.00
Erate			\$0.00
Insurance Adjustments			\$0.00 3-231-18990-0010
Sale of Buses			\$0.00
Sale of Equipment			\$0.00
Tuition - Day School			\$0.00 3-231-16120-0001
Donations			\$0.00
Other Funds			\$0.00 3-231-18990-0012
Student Fees			\$0.00 3-231-18990-0014
Local/Miscellaneous	\$0.00	\$0.00	\$0.00
State			
Grants:			
Homebound/Special Education			\$0.00 3-231-24020-0046
At-Risk 4-Year Olds (Pre-School Initiative)			\$0.00 3-231-24020-0081
COVID-19 Public Health Workforce			\$0.00
HVAC ARP-CSLFRF			\$0.00
ARPA Pandemic Bonus			\$0.00 3-231-21010-0027
			\$0.00
Subtotal - State Grants	\$0.00	\$0.00	\$0.00
Non-Grants:			
At-Risk		\$50,367.83	\$50,367.83 3-231-24020-0065
Basic State Aid	\$140,509.17	\$140,509.17	\$281,018.34 3-231-24020-0002
ISAEF			\$0.00 3-231-24020-0003
Compensation Supplements		\$5,988.61	\$5,988.61 3-231-24020-0011
Early Reading Intervention			\$0.00 3-231-24020-0028
English as a Second Language-SOQ	\$513.92	\$513.92	\$1,027.84 3-231-24030-0009
Foster Care			\$0.00 3-231-24020-0059
Gifted Education	\$1,172.96	\$1,172.96	\$2,345.92 3-231-24020-0007
Group Life	\$499.96	\$499.96	\$999.92 3-231-24020-0041
Instructional Retirement	\$17,402.17	\$17,402.17	\$34,804.34 3-231-24020-0023
Instructional Social Security	\$8,095.38	\$8,095.37	\$16,190.75 3-231-24020-0021
K-3 Class-Size Reduction			\$0.00 3-231-24020-0075
Lottery Per Pupil			\$0.00 3-231-24020-0033
Infrastructure & Operations Per Pupil			\$0.00 3-231-24020-0086
Mentor Teachers			\$0.00 3-231-24020-0091
Industry Certification			\$0.00 3-231-24030-0049
Remediation, Prevention, Intervention			\$0.00 3-231-24020-0008
Project Graduation			\$0.00 3-231-24040-0045
Early Reading Specialist Initiative		\$2,227.13	\$2,227.13 3-231-24050-0020
Remedial Summer School			\$0.00 3-231-24020-0004
SOL Algebra			\$0.00 3-231-24040-0005
Positive Behavioral Intervention			
Special Education	\$27,305.04	\$27,305.04	\$54,610.08 3-231-24020-0012

State Sales Tax			\$0.00	3-231-24030-0008
Technology			\$0.00	3-231-24020-0088
Textbook-funded by Lottery/SOQ	\$3,079.33	\$3,079.33	\$6,158.66	3-231-24020-0014
CTE Certification funds			\$0.00	3-231-24030-0049
Vocational Education	\$3,999.62	\$3,999.63	\$7,999.25	3-231-24020-0017
Vocational Education (CAT)			\$0.00	3-231-24020-0052
Enrollment Loss			\$0.00	3-231-24020-0010
Medicaid			\$0.00	3-231-33099-0005
Regional Special Education			\$0.00	3-231-24020-0038
Vision Screenings Grant				3-231-24080-0016
Grow Your Own Teacher Pilot Program			\$0.00	3-231-24080-0071
Learning Loss Instructional Support			\$0.00	3-231-24080-0074
VPI 3 Year Olds			\$0.00	3-231-24020-0889
VPI Flexible Spending			\$0.00	3-231-24020-0892
VPI Teacher to Student Ratio			\$0.00	3-231-24020-0891
Hold Harmless Rebenchmark COVID 19			\$0.00	3-231-24080-0089
Supplemental GF in Lieu of Sales Tax	\$6,954.83	\$6,954.83	\$13,909.66	3-231-24090-0001
School Construction Funds			\$0.00	3-231-24030-0006
All In Virginia			\$0.00	3-231-24090-0045
School Security Grant				
School Security Equipment Program				
	\$209,532.38	\$268,115.95	\$477,648.33	

Federal

Grants:

21st Century			\$0.00	3-231-33084-0395
Gear Up			\$0.00	3-231-33084-0334
Miscellaneous			\$0.00	
Perkins III			\$0.00	3-231-33084-0048
Title I, Part A			\$0.00	3-231-33084-0010
Title II - A			\$0.00	3-231-33084-0067
Title III			\$0.00	
Title IV			\$0.00	3-231-33084-0086
CARES Act ESSERF			\$0.00	3-231-33084-0426
Bus Driver Incentive Grants			\$0.00	
ESSER III Sumer School			\$0.00	
ESSR II Unfinished Learning			\$0.00	3-231-33084-0427
ESSER III Division Allocations			\$0.00	3-231-33084-0428
Title VI,Part B:Six-B Flow Special Ed			\$0.00	3-231-33084-0027
Title VI,Part B:Six-B Flow Special Ed PreSchool			\$0.00	3-231-33084-0173
Preschool 619			\$0.00	
Subtotal - Federal Grants	\$0.00	\$0.00	\$0.00	

Federal Non-Grants:

CARES CRF K-12 Funds			\$0.00	
JROTC			\$0.00	3-231-33099-0001
Subtotal - Federal Non Grants	\$0.00	\$0.00	\$0.00	

Total School Operating

\$209,532.38

\$268,115.95

\$477,648.33

FY2025 August 2024 School Fund Revenue

REVENUE DETAIL:

School Operating (Fund 231)	8/16/2024	8/31/2024	Total
Miscellaneous/Local:			
Refunds			\$0.00
Erate			\$0.00
Insurance Adjustments			\$0.00 3-231-18990-0010
Sale of Buses			\$0.00
Sale of Equipment			\$0.00
Tuition - Day School			\$0.00 3-231-16120-0001
Donations			\$0.00
Other Funds		\$2,245.31	\$2,245.31 3-231-18990-0012
Student Fees			\$0.00 3-231-18990-0014
Local/Miscellaneous	\$0.00	\$2,245.31	\$2,245.31
 State			
 Grants:			
Homebound/Special Education			\$0.00 3-231-24020-0046
At-Risk 4-Year Olds (Pre-School Initiative)			\$0.00 3-231-24020-0081
COVID-19 Public Health Workforce			\$0.00
HVAC ARP-CSLFRF			\$0.00
ARPA Pandemic Bonus			\$0.00 3-231-21010-0027
			\$0.00
Subtotal - State Grants	\$0.00	\$0.00	\$0.00
 Non-Grants:			
At-Risk	\$50,367.83	\$50,367.83	\$100,735.66 3-231-24020-0065
Basic State Aid	\$140,509.17	\$140,509.17	\$281,018.34 3-231-24020-0002
ISAEF			\$0.00 3-231-24020-0003
Compensation Supplements	\$5,988.61	\$5,988.61	\$11,977.22 3-231-24020-0011
Early Reading Intervention			\$0.00 3-231-24020-0028
English as a Second Language-SOQ	\$513.92	\$513.92	\$1,027.84 3-231-24030-0009
Foster Care			\$0.00 3-231-24020-0059
Gifted Education	\$1,172.96	\$1,172.96	\$2,345.92 3-231-24020-0007
Group Life	\$499.96	\$499.96	\$999.92 3-231-24020-0041
Instructional Retirement	\$17,402.17	\$17,402.17	\$34,804.34 3-231-24020-0023
Instructional Social Security	\$8,095.38	\$8,095.37	\$16,190.75 3-231-24020-0021
K-3 Class-Size Reduction			\$0.00 3-231-24020-0075
Lottery Per Pupil			\$0.00 3-231-24020-0033
Infrastructure & Operations Per Pupil			\$0.00 3-231-24020-0086
Mentor Teachers			\$0.00 3-231-24020-0091
Industry Certification			\$0.00 3-231-24030-0049
Remediation, Prevention, Intervention			\$0.00 3-231-24020-0008
Project Graduation			\$0.00 3-231-24040-0045
Early Reading Specialist Initiative	\$2,227.13	\$2,227.13	\$4,454.26 3-231-24050-0020
Remedial Summer School			\$0.00 3-231-24020-0004
SOL Algebra			\$0.00 3-231-24040-0005
Positive Behavioral Intervention			
Special Education	\$27,305.04	\$27,305.04	\$54,610.08 3-231-24020-0012

State Sales Tax			\$0.00	3-231-24030-0008
Technology			\$0.00	3-231-24020-0088
Textbook-funded by Lottery/SOQ	\$3,079.33	\$3,079.33	\$6,158.66	3-231-24020-0014
CTE Certification funds			\$0.00	3-231-24030-0049
Vocational Education	\$3,999.62	\$3,999.63	\$7,999.25	3-231-24020-0017
Vocational Education (CAT)			\$0.00	3-231-24020-0052
Enrollment Loss			\$0.00	3-231-24020-0010
Medicaid			\$0.00	3-231-33099-0005
Regional Special Education			\$0.00	3-231-24020-0038
Vision Screenings Grant				3-231-24080-0016
Grow Your Own Teacher Pilot Program			\$0.00	3-231-24080-0071
Learning Loss Instructional Support			\$0.00	3-231-24080-0074
VPI 3 Year Olds			\$0.00	3-231-24020-0889
VPI Flexible Spending			\$0.00	3-231-24020-0892
VPI Teacher to Student Ratio			\$0.00	3-231-24020-0891
Hold Harmless Rebenchmark COVID 19			\$0.00	3-231-24080-0089
Supplemental GF in Lieu of Sales Tax	\$6,954.83	\$6,954.83	\$13,909.66	3-231-24090-0001
School Construction Funds			\$0.00	3-231-24030-0006
All In Virginia			\$0.00	3-231-24090-0045
Medicaid Reclassification		\$918.31	\$918.31	3-231-25000-0001
School Security Grant				
School Security Equipment Program				
	\$268,115.95	\$269,034.26	\$537,150.21	

Federal

Grants:

21st Century			\$0.00	3-231-33084-0395
Gear Up			\$0.00	3-231-33084-0334
Miscellaneous			\$0.00	
Perkins III			\$0.00	3-231-33084-0048
Title I, Part A			\$0.00	3-231-33084-0010
Title II - A			\$0.00	3-231-33084-0067
Title III			\$0.00	
Title IV			\$0.00	3-231-33084-0086
CARES Act ESSERF			\$0.00	3-231-33084-0426
Bus Driver Incentive Grants			\$0.00	
ESSER III Sumer School			\$0.00	
ESSR II Unfinished Learning			\$0.00	3-231-33084-0427
ESSER III Division Allocations		\$133,006.02	\$133,006.02	3-231-33084-0428
Title VI,Part B:Six-B Flow Special Ed			\$0.00	3-231-33084-0027
Title VI,Part B:Six-B Flow Special Ed PreSchool			\$0.00	3-231-33084-0173
Preschool 619			\$0.00	
Subtotal - Federal Grants	\$0.00	\$133,006.02	\$133,006.02	

Federal Non-Grants:

CARES CRF K-12 Funds			\$0.00	
JROTC			\$0.00	3-231-33099-0001
Subtotal - Federal Non Grants	\$0.00	\$0.00	\$0.00	

Total School Operating	\$268,115.95	\$404,285.59	\$672,401.54	
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FY2025 September 2024 School Fund Revenue

REVENUE DETAIL:

School Operating (Fund 231)	9/16/2024	9/30/2024	Total
Miscellaneous/Local:			
Refunds			\$0.00
Erate			\$0.00
Insurance Adjustments			\$0.00 3-231-18990-0010
Sale of Buses			\$0.00
Sale of Equipment			\$0.00
Tuition - Day School			\$0.00 3-231-16120-0001
Donations			\$0.00
Other Funds	\$540.00		\$540.00 3-231-18990-0012
Student Fees			\$0.00 3-231-18990-0014
Local/Miscellaneous	\$540.00	\$0.00	\$540.00
State			
Grants:			
Homebound/Special Education			\$0.00 3-231-24020-0046
At-Risk 4-Year Olds (Pre-School Initiative)			\$0.00 3-231-24020-0081
COVID-19 Public Health Workforce			\$0.00
HVAC ARP-CSLFRF			\$0.00
ARPA Pandemic Bonus			\$0.00 3-231-21010-0027
			\$0.00
Subtotal - State Grants	\$0.00	\$0.00	\$0.00
Non-Grants:			
At-Risk	\$50,367.83	\$50,367.83	\$100,735.66 3-231-24020-0065
Basic State Aid	\$140,509.17	\$140,509.17	\$281,018.34 3-231-24020-0002
ISAEF			\$0.00 3-231-24020-0003
Compensation Supplements	\$5,988.61	\$5,988.61	\$11,977.22 3-231-24020-0011
Early Reading Intervention			\$0.00 3-231-24020-0028
English as a Second Language-SOQ	\$513.92	\$513.92	\$1,027.84 3-231-24030-0009
Foster Care			\$0.00 3-231-24020-0059
Gifted Education	\$1,172.96	\$1,172.96	\$2,345.92 3-231-24020-0007
Group Life	\$499.96	\$499.96	\$999.92 3-231-24020-0041
Instructional Retirement	\$17,402.17	\$17,402.17	\$34,804.34 3-231-24020-0023
Instructional Social Security	\$8,095.38	\$8,095.37	\$16,190.75 3-231-24020-0021
K-3 Class-Size Reduction			\$0.00 3-231-24020-0075
Lottery Per Pupil			\$0.00 3-231-24020-0033
Infrastructure & Operations Per Pupil			\$0.00 3-231-24020-0086
Mentor Teachers			\$0.00 3-231-24020-0091
Industry Certification			\$0.00 3-231-24030-0049
Remediation, Prevention, Intervention			\$0.00 3-231-24020-0008
Project Graduation			\$0.00 3-231-24040-0045
Early Reading Specialist Initiative	\$2,227.13	\$2,227.13	\$4,454.26 3-231-24050-0020
Remedial Summer School			\$0.00 3-231-24020-0004
SOL Algebra			\$0.00 3-231-24040-0005
Positive Behavioral Intervention			
Special Education	\$27,305.04	\$27,305.04	\$54,610.08 3-231-24020-0012
State Sales Tax	\$45,883.14	\$45,883.14	\$91,766.28 3-231-24030-0008

Technology			\$0.00 3-231-24020-0088
Textbook-funded by Lottery/SOQ	\$3,079.33	\$3,079.33	\$6,158.66 3-231-24020-0014
CTE Certification funds			\$0.00 3-231-24030-0049
Vocational Education	\$3,999.62	\$3,999.63	\$7,999.25 3-231-24020-0017
Vocational Education (CAT)			\$0.00 3-231-24020-0052
Enrollment Loss			\$0.00 3-231-24020-0010
Medicaid			\$0.00 3-231-33099-0005
Regional Special Education			\$0.00 3-231-24020-0038
Vision Screenings Grant			3-231-24080-0016
Grow Your Own Teacher Pilot Program			\$0.00 3-231-24080-0071
Learning Loss Instructional Support			\$0.00 3-231-24080-0074
VPI 3 Year Olds			\$0.00 3-231-24020-0889
VPI Flexible Spending			\$0.00 3-231-24020-0892
VPI Teacher to Student Ratio			\$0.00 3-231-24020-0891
Hold Harmless Rebenchmark COVID 19			\$0.00 3-231-24080-0089
Supplemental GF in Lieu of Sales Tax	\$6,954.83	\$6,954.83	\$13,909.66 3-231-24090-0001
School Construction Funds			\$0.00 3-231-24030-0006
All In Virginia			\$0.00 3-231-24090-0045
Medicaid Reclassification	\$10,083.31	\$969.61	\$11,052.92 3-231-25000-0001
School Security Grant			
School Security Equipment Program			
	\$324,082.40	\$314,968.70	\$639,051.10

Federal

Grants:

21st Century		\$10,973.98	\$10,973.98 3-231-33084-0395
Gear Up			\$0.00 3-231-33084-0334
Miscellaneous			\$0.00
Perkins III			\$0.00 3-231-33084-0048
Title I, Part A		\$19,708.90	\$19,708.90 3-231-33084-0010
Title II - A			\$0.00 3-231-33084-0067
Title III			\$0.00
Title IV, Part A		\$2,691.25	\$2,691.25 3-231-33084-0086
CARES Act ESSERF			\$0.00 3-231-33084-0426
Bus Driver Incentive Grants			\$0.00
ESSER III Sumer School			\$0.00
ESSR II Unfinished Learning			\$0.00 3-231-33084-0427
ESSER III Division Allocations	\$43,563.34	\$10,964.68	\$54,528.02 3-231-33084-0428
Title VI,Part B:Six-B Flow Special Ed		\$1,223.62	\$1,223.62 3-231-33084-0027
Title VI,Part B:Six-B Flow Special Ed PreSchool			\$0.00 3-231-33084-0173
Preschool 619			\$0.00
Subtotal - Federal Grants	\$43,563.34	\$45,562.43	\$89,125.77

Federal Non-Grants:

CARES CRF K-12 Funds			\$0.00
JROTC			\$0.00 3-231-33099-0001
Subtotal - Federal Non Grants	\$0.00	\$0.00	\$0.00

Total School Operating	\$368,185.74	\$360,531.13	\$728,716.87
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FY2025 October 2024 School Fund Revenue

REVENUE DETAIL:

School Operating (Fund 231)	10/15/2024	10/31/2024	Total
Miscellaneous/Local:			
Refunds			\$0.00
Erate			\$0.00
Insurance Adjustments			\$0.00 3-231-18990-0010
Sale of Buses			\$0.00
Sale of Equipment			\$0.00
Tuition - Day School			\$0.00 3-231-16120-0001
Donations			\$0.00
Other Funds		\$2,448.10	\$2,448.10 3-231-18990-0012
Student Fees			\$0.00 3-231-18990-0014
Local/Miscellaneous	\$0.00	\$2,448.10	\$2,448.10

State

Grants:			
Homebound/Special Education			\$0.00 3-231-24020-0046
At-Risk 4-Year Olds (Pre-School Initiative)			\$0.00 3-231-24020-0081
COVID-19 Public Health Workforce			\$0.00
HVAC ARP-CSLFRF			\$0.00
ARPA Pandemic Bonus			\$0.00 3-231-21010-0027
			\$0.00
Subtotal - State Grants	\$0.00	\$0.00	\$0.00

Non-Grants:			
At-Risk	\$50,367.82	\$50,367.83	\$100,735.65 3-231-24020-0065
Basic State Aid	\$140,509.17	\$140,509.17	\$281,018.34 3-231-24020-0002
ISAEF			\$0.00 3-231-24020-0003
Compensation Supplements	\$5,988.61	\$5,988.61	\$11,977.22 3-231-24020-0011
Early Reading Intervention			\$0.00 3-231-24020-0028
English as a Second Language-SOQ	\$513.92	\$513.92	\$1,027.84 3-231-24030-0009
Foster Care			\$0.00 3-231-24020-0059
Gifted Education	\$1,172.96	\$1,172.96	\$2,345.92 3-231-24020-0007
Group Life	\$499.96	\$499.96	\$999.92 3-231-24020-0041
Instructional Retirement	\$17,402.17	\$17,402.17	\$34,804.34 3-231-24020-0023
Instructional Social Security	\$8,095.38	\$8,095.37	\$16,190.75 3-231-24020-0021
K-3 Class-Size Reduction			\$0.00 3-231-24020-0075
Lottery Per Pupil			\$0.00 3-231-24020-0033
Infrastructure & Operations Per Pupil			\$0.00 3-231-24020-0086
Mentor Teachers			\$0.00 3-231-24020-0091
Industry Certification			\$0.00 3-231-24030-0049
Remediation, Prevention, Intervention			\$0.00 3-231-24020-0008
Project Graduation			\$0.00 3-231-24040-0045
Early Reading Specialist Initiative	\$2,227.13	\$2,227.13	\$4,454.26 3-231-24050-0020
Remedial Summer School			\$0.00 3-231-24020-0004
SOL Algebra			\$0.00 3-231-24040-0005
Positive Behavioral Intervention			\$0.00 3-231-24020-0012
Special Education	\$27,305.04	\$27,305.04	\$54,610.08 3-231-24020-0012
State Sales Tax	\$45,990.51	\$45,990.51	\$91,981.02 3-231-24030-0008
Technology			\$0.00 3-231-24020-0088
Textbook-funded by Lottery/SOQ	\$3,079.33	\$3,079.33	\$6,158.66 3-231-24020-0014
CTE Certification funds			\$0.00 3-231-24030-0049
Vocational Education	\$3,999.62	\$3,999.63	\$7,999.25 3-231-24020-0017
Vocational Education (CAT)			\$0.00 3-231-24020-0052
Enrollment Loss			\$0.00 3-231-24020-0010
Medicaid			\$0.00 3-231-33099-0005
Regional Special Education			\$0.00 3-231-24020-0038
Vision Screenings Grant			3-231-24080-0016
Grow Your Own Teacher Pilot Program			\$0.00 3-231-24080-0071
Learning Loss Instructional Support			\$0.00 3-231-24080-0074
VPI 3 Year Olds			\$0.00 3-231-24020-0889
VPI Flexible Spending			\$0.00 3-231-24020-0892
VPI Teacher to Student Ratio			\$0.00 3-231-24020-0891
Hold Harmless Rebenchmark COVID 19			\$0.00 3-231-24080-0089
Supplemental GF in Lieu of Sales Tax	\$6,954.83	\$6,954.83	\$13,909.66 3-231-24090-0001
School Construction Funds			\$0.00 3-231-24030-0006
All in Virginia			\$0.00 3-231-24090-0045
Medicaid Reclassification		\$3,937.84	\$3,937.84 3-231-25000-0001
School Security Grant			
School Security Equipment Program			
	\$314,106.45	\$318,044.30	\$632,150.75

Federal

Grants:			
21st Century			\$0.00 3-231-33084-0395
Gear Up			\$0.00 3-231-33084-0334
Miscellaneous			\$0.00
Perkins III			\$0.00 3-231-33084-0048
Title I, Part A		\$14,400.23	\$14,400.23 3-231-33084-0010
Title II - A			\$0.00 3-231-33084-0067
Title III			\$0.00
Title IV, Part A			\$0.00 3-231-33084-0086
Title V		\$3,767.75	\$3,767.75
CARES Act ESSERF			\$0.00 3-231-33084-0426
Bus Driver Incentive Grants			\$0.00
ESSER III Sumer School			\$0.00
ESSR II Unfinished Learning			\$0.00 3-231-33084-0427
ESSER III Division Allocations	\$47,234.45		\$47,234.45 3-231-33084-0428
Title VI,Part B:Six-B Flow Special Ed	\$3,277.99		\$3,277.99 3-231-33084-0027
Title VI,Part B:Six-B Flow Special Ed PreSchool			\$0.00 3-231-33084-0173
Preschool 619			\$0.00
Subtotal - Federal Grants	\$0.00	\$68,680.42	\$68,680.42

Federal Non-Grants:

CARES CRF K-12 Funds			\$0.00
JROTC			\$0.00 3-231-33099-0001
Subtotal - Federal Non Grants	\$0.00	\$0.00	\$0.00

Total School Operating	\$314,106.45	\$389,172.82	\$703,279.27
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AGENDA: *December 9, 2024 Regular Meeting*

ITEM #7:

Public Comment Period

ACTION REQUESTED:

The Board will receive comments from the public for items not on the agenda. Please ask citizens to state their name, the district they are from and to please limit comments to 3 minutes.

ATTACHMENTS:

- None

AGENDA: *December 9, 2024 Regular Meeting*

ITEM #8:

Presentation of VACO Achievement Award

ACTION REQUESTED:

Representatives from VACO will be present to make the presentation.

ATTACHMENTS:

- None

AGENDA: *December 9, 2024 Regular Meeting*

ITEM #9:

Approval of VDH Agreement 2025

ACTION REQUESTED:

Approval of annual agreement with the state health department for services provided at the King and Queen County health department. Staff has verified the amount included in the agreement is the amount that was requested and included in the approved FY25 budget.

ATTACHMENTS:

- Draft agreement

**AGREEMENT BETWEEN THE VIRGINIA DEPARTMENT OF HEALTH AND
THE KING & QUEEN COUNTY BOARD OF SUPERVISORS FOR FUNDING
AND SERVICES OF THE KING & QUEEN COUNTY HEALTH DEPARTMENT**

This agreement (“Agreement”) for the services to be provided by the King & Queen County Health Department and the funding therefore is by and between the Virginia Department of Health (“VDH”) and King & Queen County Board of Supervisors (collectively “the Parties”).

The Agreement is created in satisfaction of the requirements of § 32.1-31 of the Code of Virginia (1950), as amended, in order to operate the King & Queen County Health Department under the terms of this Agreement.

NOW, THEREFORE, in consideration of the covenants and agreements in this Agreement, the sufficiency of which is acknowledged, the Parties agree as follows.

§ 1. VDH, over the course of one fiscal year, will pay an amount not to exceed \$146,343.00, from the state general fund to support the cooperative budget in accordance with, and dependent upon, appropriations by the General Assembly, and in like time frame, the Board of Supervisors of King & Queen County will provide by appropriation and in equal quarterly payments a sum of \$95,478.00 local matching funds and \$0.00 one-hundred percent local funds for a total of \$95,478.00 local funds for this fiscal year.

FWT

In addition, the Board of Supervisors has approved the King & Queen County Health Department to carry forward \$0.00 in local matching funds for a total of \$95,478.00 matching funds and an additional \$0.00 in one-hundred percent local funds from the prior fiscal year closing locality balance.

These joint funds will be distributed in timely installments, as services are rendered in the operation of the King & Queen County Health Department, which shall perform public health services in King & Queen County as indicated in Attachment A(1.), and will perform services required by local ordinances as indicated in Attachment A(2.). Payments from the local government are due on the third Monday of each fiscal quarter.

§ 2. The term of the agreement begins July 1,2024. This Agreement will be automatically extended on a state fiscal year to year renewal basis under the existing terms and conditions of the Agreement unless timely written notice of termination is provided by either party. Such written notice shall be given at least 60 days prior to the beginning of the fiscal year in which the termination is to be effective.

§ 3. The Commonwealth of Virginia (“Commonwealth”) and VDH shall be responsible for providing liability insurance coverage and will provide legal defense for state employees of the local health department for acts or occurrences arising from performance of activities conducted pursuant to state statutes and regulations. The responsibility of the Commonwealth and VDH to provide liability insurance coverage shall be limited to and governed by the Commonwealth of Virginia Public Liability Risk Management Plan, established under § 2.2-1837 of the Code of Virginia (1950), as amended. Such insurance coverage shall extend to the services specified in Attachments A(1.) and A(2.), unless the locality has opted to provide coverage for the employee under the Public Officials Liability Self-Insurance Plan, established under § 2.2-1839 of the Code of Virginia (1950), as amended, or under a policy procured by the locality.

B. The Commonwealth and VDH will be responsible for providing legal defense for those acts or occurrences arising from the performance of those services listed in Attachment A(1.), conducted in the performance of this contract, as provided for under the Code of Virginia and as provided for under the terms and conditions of the Commonwealth of Virginia Public Liability Risk Management Plan.

- C. Services listed in Attachment A(2.), any services performed pursuant to a local ordinance, and any services authorized solely by Title 15.2 of the Code of Virginia (1950), as amended, when performed by a state employee, are herewith expressly exempted from any requirements of legal defense or representation by the Attorney General or the Commonwealth. For purposes of assuring the eligibility of a state employee performing such services for liability coverage under the Commonwealth of Virginia Public Liability Risk Management Plan , the Attorney General has approved, pursuant to § 2.2-507 of the Code of Virginia (1950), as amended, and the Commonwealth of Virginia Public Liability Risk Management Plan , the legal representation of said employee by the city or county attorney, and, the Board of Supervisors of King & Queen County hereby expressly agrees to provide the legal defense or representation at its sole expense in such cases by its local attorney.
- D. In no event shall the Commonwealth or VDH be responsible for providing legal defense or insurance coverage for local government employees.

§ 4. Title to equipment purchased with funds appropriated by the local government and transferred to the Commonwealth, either as match for state dollars or as a purchase under appropriated funds expressly allocated to support the activities of the local health department, will be retained by the Commonwealth and will be entered into the Virginia Fixed Asset Accounting and Control System. Local appropriations for equipment to be locally owned and controlled should not be remitted to the Commonwealth, and the local government's procurement procedures shall apply in the purchase. The locality assumes the responsibility to maintain the equipment and all records thereon.

§ 5. This Agreement may only be amended or otherwise modified by an instrument in writing signed by the Parties.

 Dr. Susan Fischer Davis
 Chief Deputy Commissioner
 Community Health Services
 Virginia Department of Health

 Local authorizing officer signature

Vivian Seay
 Authorizing officer printed name

 Date

County Administrator
 Authorizing officer title

 Brenden Rivenbark
 District Health Director
 Three Rivers Health District

 Date

 Date

Approved as to form by the Office of the Attorney General on July 23, 2018

Attachments: Local Government Agreement, Attachment A(1.)
 Local Government Agreement, Attachment A(2.)

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

BASIC PUBLIC HEALTH SERVICES TO BE **ASSURED** BY LOCAL HEALTH DEPARTMENTS
INCOME LEVEL A IS DEFINED BY THE BOARD OF HEALTH TO BE MEDICALLY INDIGENT ([32.1-11](#))

For Each Service Provided, Check Block for Highest Income Level Served			
COLLABORATIVE COMMUNITY HEALTH IMPROVEMENT PROCESS	Income A only	Defined by Federal Regulations	All (specify income level if not ALL)
Assure that ongoing collaborative community health assessment and strategic health improvement planning processes are established. To include public health, health care systems and community partners. As provided for in §32.1-122.03 Code Link- 32.1-122.03 ; State Health Plan Link Virginia Plan for Well-Being 2016-2020			X
COMMUNICABLE DISEASE SERVICES	Income A only	Defined by Federal Regulations	All (specify income level if not ALL)
Immunization of patients against certain diseases, including Childhood Immunizations As provided for in 32.1-46 Code Link- 32.1-46			X
Sexually transmitted disease screening, diagnosis, treatment, and surveillance 32.1-57, Districts may provide counseling Code Link- 32.1-57			X
Surveillance and investigation of disease 32.1-35 and 32.1-39 Code Links- 32.1-35 , 32.1-39 , 32.1-43			X
HIV/AIDS surveillance, investigation, and sero prevalence survey 32.1-36, 32.1-36.1, 32.1-39 Code Links- 32.1-36 , 32.1-36.1 , 32.1-39			X
Tuberculosis control screening, diagnosis, treatment, and surveillance 32.1-49, 32.1-50.1, and 32.1-54 Code Links- 32.1-49 , 32.1-50 , 32.1-50.1			X
FAMILY PLANNING SERVICES	Income A only	Defined by Federal Regulations	All
Clinic services including drugs and Contraceptive supplies Family Planning Population Research Act of 1970, Title X Code Link- 32.1-77 , 42 U.S.C 300 et seq., and 42 CFR Part 59		X	
Pregnancy testing and counseling Family Planning Population Research Act of 1970, Title X Code Link- 32.1-77 , 42 U.S.C. 300 et seq., and 42 CFR Part 59		X	

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

BASIC PUBLIC HEALTH SERVICES TO BE **ASSURED** BY LOCAL HEALTH DEPARTMENTS
INCOME LEVEL A IS DEFINED BY THE BOARD OF HEALTH TO BE MEDICALLY INDIGENT ([32.1-11](#))

CHILD HEALTH SERVICES	Income A only	Defined by Federal Regulations	All
Children Specialty Services; diagnosis, treatment, follow-up, and parent teaching 32.1-77, 32.1-89 and 32.1-90 Code Links- 32.1-77 , 32.1-89 , 32.1-90			X
Screening for genetic traits and inborn errors of metabolism, and provision of dietary supplements Code Links- 32.1-65 , 32.1-67 , 32.1-68			X
Well child care up to age __n/a__ (enter age) Board of Health Code Link- 32.1-77		x	
WIC : Federal grant requirement Public Law 108-265 as amended, Child Nutrition Act of 1966; Child Nutrition and WIC Reauthorization Act 2009 Code Link 42 U.S.C. § 1786; 7 C.F.R. Part 26		X	
EPSDT: DMAS MOA Social Security Act section 1905(r) (5) Code Link- 32.1-11			X
Blood lead level testing Code Link- 32.1-46.1 , 32.1-46.2			X
Outreach, Patient and Community Health Education Code Link- 32.1-11 , 32.1-11.3 ,			X
Community Education Code Link- 32.1-11 , 32.1-23			X
Pre-school Physicals for school entry Code Link- 22.1-270	X		
Services for Children with Special health care needs Title V, Social Security Act Code Link- 32.1-77			X
MATERNAL HEALTH SERVICES	Income A only	Defined by Federal Regulations	All
Prenatal and post partum care for low risk and intermediate risk women, Title V, Social Security Act Code Link- 32.1-77		X	
WIC: Federal grant requirement Public Law 108-265 as amended, Child Nutrition Act of 1966; Child Nutrition and WIC Reauthorization Act 2009 Code Link 42 U.S.C §1786 and 7CFR Part 26		X	

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

ENVIRONMENTAL HEALTH SERVICES
BASIC PUBLIC HEALTH SERVICES TO BE ASSURED BY LOCAL HEALTH DEPARTMENTS

<p>The following services performed in accordance with the provisions of the Code of Virginia, the regulation of the Board of Health and/or VDH agreements with other state or federal agencies and VDH policies. Data regarding the below services shall be entered in, or exported to, the statewide environmental health database for all available data fields. Local health department staff shall be responsible for responding to all complaints, constituent responses, media inquiries, and Freedom of Information Act request related to the following services.</p>	
<p>Investigation of communicable diseases: Pursuant to §§ 32.1-35 and 32.1-39 of the Code of Virginia, the local health director and local staff are responsible for investigating any outbreak or unusual occurrence of a preventable disease that the Board of Health requires to be reported. Code Links-32.1-35, 32.1-39</p>	X
<p>Chesapeake Bay Preservation Act Septic Pump Out: Pursuant to § 32.1-164 of the Code of Virginia and effective July 1, 2023, local health department staff are responsible for monitoring and enforcing compliance with onsite sewage treatment system pump-outs pursuant to requirements promulgated under the Chesapeake Bay Preservation Act (§ 62.1-44.15:67 et seq.)</p>	X
<p>Marinas: Pursuant to § 32.1-246 of the Code of Virginia, local health department staff are responsible for permitting marinas and other places where boats are moored and is responsible for inspecting them to ensure that their sanitary fixtures and sewage disposal facilities are in compliance with the Marina Regulations (12VAC5-570-10 et seq.) Code Link-32.1-246</p>	X
<p>Migrant labor camps: Pursuant to §§ 32.1-203-32.1-211 of the Code of Virginia, local health departments are responsible for issuing, denying, suspending and revoking permits to operate migrant labor camps. Local health departments also must inspect migrant labor camps and ensure that the construction, operation and maintenance of such camps are in compliance with the Rules and Regulations Governing Migrant Labor Camps (12VAC5-501-10 et seq.). Code Links-32.1 Chapter 6 Article 6</p>	X
<p>Milk: Pursuant to §§ 3.2-5206, 3.2-5208 of the Code of Virginia and the agency's MOA with VDACS, the local health department is responsible for issuing, denying, suspending and revoking permits for Grade "A" milk processing plants which offer milk and or milk products for sale in Virginia. Local health departments are also responsible for the inspection of Grade "A" milk plants for compliance with the Regulations Governing Grade "A" Milk (2VAC5-490-10). Code Links- 3.2-5206, 3.2-5208</p>	X
<p>Alternative discharging sewage systems: Pursuant to § 32.1-164(A) of the Code of Virginia, local health departments are responsible for issuing, denying and revoking construction and operation permits for alternative discharging systems serving individual family dwellings with flows less than or equal to 1,000 gallons per day on a monthly average. Local health departments are also required to conduct regular inspections of alternative discharging systems in order to ensure that their construction and operation are in compliance with the Alternative Discharging Sewage Treatment Regulations for Individual Family Dwellings (12VAC5-640-10 et seq.). Code Link-32.1-164</p>	X
<p>Onsite sewage systems: Pursuant to § 32.1-163 et seq. of the Code of Virginia, local health department staff is responsible for reviewing and processing site evaluations and designs of onsite sewage systems in accordance with applicable state regulations and may perform such evaluations and designs as allowed. Local health department staff is also responsible for issuing, denying and revoking construction and operation permits for conventional and alternative onsite sewage systems. Local health department staff are responsible for assuring that onsite sewage systems are inspected at time of construction for compliance with the Sewage Handling and Disposal Regulations (12VAC5-610-20 et seq.; "SHDR") and the Alternative Onsite Sewage System Regulations (12VAC5-613-10 et seq.; "AOSS Regulations"); local health department staff may perform such inspections as required. Local health department staff is also responsible for assuring the performance, operation, and maintenance of onsite sewage systems are in compliance with the SHDR and AOSS Regulations. Code Link-32.1-163</p>	X
<p>Rabies: Pursuant to § 3.2-6500 et seq. of the Code of Virginia, the local health department is responsible for investigating complaints and reports of suspected rabid animals exposing a person, companion animal, or livestock to rabies. Code Link- 3.2-6500</p>	X

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

ENVIRONMENTAL HEALTH SERVICES
BASIC PUBLIC HEALTH SERVICES TO BE **ASSURED** BY LOCAL HEALTH DEPARTMENTS

<p>Restaurants/eating establishments: Pursuant to § 35.1-14 of the Code of Virginia, local health departments are responsible for issuing, denying, renewing, revoking and suspending permits to operate food establishments. In addition, local health departments are required to conduct at least one annual inspection of each food establishment to ensure compliance with the requirements of the Food Regulations (12VAC5-421-10 et seq.). These regulations include requirements and standards for the safe preparation, handling, protection, and preservation of food; the sanitary maintenance and use of equipment and physical facilities; the safe and sanitary supply of water and disposal of waste and employee hygiene standards. Code Link- 35.1-14</p>	<p>X</p>
<p>Hotels/Motels: In accordance with § 35.1-13 of the Code of Virginia, local health department staff is responsible for issuing, denying, revoking and suspending permits to operate hotels. The local health department is responsible for conducting inspections of hotels to ensure compliance with the Hotel Regulations (12VAC5-431-10 et seq.). These regulations include requirements and standards for physical plant sanitation; safe and sanitary housekeeping and maintenance practices; safe and sanitary water supply and sewage disposal and vector and pest control. Code Link-35.1-13</p>	<p>X</p>
<p>Wells: Pursuant to § 32.1-176.4, and the resulting authority provided by the Board, local health departments are responsible for issuing, denying and revoking construction permits and inspection statements for private wells. Local health departments are also responsible for inspecting private wells to ensure that their construction and location are in compliance with the Private Well Regulations. (12VAC5-630-10 et seq.) Code Link-32.1-176.4</p>	<p>X</p>
<p>Homes for adults: The local health department, at the request of the Department of Social Services (DSS), will inspect DSS-permitted homes for adults to evaluate their food safety operations, wastewater disposal and general environmental health conditions. (22VAC40-80-160(B)(3))</p>	<p>X</p>
<p>Juvenile Justice Institutions: Pursuant to § 35.1-23 of the Code of Virginia and the agency's memorandum of understanding with the Department of Corrections, local health departments are responsible for conducting at least one annual unannounced inspection of juvenile justice institutions in order to evaluate their kitchen facilities, general sanitation and environmental health conditions. Code Link-35.1-23</p>	<p>X</p>
<p>Jail inspections: Pursuant to § 53.1-68 of the Code of Virginia and the agency's memorandum of understanding with the Department of Corrections, local health departments are responsible for conducting at least one annual unannounced inspection of correction facilities in order to evaluate their kitchen facilities, general sanitation and environmental health conditions. Code Link-53.1-68</p>	<p>X</p>
<p>Daycare centers: At the request of DSS will inspect DSS-permitted daycare centers to evaluate their food safety operations, wastewater disposal and general environmental health conditions. (22VAC40-80-160(B)(3))</p>	<p>X</p>
<p>Radon Pursuant to § 32.1-229, local health department may assist VDH Central Office with Radon testing and analysis. Code Link-32.1-229.</p>	<p>X</p>
<p>Summer camps/ Campgrounds: Pursuant to §§ 35.1-16 and 35.1-17 of the Code of Virginia and the corresponding regulations, local health departments are responsible for issuing, denying, and revoking permits to operate summer camps and campgrounds. The local health department is responsible for conducting inspections of summer camps and campgrounds not less than annually to ensure that their construction, operation and maintenance are in compliance with the Regulations for Summer Camps (12VAC5-440-10 et seq.) and the Rules and Regulations Governing Campgrounds (12VAC5-450-10 et seq.). Code Links-35.1-16, 35.1-17</p>	<p>X</p>

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

OTHER PUBLIC HEALTH SERVICES
BASIC PUBLIC HEALTH SERVICES TO BE **ASSURED** BY LOCAL HEALTH DEPARTMENTS

The following services performed in accordance with the provisions of the Code of Virginia, the regulations of the Board of Health and/or the policies and procedures of the State Department of Health	
Pre-Admission Screenings (PAS) DMAS MOA Code Link- 32.1-330	X
Comprehensive Services Act Community Policy and Management Teams (CPMT) 2.2-5201-2.2-5211 Code Link- 2.2-5201 , 2.2-5211	X
Interagency Coordinating Council (Infants/Toddlers) Early Intervention Services Code Link- 2.2-5305 , 2.2-5306	X
Vital Records Code Link- 32.1-254 , 32.1-255 , 32.1-272	X
Immunizations for maternity and post-partum patients Code Link- 32.1-11 , 32.1-325 , 54.1-3408 .	X
AIDS Drug Assistance Program (ADAP) Code Link- 32.1-11 ,	X
Emergency Preparedness and Response Code Link- 32.1-42 , 32.1-43 et seq., 32.1-229 ,	X
HIV Counseling, Testing and Referral Code Link- 32.1-37.2	X

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(1.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

OPTIONAL PUBLIC HEALTH SERVICES

For Each Service Provided, Check Block for Highest Income Level Served			
COMMUNICABLE DISEASE SERVICES	Income A only	Defined by Federal Regulations	All
Foreign Travel Immunizations			
Other:			
CHILD HEALTH SERVICES			
Disabled disability Waiver Screenings DMAS MOA Code Link- 32.1-330 Other:			
Other			
MATERNAL HEALTH SERVICES	Income A only	Defined by Federal Regulations	All
Other:			
FAMILY PLANNING SERVICES	Income A only	Defined by Federal Regulations	All
Nutrition Education		x	
Preventive Health Services		x	
Pre-Conception Health Care		x	
Other:			
MEDICAL SERVICES - Please identify services	Income A only	Defined by Federal Regulations	All
Community Education			
Other			

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

OPTIONAL PUBLIC HEALTH SERVICES

For Each Service Provided, Check Block for Highest Income Level Served
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SPECIALTY CLINIC SERVICES - Please identify services	Income A only	Defined by Federal Regulations	All
Early Intervention Services		x	

DENTAL HEALTH SERVICES - Please identify services	Income A only	Defined by Federal Regulations	All

LOCAL GOVERNMENT AGREEMENT, ATTACHMENT A(2.)

VIRGINIA DEPARTMENT OF HEALTH
COMMUNITY HEALTH SERVICES

PUBLIC HEALTH ENVIRONMENTAL SERVICES PROVIDED
UNDER LOCAL ORDINANCE OR CONTRACT

Neither the <i>Code of Virginia</i> nor Regulations of the Board of Health requires the following services to be provided by the local health department	Place an X in this column if service is provided for locality	Local ordinance code cite	Provide a brief description of local ordinance requirements
Water supply sanitation- Inspection of Water Supplies. Code Link- 15.2-2144 on local regulation			
Other Environmental – identify services below			

AGENDA: *December 9, 2024 Regular Meeting*

ITEM #10:

Approval of MPPDC Service Agreement for the preparation of the All Hazard Mitigation Plan

ACTION REQUESTED:

Approval of service agreement with the PDC for preparation of the All Hazard Mitigation Plan required by FEMA.

ATTACHMENTS:

- Draft agreement

Service Agreement between
The Middle Peninsula Planning District Commission (MPPDC) and [Insert
Locality Name] for the Virginia Department of Emergency Management
(VDEM) “Middle Peninsula PDC – All Hazards Mitigation Plan Update”

Grant Number: FEMA-DR-4644-VA-0004

THIS SERVICE AGREEMENT (the “Agreement”) dates this ___th day of _____, 2024.

BETWEEN:

[Insert Locality] of [Insert address of Locality’s Administrative Office]

(The “Client”)

AND

Middle Peninsula Planning District Commission of 4521 Lewis B. Puller Memorial Highway
Shacklefords, VA 23156

(The “Contractor”)

BACKGROUND:

- A. The Client is of the opinion that the Contractor has the necessary qualifications, experience, and abilities to provide services to the Client.
- B. The Contractor is agreeable to providing such services to the Client on the terms and conditions set out in this Agreement.
- C. The Client recognizes the utility of a standard agreement to be used by member localities to ensure that mandates such as the Middle Peninsula multi-jurisdictional hazard mitigation plan are developed in accordance with Title 44 of the Federal Code of Regulations (CFR) Part 201.6; that the planning process is conducted in an open manner involving community stakeholders; that it is consistent with each participating jurisdiction’s policies, program and authorities; and that it is an accurate reflection of the community’s values.

IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt of sufficiency of which consideration is hereby acknowledged, the Client and the Contractor (individually the “Party” and collectively the “Parties” to this Agreement) agree as follows:

Services Provided

1. The Client hereby agrees to engage the Contractor to provide the Client with services (the “Services” necessary to update the regional Middle Peninsula PDC Hazard Mitigation plan as described in Appendix A Project Scope of Work in accordance with:
 - 44 CFR Ch. 1 Section 2021.6, Part a, which indicates that a local government **MUST** have a mitigation plan approved in order to receive HMGP project grants and in order

to apply for and receive mitigation project grants under all other mitigation grant programs.

- Disaster Mitigation Act of 2000 (“DMA 2K”), which is a key component of the Federal government’s commitment to reduce damages to private and public property through mitigation activities. This legislation established the pre-Disaster mitigation (“PDM”) Program and created requirements for the Post-Disaster Hazard Mitigation Grant program (“HMGP”). This key piece of federal legislation is known as Public Law 106-390.
 - DMA 2K, which requires local governments to develop and submit mitigation plans to qualify for PDM and HMGP funds. The Act requires that the plan demonstrate “the Jurisdiction’s’ commitment to reduce risk from natural hazards, serving as a guide for decision makers as they commit resources to reducing the effects of natural hazards.”.
2. The Contractor recommends that the Client consult with legal counsel concerning questions related to the requirements of Disaster Mitigation Act of 2000 and 44 CFR Ch. 1 Section 201.6 and other related sections.

Term of Agreement

3. The term of this Agreement (the “Term”) will begin on the date this Agreement signed by both parties and will remain in full force and effect until either FEMA approves the update to the Middle Peninsula PDC Hazard Mitigation Plan or by VDEM contract end date of March 11, 2026. The term of this Agreement may be extended with the written consent of the Parties. The Agreement may be terminated by either Party with 30 days written notice given to the other party.
4. In the event that the client breaches this Agreement, the Client shall remain liable to the Contractor for the costs of all services both rendered and agreed upon as set forth in paragraph 5 and 6 below. In the event that the Contractor breaches this Agreement, the Contractor will return to the Client any and all unspent monies received from the client as set forth in Paragraph 5 and 6 below. The Parties acknowledge that no other damages, fees, or penalties shall be due one from the other as the result of any act or omission of either Party.

Performance

5. The Parties agree to fully cooperate and to do everything necessary to ensure that the terms of this Agreement take effect including the execution of additional documents should the need arise.

Compensation

6. For the services rendered by the Contractor as required by this Agreement, the Client will provide the following compensation as described below (as specifically applicable to Client locality).

Locality Share to be split between all: \$8,194

Essex	\$1,170.57
Gloucester	\$1,170.57
King and Queen	\$1,170.57
King William	\$1,170.57
Mathews	\$1,170.57
Middlesex	\$1,170.57
Urbanna	\$390.19
Tappahannock	\$390.19
West Point	\$390.19
Total	\$8,194

2 Year Federal Grant	FEMA Funding	State Match Provided non-Fed Share	Local Share split between Localities	Per County Match/Share	Per Town Match/Share
\$172,074	\$131,104	\$32,776	\$8,194	\$1,170.57	\$390.19

All such compensation shall be subject to appropriation by the Client

7. The Contractor will invoice the Client for one payment.
8. Project updates will be provided in the Middle Peninsula Planning District Commission monthly meeting packets.
9. In the event that a change order is requested, beyond the scope of services outlined in this Agreement, the client will be charged on an hourly basis according to the approved Commission budget subject to the applicable provisions referenced in Dispute Resolution below (Section 20c). Appearances at local meetings, answering of telephonic questions and private meetings will be deemed change orders in the discretion of the Contractor provided such has been disclosed in writing, in advance of the Client.

Reimbursement of Expenses

10. The Contractor will not be reimbursed for any expenses incurred in connection with this Agreement.

Employment Discrimination by Contractor Prohibited

11. a. The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability or other basis prohibited by the state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provision of this nondiscrimination clause.
- b. The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that such Contractor is an equal opportunity employer.

c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.

12. The Contractor will include the provisions of the foregoing paragraphs a, b and c in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

Drug-Free Workplace

13. The Contractor agrees to (i) provide a drug-free workplace for the Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the action that will be taken against employees for violations for such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.
14. For the purposes of this section, "*drug-free workplace*" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

Employment of Illegal Aliens

15. The Contractor agrees that it does not and shall not during the performance of this Agreement knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.

Ownership of Intellectual Property

16. All information gathered during this project will remain public, unless prohibited from disclosure or exempted from required disclosure in accordance with state and federal law.

Capacity

17. In providing the Services under this Agreement, it is expressly agreed that the Contractor is acting as an independent contractor and not as an employee. The Contractor and the Client acknowledge that this Agreement does not create a partnership or joint venture between them.

Notice

18. All notices, requests, demands or other communications required or permitted by the terms of this Agreement will be given in writing and delivered to the Parties of this Agreement as follows:

- a. [County Administrator/Town Manager]
[Insert Locality Name]
[Locality Address]

- b. Middle Peninsula Planning District Commission
4521 Lewis B. Puller Memorial Highway
Shackelfords, VA 23156

Or to such other address as any Party may from time to time notify the other.

Additional Clauses

19. This Agreement has been reviewed and approved via recorded vote of the [Insert Locality Name Board of Supervisors/Town Council].

Dispute Resolution

20. In the event a dispute arises out of or in connection with this Agreement, the Parties will attempt to resolve the dispute through friendly consultation.
 - a. Once a final deliverable has been submitted by Contractor and approved by FEMA, the Contractor shall be deemed to have completed all services required under this Agreement.
 - b. Once the scope of work has been completed and/or the product has received any necessary approvals, any changes made by the Client to the final product is “at its own risk”. The client assumes all responsibility for any modification, deviation, or change initiated outside of the agreed to scope of work.
 - c. The Contractor has no contractual responsibility to advocate for, coordinate, or administer any local modifications beyond the services agreed to by the Contractor in accordance with the terms of this Agreement.
 - The Client may request an addendum to the contract for specific changes. The Contractor may consider the request from the Client and, if willing to perform the requested work, shall provide a response including a new cost estimate for consideration. Any addendum shall be authorized by the [Insert Name of County/Town] [Board of Supervisors/Town Council] by Resolution outlining such changes to the Services.

Modification of Agreement

21. Any amendment or modification of this Agreement or additional obligation assumed by either Party in connection with this Agreement will only be binding if evidenced in writing by signed by each Party or an authorized representative of each Party.

Time of the Essence

22. Time is the essence in this Agreement. No extension or variation of this Agreement will operate as a waiver of this provision.

Assignment

23. The Contractor shall not voluntarily or by operation of law assign or otherwise transfer its obligations under this Agreement without the prior written consent of the Client.

Entire Agreement

24. It is agreed that there is no representation, warranty, collateral agreement, or condition affecting this Agreement except as expressly provided in this agreement.

Governing Law

25. It is the intention of this Parties to this Agreement that this Agreement and the performance under this Agreement, and all suits and special proceedings under this Agreement, be construed in accordance with and governed, to the exclusion of the law of any other forum, by the laws of any other forum, by the laws of the Commonwealth of Virginia, without regard to the jurisdiction in which any action or special proceeding may be instituted.

Severability

26. In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts served from the remainder of the Agreement.

Waiver

27. The waiver by either party of a breach, default, delay, or omission of any of the provisions of this Agreement by the other Party will not be construed as a waiver of any subsequent breach of the same or the provisions.

IN WITNESS WHEREOF the Parties have duly affixed their signatures under land and seal on the _____ day of _____, 2024.

Approved as to from : _____ [Insert County or Town] (Client)

(County/Town Attorney) Per: _____ (SEAL)
Chairperson / Agent

Middle Peninsula Planning District Commission (Contractor)

Per: _____ (SEAL)
Executive Director

Appendix A – Middle Peninsula Regional All Hazards Mitigation Plan

Proposed Project Scope of Work

The Middle Peninsula Planning District Commission (MPPDC) will update the 2021 Middle Peninsula Regional All Hazards Mitigation Plan (AHMP) with the help of a Local Planning Team. Membership will be nominated by counties, towns and other stakeholders in the Middle Peninsula. Updating the plan will include the following: (1) updating out of date references throughout the plan, (2) expand the opportunity to participate in the planning process to stakeholders outside of local and regional agencies, local and prominent businesses, academia and private and non-profit interests, (3) Describe the Middle Peninsula Fight the Flood Program earlier in the plan, (4) develop impact assessments, (5) addressing the number of manufactures, seasonal, and vacant hoes in the area and how they can affect the community's vulnerability to hazard impacts, (5) improve data for HAZUS, (6) refine strategies to concrete activities, (7) improve community -level interactions and risk-based discussions, (8) integrate 5- year Planning Wheel, (9) build on High Hazard Potential Dams section of the plan, and (10) update census data.

Planning Team Responsibilities

Representatives on the Planning Team from participating jurisdictions must engage in the following planning process, including, but not limited to:

- Develop of the Work Program and Schedule with the Planning Team
- Organize and attend regular meetings (virtual and/or in-person) of the Planning Team. Attendance will be documented in the PDC monthly meeting packet.
- Assist the Planning Team with developing and conducting an outreach strategy to involve other planning team members, stakeholders, and the public, as appropriate to represent their Jurisdiction.
- Identify community resources available to support the planning effort, including meeting spaces, facilitators, and media outlets.
- Provide data and feedback to develop the risk assessment and mitigation strategy, including a specific mitigation action plan for their Jurisdiction.
- Submit the draft plan to their Jurisdiction for review.
- Work with the Planning Team to incorporate all their Jurisdiction's comments into the draft plan.
- Submit the draft plan to their respective governing body for consideration and adoption.
- After adoption, coordinate a process to monitor, evaluate, and work toward plan implementation.

Local Adoption

To be eligible for HMPG project grants (grants for a locality after a disaster), a local government must have a mitigation plan. Approval includes adoption by the participating jurisdictions.

Timeframe of Grant

This agreement and grant will be in effect from the date of signature by all parties and will remain in effect through the duration of the project. Once a final deliverable has been submitted to the approved by the Client and the mandating entity, the Contractor shall be deemed to have completed all services required under this Agreement. The agreement may be terminated prior to the time by any Participating Jurisdiction by giving 30 days written notice.

Appendix B – Award Notice



COMMONWEALTH OF VIRGINIA Department of Emergency Management

9711 Farrar Court, Suite 200, North Chesterfield, Virginia 23236
TEL 804.267.7600 TDD 804.674.2417 FAX 804.272.2046

SHAWN G. TALMADGE
State Coordinator
Deputy Homeland Security Advisor

September 5, 2024

Mr. Lewis Lawrence
Executive Director
125 Bowden St.
Saluda, VA 23149

RE: Middle Peninsula Planning District Commission
Middle Peninsula PDC – All Hazard Mitigation Plan Update
FEMA-DR-4644-VA-0004

Dear Mr. Lawrence:

I am pleased to notify you that the Federal Emergency Management Agency (FEMA) has approved the project titled "Middle Peninsula PDC – All Hazard Mitigation Plan Update." The funds have been obligated through the Hazard Mitigation Grant Program. Attached you will find the grant award package. Please read all documents carefully prior to initiating your project. As funded, the federal share is 75%, the state share is 20%, and the local share is 5% of the total project costs, and management costs will be funded with 100% federal funds.

Your project cannot begin until the authorized agent has signed the grant award package. No reimbursements will be made until the award package is signed and received by the Virginia Department of Emergency Management. Please sign the attached grant agreement and scan and email it to Jenn Peterson, Hazard Mitigation Grants Administrator. Congratulations on the approval of this project. If you have questions regarding this award or the implementation of your project, please contact Jenn Peterson at (804) 405-7185 or by email at jennifer.peterson@vdem.virginia.gov.

Sincerely,

A handwritten signature in cursive script that reads "Cheryl J. Adkins".

Cheryl J. Adkins
Alternate Governor's Authorized Representative

Enclosures

CJA/DJM/jlp

U.S. Department of Homeland Security
Federal Emergency Management Agency
Region 3

One Independence Mall
615 Chestnut Street, 6th floor
Philadelphia, PA 19106-4404



FEMA

July 5, 2024

Shawn Talmadge
Governor's Authorized Representative
Virginia Department of Emergency Management (VDEM)
9711 Farrar Court, Suite 200
North Chesterfield, VA 23236

**Re: Project Approval Letter
FEMA-4644-DR-VA-0004
Middle Peninsula PDC HMP Update
Hazard Mitigation Grant Program (HMGP)**

Governor's Authorized Representative Talmadge:

I am pleased to inform you that the planning application for the **HMGP Middle Peninsula PDC - All Hazards Mitigation Plan Update (FEMA-4644-DR-VA-0004)** has been approved. This project will fund the update of the Middle Peninsula Hazard Mitigation Plan. No physical work will be performed during this project.

	Federal Share	Non-Federal Share	Total
Project Costs	\$122,910.00	\$40,970.00	\$163,880.00
Subrecipient Management Costs	\$8,194.00	\$0.00	\$8,194.00
Total	\$131,104.00	\$40,970.00	\$172,074.00

The total approved project cost is \$163,880.00 with a 75% federal cost share of \$122,910.00 and a 25% non-federal cost share of \$40,970.00. In addition, the federal amount of \$8,194.00 is available for Sub-Recipient management costs. The federal share amount of \$131,104.00 is available in the SMARTLINK system. A copy of the obligation report is enclosed for your records.

In implementing this project, VDEM as the recipient, shall ensure that the Middle Peninsula PDC, the sub-recipient, continues to comply with the applicable FEMA-State Grant Agreement Articles and all applicable laws, assurances, and guidance.

The sub-recipient must adhere to all requirements and conditions outlined in the Record of Environmental Consideration (REC) document. The Special Conditions listed below can also be found in the REC attached.

NEPA Determination: Approval is for planning costs only. No physical work or ground disturbing activities are approved at this time. Failure to comply with this condition jeopardizes the receipt of federal funding.

The Period of Performance (POP) for this award ends on **March 11, 2026**. All changes to this award must be submitted to our office in writing for review and approval prior to commencement of any change-related work. Please provide our office with a quarterly report thirty (30) days after the end of each federal fiscal year quarter.

If you have any questions concerning the approval of this project, please contact Sabrina Jefferson, HMGP Section Supervisor, at sabrina.jefferson@fema.dhs.gov.

Sincerely,

**DUSTY R
BROSIUS**

Digitally signed by
DUSTY R BROSIUS
Date: 2024.07.05
23:17:59 -04'00'

Dustin R. Brosius
Senior Advisor for Risk Reduction
Mitigation Division

Enclosure(s):

REC Record of Environmental Consideration
Obligation Report

cc: Cheryl Adkins, CFO, Deputy State Coordinator
Dillon Taylor, Chief of Staff and Senior Counsel
Robert Coates, Director of Grant Management and Recovery
Debbie Messmer, Deputy Director of Grant Management and Recovery
Katie Vugdalic, State Hazard Mitigation Officer
Sarah Cobelli, HMGP Branch POC
Sabrina Jefferson, HMGP Section Supervisor
Gail Gronlund, VA FIT Project Officer



of the Middle Peninsula All Hazards Mitigation Plan Update

WHY do we have a plan and **WHY** is it being updated?

The Disaster Mitigation Act of 2000 (DMA 2K) legislation established the Pre-Disaster Mitigation (PDM) Program and created requirements for the Post-Disaster Hazard Mitigation Grant Program (HMGP). DMA 2K requires local governments to develop and submit mitigation plans that demonstrate “a jurisdiction’s commitment to reduce risk from natural hazards, serving as a guide for decision makers as they commit resources to reducing the effects of natural hazards.” Upon completion, the final plan must be reviewed by Virginia Department of Emergency Management (VDEM) and approved Federal Emergency Management Agency (FEMA), and then adopted by each participating jurisdiction. An update must be completed/updated every five years to remain compliant with FEMA.

For Middle Peninsula citizens to receive Hazard Mitigation Assistance funding from FEMA, communities must be in good standing with the National Flood Insurance Program (NFIP) and be a participating part of a hazard mitigation plan. For instance, if a locality does not participate and adopt a hazards mitigation plan, then that locality and its citizens will not be eligible to receive pre- or post-disaster hazard mitigation funding through the Building Resilient Infrastructure and Communities (BRIC) program (the new pre-disaster mitigation program) and the Hazard Mitigation Grant Program (HMGP) for post-disaster funding from FEMA funding.

WHO is involved in this effort?

This plan encompasses the nine localities of the Middle Peninsula including Essex, Gloucester, King & Queen, King William, Mathews and Middlesex Counties and the Towns of West Point, Tappahannock, and Urbanna.



HOW is this effort funded?

The Middle Peninsula Planning District Commission (MPPDC) was funded through the FEMA and VDEM to complete this project.

WHAT does this plan update entail?

Each locality and tribe appointed representatives to serve on the AHMP's Local Planning Team (LPT). MPPDC staff will guide the LPT through the components of the AHMP update to assess local hazards and develop mitigation strategies that aim to reduce their risk to hazards. The components of this plan include:

1. The **Planning Process** entails the efforts to organize the LPT, hazard resources, project timeline development, and developing a public outreach strategy.
2. The **Risk Assessment** entails the identification of hazards and risk that may impact the region, including a summary of historical experience, estimations of potential frequency and magnitude of disasters, and potential losses to life and property.
3. **Mitigation Strategy Planning** is based on public input, identified risks, and available capabilities. Communities will develop mitigation goals, objectives, and strategies to mitigate hazard-related losses.
4. **AHMP Adoption and Approval** – The 2021 AHMP expires 4/11/27. Therefore, a new plan will need to be adopted by at least one Middle Peninsula by this time. MPPDC staff and localities will work through the fall 2025 to finalize a draft plan and get it approved by FEMA. Following FEMA's approval, localities will work to adopt the updated plan.

HOW can the public get involved?

Public input is critical to shape the plan. To get involved please visit the [MPPDC Facebook page](#) and the MPPDC website (<https://mppdc.com/index.php/service-centers/mandates/hazards>) to provide input. MPPDC staff and the LPT will develop public surveys, press releases, social media posts, and notices for public input opportunities. A draft plan will be available for public review by Summer 2025.

For more information about this project please contact Jackie Rickards, Senior Planning Project Manager at jrickards@mppdc.com.



AGENDA: *December 9, 2024 Regular Meeting*

ITEM #11:

Quarterly Reports

ACTION REQUESTED:

Quarterly Reports will be received from the following department heads and agencies:

1. Community Programming & Tourism
2. Commissioner of Revenue
3. Treasurer
4. Finance
5. Circuit Court
6. Republic Services

ATTACHMENTS:

- None – Reports received in advance will be provided separately

AGENDA: *December 9, 2024 Regular Meeting*

ITEM #12:

Adoption of FY26 Budget Calendar

ACTION REQUESTED:

The Board discussed the proposed budget calendar at the November workshop meeting. Approval of the calendar will set forth dates for consideration and adoption of the FY26 budget.

ATTACHMENTS:

- Draft calendar

***KING AND QUEEN COUNTY
FISCAL YEAR 2025-2026 BUDGET CALENDAR***



December 18, 2024	Budget request packets and instructions are issued to departments and agencies by the Director of Finance.
January 10, 2025	Deadline for submission of budget requests to the Director of Finance.
January 27, 2025 Board Work Session	County Administrator presents requests from all departments and agencies.
February 10, 2025 Regular Board Meeting	Board receives presentations from Outside Agencies
February 18, 2025 Special Meeting	Board budget work session.
February 24, 2025 Board Work Session	Board receives presentations from County departments and School Division.
March 10, 2025 Regular Board Meeting	Presentation of County Administrator's proposed budget.
March 17 2025 Special Meeting	Board budget work session
March 24, 2025 Work Session	Board budget work session. Board consensus for advertisement of budget and tax rates prior to public hearing.
March 28, 2025	Budget synopsis and proposed tax rates submitted to the Tidewater Review, Rappahannock Times, and Country Courier. Advertisement date(s): April 2, April 9.
April 21, 2025 Special Meeting	Public Hearing on budget and tax rates
April 28, 2025 Work Session	Regular Work Session – Budget Discussion if necessary
May 12, 2025 Regular Meeting	Adopt FY2025 Budget and 2024 Tax Rates

This calendar is for planning purposes and is subject to change at any time at the direction of the Board of Supervisors

AGENDA: *December 9, 2024 Regular Meeting*

ITEM #13:

Set Public Hearing Date – Zoning Items

- a. RZ24-02 Gary Sange, 2888 Walkerton Landing Road
- b. Comprehensive Plan Update

ACTION REQUESTED:

The Planning Commission held public hearings on both items at their December 2, 2024 meeting. The Planning Commission recommended of and are requesting the board to hold public hearings on both items.

ATTACHMENTS:

- Memo from Director of Community Development



King and Queen County

Founded 1691 in Virginia

Office of the Zoning Administrator
P.O. Box 177 • King and Queen Court House, Virginia 23085
Phone: (804) 785-5985 • Fax: (804) 785-5999

MEMORANDUM

TO: King & Queen County Board of Supervisors
Vivian Seay, County Administrator/County Attorney

FROM: Donna Sprouse, Director of Community Development

DATE: December 3, 2024

RE: Request for the Board to set 2 public hearings

During the December 2, 2024, Planning Commission meeting, the Planning Commission held a public hearing to consider the following...

Rezoning RZ24-02 – Gary Sange, 2888 Walkerton Landing Road

Requests to rezone County tax map 1632-52X-134 from Limited Business (LB) to Residential Single-Family (RS). The property is addressed as 2888 Walkerton Landing Road, Walkerton, VA. The parcel is located in the Newtown magisterial district.

A motion was made by Mr. Fleming to recommend approval of RZ24-02, to rezone parcel 1632-52X-134 from Limited Business to Residential Single-Family. Mr. Fleming's motion for recommendation of approval was properly seconded by Mr. Campbell.

Voting For: Fleming, Allen, Campbell, Coleman, Jackson, Wilson, Richardson, and Bradley

Voting Against: None

Abstain: None

Absent: Alsop & Massey

Comprehensive Plan Update

The Commission held a public hearing to consider updates to the existing Comprehensive Plan. There were no comments from the public during public comment, nor did the Commission have any additional comments or amendments to the document as presented.

A motion was made by Mr. Fleming to recommend approval of the Comprehensive Plan update as presented, seconded by Mr. Allen.

Voting For: Fleming, Allen, Campbell, Coleman, Jackson, Wilson, Richardson, and Bradley

Voting Against: None

Abstain: None

Absent: Alsop & Massey

AGENDA: *December 9, 2024 Regular Meeting*

ITEM #14:

Appointments and Reappointments

ACTION REQUESTED:

Ann Marie Voight's term on the Board of Zoning Appeals expires on January 13, 2025. Ms. Voight is eligible to serve another four-year term expiring January 13, 2029 if willing to serve.

ATTACHMENTS:

- None

AGENDA: December 9, 2024 Regular Meeting

ITEM #15:

County Administrator's Comments

ACTION REQUESTED:

None

ATTACHMENTS:

- None

AGENDA: December 9, 2024 Regular Meeting

ITEM #16:

Board of Supervisor's Comments

ACTION REQUESTED:

None

ATTACHMENTS:

- None

AGENDA: *December 9, 2024 Regular Meeting*

ITEM #17:

Adjourn Meeting

ACTION REQUESTED:

Need a motion and second to adjourn to Joint workshop with the School Board on Tuesday, December 10, 024 at 6:00 p.m. at the King and Queen Women's Club.

ATTACHMENTS:

- None