



KING AND QUEEN COUNTY VIRGINIA

Founded 1691

Board of Supervisors Meeting

Monday, January 13, 2025
Regular Monthly Meeting 7:00 P.M.

242 Allen's Circle
King and Queen Court House, Virginia 23085
General District Courtroom

AGENDA

1. Call to Order, Invocation, and Pledge of Allegiance to the Flag of the United States of America
2. Election of Chair and Vice Chair
3. Appoint Clerk and Deputy Clerk of the Board
4. Adopt Resolution Setting 2025 Meeting Dates
5. Adopt Meeting Through Electronic Communication Policy
6. Approval and Signing of Minutes
7. Approval and Signing of the Warrants and Appropriations (include ratification of December work session warrants)
8. Confirmation of Declaration of Local Emergency
9. Public Comment Period
10. Public Hearings – RZ24-02 and Comprehensive Plan Update
11. Approval of Contract – Circuit Court Repairs
12. Quarterly Reports
13. Appointments and Reappointments
14. County Administrator's Comments
15. Board of Supervisors Comments
16. Adjourn to Workshop meeting on **January 27, 2025, at 6:00 p.m.**, 242 Allen's Circle, King and Queen Court House, Virginia, Second Floor Conference Room A/B.

AGENDA: *January 13, 2025 Regular Meeting*

ITEM #1:

Call to Order, Invocation and Pledge of Allegiance to the Flag of the
United States of America

ACTION REQUESTED:

None Required

ATTACHMENTS:

None

AGENDA: *January 13, 2025 Regular Meeting*

ITEM #2:

Election of Chair and Vice Chair of the Board of Supervisors for 2025

ACTION REQUESTED:

Nominations for Chair. After all nominations have been made, close nominations and ask for vote for nominee(s).

Nominations for Vice Chair. After all nominations have been made, close nominations and ask for vote for nominee(s).

ATTACHMENTS:

None

AGENDA: *January 13, 2025 Regular Meeting*

ITEM #3:

Appointment of Clerk and Deputy Clerk of the Board for 2025

ACTION REQUESTED:

A motion is needed to appoint Vivian Seay as Clerk of the Board for 2025.

A motion is needed to appoint Tina Ammons as the Deputy Clerk of the Board for 2025.

ATTACHMENTS:

None

AGENDA: *January 13, 2025 Regular Meeting*

ITEM #4:

Resolution fixing the date, time and place of the regular meetings of the Board of Supervisors for 2025 and date in the event of hazardous weather or other conditions.

ACTION REQUESTED:

Adoption of resolution setting the date, time and place of the regular meetings and for setting a date for the purpose of holding workshops and to hear presentations, and the date of continued meeting in the event of hazardous weather or other conditions.

ATTACHMENTS:

- Resolution setting regular meeting dates
- Resolution fixing the date in the event of hazardous weather or other conditions



**KING AND QUEEN
COUNTY VIRGINIA**
Founded 1691

**King and Queen County
Board of Supervisors Meeting Dates**

King and Queen County Courts and Administration Building

Regular Meeting – 2nd Monday of each month/General District Courtroom 7:00 P.M.

Presentations/Work Sessions – 4th Monday of each month/2nd Floor Conference Room 6:00 P.M.

Schedule of Meeting Dates
2025

January 13, 2025	July 14, 2025
January 27, 2025	July 28, 2025
February 10, 2025	August 11, 2025
February 24, 2025	August 25, 2025
March 10, 2025	September 8, 2025
March 24, 2025	September 22, 2025
April 14, 2025	October 14, 2025*
April 28, 2025	October 27, 2025
May 12, 2025	November 12, 2025*
No May Work Session (Memorial Day)	November 24, 2025
June 9, 2025	December 8, 2025
June 23, 2025	December 22, 2025

****NOTES****

October Regular meeting falls on Columbus Day, moved to Tuesday, October 14, 2025

November Regular meeting falls during the VACo conference, moved to Wednesday, November 12, 2025

**KING AND QUEEN COUNTY BOARD OF SUPERVISORS' RESOLUTION
FIXING THE DATE OF THE REGULAR MEETING AND THE DATE OF
THE CONTINUED MEETING IN THE EVENT OF HAZARDOUS WEATHER
OR OTHER CONDITIONS AND SETTING DATE FOR THE PURPOSE OF
HOLDING WORKSHOPS AND TO HEAR PRESENTATIONS FOR THE
BOARD OF SUPERVISORS OF KING AND QUEEN COUNTY, VIRGINIA**

WHEREAS, the Board of Supervisors of King and Queen County (the "Board") is required by Section 15.2-1416 of the Code of Virginia, as amended, to set the date, time and place of the regular Board Meeting at the annual Meeting of the Board; and

WHEREAS, Section 15.2-1416 also permits the board to fix the date of days to which a regular meeting shall be continued if the Chairman, or Vice-Chairman if the Chairman is unable to act, finds and declares that weather or other conditions are such that it is hazardous for Board Members to attend the regular meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF KING AND QUEEN COUNTY:

1. That the regular meeting of the Board shall be held in the King and Queen Courts and Administration Building, General District Courtroom at 7:00 P.M., the 2nd Monday of each month.
2. That upon the finding and declaration by the Chairman or Vice-Chairman, if the Chairman is unable to act, that the weather or other conditions are such that it is hazardous for Board members to attend the regular meeting of the Board, such meeting shall be continued until the seventh day immediately following such previously scheduled regular meeting at the same time and place.
3. That the fourth Monday of each month at 6:00 P.M., in the King and Queen Courts and Administration Building, 2nd Floor Conference Room be set for the purpose of holding workshops and to receive presentations.

This resolution is effective immediately.
January 13, 2025

AGENDA: January 13, 2025 Regular Meeting

ITEM #5:

Adopt Meeting Through Electronic Communication Policy

ACTION REQUESTED:

The Board has adopted a policy allowing participation in meetings electronically. This policy must be re-adopted each year.

ATTACHMENTS:

- Draft Policy

A RESOLUTION TO AMEND THE POLICY GOVERNING PARTICIPATION IN MEETINGS BY MEMBERS OF THE KING AND QUEEN COUNTY, VIRGINIA BOARD OF SUPERVISORS THROUGH ELECTRONIC COMMUNICATION

WHEREAS, pursuant to Va. Code § 2.2-3708.3, a member of a public body may participate in meetings through electronic communication means from a remote location that is not open to the public when there is no declared state of emergency if the public body has adopted a written policy allowing for such electronic participation; and

WHEREAS, pursuant to Va. Code § 2.2-3708.2, public bodies may hold meetings through electronic communication means in certain emergency situations; and

WHEREAS, on march 11, 2024, the King and Queen County Board of Supervisors adopted a remote participation policy to allow Board members to participate in meetings by electronic communication; and

WHEREAS, following the adoption of the said policy on March 11, 2024, Virginia law was amended to allow for remote participation at a greater number of meetings during a year; and

WHEREAS, the King and Queen County, Virginia Board of Supervisors wishes to adopt this amended policy to incorporate the recent amendments of Virginia law and continue to allow remote participation in meetings to the greatest extent allowable under Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the King and Queen County, Virginia Board of Supervisors on this the 8th day of July, 2024, does hereby adopt the attached policy, effective immediately, to allow members of the King and Queen County, Virginia Board of Supervisors to participate in meetings through electronic communication in strict accordance with the provisions and requirements of Va. Code §§ 2.2-3708.2 and 2.2-3708.3.

**KING AND QUEEN COUNTY, VIRGINIA
BOARD OF SUPERVISORS**

**POLICY FOR PARTICIPATION IN
PUBLIC MEETING THROUGH
ELECTRONIC COMMUNICATION**

I. No State of Emergency Declared

A. A member of the King and Queen County, Virginia Board of Supervisors (Board member) may participate in a public meeting, both in open meeting and in closed meeting, through electronic communication from a remote location, not open to the public, on the following terms and conditions:

a. Temporary or Permanent Disability or Other Medical Condition

i. The Board member requesting to participate in the meeting through electronic communication must notify the Board Chairman of that he or she will be unable to attend the meeting due to (i) a temporary or permanent disability or other medical condition of the Board member that prevented the Board member's physical attendance at the meeting, or (ii) a medical condition of a member of the Board member's family that requires the Board member to provide care that prevents the Board member's physical attendance at the meeting.

ii. The Board must:

1. Record in its minutes the fact that the Board member participated through electronic communication means due to (i) a temporary or permanent disability or other medical condition of the Board member that prevented the Board member's physical attendance at the meeting, or (ii) a medical condition of a member of the Board member's family that requires the Board member to provide care that prevented the Board member's physical attendance at the meeting.
2. Record in its minutes the remote location from which the member participated.

b. Principal Residence More Than 60 Miles

- i. The Board member requesting to participate in the meeting through electronic communication must notify the Board Chairman that his or her principal residence is more than 60 miles from the meeting location identified in the required notice for the meeting.
- ii. The Board must:
 1. Record in its minutes the fact that the Board member participated through electronic communication means due to the distance between the Board member's principal residence and the meeting location.
 2. Record in its minutes the remote location from which the member participated.

c. Personal Matter

- i. The Board member requesting to participate in the meeting through electronic communication must:
 1. Notify the Board Chairman that he or she will be unable to attend the meeting due to a personal matter.
 2. Identify to the Chairman the nature of the personal matter.
 3. Confirm and certify that he or she has not used remote participation due to personal matters more than two meetings in the current calendar year or 50 percent of the total meetings held in the current calendar year rounded up to the next whole number, whichever is greater. If the number of remote participation events for personal matters has exceeded the limit set forth in this paragraph 3, the member's remote participation and votes will not be recorded for any actions taken during the first meeting in excess of the limit and all subsequent meetings in the calendar year attended by remote participation.
- ii. The Board of Supervisors must:
 1. Record in its minutes the nature of the Board member's personal matter; and
 2. Record in its minutes the remote location from which the Board member participated.
 3. Confirm and record in its minutes that the Board member has not used remote participation due to personal matters more than the limit set forth in paragraph c.i.3 above.

- B. Electronic participation by a Board member as provided in Section A above shall be approved by the Chair if a quorum of the Board is physically assembled unless such participation would violate this policy. The determination of the Chair as to the Board member's participation from a remote location shall be recorded in the Board's minutes. When the Board member who wishes to participate in a public meeting through electronic communication is the Board Chair, then all notifications required under this policy to be provided to the Board Chair shall be provided by the Board Chair making the request to the Board Vice-Chair. Electronic participation of the Chair shall be approved by the Vice-Chair unless such participation would violate this policy. The determination of the Vice-Chair as to the Chair's participation from a remote location shall be recorded in the Board's minutes.

II. State of Emergency Declared

- A. The King and Queen County Board of Supervisors (the Board) may meet, in open meeting and in closed meeting, by electronic communication means without a quorum physically assembled at one location when the Governor of the Commonwealth of Virginia has declared a state of emergency in accordance with Va. Code § 44-146.17 or King and Queen County has declared a state of emergency pursuant to Va. Code § 44-146.21 on the following terms and conditions:
 - a. The catastrophic nature of the declared emergency makes it impracticable or unsafe to assemble a quorum in a single location; and
 - b. The purpose of the meeting is to provide for the continuity of operations of King and Queen County or the discharge of its lawful purposes, duties, and responsibilities.

- B. If a meeting is held pursuant to paragraph A. above, the Board shall:
 - a. Provide public notice using the best available method given the nature of the emergency contemporaneously with the notice provided the members of the Board;
 - b. Make arrangements for public access to the meeting through electronic communications means, including videoconferencing if already used by the public body;
 - c. Provide the public with the opportunity to comment when public comment is customarily received;
 - d. Make available to the public at all locations at which public access will be provided, at the time of the meeting, agenda packets and all materials, unless

exempt, that will be distributed to members of the Board in sufficient time for duplication and forwarding, as best as practicable given the emergency;

- e. Record minutes of the meeting, which minutes shall include:
 - i. the date, time, and location of the meeting;
 - ii. the members of the public body recorded as present and absent;
 - iii. a summary of the discussion on matters proposed, deliberated, or decided;
 - iv. a record of any votes taken;
 - v. the identity of the members of the public body who participated in the meeting through electronic communication means;
 - vi. the identity of the members of the public body who were physically assembled at one physical location;
 - vii. the identity of the members of the public body who were not present at the meeting location but who monitored such meeting through electronic communication means;
 - viii. the nature of the emergency;
 - ix. the fact that the meeting was held by electronic communication means, and
 - x. the type of electronic communication means by which the meeting was held.

AGENDA: *January 13, 2025 Regular Meeting*

ITEM #6:

Approval and signing Minutes

ACTION REQUESTED:

Approval of the November 15, 2024, November 16, 2024, November 25, 2024, December 9, 2024 and December 10, 2024 minutes of the Board of Supervisors.

ATTACHMENTS:

- Draft November 15, 2024 minutes
- Draft November 16, 2024 minutes
- Draft November 25, 2024 minutes
- Draft December 9, 2024 minutes
- Draft December 10, 2024 minutes

**King and Queen County
Board of Supervisors Meeting
Friday, November 15, 2024**

9:00 a.m. to 5:00 p.m.

**Retreat Meeting
King and Queen County Library, Marriott School Building
396 Newtown Road, St. Stephens Church, Virginia**

Minutes of the Meeting

CALL TO ORDER AND ROLL CALL

Chairman Lawrence Simpkins called the meeting to order. Roll call was taken with all members present.

The Board of Supervisors met for a retreat to identify goals in the context of mission, vision, and values. To further identify objective and priorities to advance these goals with assigned responsibility and timelines and to craft a work plan for the next 19 to 4 months and to identify longer term issues.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Ms. Alsop and seconded by Ms. Billups to recess to 9:00 a.m. on November 16, 2024 to continue the retreat. Motion was approved unanimously.

Chairman

Clerk of the Board

**King and Queen County
Board of Supervisors Meeting
Saturday, November 16, 2024**

9:00 a.m. to 5:00 p.m.

**Joint Retreat with King and Queen School Board
King and Queen County Library, Marriott School Building
396 Newtown Road, St. Stephens Church, Virginia**

Minutes of the Meeting

CALL TO ORDER AND ROLL CALL

Chairman Lawrence Simpkins called the meeting to order. Roll call was taken with all members present.

A motion was made by Ms. Billups and seconded by Ms. Norman to reconvene the November 15, 2024 meeting.

AYES: J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C. R. BILLUPS, S.C. ALSOP
NAYS: NONE

The Board of Supervisors met for a joint retreat with the School Board to discuss goals and objectives for the school division specifically related to the elementary school construction and funding.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Ms. Billups and seconded by Ms. Alsop to adjourn at 3:30 p.m. Motion was approved unanimously.

Chairman

Clerk of the Board

**King and Queen County
Board of Supervisors Meeting
Monday, November 25, 2024**

6:00 P.M.

**Regular Meeting
King and Queen County Courts and Administration Building
2nd Floor Conference Room A and B**

Minutes of the Meeting

CALL TO ORDER AND ROLL CALL

Chairman Lawrence Simpkins called the meeting to order. Roll call was taken with member Sherrin Alsop being absent.

CONSOCIATE MEDIA – TELEWORK CENTER NAMES/PROMOTION AND SCHOOL PROJECT PUBLICITY

Stephanie Heinatz with Consociate Media provided an overview of budgets for both projects. There was discussion regarding the name for the telework center now that it is complete. The Board decided that the name will be Hub33 – A King and Queen Rural Solutions Center. Consociate will begin designing logos to be incorporated into signage and promotion materials for the center. The Board agreed to the “Better” option for messaging and publicity on the school project. They will take formal action at their December regular meeting.

APPROVAL OF RECURRING WARRANTS

A motion was made by Ms. Norman and seconded by Ms. Billups to approve the recurring warrants for the month of November and the ratification of the October recurring warrants, subject to audit.

AYES: J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C. R. BILLUPS

NAYS: NONE

ABSENT: S.C. ALSOP

REQUEST FOR FUNDING FROM THE EDA FOR PHASE II OF THE TIMMONS SITE STUDY PROJECT

Kelly Evko, Economic Development Director and George Longest Chairman of the EDA requested that the Board approve the use of a portion of the \$500,000 set aside for economic development to fund the next phase of the site identification project. The Board used \$50,000 for the first phase and the request is for \$50,000 more to be used for this phase. Ms. Evko provided an update on what this phase would accomplish towards the Board’s goal of having specific sites identified and ready for future projects.

A motion was made by Mr. Berry and seconded by Ms. Norman to approve the use of \$50,000 of the funds allocated for economic development to complete this phase of the project.

AYES: J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C. R. BILLUPS

NAYS: NONE

ABSENT: S.C. ALSOP

CSA UPDATE

Tina Ammons, CPMT chair advised that the preliminary figures for FY24 show that even though more local funds were needed than the original budget, the full amount requested in the budget amendment was not needed. However, for FY25 projected expenditures are once again to exceed \$1 million. No action by the Board is being requested at this time, just an update that there may need to be additional local funds appropriated if expenditures continue to rise in the program.

REQUEST FOR CHANGE IN WARRANT PROCESS

Tina Ammons, Director of Finance gave a background on the current monthly warrant process. Approximately 5 years ago, the Board approved a second check run to be approved that the work session meeting with the caveat being that only “recurring” warrants be paid. Examples being electric bills, phone bills, quarterly payments, leases, etc. Ms. Ammons requested that the Board remove the stipulation that warrants paid at the work session meeting be recurring and allow staff to pay any bills that are received and have gone through the proper process be included for approval.

A motion was made by Ms. Billups and seconded by Ms. Norman to amend the warrant approval policy to allow payment of non-recurring warrants at the work session meeting.

AYES: J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C. R. BILLUPS

NAYS: NONE

ABSENT: S.C. ALSOP

REVIEW OF PROPOSED HR POLICIES

Betty Dougherty, HR consultant and Tina Ammons were present to review and answer questions regarding the current group of draft policies. The Board has specific questions regarding the cost associated with the Volunteer policy and its impact on budgets of Emergency Services and Sheriff. They also had questions regarding current policies on drug testing. Specific questions were related to Worker’s Comp incidents, random drug testing and testing for new hires.

After lengthy discussion it was the consensus of the Board to place the policies on hold for further review and for staff to gather information on the potential for drug testing to be implemented for the circumstances addressed.

ADDITIONAL HOLIDAY DATES

Staff was advised that Judge Bondurant has approved additional dates for the Circuit Court office to be closed during the upcoming holidays. The additional dates are December 26, 2024 and December 31, 2024. The county historically follows the state holiday calendar for the closing of

offices and these dates would be in addition to dates on the state calendar. HR staff are recommending that the Board allow for other county offices to be closed the same days as the Circuit Court office. There was concern among board members with the county offices being closed for 3 days straight in the middle of the week.

After lengthy discussion, a motion was made by Ms. Billups and seconded by Ms. Norman to approve the closing of county offices on December 31, 2024.

AYES: J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C. R. BILLUPS

NAYS: NONE

ABSENT: S.C. ALSOP

ADOPTION OF FY26 BUDGET CALENDAR

Staff presented the draft budget calendar for review and approval. There was discussion related to changes in advertising requirements in the Code of Virginia which make it difficult to follow the same schedule used in previous years. It was the consensus of the Board to change the draft calendar to move the budget and tax rate hearings to a later date than in previous years. Staff will update calendar and provide to Board for approval at the December board meeting.

UPDATE ON FLOORING PROJECT

Tina Ammons advised that the cleaning and waxing of tile floors in all buildings has been completed with the exception of some minor issues at Circuit Court. The next phase is the Sheriff's office which will include flooring in the Deputy workroom. The plan to reallocate space in this room will necessitate the addition of a partition wall which will be included in the cost of the flooring project. After that will be flooring replacement in the Circuit Court and Registrar offices.

COUNTY ADMINISTRATOR COMMENTS

Vivian Seay, County Administrator advised that she did not have any additional comments but provided a binder to the board members containing all of the information that has been provide to the Board previously related to the elementary school project. Since information has been distributed in bits and pieces as the project has moved along, it will be helpful to have the information all in one place. Mr. Berry requested that the Board be provided with copies of the site assessment for King and Queen Elementary School that was done by Hudson and Associates.

Ms. Seay also asked that staff be allowed to begin the process of hiring a support staff person for our IT operations. With all of the projects going on, it is becoming difficult for Mr. Lankford to keep up and it is critical for our IT infrastructure to be maintained. It was the consensus to develop a job description and salary range and bring back to the Board at a later date.

BOARD MEMBER COMMENTS

Ms. Norman apologized to the Board for being late.

Ms. Billups commented on the landscaping that has been done around the facility.
Mr. Berry asked for an update on the repairs at Circuit Court. Ms. Seay advised that Mr. Mascari is still working on getting quotes.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Ms. Billups and seconded by Ms. Norman to adjourn the meeting at 8:30 p.m.

Chairman

Clerk of the Board

King and Queen County
Board of Supervisors Regular Meeting

Monday, December 9, 2024
6:00 P.M. – Dinner at the Tavern Museum

King and Queen County Courts and Administration Building
General District Courtroom
7:00 p.m. – Regular Meeting

“Minutes of the Meeting”

CALL TO ORDER

Mr. Simpkins call the meeting to order noting that members Ms. Billups and Ms. Alsop were absent.

The meeting was recessed to the Tavern Museum for dinner with the Museum Council.

The meeting was reconvened in the administration building at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Chairman Simpkins noted that Ms. Billups arrived while the Board was at the Tavern Museum. He then provided the invocation, followed by the Pledge of Allegiance to the Flag of the United States.

APPROVAL AND SIGNING OF THE NOVEMBER 15, 2024 MINUTES

A motion was made by Mr. Berry and seconded by Ms. Norman approving November 15, 2024 minutes of the Board.

AYES: J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE
ABSENT: S.C. ALSOP

APPROVAL AND SIGNING OF WARRANTS AND APPROPRIATIONS

A motion was made by Ms. Norman and seconded by Ms. Billups to approve the December County warrants and payroll, subject to audit.

AYES: J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE
ABSENT: S.C. ALSOP

A motion was made by Mr. Berry and seconded by Ms. Billups to approve the School Revenue as provided:

- a. July Revenue \$477,648.33
- b. August Revenue \$672,401.54
- c. September Revenue \$728,716.87
- d. October Revenue \$703,279.27
- e. School Security Grant with \$42,400 in matching funds being appropriated from the School Capital Project Fund.

AYES: J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

ABSENT: S.C. ALSOP

PUBLIC COMMENT PERIOD

Charles Tompson, St. Stephens Church District – He attended the Open House at the Tavern Museum and the Tree Lighting events yesterday and they were poorly attended. He also expressed concern that VDOT replaced the pipe under Route 685 (Fish Hatchery Road) which is a dead-end road with little traffic. Why not use those funds to pave some of the unpaved roads in the county.

PRESENTATION OF VACO ACHIEVEMENT AWARD

Representatives from VACO and Riverstreet presented the Board with the VACO Achievement award for the “Fiber to the Home” project which provided access to fiber-based internet to every home in the county. King and Queen County was the first in the state to provide ubiquitous broadband access to every citizen. The project was completed using VATI grant funds, federal CAF funds, CARES and ARPA grant funds, local funds and private funding provided by Riverstreet. The project included the installation of 575 miles of fiber throughout the county and took several years to complete.

APPROVAL OF FY25 VDH AGREEMENT

Chairman Simpkins advised that the agreement provided has been reviewed by staff and the amount included is the same as the amount provided in the budget. He expressed that it was good to read through the agreement and be reminded of everything the health department is responsible for.

A motion was made by Ms. Billups and seconded by Ms. Norman to approve the FY25 Health Department agreement.

AYES: J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

ABSENT: S.C. ALSOP

APPROVAL OF MPPDC SERVICE AGREEMENT FOR THE PREPARATION OF THE ALL-HAZARD MITIGATION PLAN

The service agreement allows the PDC to prepare the All-Hazard Mitigation Plan for the Middle Peninsula. This plan is required in order to be eligible for FEMA funding in the event of a federally declared disaster.

A motion was made by Ms. Billups and seconded by Ms. Norman to approve the service agreement.

AYES: J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

ABSENT: S.C. ALSOP

QUARTERLY REPORTS

The Board received reports from the following departments and agencies:

1. Erin Lazar, Director of Community Programming and Tourism
2. Kelly Lumpkin, Commissioner of Revenue
3. Stephanie Sears, Treasurer
4. Tina Ammons, Director of Finance
5. Hattie Robinson, Clerk of Circuit Court
6. Jeff Davison, Republic Services

ADOPTION OF FY26 BUDGET CALENDAR

The Board discussed the schedule provided in the budget calendar at their November work session. Staff has updated the calendar to reflect the change in the public hearing to a later date in order to accommodate the change in advertising requirements.

A motion was made by Mr. Berry and seconded by Ms. Norman to adopt the FY26 budget calendar as presented.

AYES: J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

ABSENT: S.C. ALSOP

SET PUBLIC HEARING DATE – ZONING ITEMS

A motion was made by Mr. Berry and seconded by Ms. Billups to set the January 13, 2025 meeting as the date for public hearing on items RZ24-02 and the Comprehensive Plan Update.

AYES: J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

ABSENT: S.C. ALSOP

APPOINTMENTS AND REAPPOINTMENTS TO BOARDS AND COMMISSIONS

A motion was made by Mr. Berry and seconded by Ms. Norman to recommend Ann Marie Voight be reappointed to the Board of Zoning Appeals for a four-year term ending January 13, 2029.

AYES: J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

ABSENT: S.C. ALSOP

COUNTY ADMINISTRATOR'S COMMENTS

Ms. Seay advised that she had no comments except to wish everyone a Merry Christmas and to confirm that there would be no work session meeting on December 23, 2024 but that staff would still pay the warrants and they would be ratified at the January meeting.

BOARD MEMBER COMMENTS

Ms. Norman had the following comments:

- Wished everyone a Merry Christmas.
- Thanked everyone for coming and sharing their reports.
- Thanked the Museum Council for the wonderful dinner and tour.
- Thanked Republic Services for the tree here at the courthouse.
- She addressed Mr. Tompson stating that Ms. Lazar had put the event out through Regroup and social media to encourage attendance.
- Thanked the previous Board for the efforts on the broadband project that led to the award given tonight.

Mr. Berry had the following comments:

- Thanked the Museum Council for the dinner. There is a lot of interesting history in the county.
- Gave accolades to the previous board and staff for the broadband project. Being the first rural broadband is a compliment to the Board and staff for doing what is in the best interests of the citizens.
- At the end of his first year on the board, he thanked the other members for good working relationship and thanks to staff for doing outstanding job.
- He is looking forward to a great 2025 with the new school project, completion of Hub33 and looking forward to a great three more years. He thanked Mr. Simpkins and Ms. Alsop for their experience. He wished everyone a wonderful Christmas and is ready to hit the ground running in 2025.

Ms. Billups had the following comments:

- Wished everyone a Happy Holidays, take time to enjoy family time.
- Expressed that 2024 went by very fast, a blink and it was gone. She has learned a lot this year. At some times she felt like she was just being dragged along in 2024 but she

is ready to get running in 2025. She sees the county doing great things and the best things for citizens in 2025.

- Merry Christmas and Happy New Year, see everyone in 2025.

Mr. Simpkins had the following comments:

- Thanked the Museum Council for the wonderful dinner.
- Expressed that even though he appreciated the VACO award for the broadband, he is disappointed that only 1600 out 4200 possible connections. This is what the people said they needed and wanted, why aren't people signing up. He also noted that his son-in-law lives in Northern Virginia, and he was very impressed with the fast internet service in King and Queen. Asked everyone to encourage people to sign up.
- Agreed with other members that this year has been a flash. He has enjoyed being Chair and has been impressed by the new members. They hit the ground running, and he looks forward to continuing to work with them.
- Enjoy the holidays and see everyone next year.

IT IS ORDERED THAT THE BOARD BE ADJOURNED:

A motion was made by Ms. Billups and seconded by Ms. Norman to adjourn the meeting at 8:15 p.m.

Chairman

Clerk of the Board

**King and Queen County
Board of Supervisors Meeting
Tuesday, December 10, 2024**

6:00 p.m.

**Joint Meeting with the School Board
King and Queen Women's Club Building
208 Allen's Circle, King and Queen Court House, Virginia**

Minutes of the Meeting

CALL TO ORDER AND ROLL CALL

Chairman Lawrence Simpkins called the meeting to order. Roll call was taken with member Sherrin Alsop being absent.

The Board of Supervisors met with the School Board for a joint meeting to follow up on the discussions at the Retreat in November.

Stephanie Heinatz with Consociate Media reviewed the plan with both boards and answered questions regarding how the messaging would be managed.

A motion was made by Ms. Norman and seconded by Mr. Berry to approve the PR Plan tier 1 at \$7,500 with the note that this may be increased later if needed.

AYES: J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

ABSENT: S.C. ALSOP

Mr. Berry advised that the work group has interviewed A & E firms and presented the recommendation from the work group is to begin negotiations with the top firm and if that does not work out to negotiate with the second firm. It was the consensus of the board to move forward with this recommendation.

Dr. Scott Baker acted a moderator and led the discussion of reviewing the items discussed at the November retreat. The group discussed project goals, timeline and next steps. The first step being to set up a work group to work with the A & E firm that is chosen.

It was recommended that the work group be as follows:

School Representatives: Dr. Carter, Dr. Curran, David Copsmith, Celestine Gaines, the Vice Chair of the school board and an alternate member.

County Representatives: Mark Berry, Carolyn Billups, Vivian Seay, Tina Ammons and Quentin Mascari

The work group will begin meeting tentatively in January and provide monthly reports to both boards.

The tentative date of March 11, 2025 was set as the next joint meeting of the School Board and Board of Supervisors.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Ms. Billups and seconded by Ms. Norman to adjourn the meeting at 8:05 p.m. Motion was approved unanimously.

Chairman

Clerk of the Board

AGENDA: *January 13, 2025 Regular Meeting*

ITEM #7:

Approval and signing of Warrants and Appropriations

ACTION REQUESTED:

1. Ratification of December 23, 2024 Warrants
2. Approval of County warrants & payroll January 2025
3. School Construction Funds Appropriation \$379,011.35

ATTACHMENTS:

- County Warrants (Payroll and Accounts Payable)
- Correspondence from School Director of Finance

Part-time Employee Payroll Run
Payroll: Wednesday, January 15, 2025

County

Hunter, Greg	\$4,048.75
Willaford, Harold	\$3,423.65
Harvey, Doris	\$516.41
Norman, Susan	\$1,236.00
Hendrickson, Stephen	\$1,080.00
Evko, Kelly	\$4,000.00

Electoral Board/Registrar

Nickelson, Robert	\$192.00
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Circuit Court

Gray, Alexis	\$1,710.00
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Sheriff's Department

Burton, Melvin	\$1,450.00
Douglas, Milton	\$3,062.50
Hayes, Drake	\$1,436.50
Holmes, Randy	\$2,000.00
Laufer, Sandra	\$1,632.00
Shackleford, Donald	\$2,226.00
Trent, Darryl	\$1,525.00

Overtime/Sheriff's Department

Burr, Brian S.	\$824.55
Clark, Jon-Eric	\$140.39
Davis, Alexis	\$97.35
Draine, Vickie	\$102.13
Edleman, Scott	\$200.35
Hill, Shirley	\$476.38
Mills, Jonathan	\$836.20
Parker, John	\$180.32
Pittman, Deanna	\$156.70
Rinehard, Kathryne	\$99.51
Rowe, Vladimir	\$80.22
Schefflien, Harvey E.	\$451.08

Rescue Services

Beasley, Michael	\$1,267.20
Boucyard, Shaun	\$1,203.83
Brantly, Brian	\$1,297.92
Huffman, Michael	\$1,774.08
Meriwether, Jack	\$3,110.14
Preli, Nick	\$211.20
Southworth, Erin	\$648.96
Wylde, Callie	\$621.92

\$43,319.24

Fulltime Payroll - January 2025

Board of Supervisors

Carolyn Billups	\$416.67
Marie Norman	\$416.67
Mark Berry	\$416.67
Lawrence Simpkins	\$416.67
Sherrin Alsop	\$416.67

County Administrator/County Attorney

Vivian Seay	\$18,750.00
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Commissioner of the Revenue

Kelly Lumpkin	\$7,133.84
Brenda Robinson	\$4,313.98
Deputy Commissioner	Vacant

Finance

Tina Ammons	\$7,386.07
Resa Wilson	\$3,379.90

Treasurer

Stephanie Sears	\$6,526.85
Mali Klausen	\$3,834.00
Tammy Gibbs	\$3,043.22

Registrar

Diane Klausen	\$6,526.85
Davis, Emma-Wade	\$3,104.08

Clerk of Circuit Court

Hattie Robinson	\$8,315.27
Patricia Reed	\$4,031.60
Vicotria Davis	\$3,367.50

Commonwealth Attorney

Meredith Adkins	\$12,725.79
Makaylah Ambrose	\$4,343.58

Sheriff

Rob Balderson	\$10,182.24
Scott Edleman	\$4,630.00
Brian Coke	\$4,463.33
Ernie Schefflien	\$5,791.43
Paul Hope	\$4,875.00
Christopher Wilkins	\$4,463.33
Mitchell Wilson	\$5,879.58
Phillip Cusick	\$5,321.67
Jonathon Mills	\$4,713.33
John Parker	\$4,630.00
Hickory Burns	\$4,546.67

Moses Edwards	\$4,463.33
Skylar Blowe	\$4,463.33
Barry Radden	\$5,250.00
Jon-Eric Clark	\$4,635.00
Brian Burr	\$5,150.00
Vladimir Rowe	\$4,635.00
Emilee Bashaw	\$4,463.33
Nicole Pittman	\$3,291.67
Sandra Davis	\$4,624.99
Tammy Warren	\$3,750.00
Shirley Hill	\$4,403.93
Kathryne Rinehard	\$3,833.33
Alexis Davis	\$3,750.00
Janeisha Ashlock-Moseley	\$3,583.33
Brittney Wash	\$3,583.33
Zachary Carkin	\$3,583.33
Dispatcher	Vacant
Vickie Draine	\$4,720.83

Rescue Services

David Lankford	\$6,170.80
Kevin Mounts	\$6,209.52
Josh Schrum	\$4,955.12
Robert Coggsdale	\$5,731.84
Kyle Cohenour	\$3,885.31
Phillip Jewell	\$5,554.24
Gary Breen	\$4,837.48
William Sisson	\$3,772.15
Jacob Hoffmaster	\$4,777.88
Aerrin Ryan	\$4,402.56
Christopher Field	\$4,670.68
EMT	Vacant
Laura Heller	\$4,637.83
Ava Radden	\$3,885.31
EMT	Vacant
Danielle Gray	\$4,637.87
Angelia Hazzard	\$4,274.34
Wesley May	\$4,273.49
David Yeane	\$4,637.87
EMT	Vacant
Joshua Lucas	\$4,001.88
Donald Butler	\$4,273.49
EMT	Vacant

Building Inspections

Quentin Mascari	\$6,561.25
Kathy Barrow	\$3,445.90

General Properties

Michael Barrow	\$5,250.75
Blake Lankford	\$2,666.67

Community Programming & Tourism

Erin Lazar	\$5,865.85
Jesse Kelley	\$5,690.75

Zoning/Community Development

Donna Sprouse	\$6,209.15
Josh Rellick	\$4,054.01
	<hr/>
	\$359,881.21

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 011010 *** Board of Supervisors ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Board of Supervisors ***				
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9979608730	11/25/2024	49.28
					49.28 *
TRUIST BANK	Miscellaneous Expense	BOS RETREAT SUPPLIES	11/25/2024	11/25/2024	.00
TRUIST BANK	Miscellaneous Expense	BOS RETREAT SUPPLIES	11/25/2024	11/25/2024	26.75
TRUIST BANK	Miscellaneous Expense	BOS RETREAT SUPPLIES	11/25/2024	11/25/2024	204.05
TRUIST BANK	Miscellaneous Expense	RFP MEETING SUPPLIES	11/25/2024	11/25/2024	28.62
TRUIST BANK	Miscellaneous Expense	BOS RETREAT LUNCH	11/25/2024	11/25/2024	163.70
TRUIST BANK	Miscellaneous Expense	RFP MEETING LUNCH	11/25/2024	11/25/2024	115.99
					539.11 *
				TOTAL	588.39

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012100 *** County Administrator ***

PAGE 2

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** County Administrator ***				
OFFICE DEPOT	Office Supplies	SUPPLIES	397654832001	11/21/2024	13.29
SHRED-IT USA, LLC	Office Supplies	ADMIN SHREDDING	8009111038	11/25/2024	84.26
					97.55 *
				TOTAL	97.55

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012220 *** HUMAN RESOURCES ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
KING & QUEEN COUNTY	*** HUMAN RESOURCES *** HR CONSULTANT	DEC HR CONSULTANT	12/01/2024	12/01/2024	982.66		982.66 *
				TOTAL	982.66		982.66

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012240 *** Independent Auditor ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
RODEFER MOSS & CO, PLLC	*** Independent Auditor *** Professional Services	FY 24 GOV ACCT SERV	118218	11/30/2024	12,855.00 12,855.00 * 12,855.00
				TOTAL	

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012310 *** Commissioner of Revenue ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Commissioner of Revenue ***				
OFFICE DEPOT	Office Supplies	SUPPLIES	397654832001	11/21/2024	28.56
					28.56 *
VIRGINIA INTERACTIVE LLC	Books and Subscriptions	ANNUAL SUBSCRIPTION	3617374	11/30/2024	118.75
AIRCRAFT BLUEBOOK	Books and Subscriptions	AIRCRAFT VALUE BOOK	79723942	12/12/2024	218.31
					337.06 *
				TOTAL	365.62

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012400 *** Finance ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Finance ***				
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9979608730	11/25/2024	45.47
					45.47 *
TRUIST BANK	Meals & Lodging	WILSON CONF STAY	11/25/2024	11/25/2024	393.20
TRUIST BANK	Meals & Lodging	WILSON CONF DINNER	11/25/2024	11/25/2024	21.00
					414.20 *
OFFICE DEPOT	Office Supplies	SUPPLIES	397654832001	11/21/2024	13.29
					13.29 *
				TOTAL	472.96

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012410 *** Treasurer ***

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
OFFICE DEPOT	*** Treasurer *** Office Supplies	SUPPLIES	397654832001	11/21/2024	144.83
				TOTAL	144.83 *

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012510 *** Information Technology ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Information Technology ***						
DOCUSIGN, INC.	Office Supplies/Software Upgra	E SIGNATURE BUSINESS	111100416795	11/05/2024	1,404.00		1,404.00 *
DOCUSIGN, INC.	IT Supplies/Rescue Services	E SIGNATURE BUSINESS	111100416795	11/05/2024	1,404.00		1,404.00 *
				TOTAL			2,808.00

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021200 *** General District Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
FREEMAN, PAUL	Court Appointed Attorney	GT2400286100	8651191	12/03/2024	120.00		
				TOTAL	120.00	*	120.00

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021600 *** Clerk of Circuit Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Clerk of Circuit Court ***				
TRUIST BANK	Postal Services	EXTRA BOX KEY CIR CR	11/25/2024	11/25/2024	17.00
					17.00 *
OFFICE DEPOT	Office Supplies	SUPPLIES	397654832001	11/21/2024	82.36
OFFICE DEPOT	Office Supplies	BUSINESS CARD HOLDER	397680985001	11/21/2024	16.34
					98.70 *
				TOTAL	115.70

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 031200 *** Sheriff ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Sheriff ***				
VERIZON SOUTH, INC.	Telecommunications	769 LINES	130735036 11/24	11/12/2024	217.54
VERIZON SOUTH, INC.	Telecommunications	769 LINES	130735036 12/24	12/12/2024	217.44
VERIZON SOUTH, INC.	Telecommunications	785 LINES	130831222 11/24	11/27/2024	146.56
VERIZON SOUTH, INC.	Telecommunications	769 TO 785 LINES	24448578 11/24	11/30/2024	38.64
					620.18 *
				TOTAL	620.18

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 031400 *** E911 ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
AT&T	*** E911 *** E911 PHONE LINES	E911 PHONE	8689835905	11/16/2024	3,429.25 3,429.25 *
E.S.R.I., INC.	Annual Maintenance - ESRI	ARC GIS 2025	94853863	12/02/2024	1,041.00 1,041.00 *
				TOTAL	4,470.25

12/19/2024
 AP375
 FUND # - 100

FROM DATE-12/23/2024
 TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 032302 *** Rescue Services ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Rescue Services ***				
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9979608730	11/25/2024	713.40
					713.40 *
LIFE-ASSIST, INC	Medical Supplies	MEDICAL SUPPLIES	1532122	11/27/2024	697.93
					697.93 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-1024493	12/03/2024	1,125.10
					1,125.10 *
NNPDC	NNPDC Ambulance Billing Fee	NOV 24 EMS BILLING	11/30/2024	11/30/2024	1,182.63
					1,182.63 *
				TOTAL	3,719.06

12/19/2024
 AP375
 FUND # - 100

FROM DATE-12/23/2024
 TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 032400 *** Radio Communications ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Radio Communications ***				
DOMINION ENERGY VIRGINIA	Electrical Services	COURTHOUSE TOWER	7646266440 1224	12/05/2024	407.98
RAPPAHANNOCK ELECTRIC	Electrical Services	244 LAKE POND ROAD	114292001 12/24	12/13/2024	286.32
RAPPAHANNOCK ELECTRIC	Electrical Services	8786 NEWTOWN ROAD	114292003 12/24	12/14/2024	404.48
					1,098.78 *
HARRIS CORPORATION	Maintenance Radio Equipment	SERVICE CALL	93442733	11/18/2024	850.00
					850.00 *
AMERICAN TOWER CORP.	Tower Rent - Courthouse Site	TOWER RENT	4772578	11/26/2024	5,477.53
					5,477.53 *
SBA TOWERS, INC.	Tower Rent - Shackelfords Site	TOWER RENT	IN30627550	12/01/2024	7,972.03
					7,972.03 *
SPECTRASITE	Tower Rent - Canterbury Site	TOWER RENT	4759161	11/26/2024	6,020.76
					6,020.76 *
AMERICAN TOWER CORP.	Tower Rent - Newtown Site	TOWER RENT	4772578	11/26/2024	5,912.96
					5,912.96 *
				TOTAL	27,332.06

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 034500 *** Building Inspections ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Building Inspections ***						
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9979608730	11/25/2024	49.28		
					49.28	*	
OFFICE DEPOT	Office Supplies	SUPPLIES	397654832001	11/21/2024	13.30		
					13.30	*	
				TOTAL	62.58		

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035500 *** Emergency Services ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
VERIZON WIRELESS	*** Emergency Services *** Communication Equipment	WIRELESS DEVICES	9979608730	11/25/2024	45.47 45.47 *
NI GOVERNMENT SERVICES	Grant - Satelite Phones	SATELLITE PHONE	24113053431	12/04/2024	85.88
NI GOVERNMENT SERVICES	Grant - Satelite Phones	SATELLITE PHONE	24113053451	12/04/2024	85.88
NI GOVERNMENT SERVICES	Grant - Satelite Phones	SATELLITE PHONE	24113053461	12/04/2024	85.88
				TOTAL	257.64 * 303.11

12/19/2024
 AP375
 FUND # - 100

FROM DATE-12/23/2024
 TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 043200 *** General Properties ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
*** General Properties ***					
JAMES RIVER AIR	Repairs & Maintenance	HEALTH DEPT UNIT REP	S359656	8/31/2024	682.20
JAMES RIVER AIR	Repairs & Maintenance	MUSEUM UNIT REPAIR	S359922	8/31/2024	478.50
JAMES RIVER AIR	Repairs & Maintenance	SHERIFF & HALLWAY	S361542	9/13/2024	1,789.50
COMPUTER TELEPHONE TECHNOL MES	Repairs & Maintenance	REPAIR PHONE SYSTEM	21018	10/31/2024	546.00
	Repairs & Maintenance	ELECTRICAL FOR AMBUL	J006684	11/26/2024	1,890.00
					5,386.20 *
DOMINION ENERGY VIRGINIA	Electrical Services	CIRCUIT COURT	1803982501 1224	12/05/2024	517.52
DOMINION ENERGY VIRGINIA	Electrical Services	LIGHTING ACCOUNT	2539892311 1124	11/22/2024	130.23
DOMINION ENERGY VIRGINIA	Electrical Services	REGISTRAR	3804020000 1224	11/26/2024	78.14
DOMINION ENERGY VIRGINIA	Electrical Services	FARMERS MARKET	6309933833 1224	12/04/2024	38.38
DOMINION ENERGY VIRGINIA	Electrical Services	ADMIN BUILDING	8775688446 1124	11/26/2024	4,931.08
DOMINION ENERGY VIRGINIA	Electrical Services	TAVERN MUSEUM	9883802507 1124	11/26/2024	610.22
					6,305.57 *
VERIZON SOUTH, INC.	Telecommunications	ANALOG LINES	777010957 12/24	12/03/2024	468.15
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9979608730	11/25/2024	40.47
CENTURYLINK BUSINESS	Telecommunications	LONG DISTANCE	712852010	11/24/2024	30.46
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP LINES	167637	12/01/2024	549.71
NEXTIVA, INC	Telecommunications	PHONE LINES	40003969242	11/29/2024	2,058.89
					3,147.68 *
THE HOME DEPOT PRO	Janitorial Supplies	JANITORIAL SUPPLIES	836800029	11/19/2024	38.28
THE HOME DEPOT PRO	Janitorial Supplies	JANITORIAL SUPPLIES	837043629	11/20/2024	83.69
					121.97 *
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	SUPPLIES	480870	12/03/2024	52.23
					52.23 *
GFL ENVIROMENTAL	Dumpster Service - Courthouse	DUMPSTER/ ADMIN	KA0002408968	12/15/2024	327.92
					327.92 *
LAMB EXTERMINATING	Pest Control	NOV PEST CONTROL	53695	11/29/2024	315.00
					315.00 *
SOUTHERN ELEVATOR	Elevator Inspections	SERVICE ELEVATOR	111356	12/02/2024	310.00
					310.00 *
SERVICEMASTER OF THE	Custodial Service	DEC JANITORIAL SERV	6525	12/01/2024	4,400.00
					4,400.00 *
HORNS MIDDLESEX ACE HARDWA	Grounds Supplies	SUPPLIES FOR CH	56943/2	12/02/2024	72.96
					72.96 *
CRYSTAL SPRINGS	Water Fountain/Circuit Court	BOTTLED WATER	23471015 112224	11/22/2024	72.53
					72.53 *
PORT RICHMOND AUTO PARTS	Tools & Equipment	SUPPLIES	480870	12/03/2024	88.98
					88.98 *
				TOTAL	20,601.04

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043200 *** General Properties ***

VENDOR NAME

CHARGE TO

DESCRIPTION

INVOICE#

INVOICE
DATE

\$\$ PAY \$\$

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043300 *** Marriott School Facility ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
LAMB EXTERMINATING	*** Marriott School Facility *** Repairs & Maintenance	NOV PEST CONTROL	53695	11/29/2024	100.00		100.00 *
GFL ENVIROMENTAL	Dumpster Service	DUMPSTER/ MARRIOTT	KA0002447508	12/15/2024	191.35		191.35 *
				TOTAL	291.35		291.35

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043400 *** Station 8/Shacklefords ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Station 8/Shacklefords ***						
DOMINION ENERGY VIRGINIA	Electrical Service	STATION 8	5785160580 1124	11/25/2024	172.18		172.18 *
GFL ENVIROMENTAL	Dumpster Service	DUMPSTER/ STATION 8	KA0002420014	12/15/2024	303.52		303.52 *
LAMB EXTERMINATING	Pest Control	NOV PEST CONTROL	53695	11/29/2024	55.00		55.00 *
				TOTAL			530.70

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043500 *** Station 2/Marriott School ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
GFL ENVIROMENTAL	DUMPSTER SERVICE	DUMPSTER/ MARRIOTT	KA0002447508	12/15/2024	191.35		
				TOTAL	191.35	*	191.35

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 071100 *** COMMUNITY PROGRAMMING ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** COMMUNITY PROGRAMMING ***				
VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS DEVICES	9979608730	11/25/2024	80.94
					80.94 *
TRUIST BANK	MILEAGE	FUEL	11/25/2024	11/25/2024	35.00
					35.00 *
TRUIST BANK	PROGRAM SUPPLIES	FIRE LOGS	11/25/2024	11/25/2024	56.83
AMAZON CAPITAL SERVICES	PROGRAM SUPPLIES	CHRISTMAS ITEMS LIB	1VTF-4C4L-RK9N	12/02/2024	112.07
AMAZON CAPITAL SERVICES	PROGRAM SUPPLIES	BOOKS AND ORNAMENTS	1XCM-L39D-49T6	11/28/2024	195.83
AMAZON CAPITAL SERVICES	PROGRAM SUPPLIES	CREDIT FOR TREE	1XDL-1NRF-VVNN	12/05/2024	98.99-
BRICKHOUSE CREATIONS STUDI	PROGRAM SUPPLIES	BOOK CLUB ORNAMENTS	12/12/2024	12/12/2024	200.00
THE SHE SHED, LLC	PROGRAM SUPPLIES	PAINT SANTA ROCKS	1028	11/26/2024	55.00
BRIGHT STAR CHILDREN'S THE	PROGRAM SUPPLIES	WOMENS HISTORY PROG	INV-7404	12/03/2024	595.00
					1,115.74 *
				TOTAL	1,231.68

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 071500 *** Mattaponi Pier ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Mattaponi Pier ***				
DOMINION ENERGY VIRGINIA	Electrical Service	PIER	3013039916 1224	12/04/2024	15.67
					15.67 *
GFL ENVIROMENTAL	Operating Expenses	DUMPSTER/PIER	KA0002415495	12/15/2024	303.52
					303.52 *
				TOTAL	319.19

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 073200 *** Public Library ***

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Public Library ***				
TRUIST BANK	POSTAL SERVICES	STAMPS FOR LIBRARY	11/25/2024	11/25/2024	43.80
TRUIST BANK	POSTAL SERVICES	PO BOX RENTAL LIBRAR	11/25/2024	11/25/2024	77.00
					120.80 *
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	BOOKS AND ORNAMENTS	1XCM-L39D-49T6	11/28/2024	21.98
					21.98 *
MAD SCIENCE OF CENTRAL VIR	SERVICES/LIBRARY PROGRAMS	ENERGIZE EARTH PROG	WREG-1673369	12/02/2024	435.00
					435.00 *
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	1K6V-11VC-66MW	11/28/2024	38.65
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	1NLJ-RDPF-JMHX	11/26/2024	89.26
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	1RVV-7F19-JWH9	11/24/2024	30.20
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	1R6W-F4KK-43NF	12/03/2024	25.20
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOK RETURN	1R7J-TKNJ-4G6T	11/28/2024	5.79-
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	BOOKS AND ORNAMENTS	1XCM-L39D-49T6	11/28/2024	73.53
LAZAR, ERIN	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	12/02/2024	12/02/2024	217.91
LAZAR, ERIN	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	12/05/2024	12/05/2024	16.84
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85031701	11/29/2024	39.79
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85031702	11/29/2024	18.83
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85031703	11/29/2024	19.03
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85031704	11/29/2024	34.72
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85031705	11/29/2024	35.96
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85031706	11/29/2024	33.32
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85031707	11/29/2024	17.86
THE NEW YORK TIMES	BOOKS/LIBRARY COLLECTION	GROUP SUBSCRIPTION	368534802449	12/08/2024	2,002.00
					2,687.31 *
				TOTAL	3,265.09

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081100 *** Planning Commission ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Planning Commission ***					
CAMPBELL, DAVID	Mileage - Allowances	MILEAGE REIMBURSE	12/02/2024	12/02/2024	22.11
ALLEN, BARRY L.	Mileage - Allowances	MILEAGE REIMBURSE	12/02/2024	12/02/2024	22.78
COLEMAN, JR. ROBERT W.	Mileage - Allowances	MILEAGE REIMBURSE	12/02/2024	12/02/2024	2.68
RICHARDSON, HUNTER	Mileage - Allowances	MILEAGE REIMBURSE	12/02/2024	12/02/2024	22.78
WILSON, JR. EDMOND L.	Mileage - Allowances	MILEAGE REIMBURSE	12/02/2024	12/02/2024	24.12
JACKSON, COMER	Mileage - Allowances	MILEAGE REIMBURSE	12/02/2024	12/02/2024	22.11
FLEMING, MICHAEL	Mileage - Allowances	MILEAGE REIMBURSE	12/02/2024	12/02/2024	24.12
BRADLEY, MAC	Mileage - Allowances	MILEAGE REIMBURSE	12/02/2024	12/02/2024	14.74
OFFICE DEPOT	Office Supplies	SUPPLIES	397654832001	11/21/2024	155.44 *
					13.30
					13.30 *
				TOTAL	168.74

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081200 *** Economic Development ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
VERIZON WIRELESS	*** Economic Development *** Telecommunications	WIRELESS DEVICES	9979608730	11/25/2024		49.28	
				TOTAL		49.28	*

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081401 *** Board of Zoning Appeals ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
OFFICE DEPOT	*** Board of Zoning Appeals *** Office Supplies	SUPPLIES	397654832001	11/21/2024		13.30	
				TOTAL		13.30	*

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081402 *** Zoning Administrator ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
VERIZON WIRELESS	*** Zoning Administrator *** Telecommunications	WIRELESS DEVICES	9979608730	11/25/2024	49.28		49.28 *
OFFICE DEPOT	Office Supplies	SUPPLIES	397654832001	11/21/2024	13.30		13.30 *
				TOTAL	62.58		

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081800 *** ECONOMIC DEV. AUTHORITY ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** ECONOMIC DEV. AUTHORITY ***				
COLEMAN, MELINDA	Mileage	MILEAGE REIMBURSE	09/05/2024	9/05/2024	2.68
COLEMAN, MELINDA	Mileage	MILEAGE REIMBURSE	10/17/2024	10/17/2024	2.68
COLEMAN, MELINDA	Mileage	MILEAGE REIMBURSE	11/07/2024	11/07/2024	2.68
ROBINSON, PLUNARD	Mileage	MILEAGE REIMBURSE	09/05/2024	9/05/2024	22.78
LONGEST, JR., GEORGE M.	Mileage	MILEAGE REIMBURSE	09/05/2024	9/05/2024	26.80
LONGEST, JR., GEORGE M.	Mileage	MILEAGE REIMBURSE	10/17/2024	10/17/2024	26.80
LONGEST, JR., GEORGE M.	Mileage	MILEAGE REIMBURSE	11/07/2024	11/07/2024	26.80
HOLMES, JESSE	Mileage	MILEAGE REIMBURSE	09/05/2024	9/05/2024	42.88
HOLMES, JESSE	Mileage	MILEAGE REIMBURSE	10/17/2024	10/17/2024	42.88
HOLMES, JESSE	Mileage	MILEAGE REIMBURSE	11/07/2024	11/07/2024	42.88
MCGUIRE, JOSEPH	Mileage	MILEAGE REIMBURSE	09/05/2024	9/05/2024	21.44
MCGUIRE, JOSEPH	Mileage	MILEAGE REIMBURSE	10/17/2024	10/17/2024	21.44
MCGUIRE, JOSEPH	Mileage	MILEAGE REIMBURSE	11/07/2024	11/07/2024	21.44
					304.18 *
				TOTAL	304.18

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 083000 *** Cooperative Extension Prog. ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
TREASURER, VA TECH	*** Cooperative Extension Prog. *** Purchase of Services - VPI	FY25 1ST QTR	202501	10/08/2024	9,960.52		9,960.52 *
				TOTAL	9,960.52		9,960.52

12/19/2024
AP375
FUND # - 100

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 091400 *** Contingency Fund ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Contingency Fund ***				
TRUIST BANK	Miscellaneous Contingencies	LATE PAYMENT	11/25/2024	11/25/2024	39.00
TRUIST BANK	Miscellaneous Contingencies	FINANCE CHARGE	11/25/2024	11/25/2024	58.78
WILLIAMS SCOTSMAN, INC	Miscellaneous Contingencies	STORAGE CONTAINER	9022585213	12/06/2024	130.25
					228.03 *
				TOTAL	228.03
				FUND TOTAL	92,274.98

12/19/2024
AP375
FUND # - 301

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 094100

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
AMAZON CAPITAL SERVICES SKANSKA	Telework Center Telework Center	IT SUPPLIES TELEWORK COUNTY PROJECTS	1D7C-77YT-3PMX 2222828-28	11/28/2024 12/01/2024	291.55 1,120.00 1,411.55 * 1,411.55
				TOTAL	1,411.55
				FUND TOTAL	1,411.55

12/19/2024
AP375
FUND # - 352 EXPENDITURES

FROM DATE-12/23/2024
TO DATE- 12/23/2024

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 095100

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ----	\$\$ PAY \$\$ -----
SKANSKA	KQES CONSTRUCTION	COUNTY PROJECTS	2222828-28	12/01/2024	1,600.00
				TOTAL	1,600.00 *
				FUND TOTAL	1,600.00
				TOTAL DUE	95,286.53

Approved at meeting of _____ on _____.

Signed _____
Title _____ Date _____

1/09/2025
AP375
FUND # - 100 GENERAL FUND

FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 000200 LIABILITIES

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DMV	LIABILITIES DMV Stop Fee Payable	DMV STOP	202433500608	11/30/2024	925.00
				TOTAL	925.00 *

1/09/2025 FROM DATE- 1/13/2025
 AP375 TO DATE- 1/13/2025
 FUND # - 100 Revenue - General Fund

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 013030 Permits and Fees

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
GOODMAN, DONALD	Permits and Fees E & S Sureties/Refundable	RPA PERMIT SURETY	12/26/2024	12/26/2024	540.00
				TOTAL	540.00 *
					540.00

1/09/2025
AP375
FUND # - 100

FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 011010 *** Board of Supervisors ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Board of Supervisors ***					
ELAN CORPORATE PAYMENT SYS	Convention & Education	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	593.14-
ELAN CORPORATE PAYMENT SYS	Convention & Education	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	425.87-
ELAN CORPORATE PAYMENT SYS	Convention & Education	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	394.01-
ELAN CORPORATE PAYMENT SYS	Miscellaneous Expense	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	466.90
TOTAL					1,413.02-*
					466.90 *
					946.12-

1/09/2025
 AP375
 FUND # - 100

FROM DATE- 1/13/2025
 TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012100 *** County Administrator ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** County Administrator ***				
TRUIST BANK	Automotive/Motor Pool	FUEL	12/25/2024	12/25/2024	29.00
WYATT'S PRO MECHANIX	Automotive/Motor Pool	VEHILCE INSPECTION	9017	7/17/2024	20.00
WYATT'S PRO MECHANIX	Automotive/Motor Pool	IMPALA INSPECTION	9128	8/30/2024	20.00
WYATT'S PRO MECHANIX	Automotive/Motor Pool	VEHICLE INSPECTION	9285	12/05/2024	20.00
					89.00 *
ELAN CORPORATE PAYMENT SYS	Convention & Education	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	151.69-
					151.69-*
TRUIST BANK	Miscellaneous	FOAM BOARD POSTERS P	12/25/2024	12/25/2024	223.21
ELAN CORPORATE PAYMENT SYS	Miscellaneous	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	51.16
ELAN CORPORATE PAYMENT SYS	Miscellaneous	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	152.54
					426.91 *
PITNEY BOWES	Office Supplies	RED INK CARTRIDGE	1026566355	12/09/2024	21.58
					21.58 *
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	35.12
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	37.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	34.01
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	37.01
					143.14 *
				TOTAL	528.94

1/09/2025
 AP375
 FUND # - 100

FROM DATE- 1/13/2025
 TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012220 *** HUMAN RESOURCES ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** HUMAN RESOURCES ***				
KING & QUEEN COUNTY	HR CONSULTANT	JAN HR CONSULTANT	01/01/2025	1/01/2024	982.66
					982.66 *
ELAN CORPORATE PAYMENT SYS	DUES AND MEMBERSHIPS	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	294.00
					294.00 *
ELAN CORPORATE PAYMENT SYS	STAFF TRAINING	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	50.00
ELAN CORPORATE PAYMENT SYS	STAFF TRAINING	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	34.50
					84.50 *
TRUIST BANK	HR EVENT SUPPLIES	HOLIDAY PARTY SNACKS	12/25/2024	12/25/2024	42.38
TRUIST BANK	HR EVENT SUPPLIES	HOLIDAY PARTY GIFT B	12/25/2024	12/25/2024	82.83
TRUIST BANK	HR EVENT SUPPLIES	HOLIDAY PARTY DECORA	12/25/2024	12/25/2024	22.66
ELAN CORPORATE PAYMENT SYS	HR EVENT SUPPLIES	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	81.37
					229.24 *
				TOTAL	1,590.40

1/09/2025
 AP375
 FUND # - 100

FROM DATE- 1/13/2025
 TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012310 *** Commissioner of Revenue ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Commissioner of Revenue ***				
COUNTRY COURIER	Advertising	NEW OFFICE HOURS AD	17928	12/18/2024	75.00
					75.00 *
V.A.L.E.C.O.	Convention & Education	LUNCH LEGISLATIVE	01/27/2025 COR	1/27/2025	30.00
COMMISSIONER OF THE REVENUE	Convention & Education	AUDIT FOR BUSINESS	9088	12/26/2024	150.00
LUMPKIN, KELLY N.	Convention & Education	REIMBURSEMENT	12/30/2024	12/30/2024	85.00
					265.00 *
TIDEWATER COMMISSIONER	Dues & Association Membership	2025 MEMBER DUES	01/01/2025	1/01/2025	35.00
					35.00 *
QUILL CORPORATION	Office Supplies	HP INK CARTRIDGES	41725428	11/26/2024	453.56
LUMPKIN, KELLY N.	Office Supplies	REIMBURSEMENT	12/30/2024	12/30/2024	66.32
					519.88 *
				TOTAL	894.88

1/09/2025
AP375
FUND # - 100

FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012400 *** Finance ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
PITNEY BOWES	*** Finance *** Office Supplies	RED INK CARTRIDGE	1026566355	12/09/2024		21.56	21.56 *
				TOTAL		21.56	

1/09/2025
 AP375
 FUND # - 100

FROM DATE- 1/13/2025
 TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012410 *** Treasurer ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Treasurer ***				
PITNEY BOWES	Maintenance Service Contracts	POSTAGE METER LEASE	3320030984	11/29/2024	436.23
					436.23 *
COUNTRY COURIER	Advertising	NEW OFFICE HOURS AD	17928	12/18/2024	75.00
					75.00 *
THRIFT INSURANCE COMPANY	Surety Bonds	F&D CRIME	1490	12/09/2024	500.00
					500.00 *
GIBBS, TAMMY	Mileage - Allowances	MILEAGE REIMBURSE	12/20/2024	12/20/2024	28.48
					28.48 *
V.A.L.E.C.O.	Convention & Education	LUNCH LEGISLATIVE	01/27/2025 TREA	1/27/2025	30.00
UNIVERSITY OF VIRGINIA	Convention & Education	LEGISLATIVE DAY 2025	I-00068822	12/20/2024	85.00
					115.00 *
VGFOA	Dues & Association Memberships	AMMONS MEMBERSHIP	300001334	11/29/2024	50.00
					50.00 *
OFFICE DEPOT	Office Supplies	REFUND PAPER	397498371001	11/27/2024	39.49-
					39.49-*
BMS DIRECT	Tax Billing Service	BUSINESS LIC TAX 25	208274	11/30/2024	876.06
					876.06 *
				TOTAL	2,041.28

1/09/2025
 AP375
 FUND # - 100

FROM DATE- 1/13/2025
 TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012510 *** Information Technology ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Information Technology ***					
ELAN CORPORATE PAYMENT SYS	Communications/Phone & Interne	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	119.00
ELAN CORPORATE PAYMENT SYS	Communications/Phone & Interne	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	209.00
					328.00 *
ELAN CORPORATE PAYMENT SYS	Email - Cloud Exchange Service	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	104.40
					104.40 *
RICOH USA, INC.	COPIER LEASES	COPIER LEASE	9032911931	12/14/2024	1,835.38
					1,835.38 *
CONSOCIATE MEDIA, LLC	WEBSITE MAINTENANCE	NOV WEB MAINTENANCE	5834	12/16/2024	425.00
					425.00 *
ELAN CORPORATE PAYMENT SYS	BAMBOO/HR SOFTWARE	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	819.06
					819.06 *
				TOTAL	3,511.84

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 AP375
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FROM DATE- 1/13/2025
 TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 013100 *** Electoral Board ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Electoral Board ***				
HART, MARTHA EDWARDS	Mileage-Allowances	2024 MILEAGE REIMBUR	01/02/2025	1/02/2025	450.24
SWILLEY, STUART P.	Mileage-Allowances	2024 MILEAGE REIMBUR	01/02/2025	1/02/2025	307.53
CULBRETH, LINDA E	Mileage-Allowances	2024 MILEAGE REIMBUR	01/02/2025	1/02/2025	233.43
					991.20 *
AMAZON CAPITAL SERVICES	Office Supplies	COPY PAPER	1WH4-TJCN-JJYP	11/21/2024	69.15
AMAZON CAPITAL SERVICES	Office Supplies	PLANNER CALENDAR	1XRW-7QHR-G6DM	12/13/2024	18.88
AMAZON CAPITAL SERVICES	Office Supplies	SUPPLIES	1X4K-7K9V-3PLJ	11/20/2024	32.17
					120.20 *
B.W. MURRAY & CO. INC.	IT Security Assessment	IT ASSESSMENT	2306	12/20/2024	629.73
					629.73 *
AMAZON CAPITAL SERVICES	Election Supplies	SUPPLIES	1D1T-4GJF-FGCM	12/25/2024	193.98
					193.98 *
HART INTERCIVIC	ON SITE ELECTION SUPPORT	ELECTION DAY SUPPORT	INV001694	11/30/2024	2,070.00
					2,070.00 *
				TOTAL	4,005.11

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FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 013200 *** Registrar ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
TRUIST BANK	*** Registrar *** Postal Services	SHIPPING SCANNER REG	12/25/2024	12/25/2024	22.60
TRUIST BANK	Postal Services	SHIPPING SCANNER REG	12/25/2024	12/25/2024	77.02
				TOTAL	99.62 *

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FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021100 *** Circuit Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Circuit Court ***					
MCGEE, LAURA	Compensation of Jurors	JUROR PAYMNT	000000062241210	12/10/2024	50.00
NORDYKE, THOMAS	Compensation of Jurors	JUROR PAYMNT	000000063241210	12/10/2024	50.00
DANN, JONNAH F.	Compensation of Jurors	JUROR PAYMNT	000000064241210	12/10/2024	50.00
DEAN, DAMIEN J.	Compensation of Jurors	JUROR PAYMNT	000000065241210	12/10/2024	50.00
EVANS, CHERYL	Compensation of Jurors	JUROR PAYMNT	000000066241210	12/10/2024	50.00
SITES, TOMMY	Compensation of Jurors	JUROR PAYMNT	000000067241210	12/10/2024	50.00
					300.00 *
TOTAL					300.00

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 AP375
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FROM DATE- 1/13/2025
 TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 021600 *** Clerk of Circuit Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Clerk of Circuit Court ***				
ELAVON	Telecommunications	NOV MERCHANT FEES	CA4335101349	11/30/2024	51.01
ELAVON	Telecommunications	NOV MERCHANT FEES	CA4335101573	11/30/2024	50.84
SHRED-IT USA, LLC	Telecommunications	SHREDDING CIR CRT	8009187323	11/30/2024	95.19
					197.04 *
REED, PATRICIA	Mileage	MILEAGE REIMBURSE	12/30/2024	12/30/2024	91.12
DAVIS, VICTORIA N.	Mileage	MILEAGE REIMBURSE	12/30/2024	12/30/2024	45.56
					136.68 *
C. W. WARTHEN COMPANY	Office Supplies	STORAGE BOXES	56259	12/03/2024	312.97
THOMSON REUTERS - WEST	Office Supplies	V4 JURY INSTRUCTIONS	851243344	12/16/2024	746.00
ROBINSON, HATTIE	Office Supplies	SUPPLIES REIMBURSE	12/30/2024	12/30/2024	111.75
					1,170.72 *
TREASURER OF VIRGINIA	Microfilming & Indexing	REDACTION FORWARD	25-097C-RED	12/09/2024	151.38
TREASURER OF VIRGINIA	Microfilming & Indexing	REDACTION FORWARD	25-097C-RED 2	12/09/2024	21.90
					173.28 *
				TOTAL	1,677.72

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 AP375
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FROM DATE- 1/13/2025
 TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031200 *** Sheriff ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Sheriff ***					
SHRED-IT USA, LLC	Maintenance Service Contracts	SHREDDING SHERIFF	8009293351	12/18/2024	252.61
ELAN CORPORATE PAYMENT SYS	Convention & Education	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	95.00
ELAN CORPORATE PAYMENT SYS	Convention & Education	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	1,350.00
HOPE, PAUL	Convention & Education	VSI CERT PROG FEE	1043-3896	12/24/2024	250.00
ELAN CORPORATE PAYMENT SYS	Dues & Association Membership	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	44.00
ELAN CORPORATE PAYMENT SYS	Dues & Association Membership	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	59.95
VIRGINIA PENINSULA PUBLIC PARKER TOWING	Vehicle Maintenance & Repair	SHERIFF VEH MAINT	31967	12/18/2024	432.50
ROBERT G. ALLEY, INC	Vehicle Maintenance & Repair	TOWING VEHICLE	24-1220-23744	12/23/2024	175.00
ROBERT G. ALLEY, INC	Vehicle Maintenance & Repair	TOW SHERIFFS VEHICLE	24-28618	12/15/2024	425.00
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	TOW SHERIFF VEHICLE	24-28645	12/18/2024	250.00
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	VEHICLE REPAIR SHERI	9122	8/22/2024	2,127.50
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	ALIGNMENT	9284	11/21/2024	185.00
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	VEHICLE REPAIR	9289	12/06/2024	1,015.00
WILLIAMSBURG FORD	Vehicle Maintenance & Repair	VEHICLE REPAIR	692433	12/18/2024	4,918.04
WILLIAMSBURG FORD	Vehicle Maintenance & Repair	AWD MODULE REPLACE	694653	12/11/2024	918.91
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-1024375	12/03/2024	3,157.73
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-1028645	12/18/2024	3,279.30
WEST POINT FORD	Vehicle & Equipment Supplies	HUB ASY- WHEEL	18340	10/17/2024	227.50
WEST POINT FORD	Vehicle & Equipment Supplies	BATTERY TAURUS	18714	12/09/2024	174.95
DANNY'S GLASS	Vehicle & Equipment Supplies	WINDSHIELD INSTALL	812857	12/11/2024	298.65
WYATT'S PRO MECHANIX	Vehicle & Equipment Supplies	VEHICLE REPAIR SHERI	9122	8/22/2024	860.94
WYATT'S PRO MECHANIX	Vehicle & Equipment Supplies	VEHICLE REPAIR	9289	12/06/2024	1,493.92
WILLIAMSBURG FORD	Vehicle & Equipment Supplies	AWD MODULE REPLACE	694653	12/11/2024	233.20
AMAZON CAPITAL SERVICES	Police Supplies	BATTERIES	1FWH-LW1D-K1L1	11/26/2024	3,289.16
GALL'S LLC	Uniforms & Wearing Apparel	UNIFORMS SHERIFF	029811482	12/03/2024	32.46
GALL'S LLC	Uniforms & Wearing Apparel	UNIFORM SHERIFF	029887894	12/11/2024	234.95
GALL'S LLC	Uniforms & Wearing Apparel	FLEECE LINERS	029893005	12/11/2024	113.33
GALL'S LLC	Uniforms & Wearing Apparel	FLEECE JACKET	029904109	12/12/2024	117.66
MUNICIPAL EMERGENCY SERVIC	Uniforms & Wearing Apparel	UNIFORMS	IN2160889	11/27/2024	54.96
MUNICIPAL EMERGENCY SERVIC	Uniforms & Wearing Apparel	UNIFORMS	IN2161959	11/30/2024	117.90
WITMER PUBLIC SAFETY	Uniforms & Wearing Apparel	UNIFORM PANTS	INV600712	12/27/2024	14.90
ELAN CORPORATE PAYMENT SYS	Accreditation	ACCRED ASSESSMENT LU	12/13/2024	12/13/2024	138.00
ELAN CORPORATE PAYMENT SYS	Accreditation	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	791.70
ELAN CORPORATE PAYMENT SYS	Accreditation	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	.00
PMAM CORPORATION	Accreditation	CAPITAL MANAGEMENT	202412001	12/04/2024	28.27
ATLANTIC TACTICAL	Firearms	MAGAZINE	SI-80837949	12/02/2024	29.50
					2,250.00
					2,307.77
					752.40
					752.40

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FROM DATE- 1/13/2025
 TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031200 *** Sheriff ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
LABORATORY CORPORATION	Payment for Medical Expenses	NEW HIRE TESTING	82012997	11/30/2024	135.00
					135.00 *
CAPITOL CITY POLYGRAPH SER TOPHAM, ELLEN	Employee Hiring Processing	NEW HIRE POLYGRAPHS	12/22/2024	12/22/2024	400.00
	Employee Hiring Processing	REIMBURSEMENT	11/26/2024	11/26/2024	145.00
					545.00 *
TRUIST BANK	Equipment - General Investigat	SHERIFFS TOLL CUSICK	12/25/2024	12/25/2024	14.34
					14.34 *
				TOTAL	26,803.37

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FROM DATE- 1/13/2025
 TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 032302 *** Rescue Services ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
*** Rescue Services ***					
WITMER PUBLIC SAFETY	Training	TRAINING EQUIPMENT	INV567678	11/05/2024	25,435.00
WITMER PUBLIC SAFETY	Training	TRAINING MANIKINS	INV570858	11/11/2024	4,800.00
HORNS MIDDLESEX ACE HARDWA	Training	TRAINING SUPPLIES	57092/2	12/10/2024	15.98
ELAN CORPORATE PAYMENT SYS	Training	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	15.38
ELAN CORPORATE PAYMENT SYS	Training	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	30.00
ELAN CORPORATE PAYMENT SYS	Training	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	125.05
ELAN CORPORATE PAYMENT SYS	Training	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	23.07
					30,444.48 *
BARBOUR PRINTING SERVICES	Office Supplies	HELLER BUSINESS CARD	2304-24	12/18/2024	65.81
					65.81 *
ZOLL MEDICAL CORPORATION	Medical Supplies	MEDICAL SUPPLIES	4096182	12/04/2024	663.77
					663.77 *
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance	NOV EMS VEH MAINT	31966	12/18/2024	150.00
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	BRAKES & ROTORS F250	480178	11/21/2024	1,084.80
ELAN CORPORATE PAYMENT SYS	Vehicle Maintenance	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	168.83
ELAN CORPORATE PAYMENT SYS	Vehicle Maintenance	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	20.00
ABBOTT TRUCK SALES	Vehicle Maintenance	13 CHEVY REPAIR	613310-000	12/13/2024	3,844.26
COLONY TIRE CORPORATION	Vehicle Maintenance	TIRES	133-236988	11/29/2024	797.28
					6,065.17 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-1028768	12/18/2024	1,223.13
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	12.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	18.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	23.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	38.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	30.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	53.20
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	37.00
					1,434.33 *
GALL'S LLC	Uniforms	UNIFORM JACKETS	030023350	12/27/2024	381.30
					381.30 *
TOTAL					39,054.86

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FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 032400 *** Radio Communications ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
RAPPAHANNOCK ELECTRIC	*** Radio Communications *** Electrical Services	490 CANTERBURY ROAD	114292002 12/24	12/18/2024	278.90		278.90 *
SBA TOWERS, INC.	Tower Rent - Shacklefords Site	TOWER RENT	IN30629549	1/01/2025	7,972.03		7,972.03 *
				TOTAL	8,250.93		

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FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 034500 *** Building Inspections ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Building Inspections ***						
PITNEY BOWES	Office Supplies	RED INK CARTRIDGE	1026566355	12/09/2024	21.58		
					21.58	*	
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-1024372	12/03/2024	65.76		
					65.76	*	
				TOTAL	87.34		

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FROM DATE- 1/13/2025
 TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 035100 *** Animal Control ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Animal Control ***				
COUNTRY COURIER	Advertising	RABIES CLINIC AD	17895	12/01/2024	205.00
					205.00 *
TRUIST BANK	Convention & Education	SHERIFFS TOLL PITTMA	12/25/2024	12/25/2024	30.28
					30.28 *
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance	SHERIFF VEH MAINT	31967	12/18/2024	82.50
CRUTCHMAN MOTOR CORP.	Vehicle Maintenance	LOCK CYLINDER INSTAL	12969	12/05/2024	51.99
					134.49 *
MUNICIPAL EMERGENCY SERVIC	Uniforms & Wearing Apparel	UNIFORMS	IN2170927	12/17/2024	1,613.70
					1,613.70 *
				TOTAL	1,983.47

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 AP375
 FUND # - 100

FROM DATE- 1/13/2025
 TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 043200 *** General Properties ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** General Properties ***					
JAMES RIVER AIR	Repairs & Maintenance	MINISPLIT SHERIFFS	S371800	11/30/2024	451.50
BFPE INTERNATIONAL	Repairs & Maintenance	INVESTIGATE DURRESS	3152871	12/20/2024	427.50
HORNS MIDDLESEX ACE HARDWA	Repairs & Maintenance	FARMERS MARKET SUPPL	57215/2	12/16/2024	24.96
ELAN CORPORATE PAYMENT SYS	Repairs & Maintenance	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	12.61
ELAN CORPORATE PAYMENT SYS	Repairs & Maintenance	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	117.00
HAMPTON ROADS LAWN, LLC	Repairs & Maintenance	GROUNDS MAINTENANCE	7331	12/05/2024	14,885.00
PARKING LOT MAINTENANCE, I	Repairs & Maintenance	RESTRIPE PARKING LOT	6082-24	12/17/2024	2,412.00
					18,330.57 *
SYDNOR HYDRO, INC.	Water System Testing	MAINTENANCE CONTRACT	7626	12/01/2024	350.00
SYDNOR HYDRO, INC.	Water System Testing	MAINTENANCE CONTRACT	7732	12/18/2024	440.00
					790.00 *
DOMINION ENERGY VIRGINIA	Electrical Services	TELEWORK CENTER	210012765777124	12/04/2024	1,038.58
DOMINION ENERGY VIRGINIA	Electrical Services	5-B	8305983002 1224	12/18/2024	160.50
					1,199.08 *
WORLD FUEL SERVICES, INC	Heating Services	HEATING OIL ADMIN	3020540-41525	12/03/2024	781.87
					781.87 *
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-1018679	11/19/2024	141.76
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-1024372	12/03/2024	135.34
					277.10 *
AMAZON CAPITAL SERVICES	Building Supplies	TELEWORK CENTER SUPP	1TW7-RK4R-61GD	12/19/2024	1,073.55
HORNS MIDDLESEX ACE HARDWA	Building Supplies	SUPPLIES COURTHOUSE	57312/2	12/20/2024	21.58
HORNS MIDDLESEX ACE HARDWA	Building Supplies	PUMPHOUSE REPAIR	57359/2	12/26/2024	15.46
ELAN CORPORATE PAYMENT SYS	Building Supplies	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	8.42
ELAN CORPORATE PAYMENT SYS	Building Supplies	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	346.31
ELAN CORPORATE PAYMENT SYS	Building Supplies	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	48.40
ELAN CORPORATE PAYMENT SYS	Building Supplies	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	182.83
					1,696.55 *
HORNS MIDDLESEX ACE HARDWA	Tools & Equipment	SUPPLIES COURTHOUSE	57312/2	12/20/2024	64.99
ELAN CORPORATE PAYMENT SYS	Tools & Equipment	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	63.17
ELAN CORPORATE PAYMENT SYS	Tools & Equipment	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	49.45
ELAN CORPORATE PAYMENT SYS	Tools & Equipment	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	25.39
					203.00 *
				TOTAL	23,278.17

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FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043300 *** Marriott School Facility ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
DOMINION ENERGY VIRGINIA	*** Marriott School Facility *** Electrical Service	MARRIOTT	4314102924 1224	12/18/2024	148.34		
				TOTAL	148.34	*	148.34

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FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043400 *** Station 8/Shacklefords ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
*** Station 8/Shacklefords ***							
HORNS MIDDLESEX ACE HARDWA	Maintenance	SUPPLIES STA 8 & HUB	57234/2	12/17/2024		79.95	
ELAN CORPORATE PAYMENT SYS	Maintenance	POWER BI PRO EMAIL L	12/13/2024	12/13/2024		30.43	
ELAN CORPORATE PAYMENT SYS	Maintenance	POWER BI PRO EMAIL L	12/13/2024	12/13/2024		345.75	
						456.13	*
ELAN CORPORATE PAYMENT SYS	Telecommunications	POWER BI PRO EMAIL L	12/13/2024	12/13/2024		79.40	
						79.40	*
OVERHEAD DOOR CO.	Equipment	DOOR REPLACEMENT	206371	11/06/2024		20,442.00	
						20,442.00	*
				TOTAL		20,977.53	

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FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043500 *** Station 2/Marriott School ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICE	STATION 2 MARRIOTT	7823700310 1224	12/18/2024	296.69		
				TOTAL	296.69	*	

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FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 052500 *** Community Services Board ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
MIDDLE PENINSULA -	*** Community Services Board *** Community Services Board	CHAPTER X QTR BILL	CPTRX-619	12/02/2024	20,414.50		
				TOTAL	20,414.50	*	

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FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 053600 *** Contributions ***

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ----	\$\$ PAY \$\$ -----
ARTS ALIVE	Arts Alive	FY25 CONTRIBUTION	12/27/2024	12/27/2024	4,500.00
				TOTAL	4,500.00 *

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AP375
FUND # - 100

FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 071500 *** Mattaponi Pier ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
WIND RIVER ENVIROMENTAL, L	*** Mattaponi Pier *** Operating Expenses	TOILET AT PIER	I46614	11/10/2024		95.00	95.00 *
				TOTAL		95.00	

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 AP375
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FROM DATE- 1/13/2025
 TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 073200 *** Public Library ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Public Library ***					
ELAN CORPORATE PAYMENT SYS	Repairs & Maintenance	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	25.73
					25.73 *
DOMINION ENERGY VIRGINIA	Electrical Services	LIBRARY	2571861216 1224	12/18/2024	223.12
DOMINION ENERGY VIRGINIA	Electrical Services	LIBRARY	2967503158 1224	12/18/2024	577.68
					800.80 *
ELAN CORPORATE PAYMENT SYS	CUSTODIAL SUPPLIES	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	24.85
					24.85 *
AMAZON CAPITAL SERVICES	LIBRARY SUPPLIES	LIBRARY BOOKS & SUPP	1J9R-FV3F-XF1C	12/15/2024	70.57
AMAZON CAPITAL SERVICES	LIBRARY SUPPLIES	LIBRARY BOOKS & SUPP	1TDV-1YP1-J377	12/17/2024	20.12
ELAN CORPORATE PAYMENT SYS	LIBRARY SUPPLIES	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	47.35
					138.04 *
ELAN CORPORATE PAYMENT SYS	SERVICES/LIBRARY PROGRAMS	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	2.58
TALEWISE	SERVICES/LIBRARY PROGRAMS	SCIENCE HEROS PROG	19850	12/19/2024	400.00
					402.58 *
SPRINGSHARE, LLC	LIBRARY ROOM SCHEDULING CALEND	LIBRARY ROOM SCHED	24-R6012	12/10/2024	1,137.00
					1,137.00 *
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	CREDIT MEMO BOOK	1GJ4-7PTP-FVKT	12/17/2024	9.99-
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	CREDIT MEMO	1HK1-PYCV-6DGM	12/16/2024	.29-
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS & SUPP	1J9R-FV3F-XF1C	12/15/2024	389.09
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	CREDIT MEMO	1KRF-7R9F-6WQ9	12/16/2024	2.98-
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	CREDIT MEMO	1KRF-7R9F-6WT3	12/16/2024	.66-
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	CREDIT MEMO	1KY4-NQKR-7437	12/16/2024	.30-
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	CREDIT MEMO	1K61-LVFW-3F1F	12/16/2024	.39-
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	CREDIT MEMO	1PFT-7H3C-6V1Q	11/28/2024	.31-
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	1PN6-HJMF-VV79	12/15/2024	20.16
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOK	1QDC-WNQD-NLJL	12/07/2024	28.02
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	CREDIT MEMO	1QQ1-QYJN-7YP9	12/16/2024	.29-
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS & SUPP	1TDV-1YP1-J377	12/17/2024	10.61
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	CREDIT MEMO	1XTN-RGKQ-7FC1	12/16/2024	.29-
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	1X7P-WGV9-993D	11/28/2024	100.39
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	11Q3-X1TX-JXRQ	12/07/2024	116.93
AMAZON CAPITAL SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOK	14DL-4KD9-3TXM	12/19/2024	50.44
ELAN CORPORATE PAYMENT SYS	BOOKS/LIBRARY COLLECTION	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	24.12
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85073504	12/02/2024	31.67
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85073505	12/02/2024	11.94
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85073506	12/02/2024	10.65
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85073507	12/02/2024	211.09
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85133348	12/04/2024	21.78
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85133349	12/04/2024	14.09
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85133350	12/04/2024	20.70
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85218491	12/09/2024	11.57
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85218492	12/09/2024	18.03
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85218493	12/09/2024	6.67
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85218494	12/09/2024	136.79
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85218495	12/09/2024	168.97

1/09/2025
AP375
FUND # - 100

FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 073200 *** Public Library ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85218496	12/09/2024	18.12
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85349808	12/13/2024	23.67
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85349809	12/13/2024	373.62
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85349810	12/13/2024	21.07
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85355087	12/13/2024	89.33
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85355088	12/13/2024	23.55
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85355089	12/13/2024	11.23
INGRAM LIBRARY SERVICES	BOOKS/LIBRARY COLLECTION	LIBRARY BOOKS	85355090	12/13/2024	113.88
					2,062.68 *
CONSOCIATE MEDIA, LLC	Website Maintenance	NOV WEB MAINTENANCE	5834	12/16/2024	425.00
					425.00 *
RICOH USA, INC.	COPIER LEASE	COPIER LEASE	40011983	12/13/2024	92.28
RICOH USA, INC.	COPIER LEASE	COPIER OVERAGES	9032871344	11/25/2024	19.60
					111.88 *
				TOTAL	5,128.56

1/09/2025
AP375
FUND # - 100

FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081100 *** Planning Commission ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Planning Commission ***						
VIRGINIA MEDIA	Advertising	ADS	105320564000	12/01/2024	346.26		*
PITNEY BOWES	Office Supplies	RED INK CARTRIDGE	1026566355	12/09/2024	21.58		*
				TOTAL	367.84		

1/09/2025
AP375
FUND # - 100

FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081201 *** Tourism Development ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
TRUIST BANK	PUBLICITY/MARKETING	COUNTY STICKERS	12/25/2024	12/25/2024	122.15		
				TOTAL	122.15	*	122.15

1/09/2025
AP375
FUND # - 100

FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081401 *** Board of Zoning Appeals ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
VIRGINIA MEDIA	*** Board of Zoning Appeals *** Advertising	ADS	105320564000	12/01/2024	326.18		326.18 *
OFFICE DEPOT	Office Supplies	SIGN WILSON	397680984001	11/22/2024	14.99		14.99 *
				TOTAL			341.17

1/09/2025
AP375
FUND # - 100

FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081402 *** Zoning Administrator ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Zoning Administrator ***						
PITNEY BOWES	Office Supplies	RED INK CARTRIDGE	1026566355	12/09/2024	21.58		
					21.58	*	
MANSFIELD OIL COMPANY	Vehicle Equipment Fuel	FUEL	SQLCD-1018679	11/19/2024	33.38		
MANSFIELD OIL COMPANY	Vehicle Equipment Fuel	FUEL	SQLCD-1024372	12/03/2024	35.23		
					68.61	*	
				TOTAL	90.19		

1/09/2025
AP375
FUND # - 100

FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081600 *** Airport Authority ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
MIDDLE PENINSULA REGIONAL	*** Airport Authority *** Airport Authority	FY25 CONTRIBUTION	116961	7/12/2024	25,000.00 25,000.00 *
MIDDLE PENINSULA REGIONAL	Revenue Sharing	REVENUE SHARING	12/21/2024	12/21/2024	70,912.60 70,912.60 *
				TOTAL	95,912.60

1/09/2025
AP375
FUND # - 100

FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081800 *** ECONOMIC DEV. AUTHORITY ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** ECONOMIC DEV. AUTHORITY ***				
COLEMAN, MELINDA	Mileage	MILEAGE REIMBURSE	12/12/2024	12/12/2024	2.68
LONGEST, JR., GEORGE M.	Mileage	MILEAGE REIMBURSE	12/12/2024	12/12/2024	26.80
HOLMES, JESSE	Mileage	MILEAGE REIMBURSE	12/12/2024	12/12/2024	42.88
MCGUIRE, JOSEPH	Mileage	MILEAGE REIMBURSE	12/12/2024	12/12/2024	21.44
					93.80 *
				TOTAL	93.80

1/09/2025
AP375
FUND # - 100

FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 083000 *** Cooperative Extension Prog. ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
KING & QUEEN VCE	*** Cooperative Extension Prog. *** Purchase of Services - VPI	FABA BEAN RESEARCH	FABA BEAN	12/02/2024	271.66		
				TOTAL	271.66	*	

1/09/2025
AP375
FUND # - 100

FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 091400 *** Contingency Fund ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
TRUIST BANK	*** Contingency Fund *** Miscellaneous Contingencies	FINANCE CHARGE	12/25/2024	12/25/2024		48.53	
				TOTAL		48.53	*
				FUND TOTAL			264,973.07

1/09/2025 FROM DATE- 1/13/2025
 AP375 TO DATE- 1/13/2025
 FUND # - 210 EXPENDITURES - COURT SECURITY FUND

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031200

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
MUNICIPAL EMERGENCY SERVIC	UNIFORMS COURT SECURITY	UNIFORMS	IN2170928	12/17/2024	1,613.70
MUNICIPAL EMERGENCY SERVIC	UNIFORMS COURT SECURITY	UNIFORMS	IN2170929	12/17/2024	1,613.70
WITMER PUBLIC SAFETY	UNIFORMS COURT SECURITY	UNIFORM	INV583803	12/03/2024	93.00
WITMER PUBLIC SAFETY	UNIFORMS COURT SECURITY	UNIFORM PANTS	INV600712	12/27/2024	69.00
				TOTAL	3,389.40 *
			FUND TOTAL		3,389.40

1/09/2025 FROM DATE- 1/13/2025
 AP375 TO DATE- 1/13/2025
 FUND # - 224 Expenditures

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031800

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE	DATE	\$\$	PAY	\$\$
-----	-----	-----	-----		----			-----
CANINE DEVELOPMENT GROUP,	Supplies	HANDLER SUBSCRIPTION 160885			12/16/2024	140.00		140.00 *
				TOTAL		140.00		
				FUND TOTAL		140.00		

1/09/2025
AP375
FUND # - 226 Expenditures

FROM DATE- 1/13/2025
TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 031800

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
AMAZON CAPITAL SERVICES	Project Lifesaver	BATTERIES	1FWH-LW1D-K1L1	11/26/2024		6.99	6.99 *
				TOTAL		6.99	
				FUND TOTAL		6.99	

1/09/2025
 AP375
 FUND # - 301

FROM DATE- 1/13/2025
 TO DATE- 1/13/2025

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 094100

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
HORNS MIDDLESEX ACE HARDWA	Construction	SUPPLIES TELEWORK	57208/2	12/16/2024	32.98 32.98 *
HORNS MIDDLESEX ACE HARDWA	Telework Center	SUPPLIES STA 8 & HUB	57234/2	12/17/2024	19.99
CONNEMARA CORP	Telework Center	RETAINAGE TELEWORK	RETAINAGE	12/20/2024	150,260.37
CONNEMARA CORP	Telework Center	TELEWORK CENTER	11/30/2024	12/13/2024	18,984.20
MOI- RICHMOND	Telework Center	TELEWORK FURNITURE	138213	12/31/2024	277,795.28 447,059.84 *
ELAN CORPORATE PAYMENT SYS	County Vehicles	POWER BI PRO EMAIL L	12/13/2024	12/13/2024	25,150.32 25,150.32 *
				TOTAL	472,243.14
				FUND TOTAL	472,243.14

1/09/2025 FROM DATE- 1/13/2025
 AP375 TO DATE- 1/13/2025
 FUND # - 352 EXPENDITURES

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 095100

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
ATLANTIC UNION PUBLIC FINA	DEBT SERVICES PAYMENTS	KQES LOAN PAYMENT	02/01/2025	2/01/2025	1,032,636.00
				TOTAL	1,032,636.00 *
				FUND TOTAL	1,032,636.00
				TOTAL DUE	1,773,388.60

Approved at meeting of _____ on _____.

Signed _____
 Title _____ Date _____

Ammons, Tina (KQCO)

From: Jennifer Jackson <jejackson@kqps.net>
Sent: Friday, December 6, 2024 11:36 AM
To: Ammons, Tina (KQCO)
Subject: FY25 School Construction Appropriation Request

Hi Tina,

We would like to request FY25 appropriation for the below funds that we have spent under the School Construction Grant as of November. These funds were used for bathroom renovation, carpet replacement, tile replacement and the additional Wilmot Modular

FY25 School Construction Appropriation

4-231-64200-3000-900	\$20,600.00
4-231-64200-8100-900	\$230,732.50
4-231-64200-8200-900	\$127,678.85
	\$379,011.35

Please let me know if you need any additional information

Thank you,

Jennifer Jackson
Director of Finance
King & Queen County Public Schools
Office: 804-785-5981
Fax: 804-785-5686
jejackson@kqps.net



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AGENDA: *January 13, 2025 Regular Meeting*

ITEM #8:

Confirmation of Declaration of Local Emergency

ACTION REQUESTED:

A local declaration of emergency was issued on January 5, 2025 in anticipation of the predicted severe weather event. The Board needs to confirm this local emergency which has been extended to cover the anticipated weather event on January 10, 2025.

ATTACHMENTS:

- Declaration of Local Emergency 01.05.2025



King and Queen County

Founded 1691 in Virginia

County Administrator's Offices

P.O. Box 177 • King and Queen Courthouse, Virginia 23085

Phone: (804) 785-5975 • Fax: (804) 785-5999

DECLARATION OF A LOCAL EMERGENCY

THE COORDINATOR OF EMERGENCY SERVICES OF KING AND QUEEN COUNTY, VIRGINIA, DECLARED A LOCAL EMERGENCY TO EXIST IN KING AND QUEEN COUNTY EFFECTIVE AT 5:00 P.M. ON JANUARY 5, 2025.

WHEREAS, the Coordinator of Emergency Services of King and Queen County, Virginia, does hereby find as follows:

1. That due to the occurrence of a severe weather event, January 5-7 Winter Storm, King and Queen County is facing a condition of peril to the lives, safety and property of the residents of King and Queen County;
2. That as a result of this peril, the declaration of the existence of an emergency is necessary to permit the full powers of government to deal effectively with this condition of peril.

NOW, THEREFORE, BE IT HEREBY DECLARED by the Director of Emergency Services of King and Queen County, Virginia, that a local emergency now exists throughout King and Queen County; and

IT IS FURTHER DECLARED AND ORDERED that during the existence of this emergency the powers, functions, and duties of the Director of Emergency Services and the Emergency Services organization and functions of King and Queen County shall be those prescribed by the Laws of the Commonwealth of Virginia and the Ordinances, resolutions, and approved plans of King and Queen County in order to mitigate the effects of said emergency.

Dated: 1/5/2025

Vivian Seay,
Director of Emergency Management

Greg Hunter,
Coordinator of Emergency Management

AGENDA: *January 13, 2025 Regular Meeting*

ITEM #9:

Public Comment Period

ACTION REQUESTED:

The Board will receive comments from the public for items not on the agenda. Please ask citizens to state their name, the district they are from and to please limit comments to 3 minutes.

ATTACHMENTS:

- None

AGENDA: *January 13, 2025 Regular Meeting*

ITEM #10:

Public Hearings:

RZ24-02 – Gary Sange, 288 Walkerton Landing Road

We will now hold a public hearing on RZ24-02

I ask the Director of Community Development to provide proof of publication and background information on the rezoning request.

I now open the public hearing, citizens wishing to make comments on the proposed rezoning, please come forward, state your name and the district you reside in.

Once the hearing is closed, action will be needed to either accept or not accept the recommendation for approval by the Planning Commission.

Comprehensive Plan Update

We will now hold a public hearing on the King and Queen County Comprehensive Plan update.

I ask the Director of Community Development to provide proof of publication and background information on this item.

I now open the public hearing, citizens wishing to make comments on the proposed Comprehensive Plan update, please come forward, state your name and the district you reside in.

Once the hearing is closed, action will be needed to either accept or not accept the recommendation for approval by the Planning Commission.



King and Queen County

Founded 1691 in Virginia

Office of the Zoning Administrator
P.O. Box 177 • King and Queen Court House, Virginia 23085
Phone: (804) 785-5985 • Fax: (804) 785-5999

MEMORANDUM

TO: King & Queen County Board of Supervisors
Vivian Seay, County Administrator/County Attorney

FROM: Donna Sprouse, Director of Community Development

DATE: December 3, 2024

RE: Request for the Board to set 2 public hearings

During the December 2, 2024, Planning Commission meeting, the Planning Commission held a public hearing to consider the following...

Rezoning RZ24-02 – Gary Sange, 2888 Walkerton Landing Road

Requests to rezone County tax map 1632-52X-134 from Limited Business (LB) to Residential Single-Family (RS). The property is addressed as 2888 Walkerton Landing Road, Walkerton, VA. The parcel is located in the Newtown magisterial district.

A motion was made by Mr. Fleming to recommend approval of RZ24-02, to rezone parcel 1632-52X-134 from Limited Business to Residential Single-Family. Mr. Fleming's motion for recommendation of approval was properly seconded by Mr. Campbell.

Voting For: Fleming, Allen, Campbell, Coleman, Jackson, Wilson, Richardson, and Bradley

Voting Against: None

Abstain: None

Absent: Alsop & Massey

Comprehensive Plan Update

The Commission held a public hearing to consider updates to the existing Comprehensive Plan. There were no comments from the public during public comment, nor did the Commission have any additional comments or amendments to the document as presented.

A motion was made by Mr. Fleming to recommend approval of the Comprehensive Plan update as presented, seconded by Mr. Allen.

Voting For: Fleming, Allen, Campbell, Coleman, Jackson, Wilson, Richardson, and Bradley

Voting Against: None

Abstain: None

Absent: Alsop & Massey

December 3, 2024

REZONING, RZ24-02

Gary Sange – Owner
Mark Wilson – Applicant/Agent

BACKGROUND

The Planning and Zoning Department received an application on October 10, 2024 from Gary Sange, requesting approval of a rezoning application. The applicant is requesting to rezone an existing 0.57-acre parcel, identified as County Tax Map Parcel No. 1632-52X-134 from Limited Business (LB) to Residential Single-Family (RS).

GENERAL INFORMATION

Location

The subject property is located off of State Route 629, Walkerton Landing Road, in the Newtown Magisterial District, further identified as County Tax Map Parcel No. 1632-52X-134. The property's physical address is 2888 Walkerton Landing Road. The addressable structure currently on the property is a single-family residence. Other surrounding land uses include residential single-family zoning/homes and limited business uses/zoning. **Please see the zoning map attached to this Narrative.*

Existing Use/Proposal

The parcel, though zoned Limited Business, does not appear to have had a business use/structure on the property. According to County tax assessment records, it appears to have always been a residential structure, going back beyond the year 1955.

Zoning

King & Queen County adopted zoning in 1986. According to the adopted zoning maps, dated May 1988, much of the Walkerton area was zoned Limited Business (LB). The County obtained new zoning maps, which were adopted in July of 1996. Those maps are still used today, however are updated based on zoning requests. The current map also identifies the subject property as being zoned Limited Business (LB), just as it was noted in the 1986 zoning maps. Perhaps it was the vision of the County to have this area developed for commercial use, however all available records have identified this particular parcel as always having a single-family residence.

The current owner is in the process of selling the property. The issue at hand is that the property is zoned Limited Business (LB), with a single-family residence structure on the parcel. This is considered a pre-existing non-conforming use, that is up until the use ceases for a period of 24 months or greater. The home has been vacant for more than 24 months, mostly during the time in which the home was for sale.

King and Queen County Zoning Ordinance, Article 17, Section 3-383 states, *“Whenever a nonconforming use of land or a nonconforming use of a building is discontinued for a period of 24 consecutive months or longer, whether or not equipment or fixtures are removed, any subsequent use of the land or building shall conform with the use regulations of the district in which it is located.”*

The new potential owner wishes to utilize the structure as a single-family residence, as it has even prior to the adoption of zoning by the County. If the parcel were to be rezoned to Residential Single-Family (RS), the parcel and structure use would be a more conforming use and a more conforming parcel. The Limited Business zoning district requires a minimum lot size of 1.5 acres. The Residential Single-Family zoning district requires a minimum lot size of 40,000 sq. ft. Though the parcel is just over a half of an acre, it is closer to 40,000 sq. ft. than 1.5 acres in size.

RECOMMENDATIONS

Rezoning

It is staff's recommendation that the rezoning request be approved.

The Planning Commission, during their December 2, 2024 meeting, held a public hearing and recommended approval of RZ24-02, as requested by the property owner.

King & Queen County Land Development Application

Planning & Zoning Department
P.O. Box 177
King & Queen Courthouse, VA 23085
Phone: (804) 785-5975 or (804) 769-5000
Fax: (804) 785-5999 or (804) 769-5070

**Please print in ink or use a typewriter*

Applicant: Gary R. Sarge

Applicant's Address: 2888 Walkerton Landing Rd. Walkerton, VA. 23177

Applicant's Phone: 804-769-2080

Agent (Contact Person): Mark Wilson

Agent's Address: 5231 C Hickory Park Dr. Glen Allen, VA. 23059

Current Property Owner: Gary R. Sarge

Owner's Address: P.O. Box 42 Walkerton, VA. 23177

Owner's Phone: 804-769-2080

Correspondence to be sent to: Applicant Owner Agent Other

Tax Map Number: 32-52X-134 Magisterial District: Newtown

General Project Location: 2888 Walkerton Landing Rd.

Size of Request: _____

*Are Proffer's being offered along with this Application: YES _____ or NO X . If so please attach.

Check Appropriate Request:

Zoning Administrator

- _____ : Site Plan (Level 1)
- _____ : 1-2 Lot Subdivision Request
- _____ : Family Subdivision Review
- _____ : Boundary Line Adjustment
- _____ : Plat Approval

Planning Commission

- _____ : Site Plan (Level 2)
- _____ : Chesapeake Bay Exception
- _____ : Other
- _____ : Final Plat Review for Minor & Major Subdivision

Planning Commission & Board of Supervisors

- : Rezoning
- _____ : Conditional Use Permit
- _____ : Zoning Ordinance Text Amendment
- _____ : Subdivision Ordinance Text Amendment
- _____ : Site Plan (Level 3)
- _____ : Other
- _____ : Preliminary Plat Review for Minor & Major Subdivision

Board of Zoning Appeals

- _____ : Administrative Appeal
- _____ : Variance
- _____ : Special Exception
- _____ : Other

King & Queen County Land Development Application

Complete As Applicable:

Name of Subdivision, Development, or Proposal: _____

Proposal/Request: Rezoning of parcel from LB to RS

Reason for Request: Property being sold to use as primary residence

Applicant: The information provided is accurate to the best of my knowledge. I acknowledge that any percolation tests, topographic studies, or other requirements of the Health Official or the Zoning Administrator will be carried out at my expense. I understand that the County may deny, approve, or conditionally approve that for which I am applying. I certify that all property corners have been clearly staked and flagged.

Applicant's Signature: X *Jany Soreyl* Date: 10/9/24

Owner: I have read this completed application, understand its content, and freely consent to it's filing. If this application is for the purpose of subdivision, further subdivision of this property will require a new application and approval by the Board of Supervisors. Furthermore, I grant permission to the Zoning Administrator and the other County Officials to enter the property and make such investigations and tests as they deem necessary.

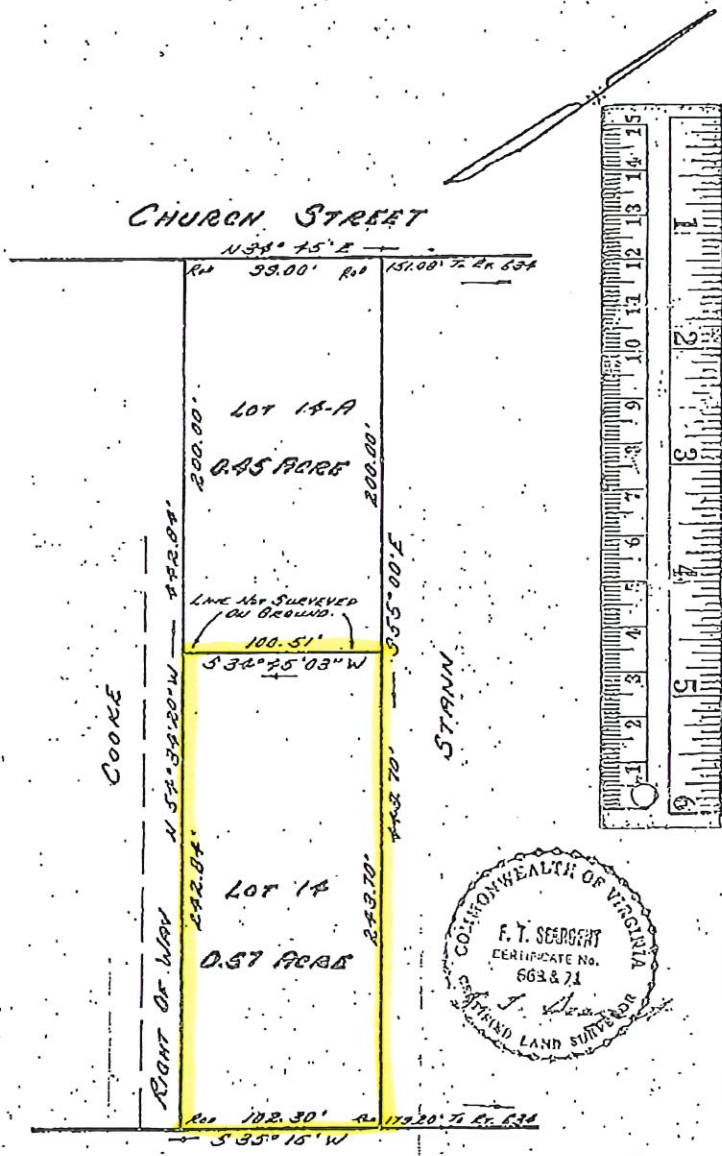
Owner's Signature: X *Jany Soreyl* Date: 10/9/24



2.00 Mailed:
Paid James W. Davis
Walkerton, Va.
3/28/75

BOOK 74 PAGE 132

NOTE: IMPROVEMENTS NOT SHOWN



ROUTE 629

MAP SHOWING DIVISION OF LOT 14 ON ROUTE 629, SURVEYED BY F. T. SEARGENT, C.L.S., NOVEMBER 9, 1971, IN KING AND QUEEN COUNTY, VIRGINIA.

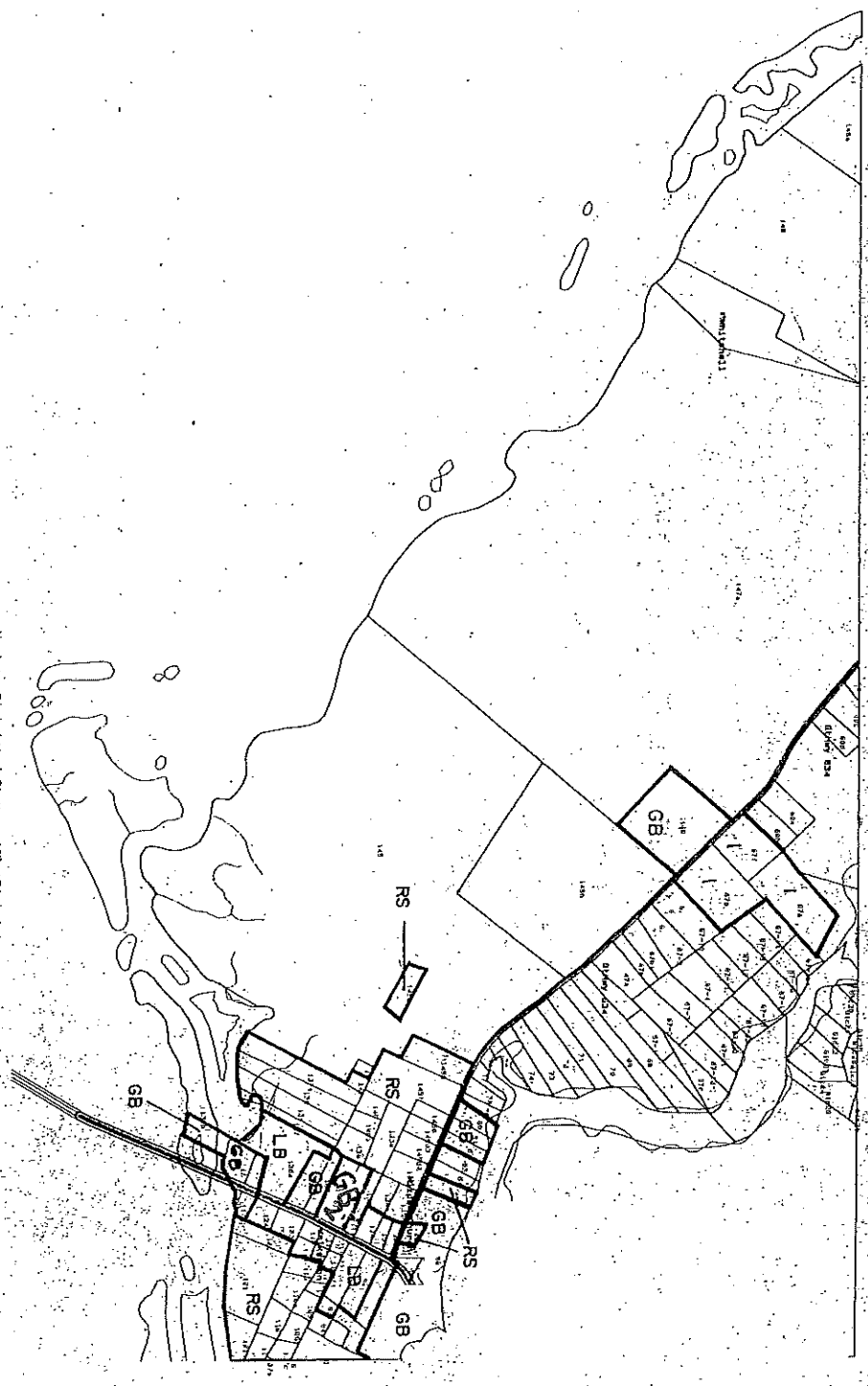
MARCH 17, 1975

SCALE: 1"=60'

F. T. SEARGENT, C.L.S.
TRAPPANNOCK, VIRGINIA

T-554

Norfolk District / Steyerwalt District



KING & QUEEN COUNTY, VA

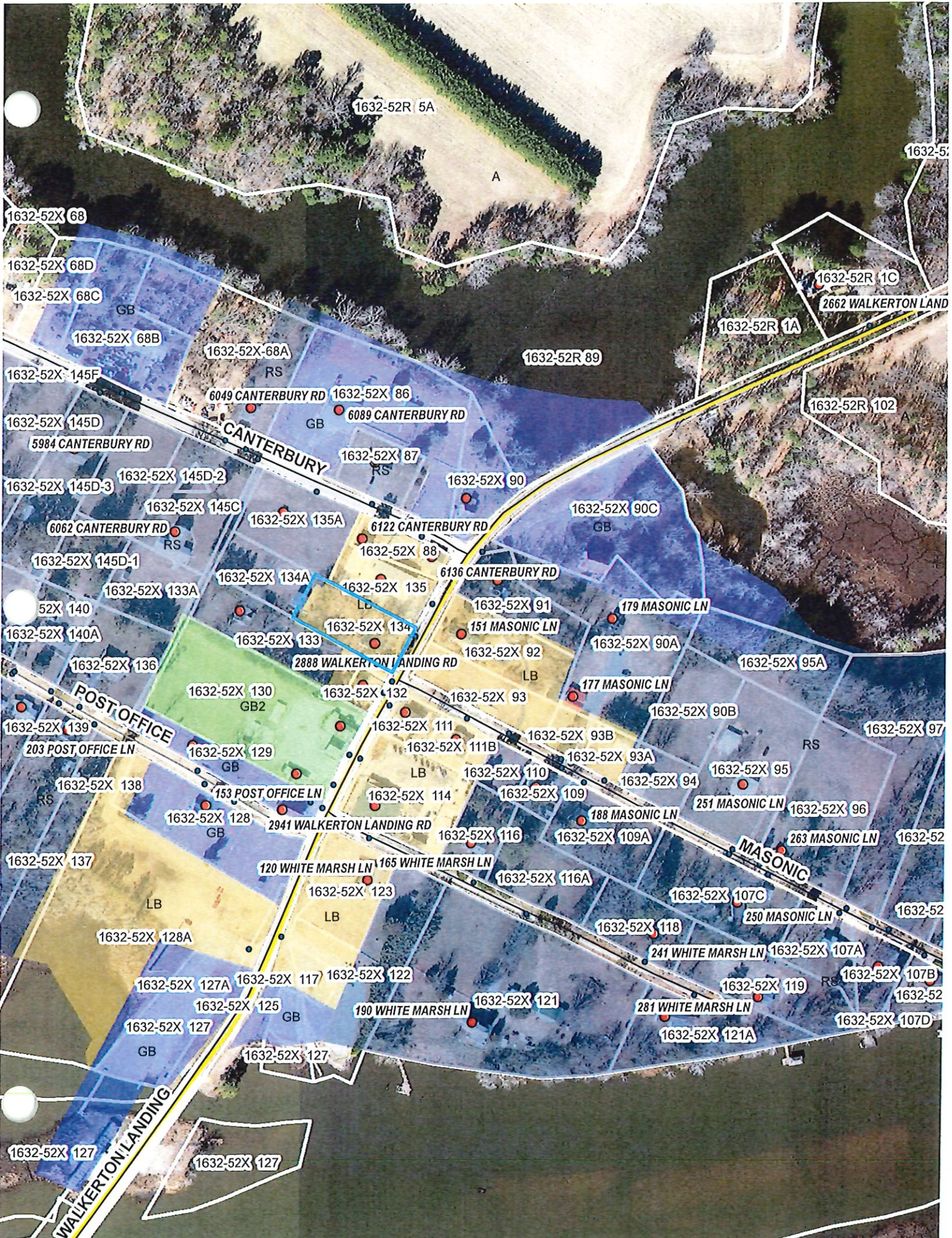
ZONING DISTRICT MAP

SHEET 58 of 114

Legend:

- Special District
- Zoning District
- Precinct
- County Boundary
- Water
- Road

North Arrow



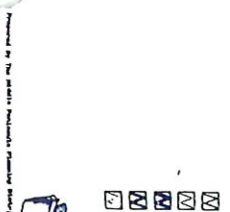
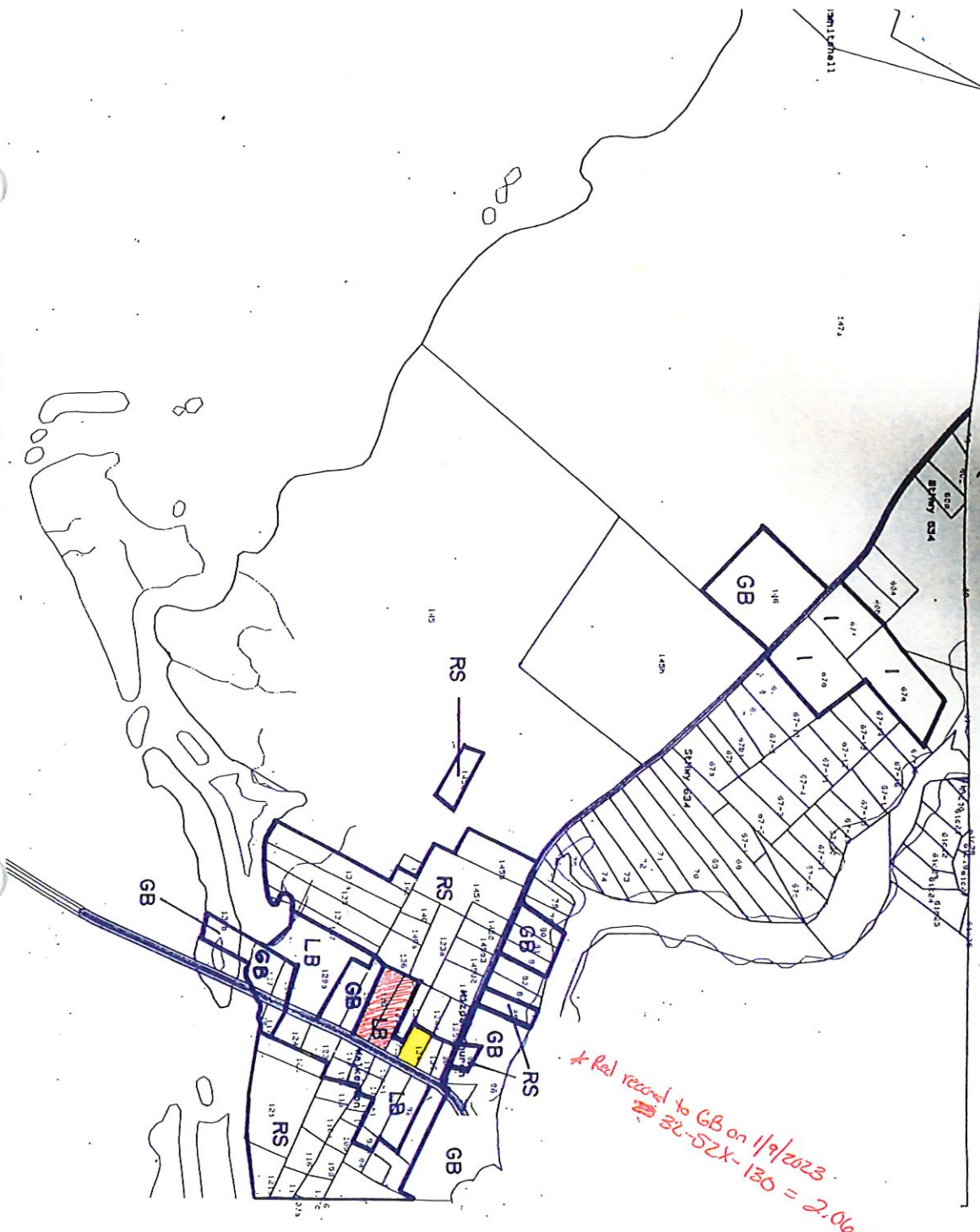
KING & QUEE
COUNTY, VA

ZONING
DISTRICT MA

SHEET 58 of 114

* Red revised to GB on 11/9/2023
32-52X-130 = 2.06 ac.

Newtown District / Stevensville District



AGENDA: *January 13, 2025 Regular Meeting*

ITEM #11:

Approval of Contract – Circuit Court Repairs

ACTION REQUESTED:

Capital Projects Manager Quentin Mascari has received quotes for roof and trim replacement on the Circuit Court building. Evans Contracting is the lowest bidder with an estimate of \$100,340. The FY25 budget includes sufficient funds for this project.

ATTACHMENTS:

- Draft Contract with estimate

ConsensusDocs® 205

**STANDARD SHORT FORM AGREEMENT BETWEEN OWNER AND
CONSTRUCTOR
(Lump Sum Price)**

This Agreement is made this 17th day of December, 2024, by and between

OWNER,
King and Queen County
c/o Quentin Mascari
242 Allens Circle
King and Queen, VA 23085

and

CONSTRUCTOR,
Evans Construction, Inc.
1700 Old Williamsburg Road
P.O. Box 159
Sandston, VA 23150
804-737-9044

Tax identification number (TIN) 54-1148532 Contractor License No., if applicable 2701020270A

Owner and Constructor are collectively the "Parties."

PROJECT: King and Queen Courthouse Roof

ARTICLE 1 THE WORK

THE WORK Constructor shall use its diligent efforts to perform the "Work," as described in Exhibit A, in an expeditious manner. Constructor shall provide all labor, materials, equipment, and services necessary to complete the Work.

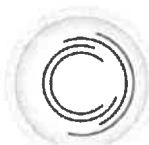
ARTICLE 2 PRICE

PRICE As full compensation for performance by Constructor of the Work, Owner shall pay Constructor the lump sum price of One Hundred Thousand Three Hundred Forty and 00/100 dollars (\$100,340.00). The lump sum price, "Contract Price," is subject to adjustment as provided in this Agreement.

ARTICLE 3 EXHIBITS

EXHIBITS The following attached exhibits are made part of this Agreement:

- (a) Exhibit A: The Work, 1 page



ARTICLE 4 ETHICS

ETHICS Each Party shall perform their obligations with integrity. Each shall: (a) avoid conflicts of interest; (b) promptly disclose to the other Party any conflicts that arise; and (c) warrant that it has not and shall not pay nor receive any contingent fees or gratuities to or from the other Party, including its agents, officers, and employees, subcontractors, suppliers, or others to secure preferential treatment.

ARTICLE 5 CONSTRUCTOR'S RESPONSIBILITIES

5.1 CONSTRUCTOR'S RESPONSIBILITIES Constructor shall be responsible for supervision and coordination of the Work, including the construction means, methods, techniques, sequences, and procedures utilized, unless the Contract Documents give other specific instructions.

5.1.1 Except for permits and fees that are the responsibility of Owner pursuant to this Agreement, Constructor shall obtain and pay for all necessary permits, licenses, and renewals pertaining to the Work.

5.1.2 Constructor shall pay all applicable taxes for the Work provided by Constructor.

5.1.3 Owner may elect to perform work at the Worksite directly or by others retained by Owner. The Parties shall coordinate the activities of all forces at the Worksite and shall agree upon fair and reasonable schedules and operational procedures for Worksite activities. Owner shall require each separate contractor to cooperate with Constructor and to assist with the coordination of activities and the review of construction schedules and operations. Contract Price and Contract Time may be equitably adjusted in accordance with this Agreement for changes made necessary by the coordination of construction activities, and the construction schedule shall be revised accordingly.

5.1.4 Before commencing the Work, Constructor shall examine and compare the drawings and specifications with information furnished in the Contract Documents; relevant field measurements made by Constructor; and any visible conditions at the Worksite affecting the Work.

5.1.5 **COMPLIANCE WITH LAWS** Constructor shall comply with all laws at its own costs. Constructor shall be liable to Owner for all loss, cost, or expense, attributable to any acts or omissions by Constructor, its employees, subcontractors, suppliers, and agents for failure to comply with laws, including fines, penalties, or corrective measures.

5.1.6 WARRANTY

5.1.6.1 Constructor warrants that all materials and equipment shall be new unless otherwise specified, of good quality, in conformance with the Contract Documents, and free from defective workmanship and materials. Constructor further warrants that the Work will be free from material defects not intrinsic in the design or materials required in the Contract Documents. Constructor's warranty does not include remedies for defects or damages caused by normal wear and tear during normal usage, use for a purpose for which the Project was not intended, improper or insufficient maintenance, modifications performed by Owner or others retained by Owner, or abuse.

5.1.6.2 If, prior to the Date of Substantial Completion and within one year after the date of Substantial Completion of the Work, any portion of the Work is found to be not in conformance with the Contract Documents ("Defective Work"), Owner shall promptly notify Constructor in writing. Unless Owner provides written acceptance of the condition, Constructor shall promptly



correct the Defective Work at its own cost and time and bear the expense of additional services required for correction of any Defective Work for which it is responsible.

5.1.7 SAFETY Constructor shall have overall responsibility for safety precautions and programs in the performance of the Work, except that Constructor's subcontractors shall also be responsible for the safety of persons or property in the performance of their work, and for compliance with the provisions of laws. Constructor shall prevent against injury, loss, or damage to persons or property by taking reasonable steps to protect its employees and other persons at the Worksite; materials and equipment stored at on-site or off-site locations for use in the Work; and property located at the Worksite and adjacent to Work areas, whether or not the property is part of the Work.

5.1.8 HAZARDOUS MATERIALS A Hazardous Material is any substance or material identified now or in the future as hazardous under any federal, state, or local law or regulation, or any other substance or material which may be considered hazardous or otherwise subject to statutory or regulatory requirement governing handling, disposal, or clean-up. Constructor shall not be obligated to commence or continue work until any Hazardous Material discovered at the Worksite has been removed, or rendered or determined to be harmless by Owner as certified by an independent testing laboratory and approved by the appropriate government agency. If Constructor incurs additional costs or is delayed due to the presence or remediation of Hazardous Material, Constructor shall be entitled to an equitable adjustment in the Contract Price or the Contract Time.

5.1.9 MATERIALS BROUGHT TO THE WORKSITE Constructor shall be responsible for the proper delivery, handling, application, storage, removal, and disposal of all materials and substances brought to the Worksite by Constructor in accordance with the Contract Documents and used or consumed in the performance of the Work.

5.1.10 CONCEALED OR UNKNOWN SITE CONDITIONS If a condition encountered at the Worksite is (a) a subsurface or other physical condition which is materially different from those indicated in the Contract Documents, or (b) an unusual and unknown physical condition which is materially different from conditions ordinarily encountered and generally recognized as inherent in the Work provided for in the Contract Documents, Constructor shall stop Work and give prompt written notice of the condition to Owner and Design Professional. Owner shall investigate and then issue an Interim Directive specifying the extent to which Owner agrees that a concealed or unknown condition exists and directing how Constructor is to proceed. Constructor shall not be required to perform any Work relating to the condition without the written mutual agreement of the Parties. Any change in the Contract Price or Contract Time as a result of the unknown condition shall be made by Change Order.

5.1.11 CLEANING UP Constructor shall regularly remove debris and waste materials at the Worksite resulting from the Work. Prior to discontinuing Work in an area, Constructor shall clean the area and remove all rubbish and its construction equipment, tools, machinery, waste, and surplus materials. Constructor shall minimize and confine dust and debris resulting from construction activities. At the completion of the Work, Constructor shall remove from the Worksite all construction equipment, tools, surplus materials, waste materials, and debris.

ARTICLE 6 OWNER'S RESPONSIBILITIES

6.1 OWNER'S RESPONSIBILITIES Any information or services to be provided by Owner shall be provided in a timely manner.

6.1.1 FINANCIAL INFORMATION Before commencing the Work and thereafter at the written request of Constructor, Owner shall provide Constructor with evidence of Project financing. Evidence of such



financing shall be a condition precedent to Constructor's commencing or continuing the Work. Constructor shall be notified prior to any material change in Project financing.

6.1.2 WORKSITE INFORMATION To the extent Owner has obtained, or is required to obtain the following Worksite information, then Owner shall provide Constructor the following:

6.1.2.1 information describing the physical characteristics of the Worksite, including surveys, Worksite evaluations, legal descriptions, data, or drawings depicting existing conditions, subsurface, and environmental studies, reports, and investigations;

6.1.2.2 tests, inspections, and other reports dealing with environmental matters, hazardous material, and other existing conditions, including structural, mechanical, and chemical tests required by the Contract Documents or by law;

6.1.2.3 the limits of Pollution Liability Insurance covering the Worksite held by Owner; and any other information or services requested in writing by Constructor which are required for Constructor's performance of the Work and under Owner's control.

6.1.3 MECHANICS AND CONSTRUCTION LIEN INFORMATION Within seven (7) Days after receiving Constructor's written request, Owner shall provide Constructor with the information necessary to give notice of or enforce mechanics lien rights and, where applicable, stop notices. This information shall include Owner's interest in the real property on which the Project is located and the record legal title.

6.1.4 BUILDING PERMIT, FEES, AND APPROVALS Except for those required of Constructor pursuant to this Agreement, Owner shall secure and pay for all other permits, approvals, easements, assessments, and fees required for the development, construction, use, or occupancy of permanent structures or for permanent changes in existing facilities, including the building permit.

6.1.5 DOCUMENTS IN ELECTRONIC FORM If Owner requires that Owner, Design Professional, and Constructor exchange documents and data in electronic or digital form, before any such exchange, Owner, Design Professional, and Constructor shall agree on and follow a written protocol governing all exchanges in ConsensusDocs 200.2 or a separate addendum.

ARTICLE 7 SUBCONTRACTS

SUBCONTRACTS Constructor agrees to bind every subcontractor and supplier (and require every subcontractor to so bind its subcontractors and suppliers) to all the provisions of this Agreement and the Contract Documents as they apply to the subcontractor's and supplier's portions of the Work.

ARTICLE 8 CONTRACT TIME

8.1 DATE OF COMMENCEMENT The Date of Commencement is the Agreement date on page one, unless otherwise set forth below: Two weeks after fully executed contract is received

8.2 TIME Substantial Completion of the Work shall be achieved in Sixty (60) Days from the Date of Commencement. Unless otherwise specified in the Certificate of Substantial Completion, the Work shall be finally complete within Ninety (90) Days after the date of Substantial Completion, subject to adjustments as provided for in the Contract Documents. Time is of the essence for obligations of the Contract Documents. All dates are subject to weather permitting.

ARTICLE 9 SCHEDULE OF THE WORK



9.1 SCHEDULE OF THE WORK Before submitting its first application for payment, Constructor shall submit to Owner, and if directed, to Design Professional, a Schedule of the Work showing the dates on which Constructor plans to begin and to complete various parts of the Work, including dates on which information and approvals are required from Owner.

ARTICLE 10 DELAYS AND EXTENSIONS OF TIME

10.1 If Constructor is delayed at any time in the commencement or progress of the Work by any cause beyond the control of Constructor, Constructor shall be entitled to an equitable extension of the Contract Time. Examples of causes beyond the control of Constructor include, but are not limited to, the following: (a) acts or omissions of Owner, Design Professional, or others; (b) changes in the Work or the sequencing of the Work ordered by Owner or arising from an Owner decision that impacts Contract Time; (c) encountering Hazardous Materials, or concealed and unknown conditions; (d) delay authorized by Owner pending dispute resolution or suspension by Owner; (e) transportation delays not reasonably foreseeable; (f) labor disputes not involving Constructor; (g) general labor disputes impacting the Project but not specifically related to the Worksite; (h) fire; (i) terrorism, (j) epidemics, (k) adverse governmental actions, (l) unavoidable accidents or circumstances; (m) adverse weather conditions not reasonably anticipated. Constructor shall process any requests for equitable extensions of Contract Time in accordance with the provisions of ARTICLE 12.

10.2 In addition, if Constructor incurs additional costs as a result of a delay that is caused by items (a) through (d) in §10.1, Constructor may be entitled to an equitable adjustment in the Contract Price subject to ARTICLE 12

10.3 In the event delays to the Work are encountered for any reason, Constructor shall provide prompt written notice to Owner of the cause of such delays after Constructor first recognizes the delay. The Parties each agree to undertake reasonable steps to mitigate the effect of such delays.

10.4 NOTICE OF DELAY CLAIMS If Constructor requests an equitable extension of the Contract Time or an equitable adjustment in the Contract Price as a result of a delay, Constructor shall give Owner written notice of the claim.

ARTICLE 11 ALLOWANCES

11.1 ALLOWANCES All allowances stated in the Contract Documents shall be included in the Contract Price. While Owner may direct the amounts of, and particular suppliers or subcontractors for, specific allowance items, if Constructor reasonably objects to a supplier or subcontractor, it shall not be required to contract with them. Owner shall select allowance items in a timely manner so as not to delay the Work. Allowances shall include the costs of materials and equipment delivered to the Worksite less applicable trade discounts and including requisite taxes, unloading and handling at the Worksite, and labor and installation, unless specifically stated otherwise. Constructor's overhead and profit for the allowances shall be included in the Contract Price, but not in the allowances. The Contract Price shall be adjusted by Change Order to reflect the actual costs when they are greater than or less than the allowances.

ARTICLE 12 CHANGES

12.1 Constructor may request or Owner may order changes in the Work or the timing or sequencing of performance of the Work that impacts the Contract Price or the Contract Time. All such changes in the Work that affect the Contract Time or Contract Price shall be formalized in a Change Order.

12.2 The Parties shall negotiate in good faith an appropriate adjustment to the Contract Price or the Contract Time and shall conclude these negotiations as expeditiously as possible. Acceptance of the Change Order and any adjustment in the Contract Price or Contract Time shall not be unreasonably



withheld. Constructor shall not be obligated to perform changes in the Work without a Change Order or Interim Directive.

12.3 COST OR CREDIT DETERMINATION

12.3.1 An increase or decrease in the Contract Price or the Contract Time resulting from a change in the Work shall be determined by one or more of the following methods:

- (a) unit prices set forth in this Agreement or as subsequently agreed;
- (b) a mutually accepted, itemized lump sum; or
- (c) costs calculated on a basis agreed upon by Owner and Constructor plus Ten ([10]%) overhead and Fifteen ([15]%) profit.

12.3.1.1 If a cost or credit determination cannot be agreed to above, the cost of the change in the Work shall be determined by the reasonable actual expense incurred or savings realized in the performance of the Work resulting from the change. If there is a net increase in the Contract Price, Constructor's overhead and profit shall be adjusted accordingly. In case of a net decrease in the Contract Price, Constructor's overhead and profit shall not be adjusted unless twenty percent (20%) or more of the Project is deleted.

12.4 UNIT PRICES If unit prices are included in the Contract Documents or are subsequently agreed to by the Parties, but the character or quantity of such unit price items as originally contemplated is so different in a proposed Change Order that the original unit prices will cause substantial inequity to Owner or Constructor, such unit prices shall be equitably adjusted.

ARTICLE 13 PAYMENT

13.1 PROGRESS PAYMENTS Constructor shall submit to Owner an application for payment. Constructor's applications for payment shall be itemized and supported by Constructor's schedule of values based on a percentage of completion and shall include any other substantiating data as required by this Agreement. Payment applications shall include payment requests on account of properly authorized Change Orders or Interim Directives. Owner shall pay the amount due on any payment application, less any amounts as set forth below, no later than fifteen (15) Days after Constructor has submitted a complete and accurate payment application. Owner may deduct, from any progress payment, such amounts as may be retained pursuant to §0.

13.2 RETAINAGE From each progress payment made before Substantial Completion Owner may retain None

13.2 ADJUSTMENT OF CONSTRUCTOR'S PAYMENT APPLICATION Owner may adjust or reject a payment application in whole or in part, as may reasonably be necessary to protect Owner from loss or damage based upon the following, to the extent that Constructor is responsible for such under this Agreement:

13.2.1 Constructor's repeated failure to perform the Work as required by the Contract Documents;

13.2.2 loss or damage arising out of or relating to this Agreement and caused by Constructor to Owner or to others retained by Owner to whom Owner may be liable;

13.2.3 Constructor's failure to properly pay either Subcontractors or Suppliers following receipt of payment from Owner for that portion of the work or for supplies, provided that Owner is making payments to Constructor in accordance with the terms of this Agreement;



13.2.4 rejected or Defective Work not corrected in a timely fashion;

13.2.5 reasonable evidence of delay in performance of the Work such that the Work will not be completed within the Contract Time;

13.2.6 reasonable evidence demonstrating that the unpaid balance of the Contract Price is insufficient to fund the cost to complete the Work; and

13.2.7 uninsured third-party claims involving Constructor or reasonable evidence demonstrating that third-party claims are likely to be filed unless and until Constructor furnishes Owner with adequate security in the form of a surety bond, letter of credit, or other collateral or commitment which are sufficient to discharge such claims if established.

No later than seven (7) Days after receipt of an application for payment, Owner shall give written notice to Constructor disapproving or nullifying it or a portion of it, specifying the reasons for the disapproval or nullification. When the above reasons for disapproving or nullifying an application for payment are removed, payment shall be made for the amounts previously withheld.

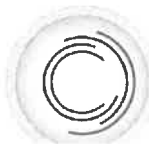
13.3 PAYMENT DELAY If for any reason not the fault of Constructor, Constructor does not receive a progress payment from Owner within seven (7) Days after the time such payment is due, Constructor, upon giving seven (7) Days' written notice to Owner, and without prejudice to and in addition to any other legal remedies, may stop Work until payment of the full amount owing to Constructor has been received. If Constructor incurs costs or is delayed resulting from shutdown, delay, and start-up, Constructor may seek an equitable adjustment in the Contract Price or Contract Time.

13.4 SUBSTANTIAL COMPLETION When Substantial Completion of the Work or a designated portion thereof is achieved, Constructor shall prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion, and the respective responsibilities of Owner and Constructor for interim items such as security, maintenance, utilities, insurance, and damage to the Work, and fixing the time for completion of all items on the list accompanying the Certificate. The Certificate of Substantial Completion shall be submitted by Constructor to Owner for written acceptance of responsibilities assigned in the Certificate. Unless otherwise provided in the Certificate of Substantial Completion, warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or a designated portion.

13.4.1 Upon acceptance by Owner of the Certificate of Substantial Completion, Owner shall pay to Constructor the remaining retainage held by Owner for the work described in the Certificate of Substantial Completion less a sum equal to one hundred (100%) of the estimated cost of completing or correcting remaining items on that part of the Work, as agreed to by Owner and Constructor as necessary to achieve final completion. Uncompleted items shall be completed by Constructor in a mutually agreed timeframe. Owner shall pay Constructor monthly the amount retained for unfinished items as each item is completed.

13.5 FINAL COMPLETION When final completion has been achieved, Constructor shall prepare for Owner's acceptance a final application for payment stating that to the best of Constructor's knowledge, and based on Owner's inspections, the Work has reached final completion in accordance with the Contract Documents.

Final payment of the balance of the Contract Price shall be made to Constructor within fifteen (15) Days after Constructor has submitted to Owner a complete and accurate application for final payment.



13.6 Claims not reserved by Owner in writing with the making of final payment shall be waived except for claims relating to liens or similar encumbrances, warranties, Defective Work, and latent defects.

13.7 LATE PAYMENT Payments due but unpaid shall bear interest from the date payment is due at the statutory rate at the place of the Project.

ARTICLE 14 INDEMNITY

14.1 To the fullest extent permitted by law, Constructor shall indemnify and hold harmless Owner, Owner's officers, directors, members, consultants, agents, and employees and Design Professional (the "Indemnitees") from all claims for bodily injury and property damage, other than to the Work itself and other property insured under §15.3, including reasonable attorneys' fees, costs, and expenses, that may arise from the performance of the Work but only to the extent caused by the negligent or intentionally wrongful acts or omissions of Constructor, subcontractors, suppliers, or anyone employed directly or indirectly by any of them or by anyone for whose acts any of them may be liable. Constructor shall be entitled to reimbursement of any defense costs paid above Constructor's percentage of liability for the underlying claim to the extent provided in the section immediately below.

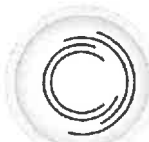
14.2 [Intentionally left blank.]

14.3 NO LIMITATION ON LIABILITY In any and all claims against the Indemnitees by any employee of Constructor, anyone directly or indirectly employed by Constructor or anyone for whose acts Constructor may be liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for Constructor under Workers' Compensation acts, disability benefit acts, or other employment benefit acts.

ARTICLE 15 INSURANCE

15.1 Before commencing the Work and as a condition precedent to payment, Constructor shall procure and maintain in force Workers' Compensation Insurance, Employers' Liability Insurance, Business Automobile Liability Insurance, and Commercial General Liability Insurance (CGL). The CGL policy shall include coverage for liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, contractual liability, and broad form property damage. Constructor shall maintain completed operations liability insurance for one year after Substantial Completion, or as required by the Contract Documents, whichever is longer. If requested, Constructor shall provide Owner with certificates of the insurance coverage required. Constructor's Employers' Liability, Business Automobile Liability, and CGL policies, as required in this article, shall be written with at least the following limits of liability.

15.2 Employers' Liability, Business Automobile Liability, and CGL coverage required in the subsection above may be arranged under a single policy for the full limits required or by a combination of underlying policies with the balance provided by excess or umbrella liability policies. Constructor shall maintain in effect all insurance coverage required in the section immediately above with insurance companies lawfully authorized to do business in the jurisdiction in which the Project is located. If Constructor fails to obtain or maintain any insurance coverage required under this Agreement, Owner may purchase such



coverage and charge the expense to Constructor, or terminate this Agreement. To the extent commercially available to Constructor from its current insurance company, insurance policies required under §15.1 shall contain a provision that the insurance company or its designee must give Owner written notice transmitted in paper or electronic format: (a) 30 Days before coverage is nonrenewed by the insurance company and (b) within 10 Business Days after cancelation of coverage by the insurance company. Prior to commencing the Work and upon renewal or replacement of the insurance policies, Constructor shall furnish Owner with certificates of insurance until one year after Substantial Completion or longer if required by the Contract Documents. In addition, if any insurance policy required under §15.1 is not to be immediately replaced without lapse in coverage when it expires, exhausts its limits, or is to be cancelled, Constructor shall give Owner prompt written notice upon actual or constructive knowledge of such condition.

15.3 PROPERTY INSURANCE Before starting the Work, Owner shall obtain and maintain a Builder's Risk Policy upon the entire Project for the full cost of replacement at the time of loss, INCLUDING EXISTING STRUCTURES. This insurance shall also: (a) name Constructor, subcontractors, sub-subcontractors, suppliers, and Design Professional as insureds; (b) be written in such form as to cover all risks of physical loss except those specifically excluded by the policy. The Builder's Risk Policy shall insure at least against and not exclude: (a) the perils of fire, lightning, explosion, windstorm, hail, smoke, aircraft (except aircraft, including helicopter, operated by or on behalf of the Contractor) and vehicles, riot and civil commotion, theft, vandalism, malicious mischief, debris removal, flood, earthquake, earth movement, water damage, wind damage, testing if applicable, collapse however caused; (b) damage resulting from defective design, workmanship, or material; (c) coverage extension for damage to existing buildings, plant, or other structures at the Worksite, when the Project is contained within or attached to such existing buildings, plant or structures. Coverage shall be to the extent loss or damage arises out of Constructor's activities or operations at the Project; (d) equipment breakdown, including mechanical breakdown, electrical injury to electrical devices, explosion of steam equipment, and damage to steam equipment caused by a condition within the equipment; (e) testing coverage for running newly installed machinery and equipment at or beyond the specified limits of their capacity to determine whether they are fit for their intended use; and (f) physical loss resulting from terrorism.

15.3.1 The Parties each waive all rights against each other and their respective employees, agents, contractors, subcontractors, suppliers, and sub-subcontractors, and design professionals for damages caused by risks covered by the property insurance except such rights as they may have to the proceeds of the insurance.

15.3.2 To the extent of the limits of Constructor's CGL specified in §15.1 or N/A dollars (\$N/A), whichever is more, Constructor shall indemnify and hold harmless Owner against any and all liability, claims, demands, damages, losses, and expenses, including attorneys' fees, in connection with or arising out of any damage or alleged damage to any of Owner's existing adjacent property that may arise from the performance of the Work, to the extent caused by the negligent acts or omissions of Constructor, Subcontractor, Supplier, Sub-subcontractor, or anyone employed directly or indirectly by any of them or by anyone for whose acts any of them may be liable.

15.3.3 RISK OF LOSS Except to the extent a loss is covered by applicable insurance, risk of loss from damage to the Work shall be upon the Party obtaining and maintaining the Builder's Risk Policy pursuant to §15.3 until the Date of Final Completion.

15.3.4 POLLUTION LIABILITY INSURANCE Constructor is/ is not required to maintain pollution liability insurance. Unless indicated affirmatively, the obligation to procure such insurance is not triggered. If applicable: in the following amounts: N/A per occurrence, and shall apply for N/A year(s) after Final Completion.



15.4 ADDITIONAL LIABILITY COVERAGE Owner shall/ shall not require Constructor to purchase and maintain liability coverage. If required, Constructor shall provide:

15.4.1 ADDITIONAL INSURED. Owner shall be named as an additional insured on Constructor's CGL insurance specified, for on-going operations and completed operations excess/umbrella liability, commercial automobile liability, and any required pollution liability, but only with respect to liability for bodily injury, property damage, or personal and advertising injury to the extent caused by the negligent acts or omissions of Constructor, or those acting on Constructor's behalf, in the performance of Constructor's Work for Owner at the Worksite. The insurance of the Constructor and its Subcontractors (both primary and excess) shall be primary to any insurance available to the Additional Insureds. Any insurance available to the Additional Insureds shall be excess and non-contributory.

15.4.2 OCP. Constructor shall provide an Owners' and Contractors' Protective Liability Insurance ("OCP") policy with limits equal to the limits on CGL insurance specified, or limits as otherwise required by Owner. Any documented additional cost in the form of a surcharge associated with procuring the additional liability coverage in accordance with this subsection shall be paid by Owner directly, or the costs may be reimbursed by Owner to Constructor by increasing the Contract Price to correspond to the actual cost required to purchase and maintain the additional liability coverage. Before commencing the Work, Constructor shall provide either a copy of the OCP policy, or a certificate and endorsement evidencing that Owner has been named as an additional insured, as applicable.

ARTICLE 16 BONDS

16.1 Performance and Payment Bonds are/ are not required of Constructor. Such bonds shall be issued by a surety admitted in the state in which the Project is located and must be acceptable to Owner. Owner's acceptance shall not be withheld without reasonable cause. The penal sum of the Payment Bond shall equal the penal sum of the Performance Bond.

ARTICLE 17 LIMITED MUTUAL WAIVER OF CONSEQUENTIAL DAMAGES

17.1 LIMITED MUTUAL WAIVER OF CONSEQUENTIAL DAMAGES Except for (a) losses covered by insurance required by the Contract Documents, or (b) specific items of damages excluded from this waiver as mutually agreed upon by the Parties and identified below, the Parties agree to waive all claims against each other for any consequential damages that may arise out of or relate to this Agreement. The following items of damages are excluded from this mutual waiver: N/A. This article shall also apply to the termination of this Agreement and shall survive such termination. The Parties shall require similar waivers in contracts with subcontractors and others retained for the project.

ARTICLE 18 NOTICE TO CURE AND TERMINATION

18.1 NOTICE TO CURE A DEFAULT If Constructor persistently fails to supply enough qualified workers, proper materials, or equipment to maintain the approved Schedule of the Work or fails to make prompt payment to its workers, Subcontractors, or Suppliers, disregards law or orders of any public authority having jurisdiction, or is otherwise guilty of a material breach of a provision of this Agreement, Constructor may be deemed in default. If Constructor fails to commence and to continue satisfactory correction of such default with diligence and promptness within fourteen (14) days after written notification, then Owner shall give Constructor a second written notice to correct the default within a seven (7) business Day period. If Constructor fails to promptly commence and continue satisfactory correction of the default following receipt of such second notice, Owner, without prejudice to any other rights or remedies, shall have the right to take reasonable steps it deems necessary to correct deficiencies and charge the cost to



Constructor, who shall be liable for such payments including reasonable overhead, profit, and attorneys' fees.

18.2 TERMINATION BY OWNER Upon expiration of the second notice for default period pursuant to §18.1, Owner may terminate this Agreement by written notice. Termination for default is in addition to any other remedies available to Owner. If Owner's costs arising out of Constructor's failure to cure, including the costs of completing the Work and reasonable attorneys' fees, exceed the unpaid Contract Price, Constructor shall be liable to Owner for such excess costs. If Owner's costs are less than the unpaid Contract Price, Owner shall pay the difference to Constructor. If Owner exercises its rights under this section, upon the request of Constructor, Owner shall furnish to Constructor a detailed accounting of the costs incurred by Owner.

18.2.1 Owner shall make reasonable efforts to mitigate damages arising from Constructor default and shall promptly invoice Constructor for all amounts due.

18.3 TERMINATION BY CONSTRUCTOR Seven (7) Days after Owner's receipt of written notice from Constructor, Constructor may terminate this Agreement if the Work has been stopped for a thirty (30) day period through no fault of Constructor for any of the following reasons: (a) under court order or order of other governmental authorities having jurisdiction; (b) as a result of the declaration of a national emergency or other governmental act during which, through no act or fault of Constructor, materials are not available.

18.3.1 In addition, upon seven (7) Days' written notice to Owner, and an opportunity to cure within three (3) Days, Constructor may terminate the Agreement if Owner does any of the following: (a) fails to furnish reasonable evidence that sufficient funds are available and committed for the entire cost of the Project in accordance with §6.1.1; (b) assigns this Agreement over Constructor's reasonable objection; (c) fails to pay Constructor in accordance with this Agreement and Constructor has stopped work in compliance with applicable notice provisions; or (d) otherwise materially breaches this Agreement.

18.3.2 Upon termination by Constructor pursuant to this Agreement, Constructor shall be entitled to recover from Owner payment for all Work executed and for any proven loss, cost, or expense in connection with the Work, including all demobilization costs plus reasonable overhead and profit.

18.4 OBLIGATIONS ARISING BEFORE TERMINATION Even after termination the provisions of this Agreement still apply to any Work performed, payments made, events occurring, costs charged or incurred, or obligations arising before the termination date.

ARTICLE 19 DISPUTE MITIGATION AND RESOLUTION

19.1 CLAIMS FOR ADDITIONAL COST OR TIME Except as provided in §10.3 and §1.1 for any claim for an increase in the Contract Price or the Contract Time, Constructor shall give Owner written notice of the claim within thirty (30) Days after the occurrence giving rise to the claim or within thirty (30) Days after Constructor first recognizes the condition giving rise to the claim, whichever is later. Except in an emergency, notice shall be given before beginning the Work. Any change in the Contract Price or the Contract Time resulting from such claim shall be authorized by Change Order.

19.2 DIRECT SETTLEMENT DISCUSSIONS If a dispute arises out of or relates to this Agreement or its breach, the Parties shall endeavor to settle the dispute through direct discussions. Within five (5) Business Days, the Parties' representatives, who shall possess the necessary authority to resolve such matter and who shall record the date of first discussions shall conduct direct discussions and make a good faith effort to resolve such dispute.



19.3 MEDIATION Disputes between Owner and Constructor not resolved by direct discussion shall be submitted to mediation pursuant to the Construction Industry Mediation Rules of the American Arbitration Association (AAA). The Parties shall select the mediator within fifteen (15) Days of the request for mediation. Engaging in mediation is a condition precedent to any form of binding dispute resolution.

19.4 BINDING DISPUTE RESOLUTION If neither direct discussions nor mediation successfully resolves the dispute, the Parties shall submit the matter to the binding dispute resolution procedure selected below:

ARBITRATION The Parties choose binding arbitration decided by arbitrator in accordance with the Construction Industry Arbitration Rules of the AAA then in effect. Arbitration will be used for any claim or dispute related to this Agreement. **EACH PARTY WAIVES THEIR RIGHT TO BE HEARD IN A COURT OF LAW**, with or without a jury. This agreement to arbitrate shall be specifically enforceable under the prevailing arbitration law. An arbitrator's award shall be final and binding upon the Parties, and judgment may be entered upon it in any court having jurisdiction.

LITIGATION Litigation in either the state or federal court having jurisdiction of the matter in the location of the Project.

If not indicated, then litigation is the default and not arbitration.

19.4.1 COSTS The costs of any binding dispute resolution procedures and reasonable attorneys' fees shall be borne by the non-prevailing Party, as determined by the adjudicator of the dispute.

19.4.2 VENUE The Project location shall serve as the venue.

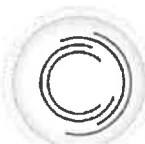
19.4.3 Neither Party may commence arbitration if the claim or cause of action would be barred by the applicable statute of limitations had the claim or cause of action been filed in a state or federal court. Receipt of a demand for arbitration by the person or entity administering the arbitration shall constitute the commencement of legal proceedings for the purposes of determining whether a claim or cause of action is barred by the applicable statute of limitations. If, however, a state or federal court exercising jurisdiction over a timely filed claim or cause of action orders that the claim or cause of action be submitted to arbitration, the arbitration proceeding shall be deemed commenced as of the date the court action was filed, provided that the Party asserting the claim or cause of action files its demand for arbitration with the person or entity administering the arbitration within thirty (30) Days after the entry of such order.

ARTICLE 20 MISCELLANEOUS

20.1 EXTENT OF AGREEMENT Except as expressly provided, this Agreement is for the exclusive benefit of the Parties and not for the benefit of any third party. This Agreement represents the entire and integrated agreement between the Parties, and supersedes all prior negotiations, representations, or agreements, either written or oral.

20.2 ASSIGNMENT Except as to the assignment of proceeds, neither Party shall assign its interest in this Agreement, in whole or in part, without the written consent of the other Party. The terms and conditions of this Agreement shall be binding upon both Parties, their partners, successors, assigns, and legal representatives.

20.3 GOVERNING LAW The law in effect at the location of the Project shall govern.



20.4 NOTICE Unless changed in writing, a Party's address indicated in Article 1 shall be used when delivering notice to a physical address. Except for Agreement termination and as otherwise specified in the Contract Documents, notice is effective upon transmission by any effective means, including U.S. postal service and overnight delivery service.

20.5 JOINT DRAFTING The Parties expressly agree that this Agreement was jointly drafted, and that they both had opportunity to negotiate terms and to obtain assistance of counsel in reviewing terms before execution. This Agreement shall be construed neither against nor in favor of either Party, but shall be construed in a neutral manner.

OWNER: King and Queen County

BY: _____ NAME: Quentin Mascari TITLE: _____

Date: _____

CONSTRUCTOR: Evans Construction, Inc.

BY: _____ NAME: _____ TITLE: _____

Date: _____



EVANS CONSTRUCTION INC.

Exhibit "A"

QUOTE

804-737-9044
Stuart@eci-inc.com

1700 Old Williamsburg
Rd. Sandston, VA 23150

Attention: Quentin Mascari
King and Queen Courthouse
242 Allens Circle King and Queen VA 23085

Date: 9/6/24

Project Title: Roof and Trim replacement
Project Description: Remove and replace existing shingles, trim, fascia, soffit on the current courts building located in King and Queen County

Description		Cost
Roof - Architectural Shingle match as best we can		\$48,000.00
Trim - PVC Replacement	Version 2	\$52,340.00
Rotten or damaged unit price		
1x6 or 2x4 @\$6 LF		
1x8 or 2x6 @8 LF		
Plywood @\$60 a sheet		
	Total	\$100,340.00

Thank you for the opportunity to take a look at this project!

Please call with any questions or concerns.

Sincerely yours,

Stuart Evans Vice President of Evans Construction Inc.

AGENDA: *January 13, 2025 Regular Meeting*

ITEM #12:

Quarterly Reports

ACTION REQUESTED:

Quarterly Reports will be received from the following department heads and agencies:

1. Circuit Court Clerk
2. Commonwealth Attorney
3. Sheriff/Animal Control
4. Emergency Services
5. Building Inspections
6. VDOT

ATTACHMENTS:

- None – Reports received in advance will be provided separately

AGENDA: *January 13, 2025 Regular Meeting*

ITEM #13:

Appointments and Reappointments

ACTION REQUESTED:

Jim Burns appointment to the Middle Peninsula Regional Airport Authority expired in December 2024. Currently Carolyn Billups is serving as the alternate to the MPRAA but she can be made the appointed member and a new alternate member can be appointed to replace Mr. Burns.

ATTACHMENTS:

- None

AGENDA: *January 13, 2025 Regular Meeting*

ITEM #14:

County Administrator's Comments

ACTION REQUESTED:

None

ATTACHMENTS:

- None

AGENDA: January 13, 2025 Regular Meeting

ITEM #15:

Board of Supervisor's Comments

ACTION REQUESTED:

None

ATTACHMENTS:

- None

AGENDA: *January 13, 2025 Regular Meeting*

ITEM #16:

Adjourn Meeting

ACTION REQUESTED:

Need a motion and second to adjourn to workshop Monday, January 27, 2025 at 6:00 p.m. in conference room A in the Administration Building.

ATTACHMENTS:

- None