

# King and Queen County

Department of Building & Zoning  
P.O. Box 177, King and Queen Courthouse, VA 23085  
Phone: 804-785-5975 Fax: 804-769-5000

## Water Quality Impact Assessment (WQIA) Application

*Note: Encroachment requests in the RPA must be heard by the Planning Commission as a Chesapeake Bay Exception.*

### OFFICE USE ONLY

Application #:	_____	Application Fee:	<input type="checkbox"/> Minor \$200
			<input type="checkbox"/> Major \$400
Tax Map #	_____	Surety Amount: \$	_____
Decision:	<input type="checkbox"/> Approval	<input type="checkbox"/> Denied	
Conditions/Comments:	_____ _____ _____ _____		
_____	_____	_____	_____
Environmental Codes Compliance Officer		Date	

### APPLICANT INFORMATION

**Name:** \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

### PROPERTY OWNER INFORMATION

**Name:** \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

### RESPONSIBLE LAND DISTURBER (Required if over 2,500 SF of land disturbance)

**Name:** \_\_\_\_\_ **RLD#** \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

**PROJECT INFORMATION**

**Tax Map Number:** \_\_\_\_\_ **E911/Street Address:** \_\_\_\_\_

Magisterial District: \_\_\_\_\_

Lot Size (in Acres): \_\_\_\_\_

Existing Land Use: \_\_\_\_\_

Purpose of Request:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WATER QUALITY IMPACT ASSESSMENT**

*A. Total Lot Area (ft<sup>2</sup>):*

\_\_\_\_\_

*B. Total Amount of Disturbed Area (ft<sup>2</sup>):* \_\_\_\_\_

*C. Total Amount of Clearing (ft<sup>2</sup>):* \_\_\_\_\_

*D. Total Amount of Grading (ft<sup>2</sup>):* \_\_\_\_\_

*E. Impacts on Existing Vegetation:*

**Total Amount of Underbrush Removed (ft<sup>2</sup>):** \_\_\_\_\_

**Number of Healthy Trees Removed:** \_\_\_\_\_

**Number of Dead/Dying/Diseased Trees Removed:** \_\_\_\_\_

*F. Proposed Erosion and Sedimentation Control Practices:*

- |                          |                             |                          |                                 |
|--------------------------|-----------------------------|--------------------------|---------------------------------|
| <input type="checkbox"/> | Silt Fencing                | <input type="checkbox"/> | Temporary Construction Entrance |
| <input type="checkbox"/> | Straw Bale Barrier(s)       | <input type="checkbox"/> | Inlet Protection                |
| <input type="checkbox"/> | Temporary/Permanent Seeding | <input type="checkbox"/> | Mulching                        |
| <input type="checkbox"/> | Tree Protection             | <input type="checkbox"/> | Sediment Trap                   |
| <input type="checkbox"/> | Other: _____                |                          |                                 |

*G. Proposed Mitigation Measures:* Attached mitigation plan showing location of vegetation.

Number of New Canopy Trees Proposed: \_\_\_\_\_ Min size: \_\_\_\_\_

Number of New Understory Trees Proposed: \_\_\_\_\_ Min size: \_\_\_\_\_

Number of New Shrubs Proposed: \_\_\_\_\_ Min size: \_\_\_\_\_

Number/Amount of groundcover proposed: \_\_\_\_\_ Min. size: \_\_\_\_\_

**H. Proposed List of Native Vegetation for Mitigation: (Please list scientific name)**

---

---

---

---

**I. Proposed Best Management Practices:**

- Vegetated Filter Strip(s)
- Grass Swale(s)
- Dry Well(s)
- Infiltration Trench(es)
- Other: \_\_\_\_\_

**PLAN DRAWING REQUIRED**

*A site drawing, which shows the following and in accordance with Article 12, Section 3-273 & 3-274, must be attached to this water quality impact assessment:*

1. Location of the components of the RPA (streams, rivers, wetlands), including the 100-foot buffer area;
2. Existing structures
3. Property lines (When possible, provide information on a copy of survey or plat)
- 4. Location and nature of any proposed encroachment into the buffer area, including, type of paving material; areas of clearing or grading; location of any structures, drives, or other impervious cover; and sewage disposal systems or reserve drainfield sites;**
5. Type and location of proposed best management practices to mitigate the proposed encroachment;
6. Type and location of proposed erosion and sedimentation control devices;
7. Location of existing vegetation onsite, including the number, size, type of trees and other vegetation to be removed in the buffer to accommodate the encroachment or modification; and
8. Type, size and location of replacement vegetation.
9. Attach photos depicting the vegetation to be removed. Photos may also be taken by county staff to include in the file.

**All mitigation plantings are to be native vegetation.**



## APPLICANT STATEMENT

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the King and Queen County Zoning Ordinance as written and also with the description contained in this application.

\_\_\_\_\_  
Applicant's Signature (if not Property Owner)

\_\_\_\_\_  
Date

## PROPERTY OWNER(S) STATEMENT

I hereby certify that I/we own the above described property, that the information given is complete and correct to the best of my knowledge, and that the above person(s), group, corporation or agent has the full and complete permission of the undersigned owner(s) to make application for WQIA Permit approval.

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date

## CONDITIONS

- 1. This permit application is not valid unless all property owner(s) signatures are affixed and dated.**
- 2. All permit application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted. All checks for payment should be made payable to King and Queen County.**
- 3. Any approval of a WQIA is issued on the basis of plans and applications approved and authorizes only the use, arrangement and construction set forth in such approved plans and applications. Any deviations from the plans and applications submitted shall render an approved WQIA null and void.**
- 4. Signing this application serves as authorization for the King and Queen County Environmental Codes Compliance Officer or designated personnel and other agencies staff as deemed necessary for review of proposed activity by the County of King and Queen to enter upon property where approval is requested.**
- 5. A Revolving Irrevocable Letter of Credit or Cash/Check Bonding is required prior to approval. For every tree or sapling 1/2" – 2 1/2" caliper planted or to be planted requires a bonding amount of \$50.00. For every tree ≥ 2 1/2" caliper planted or to be planted requires a bonding amount of \$100.00. For each shrub planted or to be planted requires a bonding amount of \$40.00. Once all vegetation has been planted according to the approved mitigation plan, the Environmental Codes Compliance Officer or designated personnel will continue to complete site inspections for a period of 24 months prior to releasing the Bond.**