

King and Queen County
Board of Supervisors Regular Meeting

Wednesday, November 13, 2024
7:00 P.M.

King and Queen County Courts and Administration Building
General District Courtroom

“Minutes of the Meeting”

**CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG
OF THE UNITED STATES OF AMERICA**

Mr. Simpkins call the meeting to order noting that four members were present in person and one member was present virtually. Ms. Alsop stated that she was attending from home for personal reasons, Mr. Simpkins approved her virtual attendance.

Chairman Simpkins provided the invocation, followed by the Pledge of Allegiance to the Flag of the United States.

**APPROVAL AND SIGNING OF THE SEPTEMBER 23, 2024 AND OCTOBER 15, 2024
MINUTES**

A motion was made by Ms. Norman and seconded by Ms. Alsop approving the September 23, 2024 and OCTOBER 15, 2024 minutes of the Board.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

APPROVAL AND SIGNING OF NOVEMBER WARRANTS AND APPROPRIATIONS

A motion was made by Mr. Berry and seconded by Ms. Alsop to approve the November County warrants and payroll, subject to audit.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

PUBLIC COMMENT PERIOD

No comments were received from the public.

PUBLIC HEARING – LEASE OF TELEWORK CENTER FACILITY TO SENTARA

Chairman Simpkins advised that with the completion of the King and Queen County Telework Center, Sentara Hospitals, d/b/a Sentara Regional Medical Center wishes to lease that portion of the building identified as Suite 300. Va. Code § 15.2-1800 requires that a public hearing be held prior to leasing the property. He also advised that the public hearing was properly advertised in the Rappahannock Times and Tidewater Review with a courtesy notice being run in the Country Courier.

Ms. Seay, County Administrator advised that the draft lease provided to the Board was reviewed and approved by Sentara's legal counsel and herself. She noted that the lease is tentatively set to begin January 1, 2025 when Sentara moves into the facility.

Chairman Simpkins opened the public hearing.

There being no comments from the public, the hearing was closed.

A motion was made by Ms. Billups and seconded by Ms. Norman to approve the lease of a portion of the telework center to Sentara.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

PUBLIC HEARING – LEASE OF KING & QUEEN COUNTY TELEWORK CENTER FACILITY TO MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

Chairman Simpkins advised that with the completion of the telework center, the Middle Peninsula Planning District Commission (MPPDC) wishes to lease that portion of the building identified as Suite 100, together with two other offices. Va. Code § 15.2-1800 requires that a public hearing be held prior to leasing public property. While the MPPDC is exempt from that public hearing requirement, a public hearing was advertised in an effort to provide full transparency for this intended transaction. The public hearing was properly noticed in the Rappahannock Times and Tidewater Review and a courtesy notice was run in the Country Courier.

Chairman Simpkins opened the public hearing.

There being no comments from the public, the hearing was closed.

A motion was made by Ms. Alsop and seconded by Ms. Norman to approve the lease of a portion of the telework center to the Middle Peninsula Planning District Commission.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

APPROVAL OF MPPDC VIRGINIA RESOURCES AUTHORITY SUPPORT AGREEMENT

County Administrator Vivian Seay advised this request is to allow the MPPDC to maintain a \$500,000 line of credit with the Virginia Resources Authority (VRA). This line of credit would allow the MPPDC to have funds available to cover expenses related to reimbursement grants that are managed by the PDC for the Middle Peninsula. All member jurisdictions are being asked to approve the support agreement.

Ms. Norman requested clarification on the cap that would apply to each jurisdiction if approved.

Ms. Alsop advised that she has been serving on the PDC for many years and that they have never defaulted on any grant or obligation and that she fully supports this request.

Ms. Billups questioned the time frame that the PDC would be able to move forward while other jurisdictions are approving the agreement. Ms. Seay advised that they would be able to move forward right away.

Mr. Berry stated that there was a lot of positive discussion and support at the Commission meeting regarding this request. He agreed with Ms. Alsop that chance of default causing a liability for the county is very slim.

A motion was made by Mr. Berry and seconded by Ms. Norman to approve VRA Support Agreement.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

QUARTERLY REPORTS

Quarterly reports were received from the following department heads and agencies:

1. Brenden Rivenbark, Three Rivers Health District (Health Department)
2. Betty Dougherty, Director of Social Services
3. Donna Sprouse, Director of Community Development
4. Diane Klausen, General Registrar
5. Christina Ruszyk-Murray, Cooperative Extension
6. Dr. Carol Carter, School Superintendent

APPOINTMENTS AND REAPPOINTMENTS TO BOARDS AND COMMISSIONS

A motion was made by Ms. Alsop and seconded by Ms. Norman to reappoint Jesse Holmes to a four-year term expiring December 31, 2028.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

A motion was made by Mr. Berry and seconded by Ms. Norman to reappoint Plunard Robinson to a four-year term expiring December 31, 2028.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

COUNTY ADMINISTRATOR'S COMMENTS

Ms. Seay advised that the only update she had was to let the Board know that in response to a concern raised by a citizen that staff is aware of the issue with parking lot striping and are in the process of getting quotes for that project.

BOARD MEMBER COMMENTS

Ms. Alsop had the following comments:

- She thanked the Board for allowing her to attend virtually.
- She attended the VACo conference earlier this week. There were many very good sessions, and she has lots of new ideas to share.

Mr. Berry had the following comments:

- He is really looking forward to the Board's retreat later in the week to work on a business plan that will provide a working document for the Board to use over the next 2 to 5 years.
- Noted that Cumnor Store is open, he appreciates Mike and Penny Gibson for making the investment in the community.
- He has been in contact with VDOT regarding the setback issues at the Central Fire Department building and has been advised that VDOT is willing to give the old road to the county.
- Thank everyone for coming and advised to watch out for deer on the way home.

Ms. Billups had the following comments:

- She also attended the VACo conference, and it was very eye opening. There were small counties and big counties all together and sharing information.
- She is glad the Board is having the retreat. No one plans to fail, they just fail to plan and this will be a way for the Board to be prepared.
- Reminded everyone that their work is not in vain, people across the state are watching. It was good to hear good things about King and Queen at the conference.
- Thanked everyone for coming and have a safe trip home.

Ms. Norman had the following comments:

- Thanked everyone for coming and for the reports provided.
- She also attended the VACo conference. It was very informative, and she is excited to use the information here in the county.

Mr. Simpkins had the following comments:

- Thanked everyone for coming and for the reports provided. It helps as the Board to be informed of what is going on to make decisions as going through the budget. Departments are doing a great job, keep up the good work.

- Gave kudos to Diane and her staff on the work with the election. He is certain that the results were clean here in the county. He voted early because he was out of town on election day.
- He recently went to Florida and saw the damage from the recent hurricanes, and it was shocking how extreme the damage was. King and Queen has been blessed not to have to deal with that magnitude of devastation. We are blessed and should be thankful.
- Wished everyone a Happy Thanksgiving.

IT IS ORDERED THAT THE BOARD BE ADJOURNED:

A motion was made by Mr. Berry and seconded by Ms. Billups to adjourn the meeting at 8:10 p.m.

Chairman

Clerk of the Board