

**King and Queen County
Economic Development Authority
Minutes
February 1, 2024**

A regular meeting of the King and Queen County Economic Development Authority was held February 1, 2024 at 9:30 a.m. in the Hearing Room in the King and Queen County Courts and Administration Building.

Members Present: George Longest, Melinda Coleman, Pam Ashley, Plunard Robinson, Sarah Massey attended the meeting virtually.

Staff Present: Vivian Seay, Tina Ammons, Kelly Evko, Erin Lazar and Jesse Kelley

Call To Order

Chairman Longest called the meeting to order at 9:30 a.m. A motion was made by Ms. Ashley and seconded by Ms. Coleman approving the attendance of Ms. Massey virtually from her place of employment. The motion was approved unanimously.

Approval of Minutes

A motion was made by Ms. Ashley and seconded by Ms. Robinson to approve the January 4, 2024 minutes as presented. The motion as approved unanimously.

Citizens Comments

No comments were received from the public.

Treasurer's Report

Ms. Ammons provided the monthly financial report. Chairman Longest requested an update on the process and agreements for the revenue form Fulcrum to the EDA and to the county.

Chairman's Report

Chairman Longest advised that he will not be able to attend the March meeting in person but will attend virtually. He also advised that Shanghai member, Thomas Adkins has resigned. He asked that the election of officers be placed on the March agenda as this would give new members time to think about whether they feel they can serve after having been to a few meetings. He informed everyone that Mr. Holmes has been absent due to a recent surgery, but he has spoken to him, and he is doing well.

Committee Reports

There are no committees at this time.

OLD BUSINESS

A. Economic Development Updates/Kelly Evko

1. She expects Timmons to be ready to provide an update at the March meeting.
2. VDACS has approved a third extension for Premier Tech on the AFID grant funds. There will most likely still be a claw back but it should not be very much.

B. Local Updates/Vivian Seay

1. Board of Supervisors -
 - There was a joint meeting of the Board of Supervisors and School Board on January 22nd to discuss the new school project and future school funding.
2. Planning Commission –
 - The February meeting of the Planning Commission was cancelled.
 - There has been an application received on a sand and gravel site plan change but this is being handled by staff.
3. Community Programming & Library –
 - . Library is set to open on February 12th.
 - The first order of new books is set to arrive in early March.
 - Several programs have already been set up to be held once the facility is open.

C. Business Updates

No updates were provided.

NEW BUSINESS

1. A business appreciation event is planned for mid-May. The plan is to have a breakfast possibly at two locations in the county. One at the library and one at the airport.
2. The plan is to share the strategic plan update with the Board after it is presented to the authority at their next meeting.
3. Brenda Jackson was not able to attend today, she will be at the next meeting.
4. Justin Norris' drone business is doing very well, they have several new customers in the area.
5. Mr. Longest asked for an updated list of the businesses in the county that have obtained business licenses.
6. Ms. Coleman asked if members could have access to meeting information electronically.
7. Ms. Robinson suggested reaching out to the high school or RCC for assisting with projects.
8. There was brief discussion regarding the extension of Ms. Evko's contract through the end of the fiscal year.
A motion was made by Ms. Ashley and seconded by Ms. Coleman to approve the extension of her contract to June 30th allowing 10 hours per week. Motion was approved unanimously.
9. A motion was made by Ms. Robinson and seconded by Ms. Ashley to adopt the following resolution of appreciation for Mr. Fraser:

WHEREAS, Mr. Robert Fraser has served as a director of the Economic Development Authority of King and Queen County, Virginia (the “**EDA**”) since April of 2002; and

WHEREAS, Mr. Robert Fraser's most recent term on the EDA expired on December 31, 2023, and at his request, he was not re-appointed; and

WHEREAS, the EDA has worked tirelessly to strategically design and promote economic development in King and Queen County; and

WHEREAS, through its efforts during the tenure of Mr. Robert Fraser, the EDA has successfully recruited businesses to the County, has secured incentives from agencies of the Commonwealth of Virginia to assist those businesses, and has purchased properties to promote economic development; and

WHEREAS, Mr. Robert Fraser has demonstrated a particular focus on the youth of King and Queen County, promoting the idea that through economic development we hope to retain our young citizens by providing places for them to work and perhaps establish businesses of their own; and

WHEREAS, Mr. Fraser has been an active and engaged participant on the EDA, providing reason and insight for the matters before the EDA and becoming a leader and mentor to his colleagues, for all of which they are grateful.

NOW, THEREFORE, BE IT RESOLVED that the Economic Development Authority of King and Queen County, Virginia does thank Robert Fraser for his service on the EDA; does recognize the invaluable contributions that Mr. Fraser has made to the work of the EDA and to his colleagues who now are also friends; and does wish Mr. Robert Fraser the very best in his retirement as he steps away from the EDA, with the hope that he will attend future EDA meetings and continue to share his wisdom and insight.

Adopted this 1st day of February, 2024 by the Economic Development Authority of King and Queen County, Virginia.

The motion was approved unanimously.

Adjournment

The meeting was adjourned to the next meeting on March 7, 2024 at 9:30 a.m., 242 Allen's Circle, King and Queen Court House, Virginia, First Floor Hearing Room.

Jesse Holmes, Secretary