

**King and Queen County
Economic Development Authority
Minutes
July 11, 2024**

A regular meeting of the King and Queen County Economic Development Authority was held July 11, 2024, at 9:30 a.m. in the conference room of the King and Queen County Administration Building, 242 Allen's Circle, King and Queen Court House, VA 23085.

Members Present: George Longest, Jesse Holmes, Plunard Robinson, Melinda Coleman, Joseph McGuire

Staff Present: Vivian Seay, Tina Ammons, Kelly Evko, Erin Lazar, Dr. Carol Carter, Dr. David Curran

Call To Order

Chairman Longest called the meeting to order at 9:30 a.m. and introductions were made of the new EDA member and School Division staff present.

Approval of Minutes

Staff recommended deferral of the approval of minutes due to a code change that affects electronic attendance at meetings.

*Review of June 6, 2024 minutes was moved here from being later in the agenda.

Items from the June agenda:

1. An update was provided on the status of Dominion Energy's request for a permanent sub-station near the intersection of The Trail and Carlton's Corner Road.
2. Vivian Seay gave an update on actions and discussion from the Board of Supervisors July work session.
3. Erin Lazar gave an update on the grant opportunity for EV charging stations in the county.

Citizens Comments

There were no comments received.

Treasurer's Report

Ms. Ammons provided copies of the May financial report.

Chairman's Report

Chairman Longest advised that he attended the Board of Supervisors work session recently and he spoke to the Board on behalf of the EDA in regards to the Economic Development Director position. The Board discussed the funding and whether it should be part time or fulltime.

Committee Reports

There were no committee reports.

Old Business

Local Updates – Vivian Seay

- a. The Board of Supervisors finalized the FY25 budget adoption. She gave an update on some items in the budget including the Economic Development position, school construction and emergency services.
- b. Gave an update on the boundary line issue with Essex County.
- c. Advised that she is reviewing the Zoning ordinance for a comprehensive update. Some items will be minor fixes such as code section references and other sections will be substantially changed such as mobile vending, solar facilities, etc. There was discussion on the time frame for this update and the possibility of input by the EDA in the process.
- d. Consideration is being given to a technology overlay district to allow for data centers and other technology initiatives.
- e. Advised that the site study being done by Timmons is going well and presentations to the EDA and Board will be occurring soon.
- f. Advised that a Comprehensive Plan update will be starting soon also.

New Business

- A. Kelly Evko provided an update on the following activities from the last month:
 - a. Economic Development Strategic Plan
 - b. Setting up a time for Timmons to come and provide the final site study.
 - c. Scheduling a visit from the Fredericksburg Regional Alliance regarding activities in the River Realm.
- B. Vivian Seay provided a copy of the revisions to the electronic meeting policy. The only change is in the number of meetings where electronic attendance is allowed. It has increased from 25% to 50% of meetings in a year.

A motion was made Ms. Coleman and seconded by Ms. Robinson to adopt the electronic meeting policy within the bylaws. The motion was approved unanimously.

- C. Vivian Seay provided an update on the progress in construction at the telework center.

Adjournment

The meeting was adjourned at 11:20 a.m. to the next meeting on August 1, 2024, at 9:30 a.m., King and Queen County Administration Building, 242 Allen's Circle, King and Queen Court House, VA 23085.

Jesse Holmes, Secretary