

**King and Queen County  
Economic Development Authority  
Minutes  
January 27, 2025**

The King and Queen County Economic Development Authority met on January 27, 2025 for a joint meeting with the Board of Supervisors in the conference room of the King and Queen County Administration Building, 242 Allen's Circle, King and Queen Court House, VA 23085.

Members Present: George Longest, Melinda Coleman, Joseph McGuire, Plunard Robinson

Staff Present: Vivian Seay, Tina Ammons, Kelly Evko

Chairman Longest called the meeting to order at 6:10 p.m.

A reminder of annual FOIA and COIA training was given. It was noted to have this training at the March meeting.

Ms. Seay provided updated copies of the lease for Hub 33 with the correction of the address being Mattaponi rather than Shackelfords. A motion was made by Ms. Robinson and seconded by Ms. Coleman to approve the revised lease. The motion was approved unanimously.

Ms. Seay advised that the EDA's bylaws contain the policy on participation in meetings by electronic means. The EDA recently amended this policy to reflect changes made by the General Assembly. After adoption, it was realized that the number of meetings allowed is incorrect and the bylaws provided reflect the correction of this error. A motion was made by Ms. Coleman and seconded by Mr. McGuire to approve the bylaws amendment relating to the meeting attendance by electronic means. The motion was approved unanimously.

Mr. Longest introduced and provided background on EDA members present before the joint meeting began.

The purpose of the joint meeting with the Board of Supervisors was to provide an update on the site study, activities by the EDA and the Director of Economic Development, discuss and set priorities of both boards for the coming year.

**Adjournment**

The meeting was adjourned at 7:45 p.m. to the regular meeting on March 6, 2025 at 6:00 p.m. King and Queen County Administration Building, 242 Allen's Circle, King and Queen Court House, VA 23085.

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Jesse Holmes, Secretary