

King and Queen County  
Board of Supervisors Regular Meeting

Monday, March 10, 2025  
7:00 P.M.

King and Queen County Courts and Administration Building  
General District Courtroom

“Minutes of the Meeting”

**CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG  
OF THE UNITED STATES OF AMERICA**

Mr. Berry called the meeting to order noting that all members were present.

Chairman Berry provided the invocation, followed by the Pledge of Allegiance to the Flag of the United States.

**APPROVAL AND SIGNING OF THE JANUARY 27, 2025 AND FEBRUARY 10, 2025  
MINUTES**

A motion was made by Mr. Simpkins and seconded by Ms. Norman approving January 27, 2025 minutes of the Board.

AYES: J.L. SIMPKINS, M.R. BERRY, C.R. BILLUPS, M.H. NORMAN  
NAYS: NONE  
ABSTAIN: S.C. ALSOP

A motion was made by Mr. Simpkins and seconded by Mr. Berry to approve the February 10, 2025 minutes of the Board.

AYES: J.L. SIMPKINS, M.R. BERRY, C.R. BILLUPS  
NAYS: NONE  
ABSTAIN: S.C. ALSOP, M.H. NORMAN

**APPROVAL AND SIGNING OF WARRANTS AND APPROPRIATIONS**

A motion as made by Ms. Billups and seconded by Mr. Simpkins approving the March 2025 County warrants and payroll.

AYES: J.L. SIMPKINS, M.R. BERRY, C.R. BILLUPS, S.C. ALSOP, M.H. NORMAN  
NAYS: NONE

**PUBLIC COMMENT PERIOD**

No comments were received from the public.

## **QUARTERLY REPORTS**

Quarterly reports were received from the following department heads and agencies:

1. Erin Lazar and Jesse Kelley, Community Programming, Library and Tourism
2. Kelly Lumpkin, Commissioner of Revenue
3. Stephanie Sears, Treasurer
4. Tina Ammons, Finance
5. Kelly Evko, Economic Development
6. Jeff Davison, Republic Services

Mr. Berry commented on the compliments that he has heard in the community from citizens about the services and staff at the library.

## **SET PUBLIC HEARING DATE – ZONING TEXT AMENDMENT**

A motion was made by Ms. Alsop and seconded by Mr. Simpkins to set Monday, April 14, 2025 as the date for public hearings on ZA24-02.

AYES: J.L. SIMPKINS, M.R. BERRY, C.R. BILLUPS, S.C. ALSOP, M.H. NORMAN

NAYS: NONE

## **PUBLIC HEARINGS – ZA24-03 AND ZA24-01**

### **Public Hearing – ZA24-03 – Article 4, Table 4.1, machine and welding shops**

Mr. Berry asked the Director of Community Development to provide background information and proof of publication.

Ms. Sprouse advised that the public notice ran in both the Tidewater Review and Rappahannock Times for two consecutive weeks, in both the February 19<sup>th</sup> and February 26<sup>th</sup> editions. A courtesy copy was also provided in the Country Courier in their February 26<sup>th</sup> edition. The application was received by the Zoning and Planning Department on December 19, 2024 from Travis and Angela Morris, requesting a zoning text amendment to allow for machine and welding shop in a commercial zoning district as a by right use, rather than a conditional use permit. The applicant wishes to allow for such a use as a by right use because welding is sometimes needed for simple auto repairs, such as a muffler repair. King and Queen County currently has several mobile welding businesses within the county that have been approved as a home business. It seems logical to allow machine and welding shop as a by right use in the commercial district (GB2) just as it is for Industrial and Light Industrial. The Planning Commission held their public hearing on the request during their February 3, 2025 meeting. There was some discussion about possibly including other commercial zoning districts as part of the recommendation, however it was the consensus of the Commission to only recommend approval of the text amendment in the GB2 zoning district as a by right use. A motion was made

by Mr. Coleman and seconded by Mr. Campbell. The vote was unanimous. Staff supports the zoning text amendment. The applicant is here tonight to answer any questions that you may have.

Mr. Berry opened the public hearing.

Travis Morris, applicant spoke, stating that he has purchased a lot within the Bohannon Business Park. He runs a landscaping and construction business and has discovered that since he was doing a lot of work on his own equipment that he would be able to also do work on other people's equipment if the zoning would allow for this expansion of his business.

There being no further comments from the public hearing was closed.

Mr. Simpkins requested clarification on what types of businesses are currently allowed in the GB2 zoning district to make sure this request would be a compatible use.

A motion was made by Ms. Norman and seconded by Ms. Alsop to accept the recommendation of the Planning Commission to approve ZA 24-03.

AYES: J.L. SIMPKINS, M.R. BERRY, C.R. BILLUPS, S.C. ALSOP, M.H. NORMAN  
NAYS: NONE

#### **Public Hearing – ZA24-01 Article 4, Table 4.1. aquaculture without processing**

Mr. Berry asked the Director of Community Development to provide background information and proof of publication.

Ms. Sprouse advised that the public notice ran in both the Tidewater Review and Rappahannock Times for two consecutive weeks, in both the February 19<sup>th</sup> and February 26<sup>th</sup> editions. A courtesy copy was also provided in the Country Courier in their February 26<sup>th</sup> edition. Application was received by the Zoning and Planning Department on October 15, 2024, from Mr. David Fox, requesting a zoning text amendment to allow for aquaculture without processing in the Agricultural zoning district with no required setbacks from the property lines. Specifically, Mr. Fox, proposed the following text: *Aquaculture may be allowed on a 5-acre parcel or greater with no setback requirements, provided that 1 acre of surface area or less is devoted to aquaculture. Surface area is defined as the square footage of a pond or aquaculture facility. If more than 1 acre of surface area is used for aquaculture, the current text in the ordinance applies.* Staff's recommendation is to leave the minimum required setbacks as provided in the current code, however, to allow aquaculture without processing in the Agricultural zoning district as a by right use, rather than by approved conditional use permit as noted in the Code of Virginia. As I have noted in supporting information in your meeting packet, it is my recommendation to treat both aquaculture and agriculture in a like fashion. Otherwise, we may be revisiting the ordinances related to the keeping of animals and their setbacks for such structures. The Planning Commission held their public hearing on the request during their December 2, 2024 meeting. The Commission was not yet prepared to make a recommendation during that meeting. A meeting was held on February 3, 2025 and a motion was made by Mr. Massey to recommend a required minimum setback of 50' from all property

lines with a minimum 50' natural vegetative buffer and to allow for this use in the Agricultural zoning district as a by right use rather than a conditional use permit. Mr. Massey's motion was seconded by Mr. Fleming. The vote was unanimous. The applicant is here tonight to answer any questions that you may have.

Mr. Berry opened the public hearing.

David Fox, applicant, spoke on behalf of his application. He advised that he wants to have aquaculture on his 5-acre farm. He does live within a subdivision but his lot is very long and skinny which makes meeting setbacks difficult. He has on aquaculture farms before and feels that it offers the opportunity for people to raise their own food as well as provide it to others. Unlike other types of farming, fish cannot get out of the tank and do not roam. It is an environmentally sustainable food source. He has spoken to his neighbors and they are not opposed to it. He understands that the decision to approve would affect the whole county not just his property but hopes that the board will approve it.

Board members had questions related to who regulates (this depends on the type of fish raised), what approvals are required if there is no processing (also depends on the types of fish raised but does not require VDACS, health department or FDA) and whether sales would be made to individuals and businesses(yes).

There being no further comments received. The public hearing was closed.

Mr. Simpkins noted that none of the neighbors spoke, either in favor or against. Ms. Sprouse provided that since this is a text amendment, adjoining landowner notices are not sent.

Mr. Berry commented that his family has been in the agriculture industry (hog farming) for many years and that aquaculture is a part of this industry. He feels that allowing people to grow their own food is a very good thing.

A motion was made by Ms. Norman and seconded by Ms. Billups to accept the recommendation of the Planning Commission for approval of ZA24-01 with their recommended changes.

AYES: J.L. SIMPKINS, M.R. BERRY, C.R. BILLUPS, S.C. ALSOP, M.H. NORMAN

NAYS: NONE

## **APPOINTMENTS AND REAPPOINTMENTS TO BOARDS AND COMMISSIONS**

A motion was made by Mr. Simpkins and seconded by Ms. Alsop to reappoint Comer Jackson to the Planning Commission for a term expiring December 31, 2025.

AYES: J.L. SIMPKINS, M.R. BERRY, C.R. BILLUPS, S.C. ALSOP, M.H. NORMAN

NAYS: NONE

## **COUNTY ADMINISTRATOR'S COMMENTS**

Ms. Seay provided the following comments:

- Provided the Board with copies of the FY26 county and school budgets.
- Reminded the Board of the joint meeting with the School Board tomorrow night at 6:00 p.m. at the Women's Club.

## **BOARD MEMBER COMMENTS**

Ms. Norman had the following comments:

- Thanked everyone for coming and for the reports from everyone. She is impressed with all the departments working together as a team.
- She is glad to see the potential new businesses reported by the Economic Development Director.

Ms. Billups had the following comments:

- The budget is a lot of work.
- She thanked everyone who works for the county, they work hard and it shows that it is a labor of love.
- Wished everyone a safe trip home.

Mr. Simpkins had the following comments:

- Thanked everyone for coming and for the reports. Everyone is working hard.
- Wished everyone a safe trip home and hope to see them next month.

Ms. Alsop had the following comments:

- "Ditto" on the comments regarding staff.
- Thanked the board members for thinking about Newtown while she was out sick and with her mother's passing. She greatly appreciates it.
- Thanked everyone for coming.

Mr. Berry had the following comments:

- Noted that a contract has been signed with an A&E firm for the school project. The work group is ready to hit the ground running. There will be community meetings and opportunities for input.
- The firehouse project has been detoured a bit but that is back on track now with better communication between volunteer and career staff which has led to a bit of a redesign for more space.
- It is nice to see a room full of people, thank you for coming.
- There will be a town hall meeting at Hub33 on March 19<sup>th</sup> at 6:00 p.m., please invite people to come.

**CLOSED SESSION – PURSUANT TO VA CODE § 2.2-3711 (A)(1) FOR DISCUSSION OF ASSIGNMENT OF DUTIES, PERFORMANCE, SALARIES, AND IMPLEMENTATION OF THE PROPOSED CLASSIFICATION AND COMPENSATION SYSTEM AS THAT IMPLEMENTATION RELATES TO INDIVIDUAL EMPLOYEES IN ALL**

A motion was made by Ms. Billups and seconded by Ms. Norman to enter the Closed Session pursuant to Va. Code § 2.2-3711 (A)(1) for discussion of assignment of duties, performance, salaries, and implementation of the proposed Classification and Compensation System as that implementation relates to individual employees in all departments.

AYES: J.L. SIMPKINS, M.R. BERRY, C.R. BILLUPS, S.C. ALSOP, M.H. NORMAN

NAYS: NONE

A motion was made by Ms. Alsop and seconded by Ms. Norman to enter into open session and that each member of the King and Queen County Board of Supervisors certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King and Queen County Board of Supervisors, and (iii) no action was taken in the closed meeting.

AYES: J.L. SIMPKINS, M.R. BERRY, C.R. BILLUPS, S.C. ALSOP, M.H. NORMAN

NAYS: NONE

### **APPROVAL OF HR ITEMS**

A motion was made by Ms. Alsop and seconded by Ms. Norman to approve the following HR items as presented, with implementation to be effective March 1, 2025.

- Classification and Compensation System
- County Pay Philosophy and Practices
- Revised Classification and Compensation Policy
- Implementation of Recommendations
- Proposed new HR Policies

AYES: J.L. SIMPKINS, M.R. BERRY, C.R. BILLUPS, S.C. ALSOP, M.H. NORMAN

NAYS: NONE

### **IT IS ORDERED THAT THE BOARD BE ADJOURNED:**

A motion was made by Ms. Billups and seconded by Mr. Simpkins to adjourn the meeting at 9:25 p.m.

---

**Chairman**

---

**Clerk of the Board**