

**King and Queen County
Board of Supervisors Meeting
Monday, March 17, 2025**

6:00 P.M.

**Work Session Meeting
King and Queen County Courts and Administration Building
2nd Floor Conference Room A and B**

Minutes of the Meeting

CALL TO ORDER AND ROLL CALL

Chairman Mark Berry called the meeting to order. A roll call was taken with all members being present.

APPROVAL OF HUB33 LEASE AMENDMENT/ADDRESS CHANGE

Ms. Seay advised that Sentara has requested the lease be amended to reflect the proper mailing address since it has been determined that the proper mailing address for the facility is Mattaponi, not Shacklefords. No action is required on the lease with the MPPDC.

A motion was made by Ms. Alsop and seconded by Ms. Norman to approve the lease amendment with Sentara for Suite 300 at Hub33 to correct the mailing address.

AYES: J.L. SIMPKINS, M. R. BERRY, M.H. NORMAN, C.R. BILLUPS, ALSOP

NAYS: NONE

ABSTAIN: NONE

CLOSED MEETING

A motion was made by Mr. Simpkins and seconded by Ms. Billups to enter into closed meeting pursuant to **Va. Code § 2.2-3711(A)(5)** for discussion concerning the expansion of an existing business where no previous announcement has been made of the business' interest in expanding its facilities in the community, the subject being the potential expansion of a business located in the Stevensville Magisterial District and pursuant to **Va. Code § 2.2-3711(A)(29)** for the discussion of the award of a public contract involving the expenditure of public funds, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body for the consideration of proposals for a space needs assessment contract.

AYES: J.L. SIMPKINS, M. R. BERRY, M.H. NORMAN, C.R. BILLUPS, ALSOP

NAYS: NONE

ABSTAIN: NONE

A motion was made by Ms. Billups and seconded by Mr. Simpkins that each member of the King and Queen County Board of Supervisors certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King and Queen County Board of Supervisors, and (iii) no action was taken in the closed meeting.

AYES: J.L. SIMPKINS, M. R. BERRY, M.H. NORMAN, C.R. BILLUPS, ALSOP

NAYS: NONE

ABSTAIN: NONE

APPROVAL OF SPACE NEEDS ASSESSMENT CONTRACT

This item was deferred for future discussion.

BUDGET DISCUSSION

Discussion of the FY2026 budget included the following items brought forth by the Board and Staff:

- Bay Transit – Mr. Berry requested clarification on how the shared bus with King William and West Point currently functions. In addition, information on how the dedicated bus would function was requested. Examples being, would it be allowed to leave the county, how are rides served and how the current micro-transit area in the lower end of the county would help facilitate better service delivery in other areas of the county.
- E911 – Mr. Berry requested clarification on the increased cost of the 911 phone lines. Staff advised that several years ago the state contracted with AT&T for 911 services they advised that at some point counties would be required to cover the full cost of this service. This change occurred in the middle of FY25, so the cost increase reflects the new monthly recurring charge for a whole year.
- Ms. Norman noted that since the Compensation Board has approved full funding for the additional position in Circuit Court, if the county agreed to pay for the benefits then we would get a full-time position for approximately \$20,000.
- Ms. Norman asked for clarification on whether or not the Sheriff's request for positions included associated costs such as training and uniforms. She also asked for additional information on how long it took for an untrained officer to complete the necessary training to be ready for duty.
- It was questioned why the admin fee and capital reserve were included for the Regional Animal Shelter when the agreement was not amended to include those items. Staff advised that the admin fee has always been charged and since it was added in the request from last year, the fee has been charged to that line item even though it did not increase. The capital reserve line item was left in the event that the Board wanted to begin putting aside funds for either improvements at the regional shelter or possibly building a new shelter.
- Board members asked for more information on the need for the addition of a full-time IT technician.

- Board members questioned items within the Rescue Services and Emergency Services budgets. Specific items being the increase in stipends, the addition of \$30,000 for volunteer support, and the additional positions. Staff present were unable to answer the questions so the Board asked for Greg Hunter to come to a meeting to discuss.
- Staff recommended removing funding for Thrive Virginia because they have recently announced that they are closing the CARE Center and they funds were requested to support that facility.
- After general discussion and input from the Sheriff, it was the consensus to reduce funding for Legal Aid to \$1,000.
- Ms. Ammons provided an update on the need to again increase the local share for the CSA program. The case load has continued to increase throughout FY25 and does not show signs of decreasing.
- Ms. Billups expressed her concern that the Sheriff's request for additional deputies is not included in the recommendation. She feels that it is not safe to have only one officer on duty at any time.
- Ms. Alsop noted that the Board approved two additional dispatchers in FY24 in order to have more coverage there, maybe it is time to look at the same for deputies.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Ms. Billups and seconded by Ms. Norman to adjourn the meeting at 9:40 p.m.

Chairman

Clerk of the Board