

**King and Queen County
Board of Supervisors Meeting
Monday, March 24, 2025**

6:00 P.M.

**Work Session Meeting
King and Queen County Courts and Administration Building
2nd Floor Conference Room A and B**

Minutes of the Meeting

CALL TO ORDER AND ROLL CALL

Chairman Mark Berry called the meeting to order. A roll call was taken with member Sherrin Alsop being absent.

APPROVAL OF WARRANTS

A motion was made by Mr. Simpkins and seconded by Ms. Norman to approve the March 24, 2024 warrants.

AYES: J.L. SIMPKINS, M. R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

ABSENT: S. C. ALSOP

APPROVAL OF WATER DAMAGE INVOICES/KQES MODULAR BUILDINGS

This item was tabled for additional information.

SPACE NEEDS STUDY CONTRACT

Ms. Seay advised that she has received three quotes for the space needs study that was discussed at the Board's retreat in November. Staff have reviewed the quotes, and the lowest estimate is from ZMM for \$22,500. She has reviewed the contract and is requesting the Board's approval to move forward.

Board members expressed concern on doing a study now when they are not sure that they will utilize the results in the near future. The data would be outdated before any additional space could be provided to accommodate any of the needs expressed by departments.

A motion was made by Ms. Billups and seconded by Ms. Norman to table approval of the space needs study to a later date.

AYES: J.L. SIMPKINS, M. R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

ABSENT: S. C. ALSOP

DISCUSSION OF REQUEST FOR CONVEYANCE OF SCHOOL REAL PROPERTY

Several Board members have expressed that citizens are inquiring about what will happen to the old KQES building. There have been discussions about the demolition of the parts of the facility that experience flooding and have water damage. The remaining portions are worth saving and are structurally sound according to the reports received from the first architect on the school project. It was noted that if no one takes care of the building it will continue to deteriorate now that it is vacant. The school division is keeping the electricity and HVAC going in the building, but only minimal maintenance is being done. If portions of the building are still in good condition, it could be used for the benefit of the community.

It was the consensus of the Board to have the Building Official go look at the facility and report on its overall condition. It was also decided to place on the agenda for the joint meeting with the school board a request to transfer the building to the county.

DISCUSSION OF REGIONAL PUBLIC SAFETY SERVICE DELIVERY

Emergency Services Chief Greg Hunter advised the Board that he provided a presentation to the Middle Peninsula County Administrators and Town Managers on the possibility of regionalization of public safety dispatch and emergency medical response. They subsequently asked him to make a formal presentation at the next MPPDC meeting. He provided this presentation to the Board for them to know in advance what was being presented to the other counties in the region.

CLOSED MEETING

A motion was made by Ms. Billups and seconded by Ms. Norman to enter into closed session pursuant to Va. Code § 2.2-3711 (A)(1) for discussion of compensation of individual employees in multiple departments.

AYES: J.L. SIMPKINS, M. R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

ABSENT: S. C. ALSOP

A motion was made by Ms. Billups and seconded by Mr. Simpkins that each member of the King and Queen County Board of Supervisors certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King and Queen County Board of Supervisors, and (iii) no action was taken in the closed meeting.

AYES: J.L. SIMPKINS, M. R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

ABSENT: S. C. ALSOP

BUDGET DISCUSSION

Discussion of the FY2026 budget included the following items brought forth by the Board and Staff:

- Ms. Seay asked if the Board wanted her to prepare a budget presentation for the public hearing. It was the consensus that this was not necessary.
- Emergency Services Chief Greg Hunter provided a budget presentation on behalf of the Emergency Services, Rescue Services, E911 and Radio Communications budgets. He asked Tammy Mason to speak on behalf of the volunteers from Mattaponi Rescue that are now under the County volunteer system.
- Mr. Berry questioned the request to increase the part-time labor pool by \$50,000.
- Mr. Berry questioned the increased cost of the staffing software.
- Ms. Billups asked for clarification on David Lankford's status (fulltime EMT and part-time IT)

After discussion related to the budget overall it was the consensus of the Board that they needed to have another workshop before setting the budget and tax rates for public hearing. It was decided to have another workshop on March 31st at 6:00 p.m.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Ms. Billups and seconded by Ms. Norman to adjourn the meeting at 9:35 p.m.

Chairman

Clerk of the Board