

**King and Queen County  
Board of Supervisors Meeting  
Monday, March 31, 2025**

**6:00 P.M.**

**Work Session Meeting  
King and Queen County Courts and Administration Building  
2<sup>nd</sup> Floor Conference Room A and B**

**Minutes of the Meeting**

**CALL TO ORDER AND ROLL CALL**

Chairman Mark Berry called the meeting to order. A roll call was taken with member Sherrin Alsop being absent.

**UPDATE REGARDING MAINTENANCE DEPARTMENT WATER TESTING**

Ms. Seay advised that the county has been notified by the Office of Drinking Water that due to failed water sampling the chlorination system that was installed for a temporary basis after a main water line break needs to be either removed or turned on all the time. This will result in additional permitting and testing requirements. Staff feels that we will be able to absorb the additional cost with savings in other areas.

**UPDATE TO PROVIDE ADDITIONAL INFORMATION – UPCOMING ZONING  
TEXT AMENDMENT PROPOSAL**

Ms. Seay provided information to the Board on the upcoming text amendment relating to solar and data facilities. She noted that the amendment would revert the zoning ordinance back to how it was previously, which allowed solar facilities in Agricultural zoning by conditional use. She feels that there may have been a misconception that conditional use permit applications have to be approved as long as all conditions are met but this isn't accurate. The Board does have the ability to deny a conditional use permit application.

**DISCUSSION OF COURT REPORTING EQUIPMENT AND COURTROOM  
FACILITIES NEEDS**

Staff, including the Sheriff, Clerk of Circuit Court and Commonwealth Attorney briefed the Board on the situation that is occurring in the courts system. There is a significant increase in all three courts (Circuit, General District and Juvenile & Domestic). In addition, the Circuit Court judge is now holding court in the courtroom in the Administration Building rather than in the Circuit Court building due to issues with the facility. This means that there have been several days that all three courts are in session at the same time. In addition, the last court reporter available in the region will be retiring at the end of June. The Circuit Court Clerk has researched

and found vendors that are approved by the Supreme Court to give quotes on installation of equipment in both courtrooms.

After discussion it was the consensus of the Board to have estimates of costs related to improvement in the courtroom as well as the court reporting equipment at their April 14<sup>th</sup> meeting.

## **DISCUSSION OF PROPOSED BUDGET AND TAX RATES**

Discussion of the FY2026 budget included the following items brought forth by the Board and Staff:

- The Board would like to have at least one new deputy position included in the budget.
- The budget should include at least one new patrol vehicle.
- They approve of keeping the new full-time IT position in the budget.
- The board supports the separation of the Victim Witness position from King William.
- The board asked that staff run the experience ratio tool on the potential HR Director position.
- Reduce the \$30,000 for EMS volunteer support to \$10,000.

After discussion related to the budget overall it was the consensus of the Board to advertise only a .02 real estate tax rate increase and to advertise the budget including the items as discussed tonight.

## **IT IS ORDERED THAT THIS BOARD BE ADJOURNED**

A motion was made by Ms. Billups and seconded by Ms. Norman to adjourn the meeting at 9:15 p.m.

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Chairman

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Clerk of the Board