

Office of the Electoral Board and General Registrar
County of King and Queen
232 Allens Circle, P.O. Box 56
King and Queen Court House, VA 23085

Stuart Swilley, Chair
Linda Culbreth, Vice Chair
Martha Edwards Hart, Secretary

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The Electoral Board (EB) of King & Queen County met Tuesday, April 15, 2025 in the Office of the General Registrar (GR).
EB Chair, Stuart Swilley, called the meeting to order @9:03 a.m.

In Attendance: EB Members Stuart Swilley, Linda Culbreth, Martha E. Hart, GR Diane Klausen, Chief DR Emma-Wade Davis,
& DR Kristy Creech. Old Dominion University (ODU) student intern working with K&Q County IT, Jack Giles, joined meeting
@9:22 a.m.

Minutes of previous EB meeting Tuesday, March 18, 2025, were read, reviewed, & unanimously approved with minor modifications.

Unfinished Business:

1. GR & EB reviewed calendar of events:
 - a) June Democratic Gubernatorial Primary: Tuesday, June 17, 2025:
Early Voting: Friday, May 2—5:00 p.m. Saturday, June 14, 2025;
Voter Registration closes Tuesday, May 27, 2025; &
Last Day to request Ballot to be mailed: 5:00 p.m. Friday, June 6, 2025.
 - b) November General Election: Tuesday, November 4, 2025:
Early Voting: Friday, September 19—5:00 p.m. Saturday, November 1, 2025;
**Per Legislative Change, Voter Registration Close Date for November General Election
will change Effective Tuesday, July 1, 2025, from 21 to 10 days; exact date TBA.
Last Day to request Ballot to be mailed: 5:00 p.m. Friday, October 24, 2025.
2. GR & EB reviewed 2025 EB & GR Training/Continuing Education opportunity:
VEBA EB 'BootCamp', & GR Virginia Department of Election Annual Workshop:
11:00 a.m.—5:00 p.m., Wednesday, July 30, 2025 @new location:
Omni Richmond Hotel, 100 South 12th Street, Richmond, VA. (Registration Specifics TBA.)
3. GR & EB reviewed progress toward the 2025 Locality Election Security Standards (LESS) deadlines:
 - a) GR informed EB K&Q County successfully submitted Remediation Plan to ELECT by April 1, 2025.
 - b) **Remaining deadlines: May 1, 2025: submit LESS Acknowledgement; &
 - c) August 29, 2025: submit Voting System Security Plan Certification Letter.

New Business:

1. GR & EB reviewed Election-related Legislation passed by the 2025 VA General Assembly.
**As Legislative Changes are Effective as of Tuesday, July 1, 2025, there is No Effect on
Tuesday, June 17, 2025 Democratic Gubernatorial Primary.
 - a) HB 1735 & SB 991: Voter Registration Time Period Reduces from 21 days to 10 days, the
number of days during which Registration Records are Closed before Primary & General Elections.
 - b) SB 1044: GRs are directed to report the number of valid Provisional Ballots, as determined by EBs,
& results of valid provisional ballots assigned to precincts, "no later than 5:00 p.m. on the
tenth day after the Election Day".
2. GR & EB discussed results of voter placement audit due Wednesday, April 16, 2025.
Per Department of Elections GIS (Geographic Information System) mapping, two (2) voters were identified,
& precinct placement was resolved.

3. GR & EB discussed implications of GOP-backed proposed H.R. 22 (119th Congress 2025—2026): potentially, but not limited to, “would authorize no federal funding for new state responsibilities it creates, even as some states would need to make significant changes to their voter registration processes, with no phase-in period included.”
4. GR & EB discussed public posting of EB Meeting Agendas prior to regularly scheduled monthly meetings.
5. GR & EB scheduled Logic & Accuracy (LSA) Testing: 9:00 a.m.—until completion, Monday, April 28, 2025 in the KSQ County Courthouse Hearing Room. KSQ County Party Chairs will be notified by Office of GR.
6. GR & EB scheduled Officers of Election (OE) Training for the Democratic Gubernatorial Primary Election: 9:00 a.m., Wednesday, June 11, 2025 in the KSQ County Courthouse. Details will be finalized during May EB meeting.
7. GR & EB scheduled post-election Provisional & Canvass of Election Meeting Dates for the Tuesday, June 17, 2025 Democratic Gubernatorial Primary Election:
10:00 a.m.—1:00 p.m., Wednesday, June 18, 2025, &
10:00 a.m.—12:00 noon, Monday, June 23, 2025.
8. GR & EB discussed number of ballots needed for each precinct for Tuesday, June 17, 2025 Democratic Gubernatorial Primary Election.
9. Martha E. Hart attended the 50th Anniversary Virginia Electoral Board Association (VEBA) Annual Conference, March 23—25, 2025. She briefly reviewed highlights with EB & GR.

**Next meeting of KSQ County EB: 9:00 a.m., Tuesday, May 13, 2025.

There being no further business for the EB of KSQ County, Chair Stuart Swilley adjourned the meeting @10:28 a.m.

Submitted by Martha Edwards Hart, Secretary