

Office of the Electoral Board and General Registrar  
County of King and Queen  
232 Allens Circle, P. O. Box 56  
King and Queen Court House, VA 23085

Stuart Swilley, Chair  
Linda Culbreth, Vice Chair  
Martha Edwards Hart, Secretary

Diane C. Klausen, General Registrar  
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Electoral Board (EB) of King & Queen County met Wednesday, June 11, 2025 in the Hearing Room of the K&Q County Administration Building immediately following Officers of Election Training.  
EB meeting was called to order @1:56 p.m. by Stuart Swilley, Chair.  
In Attendance: EB Members Stuart Swilley, Linda Culbreth, Martha E. Hart, GR Diane Klausen, & DR Kristy Creech.  
Minutes of the previous EB meeting Tuesday, May 13, 2025 were read, reviewed, & unanimously approved.

Unfinished Business:

1. GR & EB reviewed calendar of events:
  - a) June Democratic Gubernatorial Primary: Tuesday, June 17, 2025:  
Early Voting: Friday, May 2—5:00 p.m. Saturday, June 14, 2025;  
Pre-Processing of Early Voted Ballots: completed yesterday, Tuesday, June 10, 2025;  
\*Officers of Election Training: completed earlier today;  
\*Post-Election Processing Canvass Day 1: 10:00 a.m. Wednesday, June 18, 2025;  
\*Post-Election Processing Canvass Day 2: 10:00 a.m. Monday, June 23, 2025;
  - b) GR & EB 2025 Training/Continuing Education opportunity:  
VEBA EB 'BootCamp', & GR Virginia Department of Election Annual Workshop:  
11:00 a.m.—5:00 p.m., Wednesday, July 30, 2025, Omni Richmond Hotel,  
100 South 12th Street, Richmond, VA. (Registration Details pending);
  - c) Remaining Deadline for 2025 Locality Election Security Standards (LESS) is  
Friday, August 29, 2025: Submit Voting System Security Plan Certification Letter;
  - d) November General Election: Tuesday, November 4, 2025.
2. GR informed EB all June 2025 Gubernatorial Primary Election ballot printing changes were completed Tuesday, May 13, 2025.
3. GR informed EB: positive acknowledgements of alternate Election Day sites have been received from all five (5) precincts.

New Business:

1. GR reminded EB: No Independent, Other Party, or 'Write-In' candidates are allowed during any Primary Election.
2. GR & EB reviewed specific EB assignments for Tuesday, June 17, 2025 Democratic Gubernatorial Primary.
3. GR informed EB: Central Absentee Precinct (CAP) will be open Tuesday, June 17, 2025 from 3:00 p.m.—7:00 p.m.
4. GR informed EB per Wade Murray & Jack Giles, K&Q County IT CyberSecurity, twenty-five (25) new, updated Voting Systems Security Plan Policies are available in the Office of the GR for review, & subsequent signed approval by EB, prior to Tuesday, September 9, 2025.
5. GR informed EB of favorable compensation changes, effective Tuesday, July 1, 2025, per 2025 Virginia General Assembly.
6. GR informed EB: GR & DR have been invited to speak @Thursday, June 26, 2025 Meeting of the King & Queen County Democratic Party @ "Dayspring Farm", Cologne, VA.  
\*\*Per procedure, this informational Meeting is Open to All interested individuals, Regardless of Party Affiliation.
7. GR & EB reviewed personnel matters.

\*\*Next meeting of K&Q County EB: 9:00 a.m. Tuesday, July 8, 2025.

There being no further business, meeting of King & Queen County EB adjourned @2:40 p.m.

Submitted by Martha Edwards Hart, Secretary