

**Community Policy and Management Team Minutes  
King and Queen Courthouse, VA 23085  
March 9, 2022**

**PRESENT**

Betty A. Dougherty, King and Queen DSS, Chair  
Brittany Lawson, CSA Coordinator  
Maddie Kieffer, Administrative Program Assistant, Department of Social Services  
Joe Jackson, CSU Representative  
Dr. Carol Carter, King and Queen County School Superintendent  
Tina Ammons, Director of Finance, King and Queen County  
Kimberly Carlton, King and Queen County Health Department

The meeting was called to order at 10:05 on March 9, 2022 by Chair, Betty A. Dougherty.

**ADOPTION OF AGENDA**

Kimberly Carlton made a motion to approve the agenda. Tina Ammons seconded the motion. Motion passed unanimously

**PREVIOUS MINUTES**

Approval of the February minutes were tabled.

**CLOSED SESSION**

Joe Jackson motioned to go into closed session pursuant to section 2.2-3711 A.4 of the Code of Virginia regarding the private matters of cases #XXXX and #XXXX. Kimberly Carlton seconded the motion and the Team entered closed session.

Upon completion of the discussion Tina Ammons motioned that the team return to regular meeting and Joe Jackson seconded the motion. A roll call was taken that only matters indicated were discussed in closed session. Aye votes were heard from Betty A. Dougherty, Joe Jackson, Dr. Carol Carter, Tina Ammons, and Kimberly Carlton.

**OPEN SESSION**

Upon a motion by Tina Ammons and a second by Joe Jackson the Team accepted and approved the FAPT recommendations for the following cases with a \$62.40 adjustment to case #XXXX contingent on funding from the State and County. Aye votes were heard from Betty A. Dougherty, Bruce Call, Linda Hodges, Dr. Carol Carter, Tina Ammons and Kimberly Carlton.

#XXXX  
#XXXX

**PSSF APPLICATION REVIEW 2022/2023**

The total \$18,000 is budgeted as follows:

Recipient	Family Support	Family Preservation	Family Reunification
King and Queen Elementary	\$4,000		
Lawson-Marriott Elementary	\$4,000		
King and Queen Central High School		\$4,000	
King and Queen Social Services		\$1,200	\$1,800
Chesapeake Counseling		\$1,200	\$1,800

A motion was made by Kimberly Carlton and seconded by Tina Ammons to proceed with the budget as presented.

**FY22 CSA GAP SURVEY**

The CPMT completed the 2022 CSA CAP Survey. Brittany completed the form and will submit all answers to OCS.

**CQI**

Brittany asked the CPMT Team which area of interest they had for future CQI discussion. The team noted they would like to look at use of Sped Wraparound Funds, Service Types Provided and the use of Non-Mandated funds. The team will let Brittany know if there are other areas they would like to review.

**BUDGET REPORT**

Maddie Kieffer presented the budget report as of February 28, 2022. YTD Expenditures were \$238,300.19 with Projected Expenditures to be \$244,643.00. This accounts for a

\$992.00 repayment to CSA for a child deemed IV-E eligible. Total and Actual Projected Expenditures were \$481,952.00 but are subject to change pending more FAPT cases.

### **MEMBER/COMMUNITY UPDATES**

Dr. Carol Carter reported that spring break was coming up along with the beginning of spring sports. The track project is moving ahead; trees have begun being removed. Students who are graduating will have 10 tickets to disperse among family.

Tina Ammons reported that the first phase of the Fiber to the Homes was estimated to be completed May 15<sup>th</sup>. 715 customers have been served along state maintained roads at no cost to the residents.

Joe Jackson reported no major changes, just there will be a shift in assessment style. The next CPMT meeting will be held April 12, 2022.

The meeting was adjourned by Betty A. Dougherty.