

Community Policy and Management Team Minutes
King and Queen Courthouse, Conference Room
August 14, 2024
10:00 A.M.

Present

Linda Cooke, Assistant Director
Bruce Call, Court Service Unit 9
Dr. Carol Carter, King and Queen County Schools Superintendent
Amanda Campagnola, Director of Community Based Services
Rosalyn Trent, Parent Representative
Brittany Lawson, Family Services Supervisor
Destiny Smith, Human Services Assistant II (arrived during closed session)
Lisa Lose, Administrative Office Manager

The meeting was called to order at 10:06 on August 14, 2024, by Linda Cooke.

ADOPTION OF AGENDA

Amanda Campagnola made a motion to approve the agenda. Rosalyn Trent seconded the motion. Motion passed unanimously.

APPROVAL OF MINUTES

Bruce Call made a motion to approve the July 10, 2024, meeting minutes with corrections to the time for the meeting. Dr. Carol Carter seconded the motion. All approved the minutes unanimously.

CLOSED SESSION

Closed session was motioned by Rosalyn Trent, pursuant to section 2.2-3711 A.4 of the Code of Virginia regarding the private matters of cases #XXXX, #XXXX and #XXXX. Amanda Campagnola seconded the motion and the Team entered closed session.

Upon completion of the discussion, Bruce Call motioned that the team return to regular meeting and Dr. Carol Carter seconded the motion. A roll call was taken that only matters indicated were discussed in closed session. Motion passed unanimously.

OPEN SESSION – APPROVAL OF CASES

Upon a motion by Bruce Call and a second by Dr. Carol Carter, the team accepted and approved the FAPT recommendations for the following #XXXX, #XXXX and #XXXX as follows contingent on funding from the State and County.

- #XXXX
- #XXXX
- #XXXX

CQI

Audit Status:

- The audit that was a self-audit became an in-person audit. With their visit findings are not yet available.
- Brittany is working on changes in the policy. Fortunately, there were no errors in funding.

Future Agenda Topics:

- Brittany asked if there were any topics the team wanted to include in the next agenda.
- She suggested that the team could email their suggestions as they come up.
- Linda liked the idea of comparing data with other counties. Brittany can bring this information from the CSA website to the next meeting.
- Brittany can also look into past years data to bring.
- Bruce offered the idea of bringing information about Fostering Futures.

ANNUAL CPMT/FAPT RETREAT

Brittany sent a survey email requesting everyone to confirm available dates. October 11th seems to be the preferred date. The location for the retreat is to be determined. If the team has any suggestions for the location or presentations, please let Brittany know. Dr. Carter suggested a location, which was well-received, but Brittany prefers to keep it within the county if possible. Dr. Carter then suggested the library. Linda suggested Rainbow Acres Campground, Tucker's or the Women's Club across the street from the building. Brittany advised the team to keep an eye out for a save-the-date notification once a location has been chosen.

BUDGET REPORT

Lisa Lose presented the budget report for FY 24 & FY 25.

MEMBER/COMMUNITY UPDATES

Dr. Carter's Updates:

- Playground updates are underway.
- The auditorium's old carpet is being replaced with new carpet between the aisles and in the front. In addition to new paint.
- The high schools have two new bathrooms.
- There are open positions, including one for an activity director.
- First day of the new school year for students is August 15, 2024 and teachers are to report on August 9, 2024. Dr. Carter praised the great administrative team in all buildings, quoting, "Leaders set the tone."
- Dr. Carter is thankful that the HS has a PT agricultural teacher and a PT woodworking teacher.
- 17 students are going to the Bridging Communities.
- JV sports are starting soon.
- Dr. Carter will give a presentation on Tuesday at 6PM regarding the school's state of address, covering current status, improvements, and areas for growth.

Amanda Campagnola's Updates:

- Amanda updated that the new Director, Melissa Devault, started on July 1. The agency is very busy.
- Emily says that they are not maintaining a waiting list for the intensive in-home care at the moment.

Brittany Lawson's Updates:

- The agency is currently hiring. Positions needed include a Family Service Specialist, a Human Services Assistant, and a CSA Coordinator.
- Christmas Wishes applications have started. There are no qualifications, but parents must fill out applications on behalf of their children.
- If anyone is interested in being a sponsor, please inform Brittany.
- The agency applied for and was granted \$12,500 in Fatherhood Initiative Funds.
- Planned events include a father-daughter dance and a game night.
- Brittney listed a few committee members and mentioned that there are no limitations on for use of funds, so food and catering were proposed. There may be age group limitations though.
- Next month is Hunger Action Month. The agency is seeking donations of gift cards and pantry food items.
- Gift cards will be distributed by DSS to clients, and flyers list needed items for the pantry.

The next CPMT meeting will be held September 11, 2024.

Meeting was adjourned at 11:00 it was so moved by Linda Cooke.