

King and Queen County
Board of Supervisors Regular Meeting

Monday, July 14, 2025
7:00 P.M.

King and Queen County Courts and Administration Building
General District Courtroom

“Minutes of the Meeting”

**CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG
OF THE UNITED STATES OF AMERICA**

Mr. Berry called the meeting to order noting that all members were present.

Lawrence Simpkins provided the invocation, followed by the Pledge of Allegiance to the Flag of the United States.

APPROVAL AND SIGNING OF THE JUNE 9, 2025 MINUTES

A motion was made by Ms. Norman and seconded by Mr. Simpkins approving, June 9, 2025 minutes of the Board.

AYES: J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

ABSTAIN: S.C. ALSOP

APPROVAL AND SIGNING OF WARRANTS AND APPROPRIATIONS

A motion was made by Ms. Alsop and seconded by Ms. Billups approving the July 2025 County warrants and payroll.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

A motion was made by Mr. Simpkins and seconded by Ms. Alsop approving the following retroactive FY25 School Fund appropriations:

- a. February Revenue \$992,920.65
- b. March Revenue \$739,187.47
- c. April Revenue \$113,569.48
- d. May Revenue \$258,885.51

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

A motion was made by Ms. Norman and seconded by Ms. Billups approving the FY26 initial local appropriation to the School Fund in the amount of \$3,867,176.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

PUBLIC COMMENT PERIOD

Lawanda Travis, Stevensville District – Asked for an explanation of why the School Board meeting that was scheduled for July 22nd has been moved to 4:00 in the afternoon. This time is inappropriate for working people and will make it difficult for people to attend.

*Mr. Berry advised her to reach out to Ms. Gaines, the School Board Chair.

Charles Thompson, St. Stephens Church District – He noted while traveling on Rt. 360 between Tappahannock and St. Stephens Church that there are several Sheriff’s vehicles at Tig’s Automotive that have clearly been involved in collisions. He researched agendas since January and found that the county has spent over \$27,000 on damaged vehicle repairs. Why does the county insurance not cover these repairs? What does VACORP provide this coverage and why does the county pay for their insurance if they don’t cover these items.

QUARTERLY REPORTS

Quarterly reports were received from the following department heads and agencies:

1. Meredith Adkins, Commonwealth Attorney
2. Sheriff and Animal Control, Sheriff Balderson
3. Emergency Services, Deputy Chief Williford

PUBLIC HEARING – TO APPROVE AN AMENDMENT TO KING AND QUEEN COUNTY CODE PART I, ARTICLE I. CABLE FRANCHISE TO EXTEND THE EFFECTIVE DATE OF THE ORDINANCE AND AMEND CERTAIN OTHER PROVISIONS RELATING TO CONTINUITY OF SERVICE

Chairman Berry asked the County Administrator to provide proof of publication and background on this amendment.

Vivian Seay, County Administrator advised that the public hearing was properly noticed in the Rappahannock Times and Tidewater Review on June 25th and July 2nd. The purpose of this amendment relates to continuity of services in the areas that Cox Communications covers and to extend effective date. She has worked with Cox on the changes and is recommending approval of the amendment.

Chairman Berry opened the public hearing.

There being no comments, the public hearing was closed.

A motion was made by Ms. Norman and seconded by Ms. Alsop to approve the amendment to King and Queen County Code Part I, Chapter 16, Article I. Cable Franchise to extend the effective date of the Ordinance and amend certain other provisions relating to continuity of service

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

PRESENTATION AND ADOPTION OF EDA PRIORITIES FOR 2025 - 2026

Kelly Evko, Director of Economic Development gave a brief overview of the priorities of the EDA for 2025 – 2026. The main priorities being infrastructure, partnerships with local, state and federal stakeholders, workforce and education, support of existing businesses and housing.

A motion was made by Ms. Alsop and seconded by Ms. Norman to approve the priorities set forth for the EDA for 2025 – 2026.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

RESOLUTION – REFER ZONING ORDINANCE TEXT AMENDMENT TO PLANNING COMMISSION

Ms. Seay advised that when the Board requested that the data center and solar facilities text amendment be sent back to the Planning Commission, there was a request for some guidance from the Board as to what they felt the Commission needed to address. The resolution includes items that have been brought forth but it does not exclude the Board for requesting additional items to be reviewed.

After brief discussion including Ms. Norman asking to have panel disposal be included and Ms. Alsop questioning the need for a resolution, a motion was made by Mr. Simpkins and seconded by Ms. Billups to approve the following resolution:

A RESOLUTION OF THE KING AND QUEEN COUNTY BOARD OF SUPERVISORS REFERRING ZA24-02 TO THE KING AND QUEEN COUNTY PLANNING COMMISSION FOR FURTHER CONSIDERATION

WHEREAS, ZA24-02 previously was considered by the King and Queen County Planning Commission (the “Planning Commission”) and forwarded to the King and Queen County Board of Supervisors (the “Board of Supervisors”) with a recommendation for approval; and

WHEREAS, the King and Queen County Board of Supervisors has additional questions and believes further consideration and research is needed prior to a vote on ZA24-02; and

WHEREAS, the Board of Supervisors desires for the Planning Commission to conduct further research, engage in further deliberation, and report its conclusions and recommendations to the Board of Supervisors.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the King and Queen County Board of Supervisors as follows:

1. That the Board of Supervisors does hereby refer ZA24-02 back to the Planning Commission for further research, deliberation, and consideration.
2. That the Board of Supervisors directs the Planning Commission to consider, but not limit its discussion to, the following items during the course of its research and deliberation of ZA24-02:
 - a. What are the long-term impacts of solar facility and data center development on local streams, rivers, and the Chesapeake Bay given current restrictions on introducing impervious materials in the RPA.
 - b. What harm is caused to the soil over time as a result of solar facility and data center development?
 - c. Do solar facilities and data centers contribute to heating the environment thereby creating other issue.
 - d. What noise is associated with solar facilities and data centers and how far outward does any noise project?
 - e. What water needs are associated with solar facility and data center projects?
3. That at the conclusion of its research and deliberation, the Board of Supervisors directs the Planning Commission to report to the Board of Supervisors its conclusions and recommendations.

Adopted this 14th day of July, 2025.

AYES: J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: S.C. ALSOP

APPROVAL OF MPPDC SUPPORT AGREEMENT RESOLUTION

Vivian Seay, County Administrator, advised that the Board acted on the first part of this action several months ago. Now that all jurisdictions have approved it, a formal resolution is needed from each one. This support agreement is to allow the MPPDC to have a line of credit with Virginia Resource Authority (VRA) for interim funding for large grant projects while waiting for reimbursements.

A motion was made by Ms. Norman and seconded by Ms. Billups to approve the following resolution:

RESOLUTION OF THE BOARD OF SUPERVISORS OF KING AND QUEEN COUNTY, VIRGINIA APPROVING A SUPPORT AGREEMENT WITH THE VIRGINIA RESOURCES AUTHORITY AND THE MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

AND RELATED MATTERS FOR THE ISSUANCE OF THE REVOLVING LINE OF
CREDIT PROMISSORY NOTE BY THE MIDDLE PENINSULA PLANNING DISTRICT
COMMISSION

WHEREAS, the Middle Peninsula Planning District Commission (**the “Commission”**) has determined the need exists to provide funds to provide interim funding on a revolving basis for a variety of grant-funded projects facilitated by the Commission across the localities served by the Commission, consisting of the Counties of Essex, Gloucester, King and Queen, King William, Mathews and Middlesex, Virginia and the Towns of Tappahannock, Urbanna and West Point, Virginia (**collectively, the “Member Jurisdictions”**), along with related costs (**the “Project”**); and

WHEREAS, the Commission has received a commitment from the Virginia Resources Authority (**the “VRA”**), to purchase the Commission’s Revolving Line of Credit Promissory Note to finance needs related to the Project (**the “VRA Note”**) to be secured by grant reimbursements related to such Project, pursuant to the terms of a Financing Agreement, to be dated a date specified by VRA, between VRA and the Commission (**the “Financing Agreement”**); and

WHEREAS, the Commission proposes to issue the VRA Note in an amount not to exceed \$500,000 at any time; and

WHEREAS, VRA requires the governing bodies of the Member Jurisdictions of the Commission, including the Board of Supervisors (**the “Board of Supervisors”**) of the County of King and Queen, Virginia (**the “County”**), as a condition of the purchase of the VRA Note, to enter into a Support Agreement, in the form attached to this Resolution (**the “Support Agreement”**), to undertake a non-binding obligation to appropriate from time to time moneys to the Commission in connection with payments due on the VRA Note in the event revenues of the Commission are insufficient to pay debt service on the VRA Note when due; and

WHEREAS, the Board of Supervisors has indicated its support of the Project and issuance of the VRA Note by the Commission and desires to enter into such a Support Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF KING AND QUEEN, VIRGINIA:

1. It is determined to be in the best interests of the County and its citizens for the Board of Supervisors to enter into the Support Agreement providing for a Proportional Share (as set forth in the Support Agreement) for the County and each other Member Jurisdiction related to the Annual Deficiency Amount (as defined in the Support Agreement), provided that each other Member Jurisdiction also approve a similar Support Agreement with respective Proportional Shares related to the potential Annual Deficiency Amount as set forth in the form of Support Agreement attached hereto.
2. The Board of Supervisors of the County acknowledges that (i) the obligations of the Commission to determine, and of the County to pay, the charges in connection with the Project

(as defined in the Financing Agreement) are crucial to the security for the VRA Note, (ii) VRA would not purchase the VRA Note without the security and credit enhancement provided by the Support Agreement, (iii) VRA will be a third party beneficiary of the Support Agreement for so long as the VRA Note remains outstanding, and (iv) VRA is treating the Support Agreement as a “local obligation” within the meaning of Section 62.1-199 of the Code of Virginia of 1950, as amended (**the “Virginia Code”**), which in the event of a nonpayment thereunder authorizes VRA to file an affidavit with the Governor that such nonpayment has occurred pursuant to Section 62.1-216.1 of the Virginia Code. Section 62.1-216.1 of the Virginia Code provides that if the Governor is satisfied that such nonpayment has occurred, the Governor will immediately make an order directing the Comptroller to withhold all further payment to the County of all funds, or of any part of them, appropriated and payable by the Commonwealth of Virginia to the County for any and all purposes, and the Governor will, while the nonpayment continues, direct in writing the payment of all sums withheld by the Comptroller, or as much of them as is necessary, to VRA, so as to cure, or cure insofar as possible, such nonpayment.

3. As provided in the Support Agreement, the Board of Supervisors of the County hereby undertakes a non-binding obligation to appropriate to the Commission such amounts as may be requested from time to time pursuant to the Support Agreement, to the fullest degree and in such manner as is consistent with the Constitution and laws of the Commonwealth of Virginia. The Board of Supervisors, while recognizing that it is not empowered to make any binding commitment to make such appropriations in future fiscal years, hereby states its intent to make such appropriations in future fiscal years, and hereby recommends future Boards of Supervisors do likewise during the term of the Support Agreement.
4. In consideration of the Commission’s undertakings with respect to financing the Project, the Chairman or Vice-Chairman of the Board of Supervisors, either of whom may act, is hereby authorized and directed to execute and deliver the Support Agreement. The Support Agreement shall be in substantially the form presented to this meeting, which is hereby approved, with such completions, omissions, insertions or changes not inconsistent with this resolution as may be approved by the Chairman or Vice-Chairman of the Board of Supervisors, the execution thereof by the Chairman or Vice-Chairman of the Board of Supervisors to constitute conclusive evidence of his or her approval of such completions, omissions, insertions or changes.
5. The County Administrator is hereby authorized and directed to carry out the obligations imposed by the Support Agreement on the County Administrator as Designated Local Official as defined thereunder.
6. All actions previously taken by representatives or agents of the County in furtherance of the Project and issuance of the VRA Note are hereby ratified and approved.
7. This resolution shall take effect immediately.

EXHIBIT A

FORM OF SUPPORT AGREEMENT

THIS SUPPORT AGREEMENT is made as of the first day of _____, 202_, by and among the [Board of Supervisors][Town Council] (the “Governing Body”), acting as the governing body of the [County][Town] of _____, Virginia (the “Locality”), the **MIDDLE PENINSULA PLANNING DISTRICT COMMISSION**, a public body corporate and politic of the Commonwealth of Virginia (the “Borrower”), and the **VIRGINIA RESOURCES AUTHORITY** (the “Authority”), as purchaser of the Promissory Note, as hereinafter defined, pursuant to a Revolving Line of Credit Financing Agreement dated as of the date hereof (the “Financing Agreement”), between the Authority and the Borrower.

RECITALS:

WHEREAS, the Borrower was created by the Counties of Essex, Gloucester, King and Queen, King William, Mathews and Middlesex, Virginia and the Towns of Tappahannock, Urbanna and West Point, Virginia (collectively, the “Member Jurisdictions”) pursuant to the Regional Cooperation Act (the “Act”), Chapter 42 of Title 15.2 of the Code of Virginia (1950), as amended (the “Code”) and the Charter Agreement, dated as of January 31, 1972 among the Member Jurisdictions; and

WHEREAS, the Borrower has determined that it is in its best interest to issue and sell a Revolving Line of Credit Promissory Note in an original aggregate principal amount not to exceed \$500,000 (the “Promissory Note”) to the Authority, pursuant to the terms of the Revolving Line of Credit Financing Agreement in order to finance various grant-funded projects serving the Member Jurisdictions (the “Project”); and

WHEREAS, the Governing Body adopted on _____, 202_, a resolution authorizing, among other things, the execution of an agreement providing for a non-binding obligation of the Governing Body to consider certain appropriations in support of the Promissory Note and the Project; and

AGREEMENT

NOW, THEREFORE, for and in consideration of the foregoing and of the mutual covenants herein set forth, the parties hereto agree as follows:

1. Unless otherwise defined, each capitalized term used in this Support Agreement shall have the meaning given it in the Financing Agreement.

2. The term “Proportional Share” shall mean for each of the Member Jurisdictions, the following percentages of the Annual Deficiency Amount (as defined in paragraph 5) or other insufficiency (as set forth in paragraph 7), if any, or such other

percentages as may be agreed upon by the Member Jurisdictions in writing, provided such amended allocation shall add up to 100%:

Member Jurisdiction	Proportional Share
Essex County	14.29%
Gloucester County	14.29%
King and Queen County	14.29%
King William County	14.29%
Mathews County	14.29%
Middlesex County	14.29%
Town of Tappahannock	4.76%
Town of Urbanna	4.76%
Town of West Point	4.76%

Each of the Member Jurisdictions' obligations is limited to its Proportional Share of debt service on the Promissory Note and the amounts to be included in each Member Jurisdiction's submitted budget pursuant to paragraphs 6 and 7 below shall not be increased to offset a non-appropriation of any of the other Member Jurisdictions.

3. If the Member Jurisdictions' moral obligation commitments are invoked, the Member Jurisdictions' Proportional Shares of debt service on the Promissory Note shall be taken from the first dollars the Member Jurisdictions annually submitted to the Borrower.

4. The Borrower shall use its best efforts to issue the Promissory Note, to use the proceeds thereof to pay the costs of the Project, and to construct and place the Project in operation at the earliest practical date.

5. No later than March 15 of each year, beginning March 15, 202_, the Borrower shall calculate and notify the Member Jurisdictions of (a) the amount by which the Borrower reasonably expects the total debt service obligations under the Financing Agreement for the following fiscal year will exceed the total funds the Borrower will have available to pay the debt service obligations under the Financing Agreement for the following fiscal year (the "Annual Deficiency Amount"), and (b) the corresponding Proportional Share of the Annual Deficiency Amount for each Member Jurisdiction.

6. The [County Administrator][Town Manager] of the Locality(the "Designated Local Official") shall include the respective Proportional Share for his or her Member Jurisdiction in the respective budget submitted to the Member Jurisdiction for the following fiscal year as an amount to be appropriated to or on behalf of the Borrower. Each Designated Local Official shall deliver to the Authority within ten (10) days after the adoption of the respective Member Jurisdiction's budget for each fiscal year, but not later than July 15 of each year, a certificate stating whether the respective Member Jurisdiction has appropriated to or on behalf of the Borrower an amount equal to its Proportional Share.

7. If at any time the Borrower is unable to make any of the payments referred to in paragraph 5 hereof, the Borrower shall notify the Designated Local Official of the amount of such insufficiency and the Designated Local Official shall (1) ensure that their respective portions of the Annual Deficiency Amount have been paid to the Borrower, and (2) request, and pay to the Borrower, additional appropriations from the Locality as necessary and in the proportions set forth in paragraph 2 to enable the Borrower to pay in full all payments under the Financing Agreement.

8. Each Designated Local Official shall present each request for appropriation pursuant to paragraph 7 above to his or her Locality, and the respective Locality shall consider such request at such Locality's next regularly scheduled meeting at which it is possible to satisfy any applicable notification requirement. Promptly after such meetings, each Designated Local Official shall notify the Authority as to whether the amount so requested was appropriated. If the Locality shall fail to make any such appropriation, the Designated Local Official shall add the amount of such requested appropriation to the Proportional Share reported to the Locality by its Designated Local Official for the next fiscal year.

9. The Locality hereby undertakes a non-binding obligation to appropriate its respective Proportional Share as may be requested from time to time pursuant to paragraphs 6 and 7 above, to the fullest degree and in such manner as is consistent with the Constitution and laws of the Commonwealth of Virginia. The Locality, while recognizing it is not empowered to make any binding commitment to make such appropriations in future fiscal years, hereby state its intent to make such appropriations in future fiscal years, and hereby recommend that future Governing Bodies do likewise.

10. The Locality acknowledges that (i) the Authority would not purchase the Promissory Note without the security and credit enhancement provided by this Agreement, and (ii) the Authority is treating this Agreement as a "local obligation" within the meaning of Section 62.1-199 of the Code of Virginia of 1950, as amended (the "Virginia Code"), which in the event of a nonpayment by a Locality hereunder authorizes the Authority to file an affidavit with the Governor that such nonpayment by such Locality has occurred pursuant to Section 62.1-216.1 of the Virginia Code. In purchasing the Promissory Note, the Authority is further relying on Section 62.1-216.1 of the Virginia Code, providing that if the Governor is satisfied that the nonpayment has occurred, the Governor will immediately make an order directing the Comptroller to withhold all further payment to the Locality of all funds, or of any part of them, appropriated and payable by the Commonwealth of Virginia to the Locality for any and all purposes, and the Governor will, while the nonpayment continues, direct in writing the payment of all sums withheld by the Comptroller, or as much of them as is necessary, to the Authority, so as to cure, or cure insofar as possible, such nonpayment.

11. Nothing herein contained is or shall be deemed to be a lending of the credit of the Locality or any other Member Jurisdiction to the Borrower, the Authority or to any

holder of the Promissory Note or to any other person, and nothing herein contained is or shall be deemed to be a pledge of the faith and credit or the taxing power of the Locality or any other Member Jurisdiction, nor shall anything herein contained legally bind or obligate the Locality or any other Member Jurisdiction to appropriate funds for the purposes described herein.

Any notices or requests required to be given hereunder shall be deemed given if sent by registered or certified mail, postage prepaid, addressed (i) if to _____, to _____, Attention: County Administrator; (ii) if to the Borrower, to P. O. Box 399, Saluda, Virginia 23156, Attention: Executive Director; and (iv) if to the Authority, to 1111 East Main Street, Suite 1920, Richmond, Virginia, 23219, Attention: Executive Director. Any party may designate any other address for notices or requests by giving notice.

12. It is the intent of the parties hereto that this Agreement shall be governed by the laws of the Commonwealth of Virginia.

13. This Agreement shall remain in full force and effect until the Promissory Note and all other amounts payable by the Borrower under the Financing Agreement have been paid in full.

14. This Agreement may be executed in any number of counterparts, each of which shall be an original and all of which together shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have each caused this Agreement to be executed in their respective names as of the date first above written.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

APPOINTMENTS AND REAPPOINTMENTS TO BOARDS AND COMMISSIONS

No appointments were made.

COUNTY ADMINISTRATOR'S COMMENTS

Ms. Seay thanked staff for their attendance and assistance at the community meeting held at CHS on July 10th. The meeting was well attended and results of the comments from citizens are being consolidated and will be distributed once complete.

BOARD MEMBER COMMENTS

Ms. Alsop had the following comments:

- Thanked everyone for coming and to the Board for patience while she was out due to health issues.

- Noted that she is very glad we have someone working on economic development fulltime and advised that she would like to take Ms. Evko to meet with the Rappahannock Electric President. She hopes that we will be able to find the businesses we want that will enhance the community. She is looking forward to the final report from Timmons on the site study.
- Wished everyone a safe tripe home.

Mr. Simpkins had the following comments:

- Thanked everyone for coming and for the reports.
- He noted that finding and retaining a workforce is hard and he is glad to see that the Sheriff is successful in doing so.
- Relating to the EDA priorities, finding and keeping an educated workforce is a challenge. Not just for King and Queen, but country wide. This will continue and we need to be diligent to make King and Queen a place where people want to work. It is a worker's market and working environment is important.
- Everyone be safe going home and see you next month.

Ms. Billups had the following comments:

- Thanked everyone for their hard work. She agrees with what Mr. Simpkins stated, recognizing the problem is easy, fixing it is hard. People don't quit jobs; they quit people and an environment. We need to promote a good environment.
- To Ms. Travis, she reiterated that the board can't do anything about what the school board does, they are a separate body of elected officials.
- Wished everyone a safe trip home.

Ms. Norman had the following comments:

- Thanked everyone for coming.
- Congratulations to emergency services on the training grants.
- Wished everyone a safe trip home.

Mr. Berry had the following comments:

- Agreed with the comments related to workforce challenges.
- Economic Development is so important, he is glad to have a director full-time and a full-time HR Director. The board put the bulk of additional funds into the budget into personnel. We want people to want to be here and to be competitive.
- He recently toured the Surry nuclear power plant and was very impressed.
- Noted that schools, education and good public safety drive economic development and the board is focusing on this.
- Thanked everyone for coming and to be careful going home.

CLOSED MEETING

A motion was made by Ms. Alsop and seconded by Ms. Billups to enter closed meeting pursuant to Va. Code § 2.2-3711(A)(8) for consultation with legal counsel employed or retained by a

public body regarding specific legal matters requiring the provision of legal advice by such counsel, the subject being the consideration and review of a real estate purchase contract.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

A motion was made by Ms. Alsop and seconded by Ms. Norman that each member of the King and Queen County Board of Supervisors certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King and Queen County Board of Supervisors, and (iii) no action was taken in the closed meeting.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

ACTION FROM CLOSED MEETING

A motion was made by Ms. Billups and seconded by Ms. Norman to approve the purchase of the real estate contract as discussed in closed meeting.

AYES: S.C. ALSOP, J.L. SIMPKINS, M.R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

*Ms. Alsop noted that she voted and was objective in her decision even though her step grandmother is one of the owners of the property. She has no personal interest in the property.

IT IS ORDERED THAT THE BOARD BE ADJOURNED:

A motion was made by Ms. Billups and seconded by Ms. Norman to adjourn the meeting at 9:20 p.m.

Chairman

Clerk of the Board