

Upon a motion by Bruce Call and a second by Rosalyn Trent, the team accepted and approved the FAPT recommendations for the following #XXXX XX, #XXXX XX, #XXXX XX, #XXXX XX, #XXXX XX, #XXXX XX, #XXXX XX, #XXXX XX, #XXXX XX, #XXXX XX, #XXXX XX and #XXXX XX as follows with 3 approved assessment fees of \$85 contingent on funding from the State and County.

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BUDGET REPORT

Lisa Lose presented the budget report for FY 25.

QIP DISCUSSION

- Tina prepared the response, and the plan was submitted on the 7th.
- It is unclear whether the submission has been reviewed yet, but overall was a good review.
- Linda provided an update to the team regarding the IV-E review.

NEW FAPT REFERRAL PACKET DISCUSSION/CASE FILE NEEDS

- Lizzy explained to the team that she is working on a new idea for organizing files when a child enters care. She suggests creating a new form as the IFSP is not actually a referral, even though it has been used that way.
- Linda emphasized the need for a form that includes all necessary information in one place to reduce time spent searching for details. This would be particularly helpful for Lisa when inputting information into the Thomas Brother's system. Key details needed include basic demographics, family input, family notified about FAPT, and eligibility determination.
- Karen requested that Lizzy share the current form with the team to help brainstorm a more effective layout.

AUDIT UPDATES

- The audit updates were consistent with the QIP discussion.

JOINT FAPT/CPMT MEETING DISCUSSION

- Lizzy shared that she is aiming to schedule the retreat for early April. She requested guidance on selecting a speaker, whether one is needed, and input on past retreat activities-both what worked well and any new ideas to consider.
- Bruce offered Kelli's colleagues as potential trainers/speakers. However, Kelli responded that, given the timing, it would be premature, as they wouldn't have sufficient information. Instead, she suggested they could cover health-related topics.
- She also asked the team for suggestions on potential retreat locations. Dr. Carter suggested the library as a possible venue.
- Karen suggested the Tech Center as a possible location.
- Topics for discussion at the retreat include a review of the strategic plan. Lizzy noted that she is currently working on it.
- Bruce emphasized the importance of staying on track with the strategic planning and ensuring regular updates to support the team's goals.

MEMBER/COMMUNITY UPDATES

- Dr. Carter shared that the school had an extended week off due to snow. She explained that while it was a difficult decision, she prioritized safety, as many county roads were packed with snow. Children are still having to walk to bus stop under these conditions.
- Next Friday is the Winter Ball. Some feedback included disappointment that there was no mother-son event. Linda advised Dr. Carter to explain that the event is funded by a grant specifically the Fatherhood Initiative.
- Dr. Carter reported the need for a nurse and announced that Grace Hilton has been hired. However, there is still a vacancy for a nurse at the high school.
- The playground project is currently on hold due to frozen ground.
- The School Board voted 3-1 against consolidating the schools.
- Winter sports are ongoing, including girls' basketball. The game scheduled for Friday, January 24, will have to be rescheduled since the Winter Ball will be held in the high school gymnasium.
- The high school experienced heating issues due to a lack of propane.
- Kelli explained that the strategic plan is an ongoing process, ensuring alignment with state-level requirements. The plan follows a three-tier structure with significant changes ahead.
- Adult education classes at Tappahannock were successful last fall and were open to the community.
- Bruce announced a new probation officer, and things are going well. They have an intake officer from Gloucester assisting with vacancies. Currently, there are two new hires and one remaining vacancy.

The next CPMT meeting will be held February 12, 2025.
Meeting was adjourned at 11:58 it was so moved by Linda Cooke.