

**Community Policy and Management Team Minutes  
King and Queen Courthouse, Conference Room A  
March 12, 2025  
10:00 AM**

**Present**

Tina Ammons, Finance Director  
Linda Cooke, Assistant KQDSS Director  
Shante Harvey King and Queen CPS  
Bruce Call, Court Service Unit 9  
Amanda Campagnola, Middle Peninsula Northern Neck Behavioral Health  
Rosalyn Trent, Parent Representative  
Lizzy Roberts, CSA Coordinator  
Lisa Lose, Administrative Office Manager  
Liz Rich, Fiscal Assistant II

The meeting was called to order at 10:03 AM on March 12, 2025, by Tina Ammons.

**Adoption of Agenda**

A motion was made by Rosalyn Trent to approve the agenda. Motion was seconded by Amanda Campagnola. Motion passed unanimously.

**APPROVAL OF MINUTES**

Bruce Call made a motion to approve the January 15<sup>th</sup> & February 19<sup>th</sup>, 2025, meeting minutes with correction to include reasoning for February 19<sup>th</sup> 's virtual meeting which was due to snow closure and to also include everyone's title. Linda Cooke seconded the motion. All approved the minutes unanimously.

**Closed Session**

Closed session was motioned by Bruce Call, pursuant to section 2.2-3711 A.4 of the Code of Virginia regarding the private matters of cases XX #XXXX, XX #XXXX, XX #XXXX, XX #XXXX, XX #XXXX, XX #XXXX, XX #XXXX, XX #XXXX, XX #XXXX (Utilization Review) and XX #XXXX (Utilization Review). Amanda Campagnola seconded the motion, and the Team entered closed session. Shante Harvey arrived towards the end of closed session.

Upon completion of the discussion, Bruce Call motioned the Team return to regular meeting and Amanda Campagnola seconded the motion. A roll call was taken that only matters indicated were discussed in closed session. Motion passed unanimously.

**Open Session**

Upon a motion by Bruce Call and a second by Rosalyn Trent, the team accepted and approved the FAPT recommendations for the following XX #XXXX, XX #XXXX, XX #XXXX (Utilization Review) and XX #XXXX (Utilization Review) as follows with unit, total cost and end dates changes to XX #XXXX, XX #XXXX, XX #XXXX, XX #XXXX, XX #XXXX, and XX #XXXX as well XX #XXXX contingent on funding from the Safe and Stable.

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- XX #XXXX
- XX #XXXX (Utilization Review)
- XX #XXXX (Utilization Review)

### **Budget Report**

Lisa Lose presented the budget report for FY 25.

### **New FAPT Referral Packet Discussion**

Lizzy has been working on a FAPT referral form that would capture necessary Thomas Brothers system information vs using the IFSP. She presented the draft for review and approval. The group provided suggestions and added them to the draft that Lizzy passed along to the team for further input. Lizzy expressed appreciation for any feedback or suggestions.

Additionally, she shares that the ROI document would be attached to the referral form. She provided the team with the updated utilization review form that the team is aware of and had previously approved. She noted that she is in the process of drafting a new Strategic Plan due to the previous one not being updated last year. She hoped to revisit this during the retreat. Tina requested for Lizzy to resend the draft of the Strategic Plan to the team by the end of the week with a deadline of when to return to Lizzy with any questions and/or recommendations.

### **CSA State Coordinators Meeting Information**

Lizzy presented a printout informing the team there is a bill before the General Assembly that may make changes to state pool fund.

Lizzy reported that there will no longer be a need to request supplemental funding; the budget will be allocated and when monies are needed, they will be sent. Linda adds that funds can still be requested after budget year.

Lizzy reported on another Bill before the General Assembly that would require local Departments of Social Services to become involved in cases where parents or caretakers file for relief of care and custody of their children. The Bill language states that the local Departments of Social Services refer the family to FAPT and submit a written report to the Court.

Lizzy reported on another Bill before the General Assembly that would decrease in CSA funding and putting a limit on special education private day schools from increasing costs more than 5%.

Lizzy reported receiving an email from OCS regarding the FY 25 CSA Service Gap Survey which is due by May 30. Tina Ammons requested the survey be put on the April CPMT agenda for review and completion by the CPMT.

### **Joint FAPT/CPMT Meeting Discussion**

A joint meeting is scheduled for April 16, in addition to the regular CPMT meeting. The meeting will take place from 10AM until the end of day at Fox Moon Farms. Lizzy provided a brief overview of the agenda, which will be distributed in advance.

### **Member/Community Updates**

Tina provided an update on transportation services, noting that Micro-Transit, a service similar to Lyft, is now operating along Route 33 from Eltham Bridge to Nick's rest. This app-based service allows citizens to travel within the community as needed.

Additionally, Bay Aging has requested that beginning July 1<sup>st</sup>, King and Queen jointly fund a shared bus service with King William which could greatly benefit the upper end of the county. A recent meeting at the library featured a King and Queen citizen who volunteers for the New Freedom Program. The volunteer explained this service provides transportation for the community members to appointments or other essential services through volunteer drivers. Tina emphasized that while this service is available, many people are unaware of it. There is no fixed route bus, but volunteer drivers offer rides for \$2 each way.

Tina also shared that Hub 33 is now operational, with the Middle Peninsula Planning District and Sentara providing services to the community. Lastly, she announced that Thrive notified that the Care Center will be closing on June 30 due to lack of funding.

Amanda shared new resource information available for anyone to use and will provide a flyer to Lizzy for distribution to the group.

Shante provided updates from the school board, announcing that the high school now has a nurse, and that progress continues the playground project. She also shared that a K&Q student won the division spelling bee. Additionally, the school recently hosted a math carnival, and the high school will be holding a career fair on March 26.

Lizzy informed the group that the second Fatherhood Event is scheduled for Saturday, May 3. Further details will be shared as the event approaches.

The next CPMT meeting will be held April 9, 2025.

Meeting was adjourned at 11:33 AM and was so moved by Linda Cooke and seconded by Bruce Call.