

Office of the Electoral Board and General Registrar  
County of King and Queen  
232 Allens Circle, P. O. Box 56  
King and Queen Court House, VA 23085

Stuart Swilley, Chair  
Linda Culbreth, Vice Chair  
Martha Edwards Hart, Secretary

Kristy Creech, General Registrar  
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The Electoral Board (EB) of King & Queen County met Tuesday, September 9, 2025 in the Office of the General Registrar (GR).  
The EB meeting was called to order @9:02 a.m. by Stuart Swilley, Chair.  
In Attendance: EB Members Stuart Swilley, Linda Culbreth, Martha E. Hart, & GR Kristy Creech.  
Minutes of the previous EB meeting Tuesday, August 12, 2025 were read, reviewed, & unanimously approved.

Unfinished Business:

GR & EB reviewed calendar of pertinent events:

- a) Martha E. Hart attended the Virginia Electoral Board Association (VEBA) North Central District Meeting Saturday, September 6, 2025 @The Hanover Tavern/13181 Hanover Courthouse Road, Hanover, VA 23069. She presented a brief overview of meeting topics including Election Day Preparation, VEBA Code of Ethics, & VEBA Legislative District Priorities.
- b) EB review & approval of 2025 Locality Election Security Standards (LESS) will occur today during Closed Session.
- c) GR & EB reviewed specific preparation for the Tuesday, November 4, 2025 Virginia Gubernatorial Election:
  - \*\*\*Early Voting: Friday, September 19—Saturday, November 1, 2025.
  - \*\*Monday—Friday: 8:30 a.m.—4:30 p.m.;
  - \*\*Saturday, October 25, 2025, & Saturday, November 1, 2025: 9:00 a.m.—5:00 p.m.
  - \*\*\*Requests for Absentee Ballots must be received in Office of GR by 5:00 p.m., Friday, October 24, 2025;
  - \*\*\*Friday, October 24, 2025: Voter Registration Closes for the November 4, 2025 Gubernatorial Election.
- d) Officers of Election (OE) Training: Tuesday, October 28, 2025, in the K&Q County Courthouse:
  - \*\*\*Chiefs & Assistant Chiefs: Training starts @9:30 a.m.;
  - \*\*All other OE: join @11:30 a.m. lunch, for combined afternoon Training Session.
- e) GR & EB reviewed Post-Election Ballot Processing plans:
  - \*\*Post-Election Canvass Day 1: Wednesday, November 5, 2025, (time TBA);
  - \*\*Post-Election Canvass Day 2: Monday, November 10, 2025, (time TBA).

New Business:

1. GR informed EB: per ELECT (Virginia Department of Elections), Same Day Registration (SDR) processing deadline has been extended to 5:00 p.m. Monday, November 10, 2025.
2. GR informed EB: Post November 2025 Election, there will likely be a statewide Risk-Limiting Audit (RLA) for the House of Delegates election. As is procedure, localities will be randomly selected to participate.
3. GR informed EB: Office of GR has received voter registration forms from Voter Participation Center (VPC) & Center for Voting Information (CVI). Per ELECT, 133 VPC & 19 CVI forms were mailed to K&Q County residents who are newly registered to vote, &/or transferred registered voters.
4. GR informed EB: Ballots for the Tuesday, November 4, 2025 Virginia Gubernatorial Election have arrived. All preparation for Early Voting to commence Friday, September 19, 2025 is complete.
5. GR & EB discussed ongoing national & local concerns re: USPS & Absentee Ballots.

Closed Session:

1. At 10:20 a.m., Stuart Swilley, Chair, made a motion pursuant to Virginia Code §2.2-3711 (A) (19), that the EB go into closed session for the purpose of reviewing § approving the updated policies for the Locality Election Security Standards (LESS).  
In accordance with Virginia Code §2.2-3712 (F), Kristy Creech, GR/Director of Elections, will attend the closed session, as her presence will reasonably aid the EB in its consideration of the subject of the meeting.  
Linda Culbreth, Vice Chair, seconded the motion.  
The motion passed unanimously via voice vote: 3 Ayes, 0 Nays.
  
2. At 10:52 a.m., Stuart Swilley, Chair, made a motion to reconvene the EB as an Open Meeting.  
EB members will now certify that, to the best of their knowledge, in the closed session just concluded, only public business lawfully exempt under the Freedom of Information Act (FOIA), § only such business matters identified in the motion to close the EB meeting, were heard § discussed by the Electoral Board of King and Queen County.  
Linda Culbreth, Vice Chair, seconded the motion.  
A Roll Call was taken:  
EB Chair Stuart Swilley—Certify,  
EB Vice Chair Linda Culbreth—Certify, §  
EB Secretary Martha E. Hart—Certify.

\*\*Next meeting of K&Q County EB: 9:00 a.m. Tuesday, October 14, 2025 in the Office of the GR.  
There being no further business, meeting of King § Queen County EB adjourned @10:53 a.m.

Submitted by Martha Edwards Hart, Secretary