

**King and Queen County
Board of Supervisors Meeting
Monday, September 22, 2025**

6:00 P.M.

**Work Session Meeting
King and Queen County Courts and Administration Building
Second Floor Conference Room A/B**

Minutes of the Meeting

CALL TO ORDER AND ROLL CALL

Chairman Mark Berry called the meeting to order. A roll call was taken with member Sherrin Alsop being absent.

APPROVAL OF WARRANTS

A motion was made by Ms. Norman and seconded by Ms. Billups to approve the September 22, 2025 warrants.

AYES: J.L. SIMPKINS, M. R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

ABSENT: S. C. ALSOP

CLOSED MEETING

A motion was made by Ms. Billups and seconded by Mr. Simpkins to enter into closed meeting pursuant to **Va. Code § 2.2-3711(A)(3)** for discussion or consideration of the acquisition of real property for a public purpose where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body and pursuant to **Va. Code § 2.2-3711(A)(6)** for discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected, the subject being the potential purchase and development of approximately five specific real properties located in various areas of King and Queen County.

AYES: J.L. SIMPKINS, M. R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

ABSENT: S. C. ALSOP

A motion was made by Ms. Norman and seconded by Ms. Billups to enter into open session and that each member of the King and Queen County Board of Supervisors certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the

motion convening the closed meeting were heard, discussed, or considered by the King and Queen County Board of Supervisors, and (iii) no action was taken in the closed meeting.

AYES: J.L. SIMPKINS, M. R. BERRY, M.H. NORMAN, C.R. BILLUPS

NAYS: NONE

ABSENT: S. C. ALSOP

DISCUSSION – ORDINANCE CHANGES

Ms. Seay provided an update on the following ordinance amendments that will be coming to the Board for review and approval in the coming months:

- Zoning Text Amendment
- Zoning Ordinance Comprehensive Update
- Building Permit Fees
- Cigarette Tax
- Vehicle License Fee Billing
- Personal Property Tax Classifications
- Court Fees
- Business License
- Elderly and Disabled Tax Threshold

UPDATE AND DISCUSSION – TELEWORK POLICY

HR Director Betty Dougherty provided an update on the changes requested by the board that have been incorporated into the policy.

It was the consensus of the board to have this item placed on the October meeting agenda.

ITEMS BROUGHT FORTH BY MEMBERS OR STAFF

Mr. Berry noted that he recently watched a Chesterfield County board meeting, and they recognized their centenarian citizens. He thinks this would be a nice thing for King and Queen to do. He also inquired about getting challenge coins for the board members to give out at conferences and meetings across the state.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Ms. Billups and seconded by Ms. Norman to adjourn the meeting at 8:40 p.m.

Chairman

Clerk of the Board