

**KING AND QUEEN COUNTY DEPARTMENT OF BUILDING INSPECTION
COMMERCIAL FEE SCHEDULE SUMMARY**

The schedule of commercial fees listed below have been extracted from section § 10-67. Schedule of Fees, of the "Code of the County of King and Queen," formatted and explained for ease of use and calculation of fees. The fees are reviewed annually by the Board of Supervisors and adjusted to cover operational expenses of the department. All permit fees are required to be paid at the time of application. Checks should be made payable to: "Treasurer, King and Queen County." American Express®, Discover®, MasterCard®, and Visa® are also accepted.

The King and Queen County commercial fee schedule effective 1/1/2026 only pertains to commercial construction, apartment buildings, and apartment buildings with units sold as condominiums. For residential construction see the residential fee schedule.

FEE EXEMPTIONS

Minor work: Building permit fees are not required when the cost of construction is less than \$500 and would not require securing any permit for electrical, gas, mechanical, or plumbing work in accordance with the Virginia Uniform Statewide Building Code (VUSBC).

STATE OF VIRGINIA LEVY effective 7/1/2025 through 6/30/2026

| | | |
|--|--------------------|-------|
| State Levy | of base permit fee | 2.00% |
| • The Commonwealth of Virginia imposes a state levy on all permit fees to support continuing education and training of building code enforcement personnel. The levy is calculated on Building Inspection Department fees only. For example, if the permit fee is \$100.00 the levy is \$2.00 (100x.02). | multiplier | 0.02 |

GENERAL FEES effective 1/1/2026

| | | |
|---|--------------------|----------------|
| A Elevator and Escalator Fees | | |
| • Annual Elevator Certificate of Compliance for elevators, dumbwaiters and man-lifts. | per elevator car | \$ 48.00 |
| • Annual Certificate of Compliance for escalators | per floor traveled | \$ 48.00 |
| B Administrative Fees | | |
| • Change contractor, extension, takeover, transfer, reinstatement, or permit for Certificate of Occupancy (CO) purposes | | \$ 57.00 |
| C Reinspection Fees | | |
| • Fee for each like or same-type inspection in excess of 2 | | \$ 57.00 |
| • Past due reinspection fee penalty | the greater of | 10% or \$10.00 |

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| D | Not Ready Fees | | |
| | • Fee for any inspection where the inspector cannot or has not conducted an inspection as requested, because the work is not ready. | | \$ 57.00 |
| | • Past due not ready fee penalty | the greater of | 10% or \$10.00 |
| E | Refunds are granted if requested in writing, provided no inspections have been performed. The refund amount will be the permit fee paid, minus the greater of 25% of the permit fee or \$119.00. If the permit fee is less than the minimum, a refund will not be granted. | | |
| | • Environmental Engineering Department Fees, Planning Department Fees, and State Levy | | non-refundable |
| F | Temporary CO's may be granted at the discretion of the inspection supervisor based on circumstances of the specific request. Cost for initial and subsequent extensions: | per building or, unit | \$ 119.00 |
| G | Code Investigation Fee: Fee charged in addition to the required permit fees, for failure to obtain a required permit prior to performing construction. | the greater of | 25% of permit fee, or \$119.00 |

COMMERCIAL BUILDING PERMIT FEES effective 1/1/2026

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|---|--|----------------------------------|---------------|
| A | State Levy | of base permit fee multiplier | 2.00% 0.02 |
| | • The Commonwealth of Virginia imposes a state levy on all permit fees to support continuing education and training of building code enforcement personnel. The levy is calculated on Building Inspection Department fees only. For example, if the permit fee is \$100.00 the levy is \$2.00 (100x.02). | | |
| B | Construction of buildings for commercial use including apartments and apartment with units sold as condominiums | | |
| | • For each \$1,000 or fraction thereof of the estimated construction cost, (less the cost used to calculate auxiliary permit fees). The minimum fee applies if calculation is less than minimum fees below. | \$ | 7.40 |
| | • Minimum fees: | | |
| | 1. New Construction | \$ | 297.00 |
| | 2. Addition | \$ | 178.00 |
| C | Footing and Foundation Permits: Available for permit holder accepting risk to commence with footing and foundation construction prior to building permit approval. | \$ | 57.00 |
| D | Tenant upfit, repair, or renovation of or within existing buildings without increasing the building area. Also: | | |
| | • Accessory structures | \$ | 57.00 |

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| <ul style="list-style-type: none"> • Elevator and escalator: Building and mechanical permits are only required for installation of new elevator or escalator components and shafts in existing buildings; contact us for details. • Fee for \$2,000 or less of the estimated construction cost, (less the cost used to calculate auxiliary permit fees) <ul style="list-style-type: none"> • For each additional \$1,000 of the estimated construction cost, or fraction thereof | <p>\$ 119.00</p> <p>\$ 7.40</p> |
| | |
| E Fixed Fees | |
| <ul style="list-style-type: none"> • Change of use or occupancy, when no work is being performed • Communication Tower, New Construction • Communication Tower, accessory structures installed with the tower • Construction, classroom, or office trailer installation or relocation • Demolition of a commercial structure • Flagpole > 30 feet in height • Industrialized building, including foundation • Retaining Wall (includes all walls on site) • Sign • Swimming Pool <ul style="list-style-type: none"> • Barrier permit if permitted separately from swimming pool permit • Tent (greater than 900 square feet) | <p>\$ 59.00</p> <p>\$ 1,500.00</p> <p>\$ 1,000.00</p> <p>\$ 59.00</p> <p>\$ 119.00</p> <p>\$ 48.00</p> <p>\$ 119.00</p> <p>\$ 119.00</p> <p>\$ 59.00</p> <p>\$ 178.00</p> <p>\$ 59.00</p> <p>\$ 48.00</p> |

COMMERCIAL AUXILIARY PERMIT FEES effective 1/1/2026

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| A State Levy | <ul style="list-style-type: none"> • The Commonwealth of Virginia imposes a state levy on all permit fees to support continuing education and training of building code enforcement personnel. The levy is calculated on Building Inspection Department fees only. For example, if the permit fee is \$100.00 the levy is \$2.00 (100x.02). | <p>of base permit fee multiplier</p> <p>2.00%</p> <p>0.02</p> |
| | | |
| B Plumbing, Electrical, Gas, Mechanical (including tank installation and removal), and Boiler | <ul style="list-style-type: none"> • Note: Installation or removal of storage tanks on state owned property, is now required to be permitted by the governing locality. • Estimated construction cost less than or equal to \$1,000 <ul style="list-style-type: none"> • For each additional \$1,000 or fraction thereof, of the estimated cost over \$1,000 | <p>minimum \$ 59.00</p> <p>\$ 6.60</p> |
| | | |
| C Fire Sprinkler, Suppression and Alarm System Permits | <ul style="list-style-type: none"> • Estimated construction cost less than or equal to \$1,000 <ul style="list-style-type: none"> • For each additional \$1,000 or fraction thereof, of the estimated cost over \$1,000 | <p>minimum \$ 59.00</p> <p>\$ 7.40</p> |

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AMUSEMENT DEVICE OPERATION PERMIT FEE

A separate building permit is required to construct permanent amusement devices.

The Virginia Amusement Device Regulations (VADR) set the maximum fee allowable for amusement devices and are subject to change. Amusement device permits are valid for one year only.

- A Proof of liability insurance of an amount not less than \$1,000,000.00 per occurrence or proof of equivalent financial responsibility must be submitted with permit applications to operate amusement devices or for permit renewals.
- B Administrative amusement permits for Kiddie Rides (devices designed for children 12 and under and inflatables) only, where no inspections are required. A current copy of the third-party inspection ticket or sticker is required at time of application. no fee due
- C The following fees are based on Chesterfield County staff performing the inspection. The fees below may be reduced 75% if a certified third party inspector performs the inspection.
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| • Small mechanical ride or inflatable amusement device | each \$ | 35.00 |
| • Circular or flat rides less than 20' in height | each \$ | 55.00 |
| • Spectacular Rides | each \$ | 75.00 |
| • Rollercoasters more than 30 feet in height | each \$ | 200.00 |

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