

**King and Queen County
Board of Supervisors Meeting
Monday, February 23, 2026**

6:00 P.M.

**Work Session Meeting
King and Queen County Courts and Administration Building
2nd Floor Conference Room A and B**

Minutes of the Meeting

CALL TO ORDER AND ROLL CALL

Chairman Mark Berry called the meeting to order. Roll call was taken with all members present.

APPROVAL OF WARRANTS

A motion was made by Ms. Alsop and seconded by Ms. Billups to approve the February 23, 2026 warrants subject to audit.

AYES: S.C. ALSOP: J.L. SIMPKINS, M. R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

BUDGET PRESENTATIONS BY DEPARTMENT HEADS AND SCHOOL DIVISION

The following departments made presentations on their FY27 budget requests:

- Kelly Evko - Economic Development and EDA
- Erin Lazar and Jesse Kelley – Community Programming, Library and Tourism
- Stephanie Sears – Treasurer
- Sheriff Balderson – Sheriff, Animal Control, Victim Witness
- Meredith Adkins – Commonwealth Attorney
- Hattie Robinson – Clerk of Circuit Court
- Linda Cooke – Department of Social Services
- Stuart Swilley and Kristy Creech – Electoral Board and Registrar
- Dr. Carol Carter – School Division

APPROVAL OF GRIMM + PARKER CONTRACT

This item was tabled; the contract is still under review.

APPROVAL OF COUNTY ADMINISTRATOR'S CONTRACT AMENDMENT

A motion was made by Ms. Norman and seconded by Ms. Billups to approve the amendment to the County Administrator's contract reflecting change in salary.

AYES: S.C. ALSOP: J.L. SIMPKINS, M. R. BERRY, M.H. NORMAN, C.R. BILLUPS
NAYS: NONE

COUNTY ADMINISTRATOR'S COMMENTS

Ms. Seay had the following comments:

- To maintain consistency with other offices within the courthouse complex, the Administration Office hours will change on March 1, 2026 to 8:30 to 4:30.
- Asked the Board whether they want staff to begin the research and preparation of the ordinance to allow Pebble Beach subdivision to be a golf cart community. (The consensus was yes, to do so.)
- Informed the Board that due to the delay in the General Assembly adopting the state budget, she will not have the draft budget by March 9th. She plans to have it to the Board on March 23rd.
- Reminded the Board of the request to have a CIP retreat this spring. This will be scheduled after budget is adopted.
- Asked the Board if they would like to proceed with the paving improvements at the four convenience centers in the county. It was the consensus to wait.

BOARD OF SUPERVISORS COMMENTS

Ms. Norman had the following comments:

- Thanked everyone for their reports and support for their new requests as well as trying to come up with ways to save money.

Ms. Alsop had the following comments:

- Thanked everyone for their presentations.
- Thanked everyone for their support during her medical issues. She is happy to say her cane is gone and although challenging, she is walking 1 mile a day.

Ms. Billups had the following comments:

- Thanked everyone for coming and for their presentations.
- Thanked Ms. Lazar for getting the challenge coins and pins.

Mr. Berry had the following comments:

- He has received calls and emails from constituents regarding pending legislation related to gun control.
- Encouraged everyone to get out and vote in the special election on April 21st. If the redistricting amendment passes, Northern Virginia will be making decisions for the Middle Peninsula.
- Encouraged everyone to follow the legislation that is coming through in Richmond.

- Thanked everyone for coming and making their presentations.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Ms. Billups and seconded by Ms. Alsop to adjourn the meeting at 9:20 p.m.

Chairman

Clerk of the Board