

Office of the Electoral Board and General Registrar
County of King and Queen
232 Allen's Circle, P. O. Box 56
King and Queen Court House, VA 23085

Stuart Swilley, Chair
Linda Culbreth, Vice Chair
Martha Edwards Hart, Secretary

Kristy Creech, General Registrar
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The Electoral Board (EB) of King & Queen County met Tuesday, September 8, 2026, in the Office of the EB & General Registrar of King & Queen County, 232 Allen's Circle, King & Queen Court House, VA.

The EB meeting was called to order @9:02 a.m. by Stuart Swilley, Chair.

In Attendance: EB Members Stuart Swilley, Linda Culbreth, Martha Hart, & GR Kristy Creech.

Jeff Willacker, an Observer, was also present.

Minutes of the previous EB meeting Monday, August 10, 2026, were read, reviewed, & unanimously approved after minor correction.

Unfinished Business:

1. GR & EB reviewed & discussed specifics re: Calendar of Events & Preparation for the Tuesday, November 3, 2026 General Election:
 - a) ***Logic & Accuracy (LSA) Testing: 1:00 p.m. Monday, September 14, 2026 in the Hearing Room of the K&Q County General District Courthouse, 242 Allen's Circle, K&Q CH, VA.
***GR will notify K&Q County Democratic & Republican Party Chairs.
 - b) ***Early voting begins Friday, September 18, 2026 in the Office of the EB & GR.
***Early In-Person voting weekday hours:
Monday—Friday: 8:30 a.m. — 4:30 p.m.
***All Early In-Person voting is held in the Office of the GR of K&Q County.
***Specifics re: Weekend Early In-Person voting:
**Sunday, October 18, 2026: 12:00 noon — 5:00 p.m.;
**Saturday, October 24, 2026: 9:00 a.m. — 5:00 p.m.;
**Sunday, October 25, 2026: 12:00 noon — 5:00 p.m.; &
***Saturday, October 31, 2026: 9:00 a.m. — 5:00 p.m.,
which is the Last Day for Early In-Person voting.
 - c) ***Deadline for Voter Registration, or updating Existing Voter Registration:
5:00 p.m. Friday, October 23, 2026; &
***Deadline for Voter Application for Absentee Ballot:
5:00 p.m. Friday, October 23, 2026.
 - d) Officer of Election (OE) Training: Tuesday, October 27, 2026 in the K&Q County General District Courthouse, 242 Allen's Circle, K&Q CH, VA:
**Chiefs & Assistant Chiefs @9:30 a.m.;
**remaining OEs join @11:30 a.m. for Lunch for all; &
OE Training resumes after 12:00 noon.
2. American with Disabilities Act (ADA) Compliance Certification Survey was completed, submitted, & accepted Tuesday, August 25, 2026.

3. GR & EB discussed options re: Emergency Precinct sites.

New Business:

1. GR informed EB new voting equipment has been delivered.
2. GR informed EB Ballot Proofs for the Tuesday, November 3, 2026 General Election were submitted, & approved by ELECT.
 - a) Sample Ballots have arrived.
***Per law, Sample Ballots May Not Be Printed on White Paper by Any Party Other than the Electoral Board.
 - b) Ballots are to be delivered later this week.
 - c) GR distributed Sample Ballots, & Sample Voter Information 'Pocket Guides'.
 - d) GR informed EB Voter Information Posters & Handouts will arrive soon.
 - e) GR informed EB Enhanced Voting is not used by K&Q County, due to sparse population.
3. GR distributed new ELECT-issued EB member ID Badges.
4. GR distributed Virginia Election Laws/2026 Edition to EB.
5. GR informed EB: a Table Top IT Security Incident Response Exercise is scheduled 10:30 a.m. Wednesday, September 16, 2026, K&Q County Circuit Court Hearing Room, 234 Allen's Circle, K&Q Court House, VA.
**Exercise participants will include GR, Diane Klausen, Kimberly Ammons, Wade Murray, David Lankford, & Gerardo Trejo.
6. GR & EB discussed concerns re: impedance to Early Voter Access during K&Q County Community Pride Day, Saturday, October 24, 2026.
7. GR updated EB re: Multi-Function Coordinator position hiring progress.
8. GR informed EB all pertinent Voter Information re: Tuesday, November 3, 2026 General Election, including, but not limited to, dates, deadlines, election activity, & sample ballots are posted on the K&Q County website.

**Next meeting of the King & Queen County Electoral Board will be held 9:00 a.m., Tuesday, October 13, 2026, in the K&Q County Circuit Court Hearing Room, 234 Allen's Circle, K&Q Court House, VA, as Early Voting for the General Election Tuesday, November 3, 2026 continues in the Office of the EB & GR of K&Q County.

There being no further business, the regular meeting of the King & Queen County EB adjourned @10:13 a.m.

Submitted by Martha Edwards Hart, Secretary